



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**MEETING NOTICE
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD**

Date: Thursday, April 30, 2026
Time: 10 a.m. – noon
Location: Ramsey/Washington Recycling & Energy Center | 100 Red Rock Road | Newport, MN | 55055 | Tours Building, Mississippi Conference Room | [Map](#)
Public: Members of the public are encouraged to participate remotely or may attend at the Newport address. [Microsoft Teams](#) | Phone Conference ID: 125 264 873# | Call in (audio only) 1-323-792-6297

AGENDA:

I. Call to Order, Introductions		
II. Approval of Agenda	Action	Page 1
III. Approval of Minutes – February 26, 2026	Action	Page 2
IV. Consent Agenda	Action	Page 7
a. Contract with North American Trailer Sales		
b. Authorization for the Issuance of Pass-Through Grants		
V. Governance – No items.		
VI. Management and Administration		
a. Facility & Finance Committee Report		Page 61
i. 2025 Year-End Budget Report	Information	Page 62
ii. 2025 Year-End Surplus	Action	Page 66
iii. Programs Fund Balance Policy	Action	Page 75
iv. 2027 Budget Planning Timeline	Information	Page 84
v. Feasibility Study	Information	Page 115
VII. Policy – No items.		
VIII. Updates and Reports	Information	Page 119
a. Commissioner Updates		
b. Executive Director Update		
c. Strategic Partnerships Update		
d. Programs Update		
e. Facility Update		
f. Procurement Report	Information	Page 124
IX. Other		
a. Invitation for Comments from Ex Officio R&E Board Members: City of Newport	Information	
X. Adjourn		

NEXT MEETING:

R&E Board | Thursday, May 28, 2026 | 10 a.m. – noon | Ramsey/Washington Recycling & Energy Center, Newport



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**THURSDAY, FEBRUARY 26, 2026
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD MEETING MINUTES**

A meeting of the Ramsey/Washington Recycling & Energy Board (R&E Board) was held at 10 a.m. at the Ramsey/Washington Recycling & Energy Center (R&E Center), 100 Red Rock Road, Newport, Minnesota. Members of the public attended remotely or in person at the Newport address.

MEMBERS PRESENT

Commissioners Karla Bigham and Fran Miron – Washington County
Commissioners Kelly Miller, Rafael Ortega (joined at 10:24 a.m.) and Mai Chong Xiong (alternate) (joined at 10:14 a.m.) – Ramsey County

MEMBERS NOT PRESENT

Commissioner Mary Jo McGuire – Ramsey County (remote spectator)

EX-OFFICIO MEMBERS PRESENT

Dave Benke – Minnesota Pollution Control Agency (MPCA)
Tom Ingemann – City of Newport (remote)

ATTENDING AT THE R&E CENTER, NEWPORT

Leigh Behrens, Dave Brumme, Annalee Garletz, Kelli Hall, Sam Hanson, Sam Holl, Cassie Lefeber, Trista Martinson, Andrea McKennan, Deb Orth, Michelle Palm, Matt Phillips, Jim Redmond, John Ristad, Daniel Schmidt

ATTENDING REMOTELY

Alisha Black, Gary Bruns, Alison Cameron, Amy Caron, Reyna Chavez, Tammy Christopherson, Hannah Coyle, Tutu Fatukasi, Sam Ferguson, Rae Eden Frank, Rob Friend, Jamie Giesen, Lianna Goldstein-Rancich, Abigail Hindson, Caroline Hofmeister, Filsan Ibrahim, Susan Jamison, Fatima Janati, Kevin Johnson, Noah Johnson, Kathryn Jordan, Hannah Keller, Jon Klapperich, Jennefer Klennert, Nate Klett, Nick Kluge, Alissa Lopez, Mary Jo McGuire, Rob Murray, Juna Neisinger, Jen Palmquist, Jessica Paquin, Gabi Rosenthal, Kaija Schlangen, John Springman, Ashley Stoner, Ryan Tritz, Gina Williams, Sherilyn Young

CALL TO ORDER

Vice Chair Miron called the meeting to order at 10:03 a.m. Introductions were made.

AGENDA OF FEBRUARY 26, 2026 PRESENTED FOR APPROVAL

Walk-On Item VI.c Northland Mechanical – Food Scrap Building HVAC was added to the agenda. Motion by Miller, seconded by Bigham, to approve the agenda. Motion passed.

Ayes: Bigham, Miller and Miron.

Nays: None.

MINUTES FROM JANUARY 29, 2026 PRESENTED FOR APPROVAL

Motion made by Bigham, seconded by Miller, to approve the minutes of January 29, 2026. Motion passed.

Ayes: Bigham, Miller and Miron.

Nays: None.

CONSENT AGENDA

Presented by: Jim Redmond, R&E Contract Manager

The contract information is included in the February 26, 2026 R&E Board packet.

Motion by Miller, seconded by Bigham, to approve Resolution R&EB 2026-03 Consent Agenda. Motion passed.

Ayes: Bigham, Miller and Miron.

Nays: None.

MANAGEMENT AND ADMINISTRATION

Food Scraps Pickup Program Timeline

Presented by: Annalee Garletz, Food Scraps Pickup Program Supervisor

A presentation was given on Food Scraps Pickup Program highlights from 2025. The program closed the year with a 12% participation rate, totaling 13,531 participants, and collected 208.7 tons of food scraps for composting. Prior to shipment, food scrap bags undergo an extensive processing stage; 14,666 cases were shipped in 2025, a number expected to grow in 2026 as more communities become eligible for the program. Community engagement shows 82.4% of participants prefer six-gallon bags over 13-gallon bags. Bag contamination remains very low, which indicates education outreach efforts have been successful.

A new program website was launched on January 2, 2026. Research and marketing expansion continues by staff from R&E, Washington County and Ramsey County. An update was given on the program rollout timeline, including plans to be available to all residents in Ramsey and Washington Counties by the end of 2027. The rollout communications strategy was also presented to the board, which includes newsletters, social media content, digital media, tabling, postcards and other print materials.

Executive Director Trista Martinson noted that strategy for a broader organics rollout will be presented at the April 30, 2026 R&E Board meeting.

Northland Mechanical – Food Scrap Bag Building HVAC

Presented by: Sam Holl, R&E Facility Director

Facility Director Sam Holl presented a request for an amount of up to \$200,000 to cover a change order for the HVAC system in the food scrap bag building. The current system is temporary. The funds being used are contingency funds. The purchase will be made through R&E's current HVAC vendor.

Motion by Ortega, seconded by Miller, to approve Resolution R&EB-2026-05 Northland Mechanical – Food Scrap Bag Building HVAC. Motion passed.

Ayes: Bigham, Miller, Miron, Ortega and Xiong.
Nays: None.

Recognition of Dave Benke

Presented by: Fran Miron, R&E Board Vice Chair

The board recognized Dave Benke for his contributions and guidance to the R&E Board. The board expressed appreciation for his 10 years of service as an ex-officio board member, representing the MPCA, and wished him well on his retirement. The R&E Board recognizes the importance of ex-officio member participation.

Motion by Ortega, seconded by Miller, to approve Resolution R&EB-2026-04 Recognition of Dave Benke. Motion passed.

Ayes: Bigham, Miller, Miron, Ortega and Xiong.
Nays: None.

The meeting paused from 10:50-11 a.m.

UPDATES AND REPORTS

Commissioner Update

Presented by: Fran Miron, R&E Board Vice Chair

On Monday, February 2, 2026, a groundbreaking ceremony for the anaerobic digester project was hosted at the Dem-Con site. The event attracted a large turnout and was met with positive feedback. The facility is expected to begin accepting organics by December 2027.

The Association of Minnesota Counties Solid Waste Workgroup's next meeting is scheduled for 10 a.m. on February 27, 2026.

Executive Director Update

Presented by: Trista Martinson, R&E Executive Director

R&E staff participated in organizational days on the hill at the Minnesota State Capitol. Director Holl also presented on anaerobic digestion at the Solid Waste Administrators Association annual training.

R&E will be launching a waste-related podcast, featuring the executive director, along with special guests.

Board workshops on solid waste management districts are scheduled for Washington County on March 31, 2026, and Ramsey County on April 28, 2026. Additional workshops will be scheduled in conjunction with the Food Scraps Pickup Program rollout.

The feasibility study on the Gerdau site continues. There have been no surprises thus far; the mitigation infrastructure is working.

Strategic Partnerships Update

Presented by: Melissa Finnegan, R&E Strategic Partnerships Manager

There are no major updates on grants. Invoices are coming in for construction materials at the Dem-Con site, enabling drawdowns on the grant funds. The request on earmarked funds is still pending. The 2026 legislative session began on February 17. There have been 17 one-on-one meetings with legislators, with eight more scheduled, and 19 additional requests for meetings. The bill regarding solid waste management districts has been introduced, with Representative Peter Fischer as the chief author. There have been positive conversations regarding infectious waste.

Programs Update

Presented by: Sam Hanson, R&E Programs Director

Hanson introduced Shannon Conk, education and outreach program coordinator, sharing that Conk is an excellent tour expert, with six years of experience at R&E. Conk is responsible for the creation and development of R&E Center tours. Visitors leave with the understanding that the R&E Center is part of a much bigger system, as well as an understanding of the role of residents. Conk gave a presentation on R&E Center tours and education. Safety is the number one priority for visitors. Every tour is customized for each group. There were 135 tours given in 2025, with a total of 1,998 individuals.

A follow-up questionnaire indicated 79% of visitors have maintained changed behaviors because of the tours, and 85% are sharing information learned on the tours; 93% of visitors indicate they intend to improve their waste management behavior following a tour.

Leigh Behrens, planning manager, and Michelle Palm, bulky waste program coordinator, reported on the University of Minnesota Resilient Communities Project, which connects graduate and undergraduate courses with real-world challenges faced by local public agencies. R&E applied for and was accepted for three projects during the fall 2025 semester, in the areas of the reuse and recycling of building materials, maximizing food scraps collection, and quantifying waste reduction impacts. Students provided deliverables in the form of outreach materials, data charts, analyses and recommendations. R&E staff will review materials and recommendations to decide on implementation. R&E participation is in alignment with the strategic plan relative to being a subject matter expert. The partnership with the University of Minnesota will continue as well as seeking similar partnerships with other educational institutions.

Commissioner Karla Bigham exited the meeting at 11:36 a.m.

Facility Update

Presented by: Sam Holl, R&E Facility Director

Holl provided a report on scheduled outages for 2026 at the Willmar, Red Wing and Newport plants. All outages to date have occurred as scheduled.

Procurement Report

Presented by: Jim Redmond, R&E Contract Manager

Redmond presented the report for January 2026. There were 39 contracts issued: 21 related to the facility and 18 related to programs. Grants totaling \$450,000 were issued during that time. The grants were used to provide materials and infrastructure to support waste reduction and recycling efforts.

OTHER BUSINESS

Invitation for Comments from Ex Officio Members

Dave Benke noted grants in progress, including a climate pollution reduction grant and a Precore host site grant. Work is in progress regarding plastic packaging stewardship and PFAS rules.

Next Meeting

The March 19, 2026, R&E Board meeting has been canceled. The next meeting of the R&E Board will be held on April 30, 2026, at 10 a.m. at the R&E Center in Newport.

ADJOURNMENT

Vice Chair Miron adjourned the business meeting at 11:45 a.m.

ATTEST:

Commissioner Mary Jo McGuire, Chair
April 30, 2026

April 30, 2026



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R&E BOARD MEETING DATE:	April 30, 2026			AGENDA ITEM:	IV.			
SUBJECT:	Consent Agenda							
TYPE OF ITEM:	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input checked="" type="checkbox"/>	CONSENT
SUBMITTED BY:	Trista Martinson, R&E Executive Director							

R&E BOARD ACTION REQUESTED:

Approval of Consent Agenda.

EXECUTIVE SUMMARY:

Consent agenda items:

- Approve entering into a contract with North American Trailer Sales, LTD for the purchase of a combination of five open and enclosed trailers.
- Authorize the issuance of grants of up to \$100,000, if R&E’s proposal to the Minnesota Pollution Control Agency for a Climate Smart Food Systems grant is approved.

ALIGNMENT WITH STRATEGIC PLAN:

- Strategic Goal 3A: Prioritized waste reduction and diversion
- Strategic Goal 2B: Effective organics programming



ATTACHMENTS:

1. Draft Resolution (R&EB-2026-06)
2. Draft Trailer Purchase Agreement

FINANCIAL IMPLICATIONS:

- The purchase of five trailers will cost approximately \$707,000.
- The up to \$400,000 in grant funds distributed will be passed through from the MPCA.

SUBJECT: *Consent Agenda*

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/15/26
WASHINGTON COUNTY ATTORNEY 	4/15/26



**RAMSEY/WASHINGTON
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**RESOLUTION R&EB-2026-06
Consent Agenda**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, The R&E Board adopted Procurement Guidelines on January 23, 2025 (Resolution R&EB-2025-01), which specify the procurement methods for contracts and purchases; and

WHEREAS, The R&E Board approved the 2026-2027 Joint Activities, Facility and Equipment Maintenance & Replacement (EM&R) budgets on July 24, 2025, in accordance with Section V.B.8 of the Joint Powers Agreement; and

WHEREAS, R&E has a need to replace trailers from its waste hauling fleet on an ongoing basis and issued a request for bids to purchase open top and enclosed trailers on March 25, 2026; and

WHEREAS, The R&E Board received three responses which were evaluated by a three-person evaluation team consisting of R&E staff members, and all three proposals were deemed to be responsive; and

WHEREAS, After review, the evaluation team recommends approval to enter into an agreement with North American Trailer Sales, LTD (NAT) based on NAT's quote being the lowest cost and their proven ability to provide high-quality trailers built to R&E's required specifications; and

WHEREAS, The R&E Board is applying for a Climate Smart Food Systems grant through the Minnesota Pollution Control Agency (MPCA) as part of meeting the R&E Board's Strategic Goal 2B: Effective organics programming (prevention, recovery, recycling) that will help meet both community needs and minimize landfilled food; and

WHEREAS, The grant application and work plan proposed by R&E staff includes issuing pass-through grants to subrecipients to provide food recovery, gleaning, upcycling and/or food waste reduction services throughout Ramsey and Washington Counties; and

WHEREAS, Staff plan to distribute up to \$400,000 in funds to community partners to provide the services, and these grants may be up to \$100,000 per grant awarded. NOW, THEREFORE, BE IT

RESOLVED, The R&E Board hereby approves entering into the following agreement, and any amendments thereto, and delegates authority to the executive director to execute the agreement and potential amendments, upon approval as to form by R&E's attorney and provided that funding is available in the approved budgets:

1. An agreement between R&E and North American Trailer Sales, LTD, for a term of May 1, 2026, through April 30, 2027, for a maximum not to exceed of up to \$707,000 for the purchase of five trailers.

BE IT FURTHER RESOLVED, Should R&E be awarded a Climate Smart Food Systems grant from the MPCA, the R&E Board authorizes staff to issue grants of up to \$100,000 from those grant funds in accordance with the approved workplan and R&E policies in a form approved by R&E's attorney.

Mary Jo McGuire, Board Chair
April 30, 2026

Attest
April 30, 2026



Contract Overview

Vendor Name: North American Trailer Sales

Aspen ID: 208082

Goods or Services Being Provided: Aluminum Trailers

Goods or Services Type: SEML

Contracting Department: Facility **Teams:**

Financial Information

Contract Type: Max Not to Exceed

Original Contract Amount: \$706,967.50

Current Contract Amount Including Renewals: \$706,967.50

Annual Budget for These Goods or Services:

Maximum Potential Contract Spend Allowed Based on Signing Authority: NA - Within Approved Budget
Funding String:

Contract Overview

Contract Begin Date: 5/1/2026

Original Term End Date: 4/30/2027

Current End Date: 4/30/2027

Contract Authority: Board Resolution

If Board Resolution, Resolution Number: 2026-06

Solicitation Method: RFB

Solicitation Description: Vendor was selected through a request for bids and provided the lowest response out of three bidders.



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Agreement Between Ramsey/Washington Recycling & Energy Board and North American Trailer, Ltd.

THIS AGREEMENT made and entered into by and between the Ramsey/Washington Recycling & Energy Board, hereinafter referred to as the “R&E Board”, and North American Trailer, Ltd. with its principal place of business at 11015 Clark Road, Inver Grove Heights, MN 55077 hereinafter referred to as the “Contractor” or “Vendor”.

1. Term

The term of the Agreement shall be from May 1, 2026 through April 30, 2027.

2. Cost/Payment

- a) The R&E Board shall pay the Contractor up to \$706,967.50 for the purchase of five trailers, with a breakdown as follows:
 - One enclosed front Brute trailer for \$159,756.97
 - Three open top NLR41-3281 trailers at \$133,440.20 each
 - One open top front Brute trailer at \$146,889.93
- b) Pricing includes the cost of all design, supplies, equipment, material, labor, warranty, training, and delivery for the trailers described in Exhibit A, “RFB Trailer Specifications,” and Exhibit B, the Contractor’s quote sheets, attached hereto and incorporated herein. Travel costs shall be incorporated into the costs. The contractor shall not bill separately for travel and related expenses. Travel time is not reimbursable.
- c) Contract renewals and changes to pricing shall be made by written agreement.
- d) Invoices shall show applicable sales tax separately.
- e) No payment will be made until the invoice has been approved by the R&E Board.
- f) The R&E Board shall make payment to the Contractor within thirty (30) days of the date on which the invoice is received. If the invoice is incorrect, defective or otherwise improper, the R&E Board will notify the Contractor within ten (10) days of receiving the incorrect invoice. Upon receiving the corrected invoice, the R&E Board will make payment within thirty (30) days of the corrected invoice.
- g) Payment of interest and disputes regarding payment shall be governed by the provisions of Minnesota Statutes §471.425.
- h) The Contractor shall email invoices to invoices@recyclingandenergy.org.

3. Scope of Services

Contractor shall:

- a) Furnish supplies and services for the R&E Board per the specifications in Exhibit A, "RFB Trailer Specifications," and Exhibit B, the Contractor's quote sheets, attached hereto and incorporated herein.
- b) Delivery to the Recycling & Energy Center at the following address: 100 Red Rock Road, Newport, MN 55055.
- c) The supplies and services furnished under this Agreement is guaranteed against any defect due to faulty material or workmanship. Such defects will be replaced by the Contractor with no additional cost to the R&E Board.

4. Audits, Reports, Records and Monitoring Procedures

The Contractor will:

- a) Maintain records which reflect all revenues, costs incurred and services provided in the performance of the Agreement.
- b) Agree that the R&E Board, the State Auditor or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonable and necessary for a minimum of six years from the end of this contract pursuant to Minn. Stat. § 16C.05, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, and accounting procedures and practices of the Vendor which are relevant to the Vendor's performance and determination of the agreed upon discounted payment rate under this Agreement.

5. Data Privacy

All data collected, created, received, maintained or disseminated for any purpose by the activities of the contractor because of this agreement shall be governed by the Minnesota Government Data Practices Act (Act), Minn. Stat. Ch. 13, as amended and Rules implementing the Act. The contractor is subject to the requirements of the Act and Rules and must comply as if it is a governmental entity subject to the Act and Rules. The remedies contained in section 13.08 of the Act shall apply to the contractor.

6. Nondiscrimination

Pursuant to Minn. Stat. Ch. 364 and Minn. Stat. § 181.59 and General R&E Board policy, every contract shall contain provisions by which the contractor agrees to freedom from discrimination in employment.

7. Indemnity and Insurance

- a) Indemnity - The Vendor does hereby agree that it will defend, indemnify, and hold harmless the R&E Board, its agents, officers and employees against any and all liability, loss, damages, costs and expenses which the R&E Board may hereafter sustain, incur or be required to pay by reason of any negligent act or omission or intentional act of the Vendor, its agents, officers or employees during the performance of this Agreement.
- b) Insurance - The Vendor does further agree that in order to protect itself, as well as the R&E Board, it will at all times during the term of the Agreement have and keep in force:
 - i. Commercial General Liability of no less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, \$2,000,000 products/completed operations total limit, \$1,000,000

personal injury and advertising liability. The R&E Board, its agents, officers, and employees shall be added to the policy as additional insured on a primary and non-contributory basis with respect to the ongoing and completed operations of the proposer providing coverage at least as broad as ISO forms CG 2010 and CG 2037, and solely as respects liability arising out of WTW's operations or work being performed in connection with this agreement. Waiver of subrogation is required.

- ii. If the Contractor is driving on behalf of R&E as part of the Contractor's services under the Agreement, a minimum of \$1,000,000 combined single limit Auto Liability, including hired, and non-owned vehicles. R&E Board shall be added to the policy as additional insured on a primary and non-contributory basis. Waiver of subrogation is required.
- iii. Workers' Compensation in statutory amount (if applicable).

Evidence of Insurance shall be provided before this Agreement is effective. All Certificates of Insurance must indicate that policies may not be non-renewed or cancelled unless best endeavors are used to provide Thirty (30) days advance written notice to R&E Board. Best endeavors will be used to provide Thirty (30) days notice for non-payment of premium.

In the event that claims or lawsuits shall arise jointly against the Vendor and the R&E Board, and the R&E Board elects to present its own defense, using its own counsel, in addition to or as opposed to legal representation available by the insurance carriers providing the coverage as stated above, then such legal expense shall be borne by the R&E Board.

8. Independent Contractor

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the Vendor as the agent, representative, or employee of the R&E Board for any purpose or in any manner whatsoever. The Vendor is to be and shall remain an independent contractor with respect to all services performed under this Agreement.

The Vendor represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Contractor or other persons, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall have no contractual relationship with the R&E Board and shall not be considered employees of the R&E Board.

Neither the Vendor nor its employees will at any time be construed to be employees of the R&E Board. The Vendor is responsible for its employees' compensation, fringe benefits and all insurance coverage.

9. Subcontracting and Assignment

The Vendor shall not enter into any subcontract for performance of any services contemplated under this agreement; nor novate or assign any interest in the agreement without the prior written approval of the R&E Board. Any assignment or novation may be made subject to such conditions and provisions as the R&E Board may impose. If the contractor subcontracts the

obligations under this agreement, the contractor shall be responsible for the performance of all obligations by the subcontractors.

10. Modifications

Any material alteration, modification or variation shall be reduced to writing as an amendment and signed by the parties. Any alteration, modification, or variation deemed not to be material by agreement of the R&E Board and the Contractor shall not require written approval.

11. Merger

It is understood and agreed that the entire agreement of the parties is contained herein and this Agreement supersedes all oral agreements and negotiations between the parties relating to this subject matter. All items referred to in this Agreement are incorporated or attached and deemed to be a part of the Agreement.

12. Contractor Debarment, Suspension, and Responsibility

Federal Regulation 45 CFR 92.35 prohibits the R&E Board from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minn. Stat. § 16C.03, subd. 2, provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with the R&E Board. Vendors may be suspended or debarred when it is determined through a duly authorized hearing process, that they have abused the public trust in a serious manner.

13. Termination

The R&E Board may immediately terminate this Agreement if any proceeding or other action is filed by or against the Contractor seeking reorganization, liquidation, dissolution, or insolvency of the Contractor under any law relating to bankruptcy, insolvency or relief of debtors. The Contractor shall notify the County upon the commencement of such proceedings or other action.

If the Contractor violates any material terms or conditions of this Agreement the R&E Board may, without prejudice to any right or remedy, give the Contractor, and its surety, if any, seven (7) calendar days written notice of its intent to terminate this Agreement, specifying the asserted breach. If the Contractor fails to cure the deficiency within the seven (7) day cure period, this Agreement shall terminate upon expiration of the cure period.

The R&E Board may terminate this Agreement without cause upon giving at least thirty (30) calendar day's written notice thereof to the Contractor. In such event, the Contractor shall be entitled to receive compensation for services provided in compliance with the provisions of this Agreement, up to and including the effective date of termination.

14. Interpretation of Agreement; Venue

The Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this Agreement shall be venued in the appropriate State or Federal District Court in Ramsey County, Minnesota.

The provisions of this Agreement are severable. If any part of this Agreement is rendered void, invalid or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

15. Warranty

Seller warrants products manufactured by it and supplied hereunder to be free from defects in materials and workmanship under normal use and proper maintenance for a period of twelve (12) months from date of shipment. If within such period any such products shall be proved to Seller's reasonable satisfaction to be defective, such products shall be repaired or replaced at Seller's option. Seller's obligation and Buyer's exclusive remedy hereunder shall be limited to such repair and replacement and shall be conditioned upon Seller's receiving written notice of any alleged defect no later than ten (10) days after its discovery within the warranty period and, at Seller's option, the return of such products to Seller, f.o.b. its factory, when such return is feasible. Seller reserves the right to satisfy its warranty obligation in full by reimbursing Buyer for all payments it makes hereunder, and Buyer shall thereupon return the products to Seller. Seller shall have the right to remedy such defects. Seller makes no warranty with respect to wear or use items such as belts, chains, sprockets, discs and coils all which are sold strictly AS IS, and controls, accessories, or components not manufactured by Seller, which are warranted only to the extent, if any, of the manufacturer's warranty for such controls, accessories, or components.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ALL OTHER EXPRESS AND IMPLIED WARRANTIES (EXCEPT OF TITLE) INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, PERFORMANCE, OR OTHERWISE, and in no event shall Seller be liable for claims (based upon breach of express or implied warranty, negligence, product liability, or otherwise) for any other damages, whether direct, immediate, incidental, foreseeable, consequential, or special.

IN WITNESS WHEREOF the parties have executed this Agreement as of the dates below.

North American Trailer, LTD.

RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD:

By: _____

By: _____

Date: _____

Trista L. Martinson, Executive Director
Date: _____

Title: _____

Approved As To Form:

By: _____

County Attorney

Date: _____

Reviewed by: _____

Reviewed by: _____

Reviewed by: _____

Specification Requirements for Open Top Aluminum Trailers

1.0 PURPOSE

The purpose of this Attachment is to provide sufficient specification requirement information for suitable qualified Contractors to furnish transfer trailers to transport materials associated with resource recovery facilities. These materials will include, but not be limited to, the following: Municipal Solid Waste (MSW), Refuse Derived Fuel (RDF), and residue. “Suitably qualified” means that the Contractor shall be able to demonstrate satisfactory performance of the offered, or similar, equipment in a comparable application to the satisfaction of R&E.

R&E intends to purchase up to two (2) enclosed trailers.

2.0 SCOPE OF SUPPLY

2.1 GENERAL

Appendix A is not intended to be restrictive. An approved equal may be proposed but shall be approved by R&E. Alternate transfer trailers may be submitted as equal to the specified equipment. The burden of proof of equality shall be the responsibility of the Contractor. However, to retain consideration, the Contractor’s base bid shall be prepared using the information provided per the RFB and Appendix A and Appendix B. **If R&E receives the product with components or designs unapproved, the trailer will be rejected at time of delivery and not hold R&E liable for freight expenses.**

R&E reserves the right, throughout the term of the contract, to purchase an additional number of trailers.

The Contractor shall bid aluminum panel smooth side moving floor trailers.

2.2 WORK INCLUDED

The total scope of the contract shall include design, supply, and delivery and performance warranties for the specified equipment. The Contractor shall furnish complete transfer trailer, including:

- Self-unloading trailers capable of load/unload MSW, RDF, or PROCESS RESIDUE.
- Maintenance instructions/manuals
- Assembly and Structural Drawings
- Recommended spare parts list and pricing

- Surface preparation and painting
- Initial fill and operating fluids and lubricants.

2.3 **EXCLUSIONS (PROVIDED BY R&E)**

- External hydraulic wet packs for moving floor operation.

3.0 **GENERAL DESCRIPTION**

The transfer trailers will be used to transport various materials to and from processing facility, which is located in Newport, Minnesota and is owned by the Ramsey/Washington Recycling & Energy Board. These trailers will be required to travel on paved highways as well as unpaved surfaces, such as sanitary landfills and roads leading to and from such landfills.

4.0 **OPERATING REQUIREMENTS**

The transfer trailers will be loaded by means of stationary compactors. The trailers shall be designed to withstand all the forces exerted on the trailer body by compactor loading (**maximum compactor thrust 150,000 LBF**). The trailers shall have a full size rear door for unloading purposes. This rear door, as well as the trailer itself, shall be compatible for loading by means of the stationary compactors at the facility. The trailers shall be designed to provide a means for locking the trailers to the compactor using the compactor center pin hook. It is the Contractor's responsibility to verify dimensions and compatibility with the existing compactors.

The trailers shall be constructed of aluminum. The transfer trailers shall meet all the requirements for maintaining maximum payload in the State of Minnesota over a ten (10) ton road. The trailers shall also conform to all Federal Department of Transportation regulations.

The trailers shall be of the moving floor design for self-unloading (**HALLCO ONLY**). All trailers shall be equipped with the necessary hardware and components such as hydraulic cylinders and directional valves to operate the unloading system. The unloading system shall be compatible with a hydraulic wet pack (by R&E) which operates at 3,000-PSI pressure and a flow of 30 GPM. The trailers shall be capable of off-loading the materials being transported in temperatures of (-) 40 to (+) 100 degrees Fahrenheit with no difficulty.

5.0 **DETAIL GUIDE**

5.1 **GENERAL CONSTRUCTION**

- The construction of this equipment shall conform to the requirements as outlined in this Appendix.
- All furnished equipment shall meet OSHA standards.
- **All hydraulic piping shall be stainless steel seamless pipe, socket welded throughout.**
- **ALL TRAILERS TO BE MINNESOTA STATE D.O.T CERTIFIED AND LICENSED PRIOR TO DELIVERY TO THE R&E CENTER.**

5.2 SPECIFIED REQUIREMENTS

Target Weight

NOT TO EXCEED 20,500 LBS
108 CUBIC YARDS MINIMUM

Target Height

13'6"

Target Length

45'0"

Maximum Width

8'0"

Axles

Two 22,500 lb 71.5 IN. Meritor 5/8" WALL TP w/ 49" spacing. Hutchens cast spring ride 3 leaf suspension. Axles are placed such that the rear of the rear most tire is a minimum of 12" forward from the rear of the trailer.

The Hutchens 9700 series is available in cast or fabricated components and either is acceptable.

Tires

Michelin XZE-2 11Rx 22.5

Rims

Steel HP 22.5 x 8.25 10 hole white powder coated

Brakes

16-1/2" by 7" Rockwell full air with quick disconnect couplers mounted at the front of trailer (must comply with all DOT requirements). Brake adjusters shall be self-adjusting. ABS braking system (Meritor/Wabco) shall be a four sensor system. (No gunnite products)

Hub/Drum

(4) cast w/steel hub 10 stud tp,ss,7" Hubodometer mounted driver side front - Stemco

King Pin

SAE standard king pin, 36" from front. All trailers shall have a **full width** trailer front fifth wheel protection plate.

Landing Gear

Heavy Duty, 2-speed crank type Holland Mark 5, crank mounted on driver side. 200,000-lbs. static load capacity with cushion foot sand pad. The landing gear shall also have a 4" O.D. scheduled 80 pipe installed inside the legs. **See Appendix B - Landing Gear for details attached hereto and made a part of this RFB.** (This landing gear can be purchased at Fleet Pride in St. Paul, Minnesota.) The landing gear is to be located 33'0" from the rear of the trailers and have a 72" centerline spacing. The landing gear shall have heavy duty bracing for multiple use.

Lights

Truck lite L.E.D. lights (rear lights to be suitably protected to prevent breakage). All lights must meet D.O.T. requirements and regulations.

Trailer Connections - A flush mounted access panel with minimum dimensions of 23-inches (H) by 32-inches (W) shall be installed at the front of the trailer with airline and electrical connections flush mounted to the face of the access panel. Panel design must be approved by purchaser.

Mud Flaps

Standard rubber composition at rear.

Paint

Any steel structure will be blasted to SPS-6, have 2 part epoxy primer of 3-4 mils with an epoxy top coat of 3-4 mils in black.

Galvanization as a weldment is acceptable.

Compactor Pin

Pin shall be 2-3/4" in diameter by 9" high. Centered 35-1/2" opening in the sub frame.

The pin shall be 2-3/4" in diameter. Pin opening in the sub frame shall be 35-1/2" wide, centered between the wheels of the trailer with a 9-1/4" pin opening height. Pin opening shall be 40" from ground surface and shall be 9-1/4" (i.e. opening shall be from 40" – 49-1/4" from ground surface).

Ejection System

Hydraulically operated and compatible with a wet pack operation at 3,000 PSI pressure and 30 GPM flow. Male Pioneer 4010-6P quick disconnect couplers mounted approximately fifteen (15) feet from rear of trailer, with 2 (TWO) duplicate sets mounted at the front of the trailer. The couplers will be compatible with each facilities present couplers. Contractors shall provide pricing for two moving floor options: a) A Hallco 4000 ejection floor system with 3/8 aluminum slats, twenty-one (21) slat design with “T” block bearings on the floor discharge end. The last 8 feet of floor to have a 3/8” aluminum overlay. Option b) A Brute 8500 moving floor system.

Body

Aluminum smooth side panels landfill tolerant design on both trailer frame and body. Either horizontal or vertical panels are acceptable. Sides, front bulkhead, roof and floor shall be able to withstand all forces exerted by compactor loading (**Max. compactor thrust 150,000 LBF**). Interior panel shall be thicker than exterior panel. Recommendations from the Contractor will be reviewed to achieve maximum strength while meeting weight requirements.

Current floor member cross spacing design is an I-beam that is 5-1/4” tall with 3/8” thick web and flanges. Each I-beam is located 14” on center for the entire length of the trailer. This “or approved equal” is acceptable.

The rearmost 10 feet of the trailer walls shall have a 3/16” interior aluminum overlay for the entire interior height of the trailer. The aluminum overlay shall be attached with a continuous weld for the entire overlay (stitch welding is not acceptable).

A vent shall be provided in the front of the trailer to provide a sight port at tractor window level to enable driver to watch the progress of the unloading sequence.

A non-stick surface shall be added to the front slope shield to aid in self-cleaning and freeze prevention. This surface shall be 3/8” UHMW plastic or equal.

Manufacturer’s mark or logo, if applied to the trailer body, must be integrated into the finish.

Door

See Appendix D for additional details. Rear door is of double door design, a mechanism shall be provided for unlatching the rear doors from the driver side. Small door shall sit flush and protrude out from the large door (i.e. inner (smaller) door shall not be pocketed into the larger door). The handle for unlatching the large door shall be approximately 2-4 feet from

the rear of the trailer and a minimum 1 inch schedule 40 steel rod shall be used to connect the handle to the door mechanism. There are two (2) handles (one for each door). The large (full) door handle shall be located such that the operator is within four (4) feet of the rear of the trailer accessing the handle operating large door. The smaller door handle shall be located at the rear of the trailer on the driver's side.

Large door shall use "U-bolt" latches. A mechanism shall be provided so the outer door (small door) will open while the big door (inner door) is secured. Both door mechanisms shall be on the exterior of the trailer body panels. A method of adjusting both inner and outer door closure shall be provided. Doors must rest flush against trailer wall when open. Hinge design must be approved by R&E. Each hinge pin shall be stainless steel. No brass bushings. Each hinge requires a minimum of two (2) tapped grease zirks, and the hinge bore shall be 0.005" larger than the hinge pin diameter.

All mechanisms used to close or latch both doors shall be located on the exterior of the trailer body panels.

The hinge design must allow doors to rest flush against trailer side wall when open.

Hinge design must use individual hinge pins at each hinge (single rod through all hinges is not acceptable).

The front access doors hinge shall be located on the bottom and shall be a minimum of 10 gauge with 3/8" pin (piano hinges will not be acceptable).

Floor Height

The floor height is to be at 53" empty.

Maximum Unloading Time

The trailers unloading system shall require no more than 10 minutes to fully unload a trailer at 3,000 PSI and 30 GPM flow. Curves of unloading time vs. pressure shall be provided with bid.

Decal

All trailers will be provided with a "Caution-This trailer makes wide turns" decal affixed to the rear door on the passenger side.

Miscellaneous

All trailers shall be provided with a backing bell mounted to the passenger side front axle.

6.0 PERFORMANCE

6.1 GENERAL PERFORMANCE

The Contractor shall provide sufficient data with the bid to assure R&E that trailer of the type and style furnished by the Contractor have a minimum life of seven (7) years normal landfill and/or over-the-road usage, and have demonstrated such capabilities. The trailers will be used seven (7) days per week and twenty-four (24) hours per day.

6.2 PERFORAMANCE GUARANTEES

The Contractor shall guarantee the trailer performance as specified for a period of two years (24 months) to commence upon delivery of the complete order to the job site.

It shall be understood that normal trailer operation shall include compacting into the trailer with up to 150,000 pounds force on a high frequency basis (as much as fifteen (15) times per day) with sufficient quantities of RDF, MSW, or RESIDUE to obtain a gross vehicle weight of 80,000 pounds while still maintaining legal rear axle weights. Furthermore, fully loaded trailers shall be operated in landfills on a continuous basis.

The Contractor guarantee shall address the following elements:

A. Corrective Maintenance

If any individual trailer supplied under the resulting contract requires corrective maintenance and if the root cause of the problem to be corrected is traceable to the trailer Contractor (design, materials, fabrication, workmanship or sub-components), then the Contractor shall, at the Contractor's expense and at the Contractor's choice, perform corrective maintenance or replace the trailer requiring corrective maintenance.

B. Routine Maintenance

In support of this guarantee the Contractor shall provide information on expected maintenance which details schedules, materials consumables and labor requirement
If any individual trailer supplied under the resulting contract requires an abnormally high amount of routine maintenance, defined as 150% of the expected maintenance based on the

contractor's maintenance schedule, then the Contractor shall, at the Contractor's expense and at the Contractor's choice, either:

Perform the routine maintenance above and beyond that which is normally expected and provide temporary and compatible replacement trailers of equal or greater capacity while those trailers are awaiting or are receiving maintenance.

-OR- Reimburse R&E for all routine maintenance above and beyond that which is normally expected.

7.0 EQUIPMENT WARRANTY

7.1 COMPREHENSIVE WARRANTY

The Contractor warrants that the work will be as specified and will be free from defects in design, workmanship, and materials. If within the warranty period the materials or equipment fails to meet the provisions of this warranty, the Contractor shall promptly correct any defects, including non-conformance with the specification, by adjustment, repair or replacement of all defective parts or materials without additional cost to R&E.

Unless otherwise specified, the warranty period shall extend a period of two years (24 months) from the date of complete delivery of the equipment to the job site.

Any deviations from the above conditions must be specifically declared in writing with the Contractor's bid.

7.2 PERFORMANCE WARRANTY

The equipment shall be tested by R&E at least once within the first six (6) months after delivery of the equipment. The test will run for thirty (30) loads over fifteen (15) consecutive days. The equipment shall meet the following criteria:

- No structural integrity damage.
- No mechanical operational problems.
- Unloading time stated in proposal with minimal carryback of material.
- Stated payloads.

8.0 SUBMISSIONS AFTER RECEIPT OF CONTRACT

After award of the contract, the Contractor shall furnish eight (8) copies of the following documents to the operation staff of each facility in accordance with the agreed-upon schedule:

- Operations Manual
- Maintenance and Lubrication Manual
- Emergency Procedures
- Wiring Diagrams
- Electrical Schematics
- Piping Schematics
- General Arrangements and Assembly and Structural
- OSHA Certification

9.0 SUPPLEMENTAL PROVISIONS

9.1 SHIPMENT AND STORAGE

All spare parts and unattached material shall be suitable crated, boxed, equipped with handling fixtures, or otherwise prepared for shipment to prevent damage during shipment and handling. Each box or crate shall contain a detailed packing list. The weight of each component or container shall be stamped on the outside of the container along with R&E's address and contract number. All openings shall be properly protected to prevent the entrance of dirt or debris. Suitable weatherproofing shall adequately protect all parts, which may be exposed to the weather. It shall be the responsibility of the Contractor to take any other precaution required to reasonably ensuring job site arrival of the equipment in an undamaged and satisfactory working condition.

All parts shall be identified in an appropriate manner. When parts are crated or boxed, detailed packing lists shall be provided with each crate or box. All parts to be joined in the field shall be clearly matched marked after shop painting, and shall be marked with references to applicable assembly drawings

9.2 SURFACE PREPARATION AND PAINTING

In general, all components of standard manufacture purchased by the Contractor and furnished for this contract shall be prepared and finish painted in accordance with the component manufactures standard practice. All equipment and structural steel fabricated by the Contractor shall be cleaned, prepared, primed and finish painted in accordance with applicable painting codes and standards of Steel Structures Painting Council Surface Preparation Spec (SSPC-SP 6). All Painting shall be consistent with the specified intended service and the Contractor shall adhere to the paint manufacture's requirements. All surfaces shall be thoroughly cleaned

before priming and painting. Priming shall be a 2 (two) part epoxy primer 4-6 mil thickness R&E approved equivalent. Finish paint shall consist of a two (2) part polyurethane in a color selected by R&E of a thickness of 2-4 mils, total thickness to be no less than 6 mils. The underside of the trailers shall be painted black.

9.3 NAMEPLATES

All equipment shall be provided with a permanently attached stainless steel nameplate located in a readable location and fastened to the largest, least dismantled part. Nameplates shall not be attached to a pressure-retaining surface with mechanical fasteners.

The nameplate shall be stamped with the following information:

- Item
- Serial Number
- Design Capacity

10.0 QUALITY PROGRAM REQUIREMENTS

10.1 QUALITY CONTROL (QC) PROGRAM

10.1.1 The Contractor shall have an effective QC Program to ensure the requirements of the contract and specifications are complied with. It is preferred the program be documented, but verifiable demonstration of compliance through normal fabrication/erection practice is acceptable.

10.1.2 The program shall assure that required procedures are prepared and implemented, required test/measurements are made using calibrated tools and equipment, referenced codes and standards are available for use, personnel are trained and qualified to perform the specified task as required by codes, standards and the specification, deviation/defects are identified and corrected in compliance with specification requirements, and that materials are procured, handled and shipped in compliance with the Contract. All deviations/defects must be identified to R&E in writing including corrective action taken.

10.2 NOTIFICATION POINTS

R&E shall have the right to establish notification points for which the Contractor shall give prior notification. Notification points require the Contractor prior notification at least ten working days in advance of the scheduled time of performance. R&E may require that activities

performed without proper notification be repeated for R&E's observation at the Contractor's expense.

R&E will inform the Contractor of its desire to witness the event or will authorize the Contractor to proceed without witnessing the event. The above may be performed by telephone communication. Written waiver will be issued if requested by the Contractor.

10.3 QUALITY PROGRAM INTERFACE

The Contractor is subject to audits, unannounced inspections, and witnessing by R&E to ensure compliance with the requirements of R&E's specifications, codes, drawings and R&E's approved submittals. The exercise of, or failure to exercise his right to inspect, witness or audit, and subsequent approval by R&E shall not relieve the Contractor/Contractor obligation to comply with the terms and conditions of the contract. Any request for approval of deviations of nonconformance to the contract documents shall be preceded in accordance with the specification.

10.4 SUBMITTAL OF MANUFACTURING/ERECTION SCHEDULE

Prior to the award of the contract, the Contractor shall submit copies of the Manufacturing Schedule to R&E upon request for their information and establishment of Notification Points and Project Management.

10.5 DOCUMENTATION

10.5.1 Records System – A record system shall be established and maintained that provides for the identification and correlation of required records and certifications.

10.5.2 Documentation Schedule – This specification requires specific documents to be formally submitted to R&E for information or review and approval. If these documents are changed subsequent to submittal, the Contractor shall resubmit the revised document (s) to R&E for information or review and approval consistent with the original requirements.

10.5.3 Contractor Documentation - The Contractor shall assemble all required records into two identical sets. Each page of each documents submitted shall be clearly identified by the R&E name, the station and/or unit, the contract number, the equipment description and specific identification, and the manufacture/contractor's name and address. Each individual document shall be legible and shall be reproducible capability. No

information shall be recorded closer than 5/8" of the binding edge or closer than 1/4" to any other edge of the paper.

Documents that have been submitted with a previous shipment on this order/contract shall not be duplicated. However, a statement shall be furnished to R&E itemizing, by document, the documents previously furnished for each item of equipment and the date of that previous submittal.

10.5.4 Documentation by the Contractor – The minimum documentation required to be furnished is listed in the Contract documents.

All records required by this specification, applicable regulations, codes and standards, or generated as a result of the Contractor's QC Program shall be retained in the Contractor's file for a period of 365 days after the contract requirements for the manufactures or installation have been complied with. At the expiration of this 365 day period, R&E or their authorized agent shall be provided the option of receipt and/or the Contractor's continued retention of the file contents. No records shall be destroyed or otherwise disposed of without permissions from R&E.

Specification Requirements for Open Top Aluminum Trailers

1.0 PURPOSE

The purpose of this Attachment is to provide sufficient specification requirement information for a suitable qualified Contractors to furnish transfer trailers to transport materials associated with the R&E Center. “Suitably qualified” means that the Contractor shall be able to demonstrate satisfactory performance of the offered, or similar, equipment in a comparable application to the satisfaction of R&E.

R&E intends to purchase up to four (4) open top trailers to allow for one to be in transit while the other is positioned to be loaded with material within the R&E Center.

1.1 Scope of Supply

Attachment 4 is not intended to be restrictive. An approved equal may be proposed but shall be approved by R&E. Alternate transfer trailers may be submitted as equal to the specified equipment. The burden of proof of equality shall be the responsibility of the Contractor. However, to retain consideration, the Contractor’s base bid shall be prepared using the information provided per the RFB and all associated attachments.

1. R&E reserves the right, throughout the term of the contract, to purchase an additional number of trailers.
2. The Contractor shall bid aluminum panel smooth side moving floor trailers.
3. The total scope of the contract shall include design, supply, and delivery and performance warranties for the specified equipment. The Contractor shall furnish complete transfer trailer, including:
 - Self-unloading trailers capable of load/unload organic waste contained within DCBs or non-processible bulky waste.
 - Maintenance instructions/manuals
 - Assembly and Structural Drawings
 - Recommended spare parts list and pricing
 - Surface preparation and painting
 - Initial fill and operating fluids and lubricants
4. External hydraulic wet packs for moving floor operation will be provided by R&E.

2.0 PERFORMANCE SPECIFICATIONS

2.1 General Description

The transfer trailers will be used to transport organic waste materials to and from the processing facility, located in Newport, Minnesota. These trailers will be required to travel on paved highways as well as unpaved surfaces, such as solid waste facilities.

2.2 Operating Requirements

The transfer trailers will be top loaded by means of a conveyor or loader. The trailers shall have a full-size rear door for unloading purposes.

The trailers shall be constructed of aluminum. The transfer trailers shall meet all the requirements for maintaining maximum payload in the State of Minnesota. The trailers shall also conform to all Federal Department of Transportation regulations.

The trailers shall be of the moving floor design for self-unloading (**HALLCO ONLY**). All trailers shall be equipped with the necessary hardware and components such as hydraulic cylinders and directional valves to operate the unloading system. The unloading system shall be compatible with a hydraulic wet pack (by the R&E) which operates at 3,000-PSI pressure and a flow of 30 GPM. The trailers shall be capable of off-loading the materials being transported in temperatures of (-) 40 to (+) 100 degrees Fahrenheit with no difficulty.

2.3 Detail Guide

The construction of this equipment shall conform to the requirements as outlined in this Attachment. All furnished equipment shall meet OSHA standards. All hydraulic piping shall be stainless steel seamless pipe, socket welded throughout. All trailers to be Minnesota State DOT certified and licensed prior to delivery.

2.4 Specified Requirements

Target Weight

Not to Exceed 20,500 pounds (lbs.)
108 cubic yard (cy) minimum

Target Height

13'6"

Target Length

45'0"

Maximum Width

8'0"

Axles

Two 22,500 lb 71.5 IN. Meritor 5/8" WALL TP w/ 49" spacing. Hutchens cast spring ride 3 leaf suspension. Axles are placed such that the rear of the rear most tire is a minimum of 12" forward from the rear of the trailer.

The Hutchens 9700 series is available in cast or fabricated components, and either is acceptable.

Tires

Michelin XZE-2 11Rx 22.5

Rims

Steel HP 22.5 x 8.25 10 hole white powder coated

Brakes

16-1/2" by 7" Rockwell full air with quick disconnect couplers mounted at the front of trailer (must comply with all DOT requirements). Brake adjusters shall be self-adjusting. ABS braking system (Meritor/Wabco) shall be a four-sensor system. (No gunnite products)

Hub/Drum

(4) cast w/steel hub 10 stud tp,ss,7" Hubodometer mounted driver side front - Stemco

King Pin

SAE standard king pin, 36" from front. All trailers shall have a full width trailer front fifth wheel protection plate.

Landing Gear

Heavy Duty, 2-speed crank types Holland Mark 5, crank mounted on driver side. 200,000-lbs. static load capacity with cushion foot sand pad. Landing gear shall include a 4-inch O.D schedule 80 pipe installed inside the legs. The landing gear is to be located 33'0" from the rear of the trailers and have a 72" centerline spacing. The landing gear shall have heavy duty bracing for multiple use.

Lights

Truck lite L.E.D. lights (rear lights to be suitably protected to prevent breakage). All lights must meet D.O.T. requirements and regulations.

Trailer Connections

Two flush mounted access panels -- one on each side of the electrical and hydraulic hookups - with minimum dimensions of 19-inches (H) by 23-inches (W) shall be installed at the front of the trailer with airline and electrical connections flush mounted to the face of the access panel. Panel design must be approved by R&E.

Mud Flaps

Standard rubber composition at rear.

Paint

Any steel structure will be blasted to SPS-6, have 2-part epoxy primer of 3-4 mils with an epoxy topcoat of 3-4 mils in black.

Galvanization at a weldment is acceptable.

Ejection System

Hydraulically operated and compatible with a wet pack operation at 3,000 PSI pressure and 30 GPM flow. Two duplicate sets of male Pioneer 4010-6P quick disconnect couplers mounted at the front of the trailer. The Contractor shall provide trailer pricing for three moving floor options: 1) a Hallco i-4000 series ejection floor system with 3/8 aluminum slats; 2) a NLR-i4000 series; and 3) an NLR-brute 8500. All but one of the deck slats shall include one full length 7/8"

(.875") tall by 1" overlapping ridge with HDPE deck slat seal installed. The remaining deck slat will have no overlapping ridge or seal. The side trim of the trailer will create the final seal with the remaining deck slat.

Body

Aluminum smooth side/ panels landfill tolerant design on both trailer frame and body. Either horizontal or vertical panels are acceptable. Interior panel shall be thicker than exterior panel. Recommendations from the Contractor will be reviewed to achieve maximum strength while meeting weight requirements.

Ladder mounted on front of trailer.

Current floor member cross spacing design is an I-beam that is 5-1/4" tall with 3/8" thick web and flanges. Each I-beam is located 14" on center for the entire length of the trailer. This "or approved equal" is acceptable.

The rearmost 10 feet of the trailer walls shall have a 3/16" interior aluminum overlay for the entire interior height of the trailer. The aluminum overlay shall be attached with a continuous weld for the entire overlay (stitch welding is not acceptable).

A vent shall be provided in the front of the trailer to provide a sight port at tractor window level to enable driver to watch the progress of the unloading sequence.

A non-stick surface shall be added to the front slope shield to aid in self- cleaning and freeze prevention. This surface shall be 3/8" UHMW plastic or equal.

Manufacturer's mark or logo, if applied to the trailer body, must be integrated into the finish.

Tarping System

Each open top trailer shall include a tarping system. Each trailer shall be fitted with Agricovert EZ Lock HD System and a 3" tarp pole toggle switch on the driver's side.

Door

A mechanism shall be provided for unlatching the rear doors from the driver side. The handle for unlatching the rear door shall be approximately 2-4 feet from the rear of the trailer and a minimum 1-inch schedule 40 steel rod shall be used to connect the handle to the door mechanism. The door handle shall be located such that the operator is within four (4) feet of the rear of the trailer accessing the handle operating the door.

Door shall use "U-bolt" latches. Door mechanisms shall be on the exterior of the trailer body panels. A method of adjusting door closure shall be provided. Doors must rest flush against trailer wall when open. Hinge design must be approved by R&E. Each hinge pin shall be stainless steel. No brass bushings. Each hinge requires a minimum of two (2) tapped grease zirks, and the hinge bore shall be 0.005" larger than the hinge pin diameter.

All mechanisms used to close or latch doors shall be located on the exterior of the trailer body panels.

The hinge design must allow door to rest flush against trailer side wall when open.

Hinge design must use individual hinge pins at each hinge (single rod through all hinges is not acceptable).

The front access doors hinge shall be located on the bottom and shall be a minimum of 10 gauge with 3/8" pin (piano hinges will not be acceptable). A site visit to observe the existing trailer doors is encouraged.

Maximum Unloading Time

The trailers unloading system shall require no more than 10 minutes to fully unload a trailer at 3,000 PSI and 30 GPM flow. Curves of unloading time vs. pressure shall be provided with bid.

Decal

All trailers will be provided with a "Caution-This trailer makes wide turns" decal affixed to the rear door on the passenger side.

Miscellaneous

All trailers shall be provided with a backing bell mounted to the passenger side front axle.

3.0 PERFORMANCE

The Contractor shall provide sufficient data with the bid to assure R&E that trailer of the type and style furnished by the Contractor have a minimum life of seven (7) years normal landfill and/or over-the-road usage and have demonstrated such capabilities. The trailers may be used seven (7) days per week and twenty-four (24) hours per day.

The Contractor shall guarantee the trailer performance as specified for a period of two years (24 months) to commence upon delivery of the complete order to the R&E Center.

It shall be understood that normal trailer operation shall include top loading materials (organics or non-processible waste) on a high frequency basis with sufficient quantities of material to obtain a gross vehicle weight of 80,000 pounds while still maintaining legal rear axle weights. Furthermore, fully loaded trailers shall be operated in landfills or composting operations on a continuous basis.

The Contractor guarantee shall address the following elements:

A. Corrective Maintenance

If any individual trailer supplied under the resulting contract requires corrective maintenance and if the root cause of the problem to be corrected is traceable to the trailer Contractor (design, materials, fabrication, workmanship or sub-components), then the Contractor shall, at the Contractor's expense and at the Contractor's choice, perform corrective maintenance or replace the trailer requiring corrective maintenance.

B. Routine Maintenance

In support of this guarantee the Contractor shall provide information on expected maintenance which details schedules, material consumables and labor requirement.

If any individual trailer supplied under the resulting contract requires an abnormally high amount of routine maintenance, defined as 150% of the expected maintenance based on the contractor's maintenance schedule, then the Contractor shall, at the Contractor's expense and at the Contractor's choice, either:

Perform the routine maintenance above and beyond that which is normally expected and provide temporary and compatible replacement trailers of equal or greater capacity while those trailers are awaiting or are receiving maintenance.

-OR- Reimburse R&E for all routine maintenance above and beyond that which is normally expected.

4.0 EQUIPMENT WARRANTY

4.1 Comprehensive Warranty

The Contractor warrants that the work will be as specified and will be free from defects in design, workmanship, and materials. If within the warranty period the materials or equipment fails to meet the provisions of this warranty, the Contractor shall promptly correct any defects, including non-conformance with the specification, by adjustment, repair or replacement of all defective parts or materials without additional cost to R&E.

Unless otherwise specified, the warranty period shall extend a period of two years (24 months) from the date of complete delivery of the equipment to the R&E Center.

Any deviations from the above conditions must be specifically declared in writing with the Contractor's bid.

4.2 Performance Warranty

The equipment shall be tested by R&E at least once within the first six (6) months after delivery of the equipment. The test will run for ten (10) loads over fifteen (15) consecutive days. The equipment shall meet the following criteria:

- No structural integrity damage.
- No mechanical operational problems.
- Unloading time stated in proposal with minimal carryback of material.
- Stated payloads.

4.3 Submissions After Receipt of Contract

After award of the contract, the Contractor shall furnish eight (8) copies of the following documents to the operations staff of R&E in accordance with the agreed-upon schedule:

- Operations Manual
- Maintenance and Lubrication Manual
- Emergency Procedures

- Wiring Diagrams
- Electrical Schematics
- Piping Schematics
- General Arrangements and Assembly and Structural
- OSHA Certification

5.0 SUPPLEMENTAL PROVISIONS

5.1 Shipment and Storage

All spare parts and unattached material shall be suitable crated, boxed, equipped with handling fixtures, or otherwise prepared for shipment to prevent damage during shipment and handling. Each box or crate shall contain a detailed packing list. The weight of each component or container shall be stamped on the outside of the container along with R&E's address and contract number. All openings shall be properly protected to prevent the entrance of dirt or debris. Suitable weatherproofing shall adequately protect all parts, which may be exposed to the weather. It shall be the responsibility of the Contractor to take any other precaution required to reasonably ensuring job site arrival of the equipment in an undamaged and satisfactory working condition.

All parts shall be identified in an appropriate manner. When parts are crated or boxed, detailed packing lists shall be provided with each crate or box. All parts to be joined in the field shall be clearly matched marked after shop painting, and shall be marked with references to applicable assembly drawings

5.2 Surface Preparation and Painting

In general, all components of standard manufacture purchased by the Contractor and furnished for this contract shall be prepared and finish painted in accordance with the component manufactures standard practice. All equipment and structural steel fabricated by the Contractor shall be cleaned, prepared, primed and finish painted in accordance with applicable painting codes and standards of Steel Structures Painting Council Surface Preparation Spec (SSPC-SP 6). All Painting shall be consistent with the specified intended service and the Contractor shall adhere to the paint manufacture's requirements. All surfaces shall be thoroughly cleaned before priming and painting. Priming shall be a 2 (two) part epoxy primer 3-4 mil thickness County approved equivalent. Finish paint shall consist of a two (2) part polyurethane in a color selected by R&E of a thickness of 3-4 mils, total thickness to be no less than 6 mils. The underside of the trailers shall be painted black.

5.3 Nameplates

All equipment shall be provided with a permanently attached stainless steel nameplate located in a readable location and fastened to the largest, least dismantled part. Nameplates shall not be attached to a pressure- retaining surface with mechanical fasteners.

The nameplate shall be stamped with the following information:

- Item
- Serial Number
- Design Capacity

6.0 QUALITY PROGRAM REQUIREMENTS

6.1 Quality Control (QC) Program

The Contractor shall have an effective QC Program to ensure the requirements of the contract and specifications are complied with. It is preferred the program be documented, but verifiable demonstration of compliance through normal fabrication/erection practice is acceptable.

The program shall assure that required procedures are prepared and implemented, required test/measurements are made using calibrated tools and equipment, referenced codes and standards are available for use, personnel are trained and qualified to perform the specified task as required by codes, standards and the specification, deviation/defects are identified and corrected in compliance with specification requirements, and that materials are procured, handled and shipped in compliance with the Contract. All deviations/defects must be identified to R&E in writing including corrective action taken.

6.2 Notification Points

R&E shall have the right to establish notification points for which the Contractor shall give prior notification. Notification points require the Contractor prior notification at least ten working days in advance of the scheduled time of performance. R&E may require that activities performed without proper notification be repeated for R&E's observation at the Contractor's expense.

R&E will inform the Contractor of its desire to witness the event or will authorize the Contractor to proceed without witnessing the event. The above may be performed by telephone communication. Written waiver will be issued if requested by the Contractor.

6.3 Quality Program Interface

The Contractor is subject to audits, unannounced inspections, and witnessing by R&E to ensure compliance with the requirements of the specifications, codes, drawings and R&E approved submittals. Any request for approval of deviations of nonconformance to the contract documents shall be requested in writing and preceded in accordance with the specification.

6.4 Submittal of Manufacturing/Erection Schedule

Prior to the award of the contract, the Contractor shall submit copies of the Manufacturing Schedule to R&E upon request for their information and establishment of Notification Points and Project Management.

6.5 Documentation

Records System – A record system shall be established and maintained that provides for the identification and correlation of required records and certifications.

Documentation Schedule – This specification requires specific documents to be formally submitted to R&E for information or review and approval. If these documents are changed subsequent to submittal, the Contractor shall resubmit the revised document(s) to R&E for information or review and approval consistent with the original requirements.

Contractor Documentation - The Contractor shall assemble all required records into two identical sets. Each page of the documents submitted shall be clearly identified by the R&E name, the station and/or

unit, the contract number, the equipment description and specific identification, and the manufacture/contractor's name and address. Each individual document shall be legible and shall be reproducible capability. No information shall be recorded closer than 5/8" of the binding edge or closer than 1/4" to any other edge of the paper.

Documents that have been submitted with a previous shipment on this order/contract shall not be duplicated. However, a statement shall be furnished to R&E itemizing, by document, the documents previously furnished for each item of equipment and the date of that previous submittal.

Documentation by the Contractor – The minimum documentation required to be furnished is listed in the Contract documents.

All records required by this specification, applicable regulations, codes and standards, or generated as a result of the Contractor's QC Program shall be retained in the Contractor's file for a period of 365 days after the contract requirements for the manufactures or installation have been complied with. At the expiration of this 365-day period, R&E or their authorized agent shall be provided the option of receipt and/or the Contractor's continued retention of the file contents. No records shall be destroyed or otherwise disposed of without permission from R&E.




Photographic Log

Client's Name: Recycling & Energy (R&E)	Site Location: 100 Red Rock Road Newport, MN	Project No. 23R002.00
---	---	---------------------------------

Photo No. 1	Date: NA	
Description: Photograph showing the general concept of the door closure mechanism on the exterior of the trailer body for the large door as well as the general closure mechanism on the small door. Photograph also shows the small door protruding beyond the large door. Small door shall not be nested in the large door.		

Client's Name: Recycling & Energy (R&E)	Site Location: 100 Red Rock Road Newport, MN	Project No. 23R002.00
---	---	---------------------------------

Photo No. 2	Date:	
Description: Photograph showing the general concept for hinges. Hinge design shall allow small door or both doors to open fully and rest against the trailer body.		 <p>The photograph shows a close-up of a heavy-duty metal hinge mechanism on the side of a white trailer. The hinge is mounted vertically and consists of several large, rusted metal plates and bolts. A blue metal hook is attached to the top part of the hinge. The trailer body is white with some black markings, including the number '780' and 'MAC Trailer' logos. A license plate with the number 'L483973' is visible on the lower part of the trailer. The background is a clear blue sky.</p>

Client's Name: Recycling & Energy (R&E)	Site Location: 100 Red Rock Road Newport, MN	Project No. 23R002.00
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Photo No. 3	Date:
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Description:

Photograph showing the general concept of the small door closure mechanism on the exterior of the door. Photograph also shows a protective “wedge” just below the “Caution Wide Turns” warning.

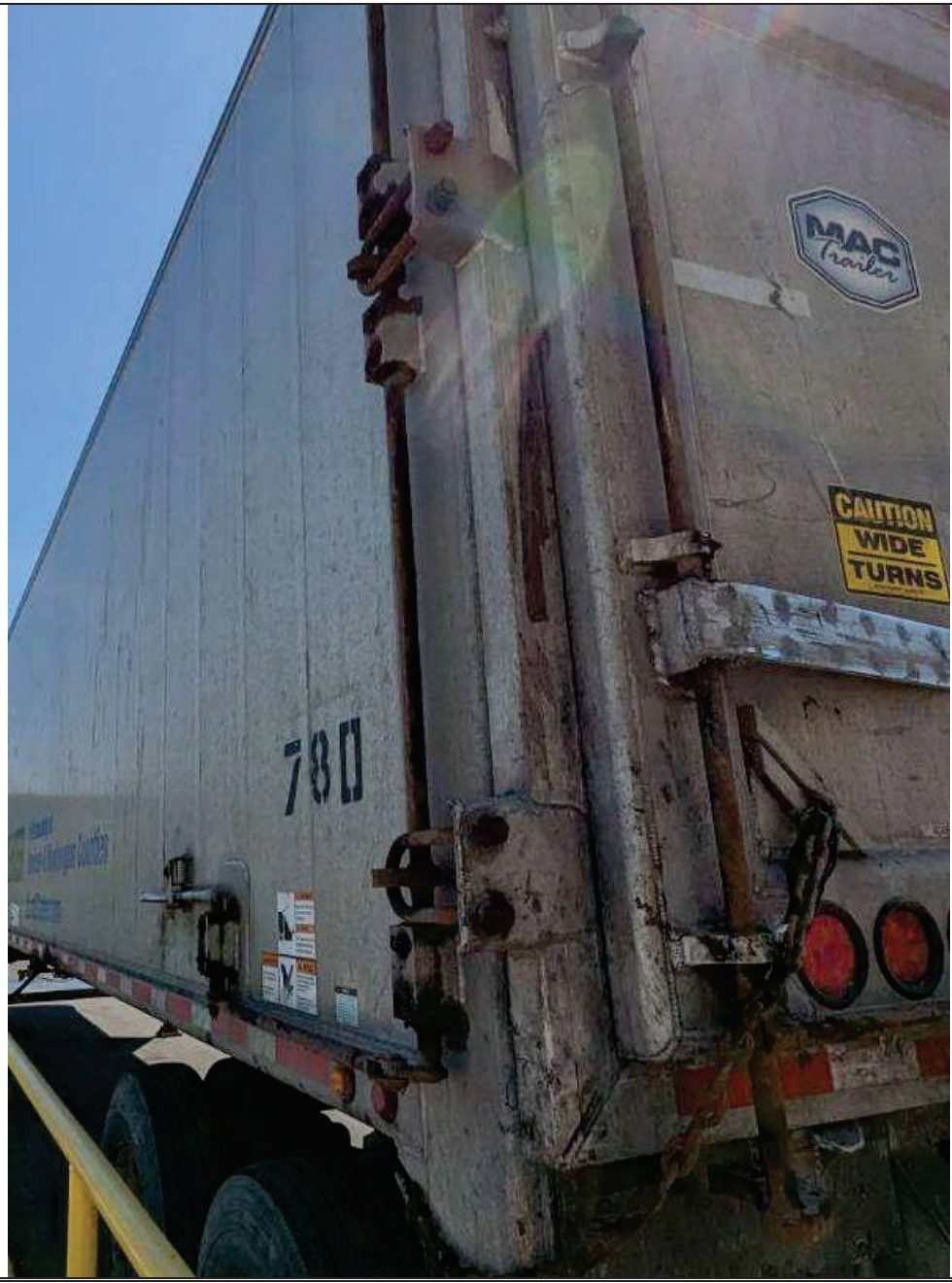


Client's Name: Recycling & Energy (R&E)	Site Location: 100 Red Rock Road Newport, MN	Project No. 23R002.00
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Photo No. 4	Date:
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Description:

Photograph showing the general concept for u-bolt latch design specified.



Client's Name: Recycling & Energy (R&E)	Site Location: 100 Red Rock Road Newport, MN	Project No. 23R002.00
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Photo No. 5	Date:
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Description:

Photograph showing the general concept for trailer landing gear.



Exhibit B - Proposal



4-08-2026

Ramsey/Washington Recycling & Energy Board.

North American Trailer would like to thank you for the opportunity to bid your 2026 trailer needs. We are located at 11015 Clark Road Inver Grove Heights, MN 55077. North American Trailer has been in business since 1982 and specializes in parts, service, and sales of heavy-duty trucks and trailers. We offer 24-hour service, 365 days a year for truck or trailer repair needs. Our parts department in Inver Grove Heights stocks over 1.5 million dollars of parts for the transportation industry. MAC trailer has awarded us a “Gold Award” for transfer trailer sales in 2025. We are well poised to continue to support the mission of the Ramsey/ Washington County Recycling & Energy Board.

Our bid package includes the following acceptance of “conditions”, bid response form, contractor information and reference form, pricing for orders placed in the next six months, and our bid bond is included in this package.

Our contact information is as follows:

North American Trailer Sales
11015 Clark Road
Inver Gove Heights, MN 55077
Office – 651-450-9109
Mark Bartels – Sales Consultant- Cell phone 952-917-9697 mbartels@natrailer.com
Ty Kline – Trailer Sales Manager- Cell phone 612-363-5578 tkline@natrailer.com
Spencer Dally – CEO- Cell phone 612-363-1308 sdally@natrailer.com

Our Mission

Through our values we will strive to offer every one of our partners a helping hand in realizing their full potential by delivering value in parts, service, and sales in the industries we serve.

Our Vision

To be respected for our strong family values that we put into every job we do.

Ty Kline
Sales Manager.



11015 Clark Road
Inver Grove Heights, MN 55077
651-450-9109

8116 S 61st Street – Lot 1
Stanley, ND. 58784
701-628-0566

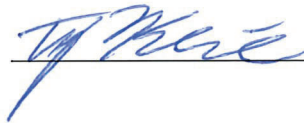
1325 Hwy 45
Scanlon, MN 55720
218-655-1130

2.5.4. -

A summary of claims brought against the proposer, subcontractors, and proposed project team members during the past five years related to their goods and/or services, including the date, description of the claim, and the resolution of the claim. Proposers must provide a statement even if there have been no claims against the entities name in the response.

North American Trailer has not had any claims filed or submitted against our company in the last five years.

Ty Kline
Sales Manager



4-08-2026



11015 Clark Road
Inver Grove Heights, MN 55077
651-450-9109

8116 S 61st Street – Lot 1
Stanley, ND. 58784
701-628-0566

1325 Hwy 45
Scanlon, MN 55720
218-655-1130

Attachment 1 – Solicitation Response Form

Solicitation Title: Aluminum Trailers RFB

The following shall be completed by the Contractor:

Contractor Company Name: North American Trailer Sales

Total Number of Solicitation Pages:

Total Number of Pages in Contractor's Solicitation Response: 16

Acknowledgement and Number of Solicitation Addenda Received:

**PLEASE READ THE FOLLOWING BEFORE COMPLETING THIS SOLICITATION
RESPONSE FORM**

The provisions of the solicitation document should be reviewed and understood before preparing a solicitation response. Unless the solicitation document provides otherwise, the solicitation response shall be the best price for all labor, equipment, materials and services for the project described in the solicitation document.

Contract Price:

Please provide total per unit written price for the purchase and delivery of up to four enclosed aluminum trailers and up to two open top trailers (up to six trailers in total) meeting the requirements included in this RFB Packet. Pricing is to include the cost of all design, supplies, equipment, material, labor, warranty, and training to furnish and delivery. Travel cost shall be incorporated into the costs. The Contractor shall not bill separately for travel and related expenses. Travel time is not reimbursable.

Enclosed Trailer Total Per Unit Price: \$ 146,632.95

Open Top Trailer Total Per Unit Price: \$ 133,440.20

ACKNOWLEDGEMENT

By signing below, I certify that I understand, agree, and bind the Contractor to the provisions contained in the solicitation document for the above Solicitation, including the Solicitation and Contract Terms and Conditions and that I am authorized to submit this solicitation response on behalf of the Contractor.

COLLUSION

By signing below, I certify that this solicitation response has been prepared without any collusion with other contractors, competitors, R&E employees, Washington or Ramsey County employees, or R&E Board Members and without taking any other action which will restrict competition or constitute fraud or collusion.

Name and Title of Authorized Contractor Representative:

Signature: *[Handwritten Signature]*

Date: *4-8-26*

Attachment 2 – Contractor Information and Reference Form

The R&E requires completion of this form for this solicitation. Failure to submit this completed form with the solicitation response will result in rejection of the Contractor's solicitation response.

Company Information:

1. Contractor Name North American Trailer Sales LTD
2. Name of CEO or Company President: Tim Grabow
3. FEIN / Contractor Tax ID Number: 41-1594272
4. Minnesota Business Licenses Filing Number: 2065810
5. Local Telephone Number: (651) 450-9109
6. Toll Free Telephone Number: (888) 450-9109
7. Fax Number: (651) 450-9327
8. Email Address: tkline@natrailer.com
9. Address: 11015 Clark Rd
10. City: Inver Grove Heights
11. State: MN
12. Zip Code: 55077
13. Is your company a Certified Small Business Enterprise ("CERT SBE")? NO
14. If yes, what is your CERT SBE#?

Solicitation Response Contact:

1. Name and Title of the person to contact for questions concerning this solicitation response:
Mark Bartels
2. Local Telephone Number: (651) 450-9109
3. Toll Free Telephone Number: (888) 450-9109
4. Fax Number: (651) 450-9327
5. Email Address: mbartels@natrailer.com
6. Address: 11015 Clark Rd
7. City: Inver Grove Heights
8. State: MN
9. Zip Code: 55077

Contract Mailing Address (if different from Company Information):

1. Contact Name and Title:
2. Local Telephone Number:
3. Toll Free Telephone Number:
4. Fax Number:
5. Email Address:
6. Address:
7. City:
8. State:
9. Zip Code:

Reference Requirements: Provide a minimum of three (3) references for work completed within the last five (5) years that is similar to what is requested in this solicitation.

1. First Reference

- Nitti Contracting & Trucking Service
- Tony Nitti
- 763-755-0303
- Toll Free Telephone Number:
- tony@nitticompanies.com
- 12351 Cloud Dr NE
- Blaine
- MN
- 55449
- Sale of waste transfer trailer

2. Second Reference

- LJP Waste Solutions
- Charlie More
- 507-385-3441
- Toll Free Telephone Number:
- charlie@ljpent.com
- 2160 Ringhofer Dr
- North Mankato
- MN
- 56003
- Sale of waste transfer trailer

3. Third Reference

- Beltrami County Solid Waste Department
- Brian Olson
- 218-333-8278
- Toll Free Telephone Number:
- brian.olson@co.beltrami.mn.us
- 751 Industrial Park Dr SE
- Bemidji
- MN
- 56601
- Sale of waste transfer trailer

Name and Title of Authorized Contractor Representative:

Signature: 

Date: 4-8-26

Attachment 3 – Contractor Application for Designation of Trade Secret Information

Solicitation Title Aluminum Trailers RFB

The submitted quote/bid/proposal includes trade secret information that we, the contractor, believe to be classified as nonpublic (relating to a non-person) or private (relating to a person) information under §13.37 of the Minnesota Government Data Practices Act.

As such, we are requesting that certain provisions of our quote/bid/proposal response, as indicated below, be treated as trade secret data and that any request for access to the trade secret data be handled in accordance with the provisions of the R&E's Purchasing Standard Terms and Conditions.

Section
Page # *N/A*
Topic

We understand that a decision regarding this request will be made by the R&E prior to award. If this classification request is granted, in the event the designation of this information as trade secrets is challenged, we agree to defend, indemnify, and hold harmless the R&E against any claims related to the designation of this data as trade secrets data.

We further understand that the R&E considers markings of "confidential" or "trade secrets" in the solicitation response to be insufficient to classify information in a response. We agree to indemnify and hold R&E harmless from any damages arising out of the release of any materials or data unless they are specifically identified above.

Name and Title of Authorized Preparer

Signature *[Handwritten Signature]*
Date *4-8-20*

MERCHANTS
BONDING COMPANYTM

MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bond No.: 527754

BID BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we North American Trailer Sales Ltd

as Principal, hereinafter called the Principal, and

Merchants Bonding Company (Mutual)

a corporation duly organized under the laws of the State of Iowa

as Surety, hereinafter called the Surety, are held and firmly bound unto Ramsey/Washington Recycling & Energy

as Obligee, hereinafter called the Obligee, in the sum of 5% of Amount Bid

Dollars (Five Percent),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for 6 Aluminum Trailers - Up to four open top and up to two enclosed trailers.

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 27th day of March, 2026

PRINCIPAL:
North American Trailer Sales Ltd




Witness



Spencer Dally
Chief Executive Officer

SURETY:
Merchants Bonding Company (Mutual)



Witness Zach Winker



Dana Valadez Attorney-in-Fact

The payment/performance bonds are subject to receipt of evidence of adequate financing acceptable to the bidder and the bidder's surety.

MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY, an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Amy Brunzman; Crystal Hecker; Dana Valadez; Ian M Turner; Jennifer Johnson; Katie Davis; Katlin Lepsch; Kelly J Wenzelman; Kevin Smith; Michelle Rupp; Paul Donovan

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of June, 2025.

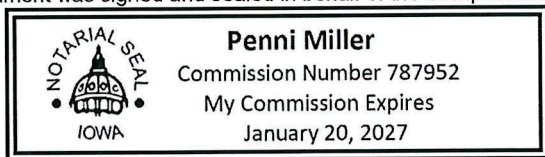



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
MERCHANTS NATIONAL INDEMNITY COMPANY

By 
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 2nd day of June, 2025, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.




Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 27th day of March, 2026.




Secretary

ACKNOWLEDGEMENT OF SURETY

STATE OF Iowa)

COUNTY OF Dubuque)

On this 27th day of March, in the year 2026, before me personally appeared Dana Valadez, Attorney-in-Fact of Merchants Bonding Company (Mutual) known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Ashlee Metcalf
Ashlee Metcalf, Notary Public

My commissions expires: 04/26/2027





NORTH AMERICAN TRAILER SALES, LTD

11015 CLARK RD
 INVER GROVE HEIGHTS, MN 55077
 Phone: (651) 450-9109
 Website: www.north-american-trailer.com

Due to Tariffs, Trailer pricing is subject to change at Manufacturer discretion and delivered unit pricing will be finalized 90 days prior to start of production

MOVINGFLOOR MVP SS				Quote ID # 152359	JOB #	Rev 13
Customer Ramsey and Washington County R&E						
Dealer Name NORTH AMERICAN TRAILER SALES, LTD				Cubic Yards	108	
Quote Date 3/26/26	Quote Expires 5/6/26	Qty 1	Weight	17480 lbs. ***		
Mfg Salesman COREY WHITE		Model Code DI		Plant of Mfg W		
Cust P.O. #		Cust Unit #				
Dir Sls Rep MARK BARTELS		Sls Rep Email MBARTELS@NATRILER.COM				

BODY	
LOAD PROFILE	MATERIAL, 80K GVWR
	Reference 71120
LENGTH	45
	Standard 24 Month Warranty From Date Of Service
WIDTH	96
DRIVE UNIT	HALLCO, 3 IN. CYLINDERS I-4K
FLOOR	HALLCO NARROW LEAK RESISTANT 41-3281 (96 W)
	ALL BUT ONE DECK SLAT TO INCLUDE ON 7/8 TALL BY 1" OVERLAPPING RIDGE WITH HDPE DECK SLAT SEAL. REMAINING SLAT TO HAVE NO OVERLAPPING SEAL. SIDE TRIM OF TRAILER TO CREATE FINAL SEAL. 23 SLAT FLOOR
HYDRAULIC PIPE	STAINLESS STEEL HYDRAULIC PIPE
	INSTALL 3/8" PLASTIC UHMW PLASTIC LINER MATERIAL ON BULKHEAD SLOPE INSIDE. MAKE PLATE 3/8" ALUMINUM
CROSSMEMBER TYPE	HEAVY-LANDING GEAR TO COUPLER PLATE 14 IN. C/M SPACING
CROSSMEMBER SPACING	5-1/4 IN. I-BEAMS, 14 O.C.
RUBBER SEAL	YES
WALL HEIGHT	104
	TRAILER TO BE OVERALL 13 6" HEIGHT
TAPERED SIDES	NONE
WALL LINER	3/16 LAST 10 FT.
FULL LID	NONE
TOP RAIL OPTION	HEAVY 2-1/4 IN. VERT. PANEL TOP RAIL
	2-1/4" VERTICAL PANEL TOP RAIL
	HEAVY 2-1/4 IN. VERT. PANEL TOP RAIL
BULKHEAD	1/4 IN.
	INSTALL TWO 20 X 18 ACCESS DOORS IN BULKHEAD FOR ACCESS TO AIR, ELECTRICAL, AND HYDRAULICS
BULKHEAD STEPS	NONE
	HINGE FOR ACCESS DOORS SHALL BE MINIMUM OF 10GA WITH 3/8 PIN. PIANO HINGE NOT ACCEPTABLE
FRONT FENDERS WITH FLAPS	NONE
TAPER SIDE FENDERWELLS	NONE
POCKET TYPE	2-1/4IN STANDARD POCKETS
BOTTOM RAIL	SQUARE, NO CLEAN OUT
UPPER CROSS TUBES / CAPS	(1) SPRING-MID & (1) TUBE-REAR
TIRE CARRIER	NONE
SIDES	2-1/4 X 15-1/2 VERT. PANELS - (BUFFED)

LIGHTS	
LIGHT TYPE	TRUCKLITE L.E.D. W/ GROMMET
LIGHT PANEL	3 LARGE-3 SMALL-3 LARGE (IN TAILGATE) OOO ooo OOO

APRON	NONE
STD. MARKER LIGHTS	(3) EACH SIDE
MID-TURNS	(1) PAIR L.E.D. (NON-COMBO)
BACK-UP LIGHTS	NONE

INSTALL BELL STYLE BACKUP ALARM ON PASS SIDE FRONT AXLE. SECURE COVER WITH DOUBLE LOCKING NUTS

AUXILIARY CABLE	NONE
REAR POCKET LIGHTS	1 PAIR

GATE

GATE SHEET THICKNESS	SMOOTH SIDE PANELS
GATE OPERATION	MECHANICAL SIDE LATCH

U BOLTS FOR PADDLE LATCHES. HARDWARE BAR EXTERIOR OF REAR PANEL

HINGE TYPE	C.S. SIDE SWING
------------	-----------------

EACH PIN SHALL BE STAINLESS STEEL, EACH HINGE REQUIRES TWO GREASE ZERKS

GATE BRACING	NO BRACING (SMOOTH SIDE PANELS)
SAFETY CHAIN	YES

USE STAINLESS STEEL HINGE PINS. SINGLE PIN NOT ACCEPTABLE

WINDERS / SAFETY LATCH	WINDERS (1) SIDE ONLY
GATE STEPS	NONE
TARP HOOKS	NONE

PRIMARY AXLES

MODEL	CLOSED TANDEM
NO. OF PRIMARY AXLES	2
SUSPENSION	MAC FABBED GALVANIZED SINGLE LEAF TAN. (49)
AXLE SPACING	49
SUB-FRAME	TANDEM, HI-TENSILE FAB. (SPRING RIDE ONLY)
AXLES	TP 71.5 5/8W 7" 25K
BRAKES	7 IN. XL, W/ 30-30 CHAMBERS
CAM GUARDS	NONE
HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.
TIRES	MICHELIN XZE-2 11R 22.5 16 PLY
WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED

LIFT AXLES

NO. OF LIFT AXLES	0
LIFT AXLE SUSPENSION	NONE
LIFT KIT	NONE
LIFT AXLE DISTANCE	N/A
LIFT AXLE	NONE
LIFT AXLE BRAKES	NONE
LIFT AXLE CAM GUARDS	NONE
LIFT AXLE HUB AND DRUM	NONE
LIFT AXLE TIRES	NONE
LIFT AXLE WHEELS	NONE
LIFT AXLE CONTROLS	NONE
FREE WHEEL VALVE	NONE

STEERABLE LIFT AXLES

NO. OF STEERABLE AXLES	0
STEERABLE AXLE SUSPENSION	NONE
STEERABLE AXLE DISTANCE	N/A
STEERABLE AXLES	NONE
STEERABLE AXLE BRAKES	NONE
STEERABLE AXLE HUB AND DRUMS	NONE
STEERABLE AXLE TIRES	NONE
STEERABLE AXLE WHEELS	NONE
STEERABLE AXLE CONTROLS	NONE
STEERABLE AXLE LIFT KIT	NONE

CHASSIS

PIN SETTING	36
5TH WHEEL PLATE	3/8 LOW PROFILE
	FULL WIDTH APPROACH COUPLER PLATE
5TH WHEEL PLATE HEIGHT	49 IN. HIGH
GALVANIZED SUSPENSION HANGERS	INCLUDED W/ SUSPENSION
SUSPENSION CONTROL	NONE
ABS FOR TRAILER	(1) 2S1M MERITOR / WABCO
SLACKS	AUTOMATIC
	MERITOR ONLY
TIRE INFLATION SYSTEM	NONE
AXLE LUBRICATION	SYNTHETIC GREASE
HUBODOMETER	22.5, TP, BOLT-ON STEMCO MILES
	DRIVERS SIDE FRONT AXLE
DUST COVERS	NONE
DOLLIES - LANDING GEAR - LANDING LEGS	HOLLAND - (62,500 LB.) - MARK V - 10 YEAR GALVANIZED STEEL - REVERSE MOUNT - D.S.
	LANDING GEAR LOCATED 33 FROM REAR OF TRAILER WITH 4.25 OD PIPE INSTALLED EACH LEG
REGISTRATION HOLDER	OPTRONICS DOCUMENT HOLDER
AIR GAUGE / SYSTEM	NONE
ENCLOSURE FOR SWITCHES	NONE
AIR TANKS	ALUMINUM TANK
HYDRAULIC HOSE FITTING	1 IN. X 108 IN. HOSE W/ WING FITTING
	PIONEER 4010-6P PRESSURE AND PARKER HB-63 RETURN FITTINGS. INSTALL ONE SET ON BULKHEAD AND SECOND SET 15 FROM REAR OF TRAILER AT 90 DEGREES ANGLE STRAIGHT OUT FAR ENOUGH APART TO ACCESS FITTINGS
FLAPS FRONT OF TIRES	NONE
FLAPS REAR OF TIRES	FLAP BEHIND REAR AXLE
BUMPER	MOVER BUMPER

TARP

TARP MANUFACTURER	AGRICOVER EZ LOCK
TARP CONTROL	ELECTRIC
TARP COLOR	BLACK
BOW HOLDERS	
TARP BRACKET	3 ALUMINUM ROLL TUBE

PAINT

SUSPENSION COLOR	BLACK SOFT COAT
PIN STRIPING	BLACK (931716)
MAC MACHINE FINISH LOGOS	BLACK (931716)
OPTIONAL SIGNS	NONE
	THIS TRAILER MAKES WIDE TURNS REAR PASSENGER SIDE DOOR

Thank you for your business

ORDER CANCELLATION POLICY

Orders configured with common published and non-published options will not be subject to a cancellation penalty when the Manufacturer receives the request for cancellation 12 or more weeks prior to the scheduled production date. All cancellation requests received within 12 weeks but no less than 8 weeks of the scheduled production start date must be approved by the Product Manager for the specified product line and will be subject to a \$2500.00 cancellation fee. Cancellation requests within 8 weeks of the scheduled production start date will not be accepted.

*** denotes a weight for reference only. Trailer weight will be provided with the engineering design approval packet.



NORTH AMERICAN TRAILER SALES, LTD

11015 CLARK RD
 INVER GROVE HEIGHTS, MN 55077
 Phone: (651) 450-9109
 Website: www.north-american-trailer.com

Due to Tariffs, Trailer pricing is subject to change at Manufacturer discretion and delivered unit pricing will be finalized 90 days prior to start of production

MOVINGFLOOR SS COMPACTOR Quote ID # 152364 JOB# Rev 12

Customer Ramsey and Washington County R&E				
Dealer Name NORTH AMERICAN TRAILER SALES, LTD			Cubic Yards	106
Quote Date 3/26/26	Quote Expires 5/6/26	Otv 1	Weight	20291 lbs. ***
Mfg Salesman COREY WHITE		Model Code IO	Plant of Mfg W	
Cust P.O. #		Cust Unit #		
Dir Sls Rep MARK BARTELS		Sls Rep Email MBARTELS@NATRILER.COM		

BODY

LOAD PROFILE	MATERIAL, 80K GVWR
	Reference Job# 86051
LENGTH	45
WIDTH	96
DRIVE UNIT	HALLCO, 3 IN. CYLINDERS I-4K
FLOOR	HALLCO 3/8" STANDARD 41-104 (96 W)
	8 FT WEAR STRIPS AT REAR WITH T BLOCKS AS WELL
HYDRAULIC PIPE	STAINLESS STEEL HYDRAULIC PIPE
	INSTALL 3/8 PLASTIC LINER MATERIAL ON THE SLOPE PLATE. MAKE OUT OF 3/8" ALUMINUM REF 86051
CROSSMEMBER SPACING	5-1/4 IN. I-BEAMS, 14 O.C.
CROSSMEMBER TYPE	HEAVY-LANDING GEAR TO COUPLER PLATE 14 IN. C/M SPACING
RUBBER SEAL	YES
WALL HEIGHT	102
TAPERED SIDES	NONE
WALL LINER	1/4 LAST 10 FEET
	USE 3/16 REF 86051
FULL LID	ALUM FULL LID
TOP RAIL OPTION	HEAVY 2-1/4 IN. VERT. PANEL TOP RAIL
	COMPACTOR TOP RAIL
	HEAVY 2-1/4 IN. VERT. PANEL TOP RAIL
BULKHEAD	1/4 IN W/ BULKHEAD BRACING
	1/4 BULKHEAD WITH VERTICAL AND HORIZONTAL BRACING ON THE INSIDE FOR PACKER APPLICATION. MESH WINDOW REF 86051
BULKHEAD STEPS	NONE
	INSTALL TWO (2) 20X18 ACCESS DOORS IN BULKHEAD FOR ACCESS TO AIR, ELECTRICAL AND HYDRAULICS
FRONT FENDERS WITH FLAPS	NONE
	HINGE FOR ACCESS DOOR SHALL BE A MINIMUM OF 10GA WITH 3/8 PIN. PIANO HINGES NOT ACCEPTABLE
WELDED PANELS	INSIDE/OUTSIDE FULL WELDED
TAPER SIDE FENDERWELLS	NONE
POCKET TYPE	2-1/4IN STANDARD POCKETS
BOTTOM RAIL	SQUARE, NO CLEAN OUT
COMPACTOR COMPATIBLE	HEIL PIN COMPATIBLE
HEIL PIN SIZE	2-3/4IN PIN
	COMPACTOR PIN IN REAR OF SUBFRAME
UPPER CROSS TUBES / CAPS	NONE, FULL LID ONLY
TIRE CARRIER	NONE
SIDES	2-1/4 X 15-1/2 VERT. PANELS - (BUFFED)

LIGHTS

LIGHT TYPE	TRUCKLITE L.E.D. W/ GROMMET
LIGHT PANEL	3 LARGE-3 SMALL-3 LARGE (IN TAILGATE) 000 000 000
APRON	NONE
STD. MARKER LIGHTS	(3) EACH SIDE
MID-TURNS	(1) PAIR L.E.D. (NON-COMBO)
BACK-UP LIGHTS	NONE
	INSTALL BELL TYPE BACKUP ALARM ON FRONT PASS AXLE. SECURE COVER WITH DOUBLE LOCKING NUT
AUXILIARY CABLE	NONE
REAR POCKET LIGHTS	1 PAIR

GATE

GATE SHEET THICKNESS	SMOOTH SIDE PANELS
GATE OPERATION	MECHANICAL SIDE LATCH
	INSTALL FOUR 1/2" DIAMETER HOLES IN SMALL DOOR TO DRAIN WATER
HINGE TYPE	DOUBLE DOOR COMPACTOR COMPATIBLE
	NEW STYLE KW048805
GATE BRACING	NO BRACING (SMOOTH SIDE PANELS)
	REF 86051 FOR DOUBLE DOOR DESIGN. MUST BE ALUM AND FIT FLUSH AGAINST INNER DOOR
SAFETY CHAIN	YES
	U-BOLT PADDLE DESIGN FOR OUTER GATE
WINDERS / SAFETY LATCH	WINDERS (1) SIDE ONLY
	OUTER LATCH MUST BE ON OUTSIDE OF DOOR
GATE STEPS	NONE
	MUST BE INDIVIDUAL STAINLESS STEEL HINGE PINS FOR EACH ASSY. ONE CONTINUOUS PIN NOT ACCEPTABLE
TARP HOOKS	NONE
	NEED WELDMENT ATTACHED TO REAR DOOR OVER HANDLE PER DRAWING 55001885

PRIMARY AXLES

MODEL	CLOSED TANDEM
NO. OF PRIMARY AXLES	2
SUSPENSION	MAC FABBED GALVANIZED SINGLE LEAF TAN. (49)
	SUSPENSION SET AHEAD BY 12", 44" REAR SETTING
AXLE SPACING	49
SUB-FRAME	TANDEM, 10 IN. X 22# I-BEAM
	USE SUBFRAME ASSY 58004345-96G
AXLES	71.5 IN., HEND. 5/8 IN. WALL TP W/ 25K
BRAKES	7 IN. XL, W/ 30-30 CHAMBERS
CAM GUARDS	NONE
HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.
TIRES	MICHELIN XZE-2 11R 22.5 16 PLY
WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED

LIFT AXLES

NO. OF LIFT AXLES	0
LIFT AXLE SUSPENSION	NONE
LIFT KIT	NONE
LIFT AXLE DISTANCE	N/A
LIFT AXLE	NONE
LIFT AXLE BRAKES	NONE
LIFT AXLE CAM GUARDS	NONE
LIFT AXLE HUB AND DRUM	NONE
LIFT AXLE TIRES	NONE
LIFT AXLE WHEELS	NONE
LIFT AXLE CONTROLS	NONE
FREE WHEEL VALVE	NONE

STEERABLE LIFT AXLES

NO. OF STEERABLE AXLES	0
------------------------	---

STEERABLE AXLE SUSPENSION	NONE
STEERABLE AXLE DISTANCE	N/A
STEERABLE AXLES	NONE
STEERABLE AXLE BRAKES	NONE
STEERABLE AXLE HUB AND DRUMS	NONE
STEERABLE AXLE TIRES	NONE
STEERABLE AXLE WHEELS	NONE
STEERABLE AXLE CONTROLS	NONE
STEERABLE AXLE LIFT KIT	NONE

CHASSIS

PIN SETTING	36
5TH WHEEL PLATE	3/8 LOW PROFILE
FULL WIDTH APPROACH COUPLER PLATE	
5TH WHEEL PLATE HEIGHT	49 IN. HIGH
GALVANIZED SUSPENSION HANGERS	INCLUDED W/ SUSPENSION
SUSPENSION PAINTED BLACK	
SUSPENSION CONTROL	NONE
ABS FOR TRAILER	(1) 2S1M MERITOR / WABCO
SLACKS	AUTOMATIC
MERITOR ONLY, NO GUNITE	
TIRE INFLATION SYSTEM	NONE
AXLE LUBRICATION	SYNTHETIC GREASE
HUBODOMETER	NONE
DUST COVERS	NONE
DOLLIES - LANDING GEAR - LANDING LEGS	HOLLAND - (62,500 LB.) - MARK V - 10 YEAR GALVANIZED STEEL - REVERSE MOUNT - D.S.
REGISTRATION HOLDER	OPTRONICS DOCUMENT HOLDER
AIR GAUGE / SYSTEM	NONE
ENCLOSURE FOR SWITCHES	NONE
AIR TANKS	ALUMINUM TANK
HYDRAULIC HOSE FITTING	1 IN. X 108 IN. HOSE W/ WING FITTING
PIONEER 4010-6P PRESSURE AND PARKER H8-63 RETURN FITTINGS. INSTALL ONE SET ON BULKHEAD, AND SECOND SET MOUNTED 15 FROM REAR OF TRAILER 90 DEGREES. ANGLE THEM STRAIGHT OUT FAR ENOUGH APART TO COUPLE FITTINGS. REF 86051	
FLAPS FRONT OF TIRES	NONE
FLAPS REAR OF TIRES	FLAP BEHIND REAR AXLE
BUMPER	MOVER BUMPER
MINIMUM 21" FROM GROUND	

TARP

TARP MANUFACTURER	NONE
TARP CONTROL	NONE
TARP COLOR	NONE
BOW HOLDERS	NONE
TARP BRACKET	NONE

PAINT

SUSPENSION COLOR	BLACK SOFT COAT
SUSPENSION PAINTED BLACK	
PIN STRIPING	BLACK (931716)
MAC MACHINE FINISH LOGOS	BLACK (931716)
OPTIONAL SIGNS	NONE

Thank you for your business

ORDER CANCELLATION POLICY

Orders configured with common published and non-published options will not be subject to a cancellation penalty when the Manufacturer receives the request for cancellation 12 or more weeks prior to the scheduled production date. All cancellation requests received within 12 weeks but no less than 8 weeks of the scheduled production start date must be approved by the Product Manager for the specified product line and will be subject to a \$2500.00 cancellation fee. Cancellation requests within 8 weeks of the scheduled production start date will not be accepted.

***** denotes a weight for reference only. Trailer weight will be provided with the engineering design approval packet.**



Re: RFB for Trailers Issued by R&E

From Mark Bartels <mbartels@natrailer.com>
Date Tue 4/7/2026 10:10 AM
To Jim Redmond <Jim.Redmond@recyclingandenergy.org>
Cc Ty Kline <tkline@natrailer.com>

Good morning Jim

Thank you for catching this. On the open top to go from the Hallco NLR 41-3281 to a Hallco 3/8 standard floor (41-104) the upcharge is \$325.71. To go to the Bute 8500 system with the Hallco 3/8 (41-104) the upcharge is \$13124.02. All prices include FET and sales tax.

For the compactor to go to a Hallco NLR 41-3281 the pricing would go down -\$325.71. To go to the Bute 8500 system with the Hallco 3/8 (41-104) the upcharge is \$13,124.02. All prices include FET and sales tax.

Thank you Jim,



Mark Bartels
Trailer Consultant
Main: 651.450.9109
Mobile: 952.917.9697

11015 Clark Road | Inver Grove Heights, MN 55077
651.450.9109 | NATRAILER.COM | SHOP.NATRAILER.COM



BLAINE BROTHERS | HYDRAULIC SPECIALTY | NORTH AMERICAN TRAILER | TRUCKALINE



This message is confidential. It may also be privileged or otherwise protected by work product immunity or other legal rules. If you have received it by mistake, please let us know by email reply and delete it from your system; you may not copy this message or disclose its contents to anyone.

From: Jim Redmond <Jim.Redmond@recyclingandenergy.org>
Sent: Monday, April 6, 2026 4:08 PM
To: Mark Bartels <mbartels@natrailer.com>
Cc: Ty Kline <tkline@natrailer.com>
Subject: Re: RFB for Trailers Issued by R&E



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	April 30, 2026			AGENDA ITEM:	VI.a			
SUBJECT:	Facility & Finance Committee Report							
TYPE OF ITEM:	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:	Trista Martinson, R&E Executive Director							

R&E BOARD ACTION REQUESTED:

For information only.

EXECUTIVE SUMMARY:

The Facility & Finance Committee met on April 9, 2026. Committee Chair Bigham will provide a verbal report to the board, followed by staff updates on the topics covered at the committee meeting:

1. Year-End Budget Report
2. 2025 Year-End Surplus
3. Programs Fund Balance Policy
4. Budget Planning Timeline
5. Feasibility Study

ALIGNMENT WITH STRATEGIC PLAN:


Strategic Initiative 4A.ii: Develop in-house systems, services and budget structures that reduce reliance on county resources.

ATTACHMENTS:

None.

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/15/2026



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	April 30, 2026			AGENDA ITEM:	VI.a.i			
SUBJECT:	2025 Year-End Budget Report							
TYPE OF ITEM:	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:	Trista Martinson, R&E Executive Director							

R&E BOARD ACTION REQUESTED:

For information only.

EXECUTIVE SUMMARY:

Staff will provide an update on the 2025 budget status, including year-end projections. These projections are based on revenue and expenses through December 31, 2025.

ALIGNMENT WITH STRATEGIC PLAN:

Strategic Initiative 4A.ii: Develop in-house systems, services and budget structures that reduce reliance on county resources.

ATTACHMENTS:

1. 2025 Programs Budget
2. 2025 Facility Budget
3. 2025 EM&R Budget

FINANCIAL IMPLICATIONS:

Financial implications will be discussed in the next action item.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/15/26

Ramsey/Washington RECYCLING & ENERGY
SURPLUS/DEFICIT YEAR-END PROJECTION REPORT
As of February 3, 2026

PROGRAMS	2025 Approved Budget	Current 2025 Projection	Variance
Project Management	3,984,000	3,485,045	498,955
Commercial & Residential Recycling	4,425,000	4,510,316	(85,316)
Community Waste Solution	786,000	654,492	131,508
Food Scrap Recycling	1,050,000	1,547,651	(497,651)
General Outreach	1,330,000	1,373,662	(43,662)
Policy Evaluation	1,190,000	950,695	239,305
	<u>12,765,000</u>	<u>12,521,862</u>	<u>243,138</u>
Revenue	<u>12,765,000</u>	<u>12,920,386</u>	<u>155,386</u>
Surplus/(Deficit)	-	398,524	398,524

Ramsey/Washington Recycling & Energy Board
SURPLUS/(DEFICIT) YEAR-END PROJECTION REPORT
As of February 3, 2026

FACILITY	2025 Approved Budget	Current 2025 Projection	Current Variance
Personnel Costs	13,099,900	10,784,024	2,315,876
Fuel Supply	7,061,800	5,533,947	1,527,853
Landfill	7,845,403	9,824,936	(1,979,533)
Compost	730,600	91,110	639,490
Transportation	9,862,200	8,598,356	1,263,844
Transload	3,035,300	2,750,282	285,018
Facility Operations	10,946,800	10,624,099	322,701
Contingency	808,897	808,897	-
Enterprise Reserve Fund (ERF)	1,500,000	1,500,000	-
Transfer to Equipment Maintenance Fund	300,000	300,000	-
Debt Services	4,868,800	4,868,800	-
	<u>60,059,700</u>	<u>55,684,452</u>	<u>4,375,248</u>
Revenue	<u>60,059,700</u>	<u>58,288,704</u>	<u>(1,770,996)</u>
Surplus/(Deficit)	-	2,604,252	2,604,252

Equipment Maintenance & Replacement Fund

SURPLUS/DEFICIT YEAR-END PROJECTION REPORT

As of December 31, 2025

EQUIPMENT MAINTENANCE & REPLACEMENT	2025 Approved Budget	Current 2025 Projection	Variance
Equipment	1,257,210	1,270,000	(12,790)
Maintenance	1,120,000	1,120,000	-
	<u>2,377,210</u>	<u>2,390,000</u>	<u>(12,790)</u>
Sale of Recyclable Material	2,090,000	1,467,939	622,061
Additional Transfer - Proposed	300,000	300,000	-
Revenue	<u>2,390,000</u>	<u>1,767,939</u>	<u>(622,061)</u>
Surplus/(Deficit)	12,790	(622,061)	(634,851)

Cumulative Reserve:	2024	2025	2026	2027	2028	2029	2030
Total Budgeted Expenses	\$ 2,095,000	\$ 3,069,251	\$ 2,491,600	\$ 3,783,848	\$ 5,836,763	\$ 3,160,366	\$ 1,724,677
Beginning Cumulative Reserve	\$ 2,804,260	\$ 7,025,780	\$ 6,036,529	\$ 5,494,929	\$ 3,661,081	\$ (95,682)	\$ (1,176,049)
Revenue from Recyclables	\$ 1,780,000	\$ 1,780,000	\$ 1,650,000	\$ 1,650,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000
Additional Board Approved Transfer	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Ending Cumulative Reserve	<u>\$ 2,789,260</u>	<u>\$ 6,036,529</u>	<u>\$ 5,494,929</u>	<u>\$ 3,661,081</u>	<u>\$ (95,682)</u>	<u>\$ (1,176,049)</u>	<u>\$ (820,726)</u>



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	April 30, 2026			AGENDA ITEM:	VI.a.ii			
SUBJECT:	2025 Year-End Surplus							
TYPE OF ITEM:	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:	Trista Martinson, R&E Executive Director							

R&E BOARD ACTION REQUESTED:

1. Approve funding the Programs Fund Balance using \$398,524 of surplus to help rebuild the fund balance used to bridge the budget gap in 2026.
2. Approve allocating \$2,604,252 to the Equipment Maintenance & Replacement Budget to cover the projected budget shortfall in 2029.

EXECUTIVE SUMMARY:

Staff developed 2025 year-end budget projections and will present recommendations to manage year-end surpluses for the Facility Budget, Programs Budget and the Equipment Maintenance & Replacement Budget. The Programs Fund Policy (Resolution R&EB-2018-12) and the Facility Surplus & Deficit Policy (Resolution R&EB-2024-11) allows for using surplus funds to cover gaps or shortfalls in R&E budgets.

ALIGNMENT WITH STRATEGIC PLAN:

Strategic Initiative 4A.ii: Develop in-house systems, services and budget structures that reduce reliance on county resources.

ATTACHMENTS:

1. Draft Resolution (R&EB-2026-07)
2. Resolution R&EB-FFC-2026-01
3. Joint Activities Fund Balance Policy
4. Facility Budget Surplus & Deficit Policy

FINANCIAL IMPLICATIONS:

Both actions are within board policy.

SUBJECT: 2025 Year-End Surplus

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/15/26
WASHINGTON COUNTY ATTORNEY 	4/15/26



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**RESOLUTION R&EB-2026-07
2025 Year-End Surplus**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, The Joint Powers Agreement provides that the R&E Board shall establish a Joint Activities (JA or Programs) Budget and Facility Budget, including an Equipment Maintenance & Replacement (EM&R) Budget; and

WHEREAS, The Joint Powers Agreement provides that the Facility & Finance Committee shall develop and oversee the Programs Budget and the Facility Budget, including an EM&R Budget, and make recommendations for these budgets to the R&E Board; and

WHEREAS, The Facility & Finance Committee reviewed the 2025 Year-End Budget Report at its meeting on April 9, 2026; and

WHEREAS, R&E staff presented recommendations for 2025 surplus funds to the Facility & Finance Committee; and

WHEREAS, The Facility & Finance Committee has recommended approval of staff recommendations for the use of surplus funds (Resolution R&EB-FFC-2026-01); and

WHEREAS, The Joint Activities Fund Policy (Resolution R&EB-2018-12) and the Facility Surplus & Deficit Policy (Resolution R&EB-2024-11) provide guidelines for the use of surplus funds. THEREFORE, BE IT

RESOLVED, The Ramsey/Washington Recycling & Energy Board hereby approves funding the Programs Fund Balance using \$398,524 of surplus to help rebuild the fund balance used to bridge the budget gap in 2026. BE IT FURTHER

RESOLVED, The Ramsey/Washington Recycling & Energy Board hereby approves allocating \$2,604,252 to the Equipment Maintenance & Replacement Budget to cover the projected budget shortfall in 2029.

Mary Jo McGuire, Board Chair
April 30, 2026

April 30, 2026



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**RESOLUTION R&EB-FFC-2026-01
2025 Year-End Surplus**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, The Joint Powers Agreement provides that the R&E Board shall establish a Facility Budget, a Joint Activities (JA) Budget and an Equipment Maintenance & Replacement (EM&R) Budget; and

WHEREAS, The Joint Powers Agreement provides that the Facility & Finance Committee shall develop and oversee the Facility Budget, JA Budget and EM&R Budget and make recommendations for these budgets to the R&E Board; and

WHEREAS, The Facility & Finance Committee reviewed the 2025 Year-End Budget Report and recommendations at its meeting on April 9, 2026; and

WHEREAS, R&E staff presented the recommendations for 2025 surplus funds to the R&E Facility & Finance Committee; and

WHEREAS, The Joint Activities Fund Policy (Resolution R&EB-2018-12) and the Facility Surplus & Deficit Policy (Resolution R&EB 2024-11) provide guidelines for the use of surplus funds. THEREFORE, BE IT

RESOLVED, The Ramsey/Washington Recycling & Energy Facility & Finance Committee hereby approves funding the Programs Fund Balance using \$398,524 of surplus to help rebuild the fund balance used to bridge the budget gap in 2026 and will recommend to the R&E Board for approval. BE IT FURTHER

RESOLVED, The Ramsey/Washington Recycling & Energy Facility & Finance Committee hereby approves allocating \$2,604,252 to the Equipment Maintenance & Repair Budget to cover the projected budget shortfall in 2029 and will recommend to the R&E Board for approval.

Karla Bigham, Committee Chair
April 9, 2026

April 9, 2026



R&E Board Policy: Joint Activities Fund Balance

**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

Date Approved: 6/28/2018

Resolution: R&EB-2018-12

Purpose

Prudent financial management practices require that sufficient funds be available to provide a stable financial base. Resources must be available to fund cash flow needs and to provide resources for unanticipated revenue shortfalls or unforeseen revenue fluctuations. This policy establishes goals and provides guidance on the desired level of fund balance to be maintained by the Recycling & Energy (R&E) in its General Fund.

Scope

This policy applies to the General Fund (Joint Activities Fund) of the R&E Board.

Definitions

Fund Balance is the difference between Assets and Liabilities, also referred to as net resources, net assets, or net position.

Fund Balance is classified as non-spendable, restricted, committed, assigned or unassigned.

- Non-spendable fund balance consists of amounts that are not in a spendable form (e.g. inventory) or are either legally or contractually required to remain intact.
- Restricted fund balance contains amounts that may only be used for specific purposes as stipulated by an organization's bylaws or charter, external resource providers (e.g. bond covenants) or enabling legislation.
- Committed fund balance is composed of amounts to be used for specific uses as specified by formal action at the highest decision-making level within the entity. This commitment may only be changed by formal action at the same decision-making level.
- Assigned fund balance consists of amounts intended to be used for a specific purpose but that do not meet the committed criterion.
- Unassigned fund balance is the residual classification.
- Unrestricted fund balance is the sum of the committed, assigned and unassigned fund balances.

Policy

The unrestricted (committed + assigned+ unassigned) fund balance of the Joint Activities Fund shall be maintained at between 20% and 35% of the subsequent year's Joint Activities budget.

In addition, the minimum unassigned fund balance shall be no less than 20% of the subsequent year's operating budget.

Should either the unrestricted or the unassigned fund balance fall below the 20% minimum threshold, the Joint Leadership Team (JLT) will prepare and present a written plan to the Board, as soon as practicable, with recommendations on restoring the fund balance amounts to the minimum standards.

If the year-end unrestricted fund balance exceeds 35% of the subsequent year's budget, the excess amounts shall be transferred to the R&E Equipment & Maintenance Fund.

The JLT is authorized to direct the R&E Board's fiscal agent to transfer amounts between the Joint Activities Fund and the Facility Enterprise Fund to alleviate short-term cash shortages within one of the

funds and to be accounted for as advances to and from other funds and to be liquidated within the calendar year.

Responsibility

The R&E Accounting Manager is responsible for determining the year-end fund balance, and the appropriate classifications thereof, during the preparation of the R&E annual financial statements. The JLT is responsible for providing direction to the Fiscal Agent on the amounts and timing of any transfers under this policy and to notify the R&E Board of a transfer.

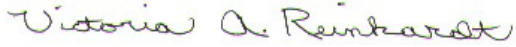
Procedures

Upon completion of the R&E General Fund (Joint Activities Fund) financial statements for a given year, the Accounting Manager will compare the financial statement ending unrestricted fund balance to the subsequent year’s Joint Activities budget. If the amount of unreserved fund balance is greater than 35% of the subsequent year’s budget, and if the amount of unassigned fund balance is greater than 20% of the subsequent year’s budget, the Accounting Manager will inform the JLT that the amount in excess of 35% of the subsequent year’s budget shall be transferred to the R&E Equipment & Maintenance fund. The JLT shall, in turn, direct the Fiscal Agent to make the appropriate transfer. The JLT shall notify the Board Secretary/Treasurer when the transfer is complete. The transfer shall be recorded in the current year.

Sources

Bylaws of the Recycling & Energy Board	Establishing additional financial policies (VII.17)
MN Statute 471.59	Cooperative exercise of common powers
MN Office of the State Auditor	Statement of Position 2007-1022
MN Office of the State Auditor	Statement of Position 2010-1003
R&E Resolution 2015-25	Policy in this resolution is replaced
Ramsey County Fund Balance Policy	Policy # 2.7.4
Washington County Fund Balance Policy	Policy # 2801

APPROVED: Ramsey/Washington Recycling & Energy Board



By: _____
R&E Board Chair

Date: 6/28/18

Recommended: R&E Joint Leadership Team



By: _____
Zack Hansen, Ramsey County

Date: 5/14/18



By: _____
Nikki Stewart, Washington County

Date: 5/14/18



By: _____
Dushani Dye, Ramsey County Finance

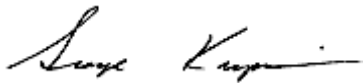
Date: 5/14/18

Approved as to form:



By: _____
Assistant County Attorney

Date: 5/14/18



By: _____
Assistant County Attorney

Date: 5/14/18



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E Board Policy: Facility Budget Surplus & Deficit Policy

Date Approved: 06/27/2024
Resolution: R&EB-2024-11

Purpose

Prudent financial management practices require that sufficient funds be available to provide a stable financial base. Resources must be available to fund cash flow needs and to provide resources for unfunded or uninsured liabilities. The Ramsey/Washington Recycling & Energy Board's (R&E) Amended and Restated Joint Powers Agreement (JPA) and the R&E Bylaws established an Enterprise Reserve Fund (ERF). This policy provides guidance on the desired level of funds in the ERF balance to be maintained by R&E in the ERF.

Scope

This policy applies to the Enterprise Fund (Facility Budget) and the Enterprise Reserve Fund of Ramsey/Washington Recycling & Energy.

Definitions

Enterprise Reserve Fund (ERF) - An R&E fund established in the JPA and Bylaws with the purposes outlined in those documents. As defined in the Third Amended and Restated Ramsey/Washington Recycling & Energy Joint Powers Agreement dated July 18, 2023, the purpose of the Enterprise Reserve Fund is, first, to at least maintain essential Facility operations; second, to make any required debt or obligations payments to third parties; and, third, to make any debt or obligations payments required to Ramsey or Washington Counties. The Bylaws outline the scope and size of the Enterprise Reserve Fund.

Operating Reserve Fund (ORF) - The original reserve fund established in the JPA and Bylaws, which are the responsibility of Ramsey and Washington Counties to address unfunded or uninsured liabilities.

Fund Balance - The difference between Assets and Liabilities, also referred to as net resources, net assets or net position. At the end of a budget year, it is the amount generally referred to as a budget surplus, which is added to surplus funds from previous budget years.

Fund Balance is classified as Non-spendable, Restricted, Committed, Assigned or Unassigned.

- **Non-spendable:** Fund balance amounts not in a spendable form (e.g., inventory) or legally or contractually required to remain intact.
- **Restricted:** Fund balance amounts that may only be used for specific purposes as stipulated by an organization's bylaws or charter, external resource providers (e.g., bond covenants) or enabling legislation. The ERF is an example of a Restricted Fund Balance.
- **Committed:** Fund balance of amounts for specific uses as specified by formal action at the highest decision-making level within the entity, in this case, the R&E Board. This commitment may only be changed by formal action at the same decision-making level.
- **Assigned:** Fund balance amounts intended to be used for a specific purpose but do not meet the committed criterion.

R&E Board Policy: Facility Budget Surplus & Deficit Policy

- Unassigned: Fund balance residual classification, that is, the remaining balance that can be used after all other classifications are accounted for.
- Unrestricted: Fund balance that is the sum of the Committed, Assigned and Unassigned Fund Balances.

Policy

1. The R&E Board created an ERF on September 26, 2019, to reduce financial risk for the R&E Center and meet the specified purpose in the JPA and Bylaws.
2. The R&E Board will reduce and eliminate the ORF held by each county. The ORF obligation of the counties may decrease at a faster rate if annual contributions to the ERF are greater than those outlined in the Bylaws.
3. The ERF shall be maintained at 25% of the subsequent year's annual Facility Budget. Any Facility Budget surplus funds at the end of a budget year shall be considered Committed Funds for use in future R&E Center capital projects.
4. The ERF shall be used to maintain essential Facility operations in the event of a Facility deficit at the end of a budget year. Future year contributions to the ERF shall be budgeted to correct the ERF balance to 25% of the subsequent year's annual Facility Budget.
5. Payments to the ERF may be accelerated beyond the level of contributions outlined in the Bylaws if the Facility Operating Budget has a surplus.

Responsibility

The R&E Accounting Manager is responsible for preparing the year-end financial statements and ensuring the appropriate level of the ERF is reported as an Unrestricted Net Position on the R&E's annual financial statements.

Procedures

1. The size of the ERF will increase each year until it reaches at least 25% of the subsequent year's annual Facility Operating Budget.
2. Annual budget surplus funds that exceed 25% of the subsequent annual Facility Operating Budget may be used by the R&E Board for capital projects it identifies and will be classified as Unrestricted Net Position on the Enterprise Fund's financial statements.
3. Annual Facility Operating Budget deficits shall be covered by the ERF as authorized by the R&E Board.



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	April 30, 2026			AGENDA ITEM:	VI.a.iii			
SUBJECT:	R&E Programs Fund Balance Policy							
TYPE OF ITEM:	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:	Trista Martinson, R&E Executive Director							

R&E BOARD ACTION REQUESTED:

Approve the revised R&E Programs Fund Balance Policy.

EXECUTIVE SUMMARY:

During the 2026-2027 budget approval process, the Ramsey/Washington Recycling & Energy Board (R&E Board) directed staff to revise the Programs Fund Balance Policy. The board requested language to add the option to direct surplus back to the Counties if the fund balance was in excess of 35% of the subsequent year’s budget.

The policy was further revised to replace references to the Joint Leadership Team (JLT) with the executive director.

ALIGNMENT WITH STRATEGIC PLAN:

Strategic Initiative 4A.ii: Develop in-house systems, services and budget structures that reduce reliance on county resources.

ATTACHMENTS:



1. Draft Resolution (R&EB-2026-08)
2. Resolution R&EB-FCC-2026-02
3. Draft Policy
4. Existing R&E Programs (Joint Activities) Fund Balance Policy

FINANCIAL IMPLICATIONS:

If approved, under the new R&E Programs Fund Balance Policy, the board would have three options for addressing a surplus from the R&E Programs Budget in the event it exceeds 35% of the subsequent year’s budget. The R&E Board can give a portion back to the Counties, by contribution percentage; they can direct

SUBJECT: *R&E Programs Fund Balance Policy*

funds to the Facility Budget; and/or they can direct funds to the Equipment Maintenance & Replacement Budget as needed.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/15/26
WASHINGTON COUNTY ATTORNEY 	4/15/26



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**RESOLUTION R&EB-2026-08
R&E Programs Fund Balance Policy**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, The Amended and Restated Bylaws of the R&E Board, dated November 12, 2024, state that the Facility & Finance Committee is authorized to develop and oversee the Programs (formerly Joint Activities) Budget, Facility Budget and Equipment Maintenance & Replacement Budget and make recommendations for these budgets to the R&E Board; and

WHEREAS, At its July 24, 2025, R&E Board meeting, the board directed staff to revise the R&E Programs Fund Balance Policy to allow an option for surplus funds to be returned to the Counties in the event the programs fund balance exceeds 35% of the subsequent year's budget; and

WHEREAS, Staff further updated the R&E Programs Fund Balance Policy to replace references to the Joint Leadership Team with the executive director; and

WHEREAS, The Facility & Finance Committee reviewed the R&E Programs Fund Balance Policy at its April 9, 2026, meeting and directed the policy to be brought forward to the R&E Board for review and approval. NOW, THEREFORE, BE IT

RESOLVED, The R&E Board hereby approves the R&E Programs Fund Balance Policy.

Mary Jo McGuire, Board Chair
April 30, 2026

April 30, 2026



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**RESOLUTION R&EB-FFC-2026-02
R&E Programs Fund Balance Policy**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, The Amended and Restated Bylaws of the R&E Board, dated November 12, 2024, state that the Facility & Finance Committee is authorized to develop and oversee the Joint Activities Budget, Facility Budget and Equipment Maintenance and Replacement Budget and make recommendations for these budgets to the R&E Board; and

WHEREAS, At its July 24, 2025, R&E Board meeting, the board directed staff to revise the R&E Programs Fund Balance Policy to allow an option for surplus funds to be returned to the Counties in the event the programs fund balance exceeds 35% of the subsequent year's budget; and

WHEREAS, Staff further updated the R&E Programs Fund Balance Policy to replace references to the Joint Leadership Team (JLT) with the executive director; NOW, THEREFORE, BE IT

RESOLVED, The R&E Facility & Finance Committee hereby recommends that the R&E Board approve the revised R&E Programs Fund Balance Policy.

Karla Bigham, Committee Chair
April 9, 2026

April 9, 2026



R&E Board Policy: R&E Programs Fund Balance Policy

Date Approved: *xx/xx/xxxx*
Resolution: **R&EB-2026-02**

Purpose

Prudent financial management practices require that sufficient funds be available to provide a stable financial base. Resources must be available to fund cash flow needs and to provide resources for unanticipated revenue shortfalls or unforeseen revenue fluctuations. This policy establishes goals and provides guidance on the desired level of fund balance to be maintained by Ramsey/Washington Recycling & Energy (R&E) in its General Fund.

Scope

This policy applies to the General Fund (Programs Fund, previously referred to as the Joint Activities Fund) of the R&E Board.

Definitions

Fund balance is the difference between assets and liabilities, also referred to as net resources, net assets or net position.

Fund Balance is classified as non-spendable, restricted, committed, assigned or unassigned.

- Non-spendable fund balance consists of amounts that are not in a spendable form (e.g. inventory) or are either legally or contractually required to remain intact.
- Restricted fund balance contains amounts that may only be used for specific purposes as stipulated by an organization’s bylaws or charter, external resource providers (e.g. bond covenants) or enabling legislation.
- Committed fund balance is composed of amounts to be used for specific uses as specified by formal action at the highest decision-making level within the entity. This commitment may only be changed by formal action at the same decision-making level.
- Assigned fund balance consists of amounts intended to be used for a specific purpose, but that does not meet the committed criterion.
- Unassigned fund balance is the residual classification.
- Unrestricted fund balance is the sum of the committed, assigned and unassigned fund balances.

Policy

The unrestricted (committed + assigned + unassigned) fund balance of the Programs Fund shall be maintained at between 20% and 35% of the subsequent year’s Programs Budget.

In addition, the minimum unassigned fund balance shall be no less than 20% of the subsequent year’s operating budget.

SUBJECT: R&E Programs Fund Balance Policy

Should either the unrestricted or the unassigned fund balance fall below the 20% minimum threshold, the executive director and accounting manager will prepare and present a written plan to the board, as soon as practicable, with recommendations on restoring the fund balance amounts to the minimum standards.

If the year-end unrestricted fund balance exceeds 35% of the subsequent year’s budget, the excess amounts can fall to fund balance, be transferred to the Equipment Maintenance & Replacement Fund or the R&E Board may direct staff to return all or a portion of the excess amount back to the respective county based on its contribution percentage for the year of the surplus.

The executive director is authorized to direct the R&E accounting manager to transfer amounts between the Programs Fund and the Facility Enterprise Fund to alleviate short-term cash shortages within one of the funds and to be accounted for as advances to and from other funds and to be liquidated within the calendar year.

Responsibility

The R&E accounting manager is responsible for determining the year-end fund balance, and the appropriate classifications thereof, during the preparation of the R&E annual financial statements. The executive director and accounting manager are responsible for providing direction to the R&E Board on available options for addressing a surplus/deficit.

Procedures

Upon completion of the R&E General Fund (Programs Fund) financial statements for a given year, the accounting manager will compare the financial statement ending unrestricted fund balance to the subsequent year’s Programs Budget. If the amount of unreserved fund balance is greater than 35% of the subsequent year’s budget, and if the amount of unassigned fund balance is greater than 20% of the subsequent year’s budget, the accounting manager will inform the executive director that the amount in excess of 35% of the subsequent year’s budget can fall to fund balance, can be transferred to the Equipment Maintenance & Replacement Fund or the R&E Board may direct any surplus over 35% to be given back to each respective county based on its contribution percentage for the year of the surplus.

Sources

Bylaws of the Recycling & Energy Board	Establishing additional financial policies (VII.17)
MN Statute 471.59	Cooperative exercise of common powers
MN Office of the State Auditor	Statement of Position 2007-1022
MN Office of the State Auditor	Statement of Position 2010-1003
R&E Resolution 2015-25	Policy in this resolution is replaced
Ramsey County Fund Balance Policy	Policy # 2.7.4
Washington County Fund Balance Policy	Policy # 2801



R&E Board Policy: Joint Activities Fund Balance

**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

Date Approved: 6/28/2018

Resolution: R&EB-2018-12

Purpose

Prudent financial management practices require that sufficient funds be available to provide a stable financial base. Resources must be available to fund cash flow needs and to provide resources for unanticipated revenue shortfalls or unforeseen revenue fluctuations. This policy establishes goals and provides guidance on the desired level of fund balance to be maintained by the Recycling & Energy (R&E) in its General Fund.

Scope

This policy applies to the General Fund (Joint Activities Fund) of the R&E Board.

Definitions

Fund Balance is the difference between Assets and Liabilities, also referred to as net resources, net assets, or net position.

Fund Balance is classified as non-spendable, restricted, committed, assigned or unassigned.

- Non-spendable fund balance consists of amounts that are not in a spendable form (e.g. inventory) or are either legally or contractually required to remain intact.
- Restricted fund balance contains amounts that may only be used for specific purposes as stipulated by an organization's bylaws or charter, external resource providers (e.g. bond covenants) or enabling legislation.
- Committed fund balance is composed of amounts to be used for specific uses as specified by formal action at the highest decision-making level within the entity. This commitment may only be changed by formal action at the same decision-making level.
- Assigned fund balance consists of amounts intended to be used for a specific purpose but that do not meet the committed criterion.
- Unassigned fund balance is the residual classification.
- Unrestricted fund balance is the sum of the committed, assigned and unassigned fund balances.

Policy

The unrestricted (committed + assigned+ unassigned) fund balance of the Joint Activities Fund shall be maintained at between 20% and 35% of the subsequent year's Joint Activities budget.

In addition, the minimum unassigned fund balance shall be no less than 20% of the subsequent year's operating budget.

Should either the unrestricted or the unassigned fund balance fall below the 20% minimum threshold, the Joint Leadership Team (JLT) will prepare and present a written plan to the Board, as soon as practicable, with recommendations on restoring the fund balance amounts to the minimum standards.

If the year-end unrestricted fund balance exceeds 35% of the subsequent year's budget, the excess amounts shall be transferred to the R&E Equipment & Maintenance Fund.

The JLT is authorized to direct the R&E Board's fiscal agent to transfer amounts between the Joint Activities Fund and the Facility Enterprise Fund to alleviate short-term cash shortages within one of the

funds and to be accounted for as advances to and from other funds and to be liquidated within the calendar year.

Responsibility

The R&E Accounting Manager is responsible for determining the year-end fund balance, and the appropriate classifications thereof, during the preparation of the R&E annual financial statements. The JLT is responsible for providing direction to the Fiscal Agent on the amounts and timing of any transfers under this policy and to notify the R&E Board of a transfer.

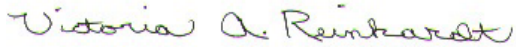
Procedures

Upon completion of the R&E General Fund (Joint Activities Fund) financial statements for a given year, the Accounting Manager will compare the financial statement ending unrestricted fund balance to the subsequent year’s Joint Activities budget. If the amount of unreserved fund balance is greater than 35% of the subsequent year’s budget, and if the amount of unassigned fund balance is greater than 20% of the subsequent year’s budget, the Accounting Manager will inform the JLT that the amount in excess of 35% of the subsequent year’s budget shall be transferred to the R&E Equipment & Maintenance fund. The JLT shall, in turn, direct the Fiscal Agent to make the appropriate transfer. The JLT shall notify the Board Secretary/Treasurer when the transfer is complete. The transfer shall be recorded in the current year.

Sources

Bylaws of the Recycling & Energy Board	Establishing additional financial policies (VII.17)
MN Statute 471.59	Cooperative exercise of common powers
MN Office of the State Auditor	Statement of Position 2007-1022
MN Office of the State Auditor	Statement of Position 2010-1003
R&E Resolution 2015-25	Policy in this resolution is replaced
Ramsey County Fund Balance Policy	Policy # 2.7.4
Washington County Fund Balance Policy	Policy # 2801

APPROVED: Ramsey/Washington Recycling & Energy Board



By: _____
R&E Board Chair

Date: 6/28/18

Recommended: R&E Joint Leadership Team



By: _____
Zack Hansen, Ramsey County

Date: 5/14/18



By: _____
Nikki Stewart, Washington County

Date: 5/14/18



By: _____
Dushani Dye, Ramsey County Finance

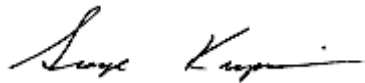
Date: 5/14/18

Approved as to form:



By: _____
Assistant County Attorney

Date: 5/14/18



By: _____
Assistant County Attorney

Date: 5/14/18



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	April 30, 2026			AGENDA ITEM:	VI.a.iv			
SUBJECT:	2027 Budget Planning Timeline							
TYPE OF ITEM:	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:	Trista Martinson, R&E Executive Director							

R&E BOARD ACTION REQUESTED:

For information only.

EXECUTIVE SUMMARY:

During 2026, the Facility & Finance Committee will review and recommend any changes to the previously approved 2027 budgets for Ramsey/Washington Recycling & Energy (R&E). The Ramsey/Washington Recycling & Energy Board’s (R&E Board) Bylaws provide that the Facility & Finance Committee will prepare a two-year budget for R&E programs on or prior to August 1 of the year prior. The R&E Board then submits the R&E Programs Budget to the Counties for approval of their respective contributions. The Bylaws also state that the Facility & Finance Committee will prepare the annual Facility Budget for approval by the R&E Board each year, on or prior to August 1 of the year prior. While not called for in the Bylaws, the executive director is recommending that an Equipment Maintenance & Replacement Budget (EM&R) also be prepared for consideration by the R&E Board.

At this time, there are no revisions needed for the 2027 budgets.

ALIGNMENT WITH STRATEGIC PLAN:

Strategic Initiative 4A.ii: Develop in-house systems, services and budget structures that reduce reliance on county resources.


ATTACHMENTS

1. 2027 Budget Planning Timeline
2. 2027 Programs Budget
3. 2027 Facility Budget
4. 2027 Equipment Maintenance & Replacement Budget

FINANCIAL IMPLICATIONS:

The implications are explicit in the budget documents.

SUBJECT: 2027 Budget Planning Timeline

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/14/26



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

2027 Budget Planning Timeline

R&E Programs Budget

April 9, 2026	Facility & Finance Committee discusses executive director proposal for the 2027 budget.
April 30	R&E Board reviews budget objectives and impacts.
May 14	Facility & Finance Committee reviews revised draft budget and approves resolution to recommend budgets be approved by the R&E Board.
May/June	County Board workshops are held as needed.
June 25	Facility & Finance Committee presents proposed Programs Budget for R&E Board discussion.
July 30	R&E Board adopts 2027 Programs Budget and recommends approval of Programs Budget by County Boards.
August/September	County Boards approve 2027 Programs Budget.

Facility Budget and Equipment Maintenance & Replacement (EM&R) Budget

April 9, 2026	Facility & Finance Committee discusses executive director proposal for amending 2027 Facility Budget and EM&R Budget and provides direction on changes.
April 30	R&E Board reviews budget objectives and impacts.
May 14	Facility & Finance Committee reviews revised budgets and approves resolution to recommend budgets be approved by the R&E Board.
May/June	County Board workshops are held as needed.
June 25	Facility & Finance Committee presents proposed 2027 budgets for R&E Board discussion.
July 30	R&E Board adopts 2027 budgets and establishes tipping fee for 2027.

Ramsey/Washington Recycling & Energy Board
R&E Programs

R&E Programs	2024 Approved Budget	2025 Approved Budget	2026 Approved Budget	2027 Approved Budget
APPROPRIATIONS:				
Program Operations	3,506,000	3,559,000	5,255,357	5,621,669
Commercial & Residential Recycling	4,425,000	4,425,000	3,750,000	3,750,000
Community Waste Solution	830,000	786,000	840,000	840,000
Food Scrap Recycling	1,105,000	1,455,000	3,004,000	4,317,000
Education, Communications & Outreach	925,000	925,000	2,326,000	2,490,000
Policy Evaluation	1,190,000	1,190,000	1,204,700	1,219,841
Total Appropriations	11,981,000	12,340,000	16,380,057	18,238,510
REVENUE:				
Washington County	3,234,870	3,331,800	4,761,835	5,653,938
Ramsey County	8,746,130	9,008,200	10,598,922	12,584,572
Board Authorized use of Fund Balance and 2025 Carryover	-	-	1,019,300	-
Total Revenue	11,981,000	12,340,000	16,380,057	18,238,510
TOTAL				
Appropriations	11,981,000	12,340,000	16,380,057	18,238,510
Revenue	11,981,000	12,340,000	16,380,057	18,238,510
Surplus/(Deficit)				

**Ramsey/Washington Recycling & Energy Board
R&E Programs**

Account	Description	2024 Approved	2025 Approved	2026 Approved	2027 Approved
APPROPRIATIONS:					
PROGRAM OPERATIONS					
	411101 Salaries Permanent	1,409,038	1,460,144	2,642,541	2,807,278
	411103 Salaries Temporary	15,000	15,000	15,000	15,000
	411201 PERA	105,972	109,307	198,714	210,576
	411202 Fica - OASDI	90,297	95,475	165,559	168,461
	411203 FICA - HI	29,111	30,798	39,743	42,115
	411301 Health & Dental Ins	405,179	408,878	657,280	796,320
	411306 Life Ins	1,602	1,698	2,713	2,783
	411307 Long Term Disability Ins	1,914	2,029	2,607	2,673
	411410 Cell Phone Reimbursement	13,200	13,200	22,440	22,440
	421101 Accounting & Auditing Services	110,000	110,000	113,300	116,699
	421102 Auditor	20,000	20,000	20,600	21,218
	421110 Fiscal agent Fees	30,000	30,000	30,900	31,827
	421208 County Attorney	70,000	70,000	40,000	41,200
	421401 Computer Maintenance and Other	618,528	592,129	609,893	628,190
	421501 Consulting	396,384	410,567	464,800	478,744
	421511 Partnership on Waste and Energy Contribution	101,150	101,150	104,185	107,310
	421525 Recruitment Services	1,000	1,000	1,030	1,061
	421603 Printing	4,500	4,500	4,635	4,774
	421701 Postage	2,000	2,000	2,060	2,122
	422402 Buildings & Office Space	-	-	-	-
	423111 Employee Development	9,000	9,000	9,270	9,548
	423309 Records Storage	275	275	283	292
	424302 Membership & Dues	22,000	22,000	22,660	23,340
	424303 Conference & Seminar	20,000	20,000	30,000	30,900
	424304 Other Travel	20,000	20,000	25,000	25,750
	424305 Meeting Expense	5,000	5,000	5,150	5,305
	424501 Mileage	2,000	2,000	2,060	2,122
	424507 Messenger Service	350	350	361	371
	424607 Licensing Fee	-	-	-	-
	431101 Office Supplies	2,500	2,500	2,575	2,652
	431102 Computer Operating Supplies	-	-	20,000	20,600
Total Program Operations		3,506,000	3,559,000	5,255,357	5,621,669
COMMERCIAL & RESIDENTIAL RECYCLING					
	421542 BizRecycling	2,175,000	2,175,000	1,925,000	1,925,000
	421543 Multi-Unit Recycling	1,250,000	1,250,000	1,000,000	1,000,000
	421544 Business Pollution Prevention	450,000	450,000	325,000	325,000
	421545 Food Waste Prevention	500,000	500,000	500,000	500,000
	421546 Food Scraps End Markets	50,000	50,000	-	-
Total Commercial & Residential Recycling		4,425,000	4,425,000	3,750,000	3,750,000
COMMUNITY WASTE SOLUTIONS					
	421538 Community Resource Hubs	190,000	190,000	-	-
	421546 Food Scraps End Markets	-	-	40,000	40,000
	421539 Bulky Waste Solutions	490,000	446,000	800,000	800,000
	421540 Reuse & Repair	150,000	150,000	-	-
Total Community Waste Solutions		830,000	786,000	840,000	840,000

SUBJECT: 2027 Budget Planning Timeline

FOOD SCRAP RECYCLING				
421541 Program Resources	200,000	425,000	1,705,000	2,460,000
421522 Other Professional Services	280,000	405,000	1,299,000	1,857,000
421602 Promotional Activities	625,000	625,000	-	-
Total Food Scrap Recycling	1,105,000	1,455,000	3,004,000	4,317,000
EDUCATION, COMMUNICATIONS, & OUTREACH				
421509 Communications, Design, & Educational Services	775,000	775,000	2,176,000	2,340,000
421522 Other Professional Services	150,000	150,000	150,000	150,000
Total Education, Communications, & Outreach	925,000	925,000	2,326,000	2,490,000
POLICY EVALUATION				
421201 Legal Services	490,000	490,000	504,700	519,841
421502 Engineering Services	700,000	700,000	700,000	700,000
Total Policy Evaluation	1,190,000	1,190,000	1,204,700	1,219,841
Total Appropriations	11,981,000	12,340,000	16,380,057	18,238,510
			(0)	
REVENUE:				
314103 Washington County	3,234,870	3,331,800	4,761,835	5,653,938
319110 Ramsey County	8,746,130	9,008,200	10,598,922	12,584,572
Fund Balance R&E			1,019,300	
Total Revenue	11,981,000	12,340,000	16,380,057	18,238,510

**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Program Operations (51808)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411101	Salaries Permanent	1,409,038	1,460,144	2,642,541	2,807,278

EXPLANATION: Compensation for permanent full-time and permanent part-time employees.
Administrative staff cost reallocation to Facility budget per R&E Board direction

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411103	Salaries Temporary	15,000	15,000	15,000	15,000

EXPLANATION: Compensation for temporary full-time and temporary part-time employees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411201	PERA	105,972	109,307	198,714	210,576

EXPLANATION: PERA rate calculation at 7.5% of Salaries Permanent

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411202	Fica - OASDI	90,297	95,475	165,559	168,461

EXPLANATION: Fica - OASDI is calculated at 6.2% of Salary Permanent and Salaries Temporary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411203	FICA - HI	29,111	30,798	39,743	42,115

EXPLANATION: Fica - HI is calculated at 1.452% of Salaries Permanent and Salaries Temporary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411301	Health & Dental Ins	405,179	408,878	657,280	796,320

EXPLANATION: Health & Dental Insurance for Staff

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411306	Life Ins	1,602	1,698	2,713	2,783

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for staff

**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411307	Long Term Disability Ins	1,914	2,029	2,607	2,673

EXPLANATION: Long Term Disability Insurance for Staff

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
411410	Cell Phone Reimbursement	13,200	13,200	22,440	22,440

EXPLANATION: Cell phone reimbursement for staff, \$55 per month per employee

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421101	Accounting & Auditing Services	110,000	110,000	113,300	116,699

EXPLANATION:

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421102	Auditor	20,000	20,000	20,600	21,218

EXPLANATION: Expenses associated with the required annual audit of the R&E Board

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421110	Fiscal agent Fees	30,000	30,000	30,900	31,827

EXPLANATION: Annual Expenses paid to Ramsey County Finance for Fiscal Agent Agreement

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421208	County Attorney	70,000	70,000	40,000	41,200

EXPLANATION: Reimbursement expenses to the Ramsey and Washington County Attorney's office for legal services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421401	Computer Maintenance and Other	618,528	592,129	609,893	628,190

EXPLANATION: Computer system maintenance and other IT costs

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421501	Consulting	396,384	410,567	464,800	478,744

EXPLANATION: Ramsey County Human Resources - \$5,000/yr, IT consultant, Planning Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421511	Partnership on Waste and Energy Contribution	101,150	101,150	104,185	107,310

EXPLANATION: Recycling and Energy's contribution to Partnership on Waste and Energy.

**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421525	Recruitment Services	1,000	1,000	1,030	1,061
EXPLANATION:	Costs relating to hiring Recycling and Energy staff				
421603	Printing	4,500	4,500	4,635	4,774
EXPLANATION:	Printing services				
421701	Postage	2,000	2,000	2,060	2,122
EXPLANATION:	Postage				
422402	Buildings & Office Space	-	-	-	-
EXPLANATION:	Office space for Joint Activities staff at R&E Center				
423111	Employee Development	9,000	9,000	9,270	9,548
EXPLANATION:	Staff training				
423309	Records Storage	275	275	283	292
EXPLANATION:	Fee paid for storing records				
424302	Membership & Dues	22,000	22,000	22,660	23,340
EXPLANATION:	Memberships for Recycling & Energy				
424303	Conference & Seminar	20,000	20,000	30,000	30,900
EXPLANATION:	Conference & Seminars for R&E Board and staff				
424304	Other Travel	20,000	20,000	25,000	25,750
EXPLANATION:	Site visits and other educational opportunities				

**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS					
424305	Meeting Expense	5,000	5,000	5,150	5,305
EXPLANATION:	Expenses related to R&E Board staff meetings				
Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
424501	Mileage	2,000	2,000	2,060	2,122
EXPLANATION:	Parking/Mileage paid to employees based on IRS reimbursement rate				
Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
424507	Messenger Service	350	350	361	371
EXPLANATION:	Courier services				
Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
424607	Licensing Fee	-	-	-	-
EXPLANATION:	Trademark Fee				
Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
431101	Office Supplies	2,500	2,500	2,575	2,652
EXPLANATION:	General office supplies				
Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
431102	Computer Operating Supplies	-	-	20,000	20,600
Total Program Operations		3,506,000	3,559,000	5,255,357	5,621,669

**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS

Commercial & Residential Recycling (51809)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421542	BizRecycling	2,175,000	2,175,000	1,925,000	1,925,000

EXPLANATION:
 1) BizRecycling consulting services - \$725,000/yr
 2) BizRecycling Community Capacity Building - \$400,000/year
 3) BizRecycling grants and incentives - \$800,000/year

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421543	Multi-Unit Recycling	1,250,000	1,250,000	1,000,000	1,000,000

EXPLANATION:
 1) Multi-Unit Recycling consulting services - \$575,000/yr
 2) Multi-Unit Recycling Program grants and incentives - \$350,000/yr
 3) Multi-Unit Community Capacity Building - \$75,000/yr

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421544	Business Pollution Prevention	450,000	450,000	325,000	325,000

EXPLANATION:
 1) Business Pollution Prevention consulting services - \$125,000/yr
 2) Business Pollution Prevention grants and incentives - \$200,000 in 2026

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421545	Food Waste Prevention	500,000	500,000	500,000	500,000

EXPLANATION:
 Resources for preventing food waste and increasing foodrecovery efforts.
 \$500,000/year

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421546	Food Scraps End Markets	50,000	50,000	-	-

EXPLANATION:
 Moved to Community Waste Solutions for
 2026-27

Total Commercial & Residential Recycling		4,425,000	4,425,000	3,750,000	3,750,000
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**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS

Community Waste Solutions (51817)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421538	Community Resource Hubs	190,000	190,000	-	-

EXPLANATION: 1) Community Resource Hub hard costs (rent, equipment, materials, etc.)- \$100,000/yr
2) Community Resource Hub staffing, contractors, and partnerships - \$90,000/yr

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421539	Bulky Waste Solutions	490,000	446,000	800,000	800,000

EXPLANATION: 1) Mattress recycling strategies - \$300,000/yr
2) Research, planning, and pilot testing for other bulky items - \$50,000 for 2026 and \$50,000 for 2027
3) Building Materials Reuse - Grants, resources, training and partnerships - \$450,000 for 2026 and \$450,000 for 2027

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421540	Reuse & Repair	150,000	150,000	-	-

EXPLANATION: Education, resources, and shared county disposal directory - \$150,000/yr

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421546	Food Scraps End Markets	-	-	40,000	40,000

EXPLANATION: Supporting food scrap recycling end markets through material distribution, demonstration projects, policy solutions and educational resources - \$40,000/year

Total Community Waste Solutions		830,000	786,000	840,000	840,000
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Food Scrap Recycling (51818)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421541	Program Resources	200,000	425,000	1,705,000	2,460,000

EXPLANATION: Durable Compostable Bags (DCB's) - \$1,705,000/yr for 2026 and \$2,460,000/yr for 2027

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421522	Other Professional Services	280,000	405,000	1,299,000	1,857,000

EXPLANATION: 1) Distribution of DCB's - Warehouse, fulfillment, and delivery of DCB's - \$1,174,000/yr for 2026 and \$1,691,000/yr for 2027
2) Administration of DCB's - Customer service, program development and maintenance, and license - \$125,000/yr for 2026 and \$166,000/yr for 2027

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
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**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS

421602	Promotional Activities	625,000	625,000	-	-
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EXPLANATION: This has been moved to the Education, Communications & Outreach budget.

Total Food Scrap Recycling		1,105,000	1,455,000	3,004,000	4,317,000
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Education, Communications, & Outreach (51810)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421509	Communications, Design, & Educational Services	775,000	775,000	2,176,000	2,340,000

EXPLANATION: 1) Contracted graphic design, printing, and mailing services for R&E materials - \$200,000 for 2026 and \$225,000 for 2027
 2) R&E websites hosting, maintenance, and support - \$251,000 for 2026 and \$240,000 for 2027
 3) Videography to support programs, activities, and R&E Center - \$50,000/yr
 4) Outreach, engagement, promotion, marketing, and educational activities to support all of R&E Center - \$1,675,000 for 2026 and \$1,825,000 for 2027

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421522	Other Professional Services	150,000	150,000	150,000	150,000

EXPLANATION: Contracted services for specialized communication, cultural consultation, and other outreach and engagement needs - \$150,000/year.

Total Education, Communications, & Outreach		925,000	925,000	2,326,000	2,490,000
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Policy Evaluation (51811)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421201	Legal Services	490,000	490,000	504,700	519,841

EXPLANATION: Legal services contract

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
421502	Engineering Services	700,000	700,000	700,000	700,000

EXPLANATION: General engineering and technical services contracted with Foth Infrastructure & Environmental, LLC, and Hdr Engineering Inc

Total Policy Evaluation		1,190,000	1,190,000	1,204,700	1,219,841
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Total Appropriations		11,981,000	12,340,000	16,380,057	18,238,510
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**Ramsey/Washington Recycling & Energy Board
R&E Programs**

LINE ITEM EXPLANATIONS

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REVENUE EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
314103	Washington County	3,234,870	3,331,800	4,761,835	5,653,938

EXPLANATION: Washington County 31% of Joint Activities Budget

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
319110	Ramsey County	8,746,130	9,008,200	10,598,922	12,584,572

EXPLANATION: Ramsey County 69% of Joint Activities Budget

Account Code	Account Name	2024 Approved	2025 Approved	2026 Approved	2027 Approved
Fund Balance	Use of Fund Balance and 2025 Carryover	-	-	1,019,300	

EXPLANATION: the R&E Board asked R&E to use Fund Balance and 2025 Carryover funds to bridge desired budget for 2026

Total Revenue		11,981,000	12,340,000	16,380,057	18,238,510
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**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

R&E CENTER	2024 Approved Budget	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget
APPROPRIATIONS:				
Personnel Costs	12,102,800	12,849,900	13,351,833	14,030,874
Fuel Supply Agreements	6,385,535	6,626,800	-	-
RDF	-	-	7,144,760	7,206,792
Organics	-	-	861,771	3,266,349
Landfill	7,700,699	7,845,403	7,180,752	7,396,175
Compost	240,700	730,600	-	-
Transportation	9,136,776	9,862,200	9,734,296	10,065,132
Transload	2,862,300	3,035,300	3,126,359	3,220,150
Sortation	-	-	5,434,724	8,799,218
Facility Operations	10,512,200	10,946,800	11,264,947	11,602,145
Contingency	710,090	808,897	878,164	949,509
Enterprise Reserve Fund	1,500,000	1,500,000	1,500,000	1,500,000
Debt Services	3,873,600	4,868,800	4,870,695	4,868,876
Transfer to Equipment/Maintenance Fund: Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
Total Appropriations	55,324,700	59,374,700	65,648,301	73,205,219
REVENUE:				
Operations Revenue	55,324,700	59,374,700	65,648,301	73,205,219
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Revenue	55,324,700	59,374,700	65,648,301	73,205,219
TOTAL	2024 Approved Budget	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget
Appropriations	55,324,700	59,374,700	65,648,301	73,205,219
Revenue	55,324,700	59,374,700	65,648,301	73,205,219
Surplus/(Deficit)	-	-	-	-

Notes:

** 2024 Approved Tipping Fee is \$121/ton

*** 2025 Approved Tipping Fee is \$130/ton

**** 2026 Proposed Tipping Fee is \$142/ton

***** 2027 Proposed Tipping Fee is \$159/ton

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

		450,000	450,000	450,000	450,000
Account	Description	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
41xxxx	Salaries				
APPROPRIATIONS:					
PERSONNEL COSTS					
411101	Staff Non Union- Salary	2,434,800	2,629,700	2,685,181	2,838,755
411103	Temporary Staff	50,000	50,000	50,000	50,000
411201	PERA - Non Union Staff	182,400	197,200	201,389	212,907
411202	Fica - OASDI	482,600	506,300	545,857	570,461
411203	FICA - HI	125,500	131,900	136,464	142,615
411301	Health & Dental Ins	438,900	474,800	564,720	684,180
411306	Life Ins	3,000	3,200	2,160	2,215
411307	Long Term Disability Ins	2,900	3,100	2,075	2,129
411115	Staff Union - Salary	6,443,100	6,736,100	6,985,035	7,261,476
411412	Staff - Union Fringe	1,856,400	2,012,400	2,058,750	2,125,500
411201	PERA - Union Staff	483,200	505,200	520,203	540,636
411111	Vacancy Factor	(400,000)	(400,000)	(400,000)	(400,000)
421519	Contracted Labor	-	-	-	-
Total Personnel Costs		12,102,800	12,849,900	13,351,833	14,030,874
Subtotal		12,102,800	12,849,900	13,351,833	14,030,874
0		0	-	-	-
FUEL SUPPLY					
424515	NSP Fuel Supply Agreement	6,385,535	6,626,800	7,144,760	7,206,792
Total Fuel Supply		6,385,535	6,626,800	7,144,760	7,206,792
LANDFILL					
424517	Landfill	7,700,699	7,845,403	7,180,752	7,396,175
Total Landfill		7,700,699	7,845,403	7,180,752	7,396,175
ORGANICS PROCESSING					
424xxx	Organics Processing	-	-	861,771	3,266,349
Total Organics Processing		-	-	861,771	3,266,349
SORTATION					
424xxx	Sortation	-	-	5,434,724	8,799,218
Total Sortation		-	-	5,434,724	8,799,218
Compost					
422304	Compost	240,700	730,600	-	-
Total Compost		240,700	730,600	-	-
TRANSPORTATION					
424513	Transportation	9,136,776	9,862,200	9,734,296	10,065,132
Total Transportation		9,136,776	9,862,200	9,734,296	10,065,132
TRANSLOAD					
424514	Transload Fee	2,862,300	3,035,300	3,126,359	3,220,150
Total Transload		2,862,300	3,035,300	3,126,359	3,220,150
FACILITY OPERATIONS					
421112	Credit Card Fees	500	500	515	530
421401	Computer Support Contracts	12,000	12,000	12,360	12,731
421301	Medical Services	22,000	22,000	22,660	23,340
421402	Telecommunication	14,600	15,500	15,965	16,444
421405	Computer Software License	47,000	49,900	51,397	52,939
421501	Consulting Services	116,500	116,500	119,995	123,595
421519	Contracted Services	400,000	400,000	412,000	424,360
421522	Other Professional Svcs	542,300	574,800	592,044	609,805

SUBJECT: 2027 Budget Planning Timeline

421525	Recruitment Services	16,000	16,000	16,480	16,974
421603	Printing	3,300	3,500	3,605	3,713
421701	Postage	1,500	1,500	1,545	1,591
422101	Building & Structures Repair	141,300	149,800	154,294	158,923
422109	Fire Systems Inspection	102,000	108,100	111,343	114,683
422203	Janitorial Service	58,600	62,100	10,000	10,000
422301	Gas	94,000	94,000	96,820	99,725
422302	Electricity	1,292,100	1,292,100	1,330,863	1,370,789
422303	Water Sewer	41,700	42,000	43,260	44,558
422601	Equipment & Machinery Repairs	748,900	793,800	817,614	842,142
422602	Data Proc Equip Main	7,400	7,800	8,034	8,275
422705	Trailer Repairs	674,000	714,400	735,832	757,907
422801	Grounds-Repairs	87,400	92,600	95,378	98,239
422802	Snow Removal	52,300	55,400	57,062	58,774
422811	Pest & Rodent Control	15,600	16,500	16,995	17,505
422813	Security Services	338,000	358,300	369,049	380,120
423110	On the Job Training Services	47,500	50,400	51,912	53,469
423111	Employee Development	93,300	93,300	96,099	98,982
424101	Automobile Truck Ins	71,600	78,800	81,164	83,599
424103	Workers Compensation Ins	287,100	315,800	325,274	335,032
424107	Liability &Property Damage	2,075,300	2,140,400	2,204,612	2,270,750
424110	Public Liability Ins	19,300	21,200	21,836	22,491
424112	Multi Cover Ins	240,700	264,800	272,744	280,926
424201	Payment in Lieu of Taxes	184,800	184,800	212,003	218,363
424302	Membership Dues	2,000	2,000	2,060	2,122
424303	Conference Seminar	12,300	12,300	12,669	13,049
424305	Meeting Exp	2,500	2,500	2,575	2,652
424501	Mileage	4,700	4,700	4,841	4,986
424507	Messenger Service	500	500	515	530
424508	Armored Car Services	3,600	3,600	3,708	3,819
424602	Special Programs/Awards	5,000	5,000	5,150	5,305
424607	Licensing Fee	5,300	5,300	5,459	5,623
471101	Contingency/Appropriations	2,210,090	2,308,897	2,378,164	2,449,509
431101	Office Supplies	5,400	5,700	45,871	47,247
431102	Computer Operating Supplies	-	-	15,000	15,000
431104	Oils Lubricants Etc.	112,800	119,600	123,188	126,884
431105	Uniforms and Clothing	124,900	132,300	136,269	140,357
431205	First Aid Supplies	45,900	48,700	50,161	51,666
431508	Equipment Parts & Supplies	1,605,700	1,702,000	1,753,060	1,805,652
431604	Diesel Fuel	270,800	287,000	180,000	185,400
431702	Small Tools and Safety Equip	20,500	21,800	22,454	23,128
431902	Shop Materials & Supplies	57,600	61,100	62,933	64,821
443301	Computer Equipment	76,000	76,000	78,280	80,628
541101	Remittance To State	173,500	173,500	200,000	206,000
541106	County CEC	134,600	134,600	200,000	206,000
Total Facility Operations		12,722,290	13,255,697	13,643,111	14,051,654
Subtotal		2,319,600	2,454,200	2,467,216	2,540,782
		-	-	-	-
DEBT SERVICES					
501101	Principal Payment	2,427,600	3,501,200	3,585,343	3,669,862
502101	Interest Payment	1,446,000	1,367,600	1,285,352	1,199,014
Total Debt Services		3,873,600	4,868,800	4,870,695	4,868,876
TRANSFER TO EQUIPMENT/MAINTENANCE FUND					
481110	Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
Total Transfer To Equipment/Maintenance Fund		300,000	300,000	300,000	300,000
541101	Remittance To State	173,500	173,500	200,000	206,000
Subtotal		4,181,700	5,176,900	5,270,695	5,280,876
		-	-	-	-
Total Facility		55,324,700	59,809,700	65,648,301	73,205,219
		-	-	-	-
Total Appropriations		55,324,700	59,374,700	65,648,301	73,205,219

SUBJECT: 2027 Budget Planning Timeline

REVENUE:

		-	-		
Facility Revenue		-	-		
311766	Tipping Fee	53,905,500	57,915,000	64,071,153	71,589,756
311767	Tipping Fee Special	251,600	251,600	259,148	266,922
311768	Tipping Fee Private	544,500	585,000	602,550	620,627
317321	Sale of Recyclable Materials	-	-	-	-
319103	Recovery- Current Yr Exp	15,000	15,000	15,450	15,914
353152	Solid Waste Management Tax	173,500	173,500	200,000	206,000
318102	Interest	300,000	300,000	300,000	300,000
311539	County CEC	134,600	134,600	200,000	206,000
319102	Enhancement Project Reimbursable Revenue	-	-	-	-
319102	2020 Joint Activities Fund Balance Transfer	-	-	-	-
319102	2020 Facility Surplus	-	-	-	-
	Total Revenue	55,324,700	59,374,700	65,648,301	73,205,219
	Surplus/(Deficit)	-	-	-	-

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411101	Staff Non Union- Salary	2,434,800	2,629,700	2,685,181	2,838,755

EXPLANATION: Compensation for permanent full-time and permanent part-time Non Union employees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411103	Temporary Staff	50,000	50,000	50,000	50,000

EXPLANATION: Compensation for temporary full-time and temporary part-time Union employees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411201	PERA - Non Union Staff	182,400	197,200	201,389	212,907

EXPLANATION: PERA rate calculation at 7.5% of Staff Non Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411202	Fica - OASDI	482,600	506,300	545,857	570,461
0		0	-	-	-

EXPLANATION: Fica - OASDI is calculated at 6.2% of Staff Non Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411203	FICA - HI	125,500	131,900	136,464	142,615

EXPLANATION: Fica - HI is calculated at 1.45% of Staff Non Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411301	Health & Dental Ins	438,900	474,800	564,720	684,180

EXPLANATION: Health & Dental Insurance is paid for Staff Non Union

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411306	Life Ins	3,000	3,200	2,160	2,215

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff Non Union

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411307	Long Term Disability Ins	2,900	3,100	2,075	2,129

EXPLANATION: Long Term Disability Insurance for Staff Non Union

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411115	Staff Union - Salary	6,443,100	6,736,100	6,985,035	7,261,476

EXPLANATION: Compensation for permanent full-time and permanent part-time Union employees

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411111	Vacancy Factor	(400,000)	(400,000)	(400,000)	(400,000)

EXPLANATION: Accounts for vacant positions

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411412	Staff - Union Fringe	1,856,400	2,012,400	2,058,750	2,125,500

EXPLANATION: Fringes for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411201	PERA - Union Staff	483,200	505,200	520,203	540,636

EXPLANATION: PERA rate calculation at 7.5% of Staff Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421112	Credit Card Fees	500	500	515	530

EXPLANATION: Monthly bank fees and credit card fees

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421301	Medical Services	22,000	22,000	22,660	23,340

EXPLANATION: Medical Services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421401	Computer Support Contracts	12,000	12,000	12,360	12,731

EXPLANATION: Ramsey County IS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421402	Telecommunication	14,600	15,500	15,965	16,444

EXPLANATION: Verizon, Internet, misc

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421405	Computer Software License	47,000	49,900	51,397	52,939

EXPLANATION: Control room computer software, MP2, Paradigm, digital signage, and fleet management

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421501	Consulting Services	116,500	116,500	103,000	106,090
421501					

EXPLANATION:	Consulting Services Labor Relations	100,000	100,000	103,000	106,090
	Consulting Services IS Superior Services	-	-	-	-
	Consultant - Risk Management	16,500	16,500	-	-

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421519	Contracted Services	400,000	400,000	412,000	424,360

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

EXPLANATION: Contracted laborer services

and fall cleanup of 2 laborer's 2 weeks each cleanup
Contracted Accountant In Personnel Costs
Contracted Human Resources in Personnel Costs

- -
- -

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421522	Other Professional Srvs	542,300	574,800	592,044	609,805

EXPLANATION: 2 IW's 8 month/year, plus IW's for outage and flail mill rotor change outage single source contract with Corval, electricians for incidental coverage.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421525	Recruitment Services	16,000	16,000	16,480	16,974

EXPLANATION: Costs relating to hiring staff at the Recycling and Energy Center.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421603	Printing	3,300	3,500	3,605	3,713

EXPLANATION: Printing services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421701	Postage	1,500	1,500	1,545	1,591

EXPLANATION: Postage

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422101	Building & Structures Repair	141,300	149,800	154,294	158,923

EXPLANATION: Repairs to walls , repair divots, Roof Repairs, HVAC, building repairs

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422109	Fire Systems Inspection	102,000	108,100	111,343	114,683

EXPLANATION: Annual fire system inspection and Fire Rover

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422203	Janitorial Service	58,600	62,100	10,000	10,000

EXPLANATION: Janitorial / Housekeeping

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422301	Gas	94,000	94,000	96,820	99,725

EXPLANATION: Utilities - Gas

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422302	Electricity	1,292,100	1,292,100	1,330,863	1,370,789

EXPLANATION: Utilities - Electricity

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
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Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

422303	Water Sewer	41,700	42,000	43,260	44,558
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EXPLANATION: Utilities - water/sewer

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422601	Equipment & Machinery Repairs	748,900	793,800	817,614	842,142

EXPLANATION: Repairs to Work Platforms, Forklifts, Front End Loaders, Backhoes, Yard Tractors, Skid Steers, Scale Maintenance, Air Compressors, Air Knife, Compactors, Belt Conveyors, Apron Conveyors, Disc Screens, Flail Mills, Grapple Cranes, Secondary Shredders, Magnetic Separators, Dust Control, Conveyor Belts, Spin Roller Replacement

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422602	Data Proc Equip Main	7,400	7,800	8,034	8,275

EXPLANATION: Copiers

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422705	Trailer Repairs	674,000	714,400	735,832	757,907

EXPLANATION: Repairs to trailers, tires, and trailer tracking system

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422801	Grounds-Repairs	87,400	92,600	95,378	98,239

EXPLANATION: Lawn care, street sweeping, paving - patch work and sealing cracks

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422802	Snow Removal	52,300	55,400	57,062	58,774

EXPLANATION: Snow removal

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422811	Pest & Rodent Control	15,600	16,500	16,995	17,505

EXPLANATION: Pest & rodent control

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422813	Security Services	338,000	358,300	369,049	380,120

EXPLANATION: Security contract for R&E Center that provides security services and scale house operations on overnights and weekends

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
423110	On the Job Training Services	47,500	50,400	51,912	53,469

EXPLANATION: New employee screening/physicals, misc. purchases for facility.

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
423111	Employee Development	93,300	93,300	96,099	98,982

EXPLANATION: R&E staff development and training

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424101	Automobile Truck Ins	71,600	78,800	81,164	83,599

EXPLANATION: This insurance policy covers vehicles owned by the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424103	Workers Compensation Ins	287,100	315,800	325,274	335,032

EXPLANATION: This insurance policy covers losses due to employee injury. The amount determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424107	Liability &Property Damage	2,075,300	2,140,400	2,204,612	2,270,750

EXPLANATION: This insurance policy covers losses to property damage at the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424110	Public Liability Ins	19,300	21,200	21,836	22,491

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424112	Multi Cover Ins	240,700	264,800	272,744	280,926

EXPLANATION: This insurance policy covers the R&E Center. The amount is determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424201	Payment in Lieu of Taxes	184,800	184,800	212,003	218,363

EXPLANATION: 2026 and 2027 are estimates because the tax rates are not known until Washington County approves their budgets in December.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424302	Membership Dues	2,000	2,000	2,060	2,122

EXPLANATION: Newspaper, Minnesota Safety Council membership

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424303	Conference Seminar	12,300	12,300	12,669	13,049

EXPLANATION: Conferences and site visits for R&E staff

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424305	Meeting Exp	2,500	2,500	2,575	2,652

EXPLANATION: Expenses related to R&E Center meetings

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424501	Mileage	4,700	4,700	4,841	4,986

EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424507	Messenger Service	500	500	515	530

EXPLANATION: Courier services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424508	Armored Car Services	3,600 #	3,600	3,708	3,819

EXPLANATION: Cash collection service at the R&E Center

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424513	Transportation	9,136,776	9,862,200	9,734,296	10,065,132

EXPLANATION: Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel energy facilities, and landfills.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424514	Transload Fee	2,862,300	3,035,300	3,126,359	3,220,150

EXPLANATION: Fees paid to transfer station operators to receive, weigh, and manage MSW delivered to their facilities by licensed haulers with a waste delivery agreement with the R&E Board as well as self-haulers delivering acceptable waste generated in Ramsey County or Washington County

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424515	NSP Fuel Supply Agreement	6,385,535	6,626,800	6,709,760	6,771,792

EXPLANATION: Expenses associated with marketing of refuse derived fuel (RDF) to Xcel Energy, pursuant to a Fuel Supply Agreement.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424515	Environmental Fee	-	435,000	435,000	435,000

EXPLANATION: Expenses associated with marketing of refuse derived fuel (RDF) to GRE in Elk River

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424xxx	Organics Processing	-	-	861,771	3,266,349

EXPLANATION: Expenses associated with Organics Processing

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424xxx	Sortation	-	-	5,434,724	8,799,218

EXPLANATION: Expenses associated with Sortation

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424517	Landfill	7,700,699	7,845,403	7,180,752	7,396,175

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

EXPLANATION: Contracted costs to deposit residue, bulky waste and excess waste at landfills.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422304	Compost	240,700	730,600	-	-

EXPLANATION: Costs associated with food scrap bags and composting

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424602	Special Programs/Awards	5,000	5,000	5,150	5,305

EXPLANATION: Annual hauler appreciation event

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424607	Licensing Fee	5,300	5,300	5,459	5,623

EXPLANATION: Licensing and Permit fees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431101	Office Supplies	5,400	5,700	45,871	47,247

EXPLANATION: This account includes all basic office supplies for staff. Most office supply items are consumable and must be replenished.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431104	Oils Lubricants Etc.	112,800	119,600	123,188	126,884

EXPLANATION: Oil lubricant supplies

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431105	Uniforms and Clothing	124,900	132,300	136,269	140,357

EXPLANATION: Staff uniforms and clothing. Costs include boots, winter clothing, hard hats, gloves, and glasses

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431205	First Aid Supplies	45,900	48,700	50,161	51,666

EXPLANATION: Safety supplies

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431508	Equipment Parts & Supplies	1,605,700	1,702,000	1,753,060	1,805,652

EXPLANATION: Tires and other equipment parts, Welding, Bolts, Fasteners, Hoses, Chisels, Radio Equipment, annual electrical/ARC Flash maintenance

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431604	Diesel Fuel	270,800	287,000	180,000	185,400

EXPLANATION: Fuel costs for running equipment at the R&E Center

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431702	Small Tools and Safety Equip	20,500	21,800	22,454	23,128

EXPLANATION: Replacing worn out tools

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431902	Shop Materials & Supplies	57,600	61,100	62,933	64,821

EXPLANATION: Safety mats, towels, misc shop materials and supplies

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
443301	Computer Equipment	76,000	76,000	78,280	80,628

EXPLANATION: Computer and monitor replacements

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
471101	Contingency/Appropriations	2,210,090	2,308,897	2,378,164	2,449,509

EXPLANATION: Contingency due to uncertainty of operations
Enterprise Reserve Fund (ERF)

710,090	808,897	878,164	949,509
1,500,000	1,500,000	1,500,000	1,500,000

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
481110	Transfers to Other Funds	300,000	300,000	300,000	300,000

EXPLANATION: Additional Transfer to EM&R Budget

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
501101	Principal Payment	2,427,600	3,501,200	3,585,343	3,669,862

EXPLANATION: Debt principal payments made to Ramsey County and Washington County.
Includes purchase of R&E Center, Administration Building/RDF Buildout loan, and Enhancement Building

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
502101	Interest Payment	1,446,000	1,367,600	1,285,352	1,199,014

EXPLANATION: Debt interest payments made to Ramsey County and Washington County.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
541101	Remittance To State	173,500	173,500	200,000	206,000
	Subtotal	4,181,700	5,176,900	5,270,695	5,280,876
		-	-	-	-

EXPLANATION: Payments to MN Department of Revenue for SWM Tax.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
541106	County CEC	134,600	134,600	200,000	206,000

EXPLANATION: County CEC tax collected from non-license haulers and citizens.

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Total Expenditure	55,699,100	60,184,100	65,648,301	73,205,219
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REVENUE EXPLANATIONS

Facility Revenue

<u>Account Code</u>	<u>Account Name</u>	<u>2024 Approved</u>	<u>2025 Approved</u>	<u>2026 Proposed</u>	<u>2027 Proposed</u>
311766	Tipping Fee	53,905,500	57,915,000	64,071,153	71,589,756

EXPLANATION: Fee charging haulers. 2025 fee is \$130/ton, 2026 fee is \$142/ton, 2027 fee is \$159/ton

<u>Account Code</u>	<u>Account Name</u>	<u>2024 Approved</u>	<u>2025 Approved</u>	<u>2026 Proposed</u>	<u>2027 Proposed</u>
311767	Tipping Fee Special	251,600	251,600	259,148	266,922

EXPLANATION: Special Fees for certain items like tires, mattresses, etc.

<u>Account Code</u>	<u>Account Name</u>	<u>2024 Approved</u>	<u>2025 Approved</u>	<u>2026 Proposed</u>	<u>2027 Proposed</u>
311768	Tipping Fee Private	544,500	585,000	602,550	620,627

EXPLANATION: Special fees charged to citizens and unlicensed self haulers

<u>Account Code</u>	<u>Account Name</u>	<u>2024 Approved</u>	<u>2025 Approved</u>	<u>2026 Proposed</u>	<u>2027 Proposed</u>
311539	County CEC	134,600	134,600	200,000	206,000

EXPLANATION: Revenue associated with collecting Ramsey and Washington counties County Environmental Charge

<u>Account Code</u>	<u>Account Name</u>	<u>2024 Approved</u>	<u>2025 Approved</u>	<u>2026 Proposed</u>	<u>2027 Proposed</u>
319103	Recovery- Current Yr Exp	15,000	15,000	15,450	15,914

EXPLANATION: Recovery of current year expense

<u>Account Code</u>	<u>Account Name</u>	<u>2024 Approved</u>	<u>2025 Approved</u>	<u>2026 Proposed</u>	<u>2027 Proposed</u>
353152	Solid Waste Management Tax	173,500	173,500	200,000	206,000

EXPLANATION: R&E Center must collect the Solid Waste Management Tax (SWMT) from self-haulers who have a waste delivery agreement but not filed an SWMT exemption certificate with the R&E Center

<u>Account Code</u>	<u>Account Name</u>	<u>2024 Approved</u>	<u>2025 Approved</u>	<u>2026 Proposed</u>	<u>2027 Proposed</u>
318102	Interest	300,000	300,000	300,000	300,000

EXPLANATION: Interest revenue

SUBJECT: 2027 Budget Planning Timeline

**Ramsey/Washington Recycling & Energy Board
Recycling and Energy Center - Equipment Maintenance Fund**

EQUIPMENT/MAINTENANCE	2024 Approved Budget	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget	Change in Budget
APPROPRIATIONS:					
Equipment	795,000	1,270,000	1,491,600	993,848	221,600
Maintenance	1,300,000	1,799,251	1,000,000	2,790,000	(799,251)
Total Appropriations	2,095,000	3,069,251	2,491,600	3,783,848	(577,651)
REVENUE:					
Sale of Recyclable Materials	1,780,000	1,780,000	1,650,000	1,650,000	(130,000)
Additional Transfer - Proposed	300,000	300,000	300,000	300,000	-
Total Revenue	2,080,000	2,080,000	1,950,000	1,950,000	-
TOTAL					
Appropriations	2,095,000	3,069,251	2,491,600	3,783,848	(577,651)
Revenue/Fund Balance Transfer	2,080,000	2,080,000	1,950,000	1,950,000	(130,000)
Reserve for Future Years	(15,000)	(989,251)	(541,600)	(1,833,848)	447,651
Cumulative Reserve	2,789,260	6,036,529	5,494,929	3,661,081	-

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Equipment & Maintenance Fund

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2024 Approved Budget	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget	Change in Budget
441201	Equipment	795,000	1,270,000	1,491,600	993,848	475,000

EXPLANATION: These items meet the threshold for capitalization

Account Code	Account Name	2024 Approved Budget	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget	Change in Budget
443101	Maintenance	1,300,000	1,799,251	1,000,000	2,790,000	499,251

EXPLANATION: These items are just maintenance

REVENUE EXPLANATIONS

Account Code	Account Name	2024 Approved Budget	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget	Change in Budget
317321	Sale of Recyclable Materials	1,780,000	1,780,000	1,650,000	1,650,000	-

EXPLANATION: Board Resolution R&EB-2017-3 approves the use of revenue from the sale of recyclable material to support the Equipment & Maintenance Fund

Account Code	Account Name	2024 Approved Budget	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget	Change in Budget
341208	Additional Transfer - Proposed	300,000	300,000	300,000	300,000	-

EXPLANATION: Additional Board Proposed Transfer

SUBJECT: 2027 Budget Planning Timeline

Capital Expense and Repair/Maintenance Expense Estimates - 6 years - 2026 thru 2030

Estimates based on past expense for similar projects/purchases

Capital Improvements -Equipment/Maintenance Fund	2024	2025	2026	2027	2028	2029	2030
Replace Mobile Equipment - Aluminum Walking Floor RDF Trailers	\$ 720,000	\$ 720,000	\$ 741,600	\$ 763,848	\$ 786,763	\$ 810,366	\$ 834,677
Cyclones/Dust Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Front End Loader (rebuild)- Includes 1 set of tires at \$45k	\$ -	\$ 779,251	\$ 400,000	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
MO20A- (Flat in feed conveyer before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ -	\$ -	\$ 350,000			
Yard Tractor	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Secondary Disc Screen Rebuild- Every other year rebuild. Based off of last 2 purchases they have increased 5-6K per set.	\$ -	\$ 120,000	\$ -	\$ 140,000	\$ -	\$ -	
Scale house remodel							
Tipping Floor	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 1,200,000	\$ -	\$ 75,000
Camera system PLC upgrade					\$ 150,000		
Oil and Water Separator	\$ -	\$ -					
Bailer Relining	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	
Primary Disc Screen Rebuild	\$ 350,000	\$ -	\$ 40,000	\$ 450,000			
Parking Lot Resurfacing	\$ 250,000	\$ -	\$ 50,000	\$ 75,000	\$ -	\$ -	
Flail Roof Area/Replacement	\$ 250,000	\$ -	\$ 50,000				
DC Drives for Primary Disk Screens	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	
C9's Retro	\$ 100,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	
Control Room Computers and Upgrade Software - needs to be done every 3 to 4 years.	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Skid Loader	\$ 75,000	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ 90,000
Backhoe	\$ -	\$ -	\$ 150,000				
MO22A- (Horizontal In feed Conveyer)- Complete rebuild every 3 years.	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ 450,000	
Dust Control System Turn Trailer	\$ -	\$ -					
2nd floor HVAC	\$ -	\$ -					
DCB Infeed Rebuild	\$ -	\$ -				\$ 750,000	
MO22B- (Horizontal In feed Conveyer)- Complete rebuild every 3 years.	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ 450,000	
OBW Rotors and Pumps	\$ -		\$ 100,000	\$ -	\$ 125,000	\$ 125,000	
MO20B-(Flat in feed conveyer before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Radiation Detector	\$ -	\$ -					
C1 Tail Upgrade	\$ -						
Dust Control Replacement	\$ -	\$ -					
Flail Mill Grate Cradles	\$ -	\$ -					
Tipping floor wall repair	\$ 50,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
New Scales for the Scale House			\$ 300,000				
Additional Tipping Floor Wall Repair, East Wall			\$ 50,000	\$ 50,000			
New Flail Housings			\$ 50,000	\$ 1,500,000	\$ 1,200,000		
Scale house remodel				\$ 75,000			
Fork Truck Replacement			\$ 75,000				
Update Head Pulleys with controls			\$ 100,000				
C6 Scales 2026			\$ 100,000				
Loader Purchase					\$ 600,000		

SUBJECT: 2027 Budget Planning Timeline

Vent Fan			\$ 75,000				
Replace MCC-1A and MCC-1B							
Total	\$ 2,095,000	\$ 3,069,251	\$ 2,491,600	\$ 3,783,848	\$ 5,836,763	\$ 3,160,366	\$ 1,724,677

Beginning Cumulative Reserve	\$ 2,804,260	\$ 7,025,780	\$ 6,036,529	\$ 5,494,929	\$ 3,661,081	\$ (95,682)	\$ (1,176,049)
Revenue from Recyclables	\$ 1,780,000	\$ 1,780,000	\$ 1,650,000	\$ 1,650,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000
Additional Board Approved Transfer	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Ending Cumulative Reserve	\$ 2,789,260	\$ 6,036,529	\$ 5,494,929	\$ 3,661,081	\$ (95,682)	\$ (1,176,049)	\$ (820,726)



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	April 30, 2026	AGENDA ITEM:	VI.a.v
SUBJECT:	Feasibility Study		
TYPE OF ITEM:	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input type="checkbox"/> ACTION
SUBMITTED BY:	Trista Martinson, R&E Executive Director		

FACILITY & FINANCE COMMITTEE ACTION REQUESTED:

For information only.

EXECUTIVE SUMMARY:

A review of existing environmental conditions at the former Gerdau steel mill site indicates that the majority of identified external environmental impacts are known, regulated and generally well managed under current oversight. Based on available information, most environmentally constrained areas should not be prioritized for redevelopment in the near term, with the exception of select areas where remediation and closure are already anticipated as part of future site transition activities.

Several Solid Waste Management Units (SWMUs), landfills, cooling ponds and other environmentally regulated features are currently under oversight by the Minnesota Pollution Control Agency (MPCA). With the exception of the cooling ponds, these areas appear to be well maintained and operating as intended. Existing groundwater and leachate collection systems associated with the SWMUs and landfills are functioning effectively, with required permits in place and treated discharges remaining compliant with Metropolitan Council Environmental Services sewer requirements. To better inform long-term financial planning, it is recommended that historical operations and maintenance costs for the past five years be requested, along with information on any anticipated repairs or system upgrades. Financial assurance documentation provides high-level cost estimates, and a consolidated list of follow-up questions is being developed for submission to Gerdau.

The cooling ponds represent a notable exception and will require active remediation and formal closure. Current assumptions include treatment of the liquid contents and placement of fill to achieve existing grade conditions. Closure activities will require additional permitting and oversight from the MPCA, and high-level cost estimates for this work are being developed for inclusion in the feasibility analysis.

Off-site environmental impacts have largely been addressed through prior remediation efforts. Impacts to Northstar Lake were remediated in 2013, and corrective actions associated with wetlands on the north side of the property were completed in 2025. However, potential impacts within the yard area

SUBJECT: *Feasibility Study*

remain insufficiently characterized due to the absence of reported subsurface borings. Given the site's historical use for shredder operations and material and equipment storage, it is recommended that soil borings be completed prior to acquisition to better assess the presence and extent of any residual contamination.

From an infrastructure standpoint, a desktop review of the on-site rail spurs is currently underway. Should additional field verification or photographic documentation be required, coordination with Gerdau will be pursued to facilitate site access.

Environmental considerations within the plant buildings introduce additional complexity. Asbestos remediation has been completed in the administration building and several other structures; however, other conditions present material risks. A large mass of solidified steel waste—referred to as the “skull”—remains within one of the buildings, resulting from a historic molten steel spill. Removal of this material would be technically challenging and costly, and any redevelopment plans involving this area should carefully account for the associated cost and schedule implications. Additionally, multiple open pits within the building are hydraulically connected to groundwater, creating potential exposure pathways. Since the plant shutdown, incidents of trespassing and vandalism have occurred, and anecdotal reports indicate that unidentified liquids may have been introduced into these pits. Securing the site will be a necessary prerequisite to any future development activity.

Limited documentation exists regarding the overall condition and functionality of the plant buildings. A comprehensive building condition assessment will be required at a later stage to inform decisions related to demolition, selective decommissioning or reuse. At this stage, redevelopment of exterior areas appears significantly more straightforward than building reuse and is likely to represent the most feasible path for early-phase development.

To support future planning, a draft permit matrix has been prepared that identifies potential regulatory requirements, associated timelines and anticipated applications across various development scenarios. While intentionally comprehensive and likely inclusive of permits that may ultimately prove unnecessary, the matrix is intended to ensure that all relevant considerations are identified early and will be reviewed in detail at an upcoming meeting.

Evaluation of barge access and riverfront development is ongoing. Given that wetlands and open water features comprise a substantial portion of the site, regulatory coordination and permitting will be critical. The maritime and coastal team is currently reviewing applicable permit requirements and developing high-level cost estimates for bulkhead installation, recognizing that final costs will be design-dependent. Assumptions are also being developed to support grading the site to achieve a flat, developable condition suitable for future improvements. In parallel, information on potential grant opportunities related to new river access and bulkhead construction is being gathered and will be incorporated into the financial and funding analysis.

SUBJECT: *Feasibility Study*

Finally, stakeholder engagement strategy and timing have not yet been formally addressed beyond initial discussions. Identification of key stakeholders and alignment on notification milestones will be an important next step and is proposed as a topic for the next project meeting.

ALIGNMENT WITH STRATEGIC PLAN:

Strategic Goal 3A: Prioritized waste reduction and diversion

Strategic Goal 3C: Partnerships for innovative hub-and-spoke resource recovery system

Strategic Initiative 3C ii: Develop public/private partnerships to establish a clean energy campus in the metro area

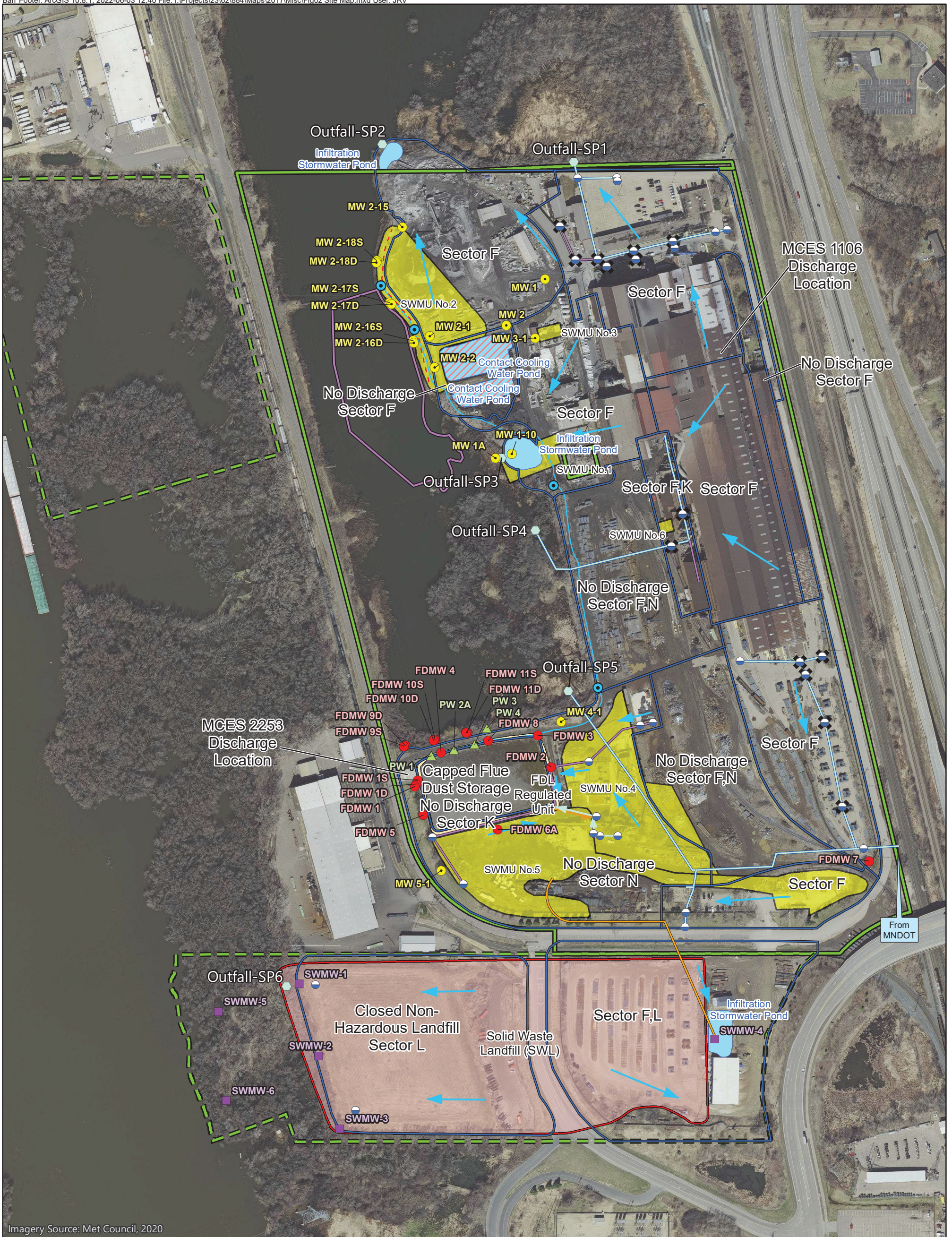
ATTACHMENTS:

1. St. Paul Mill Property Site Map

FINANCIAL IMPLICATIONS:

The current RFP contract is obligated from the 2025 budget.

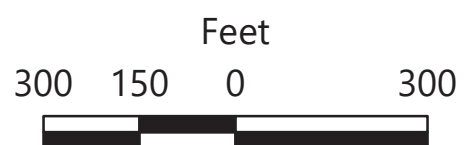
AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/15/26



Imagery Source: Met Council, 2020

- FDL Monitoring Well
- SWMU Monitoring Well
- ▲ Pump-Out Well
- SWL Monitoring Well
- Outfall
- Sump/Catch Basin
- Manhole
- ⊗ Sump/Catch Basin w/ Filter Sock
- Storm Sewer
- Stormwater Collection System
- HDPE Piping From Pond for Dust Control
- Forcemain (Reuse at Shredder)
- Shredder Water Collection System (Process Water)
- SWMU No.2 Draintile
- SWMU No.2 Forcemain
- Closed Flue Dust Landfill (FDL)
- Closed Solid Waste Landfill (SWL)
- Non-RCRA Facility Property Boundary
- RCRA Facility Property Boundary
- Solid Waste Management Unit (SWMU)
- Work Area (Dredge Extent)
- Watershed Divide
- General Flow Direction
- Infiltration/Stormwater Pond
- Contact Cooling Water Pond (No Discharge)

SITE MAP
Gerdau
St. Paul, Minnesota





**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	April 30, 2026			AGENDA ITEM:	VIII.			
SUBJECT:	Updates and Reports							
TYPE OF ITEM:	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:	Trista Martinson, R&E Executive Director							

R&E BOARD ACTION REQUESTED:

For information only.

EXECUTIVE SUMMARY:

- a. **Commissioner Updates**
R&E Board members will provide updates on waste-related ad hoc committees.
- b. **Executive Director Update**
The R&E Executive Director will provide a report to the board.
- c. **Strategic Partnerships Update**
Staff will provide a report to the board.
- d. **Programs Update**
Staff will provide updates on programmatic efforts.
- e. **Facility Update**
Staff will provide updates on R&E Center projects and operations.
- f. **Procurement Report**
Staff will provide a written report of new contracts and amendments executed under the authority of R&E’s procurement guidelines during the period of February 1 – March 30, 2026. Funding for the contracts is available in the approved Joint Activities, Facility and Equipment Maintenance & Replacement (EM&R) budgets, following approval as to form by the Ramsey County or Washington County attorney’s office.

ALIGNMENT WITH STRATEGIC PLAN:

- a. Strategic Goal 1A: Public awareness & trust through brand management, transparency and engagement.
- b. Strategic Goal 1B: R&E led regional coordination on policy and plans for greater regional impact.
- c. Strategic Initiative 4Ai: Implement and sustain a streamlined and consistent portfolio of upstream programs (waste reduction, reuse, recycling), informed by data and community engagement.
- d. Strategic Initiative 3Aii: Continue to operate an industry-leading waste processing facility and innovate for increased landfill diversion.
- e. Strategic Goal 4C: Robust obligation tracking and reporting.


SUBJECT: *Updates and Reports*

ATTACHMENTS:

1. 2025 R&E Annual Report
2. R&E Center Tours Report
3. Procurement Report

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	4/15/26

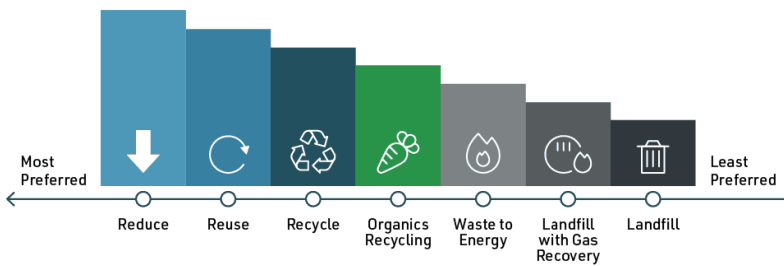


RAMSEY/WASHINGTON
RECYCLING & ENERGY

2025 ANNUAL REPORT

Ramsey/Washington Recycling & Energy (R&E) is the organization through which Ramsey and Washington counties collaborate to responsibly manage waste. Through R&E, the counties strive to protect health and the environment. R&E offers programs to help residents and businesses reduce waste and recycle better. R&E also owns and operates the R&E Center, which processes trash from the two counties to recover valuable materials and divert waste from landfills.

Through all its work, R&E's goal is to move materials up the waste hierarchy, shown below, reducing waste and putting materials to their best use.



2025 R&E Board

In 2025, R&E's joint powers board reduced from seven to five members: three appointed by Ramsey County and two by Washington County. Two ex officio members represent the City of Newport and the MPCA to ensure local and state coordination.

Ramsey County Commissioners

- Mary Jo McGuire – *Board Chair*
- Kelly Miller
- Rafael E. Ortega
- Mai Chong Xiong (Alternate)

Washington County Commissioners

- Fran Miron – *Board Vice Chair*
- Karla Bigham – *Board Secretary/Treasurer*
- Bethany Cox (Alternate)

Ex-Officio Members

- Tom Ingemann, City of Newport
- David J Benke, MPCA

R&E'S First Strategic Plan

2025 marked a milestone for R&E with the adoption of its first-ever strategic plan, which sets the direction for 2025-2030. Bridging board vision with day-to-day operations, the plan was shaped through staff workshops, public focus groups and board review. It reflects R&E's collaborative foundation and commitment to waste diversion, environmental health and community benefit.



Scan to read the full
2025 R&E Annual Report.

PROGRAM HIGHLIGHTS

R&E coordinates programs on behalf of Ramsey and Washington counties that are designed to reduce waste and lessen environmental impact across the two counties.



122 grants awarded through Bizrecycling



28 new communities eligible for the Food Scraps Pickup Program



5,700 tons of food recovered



19,036 mattresses recycled



129 tons of building material recycled or reused



941 cubic yards of compost distributed



62,000 lbs. of pollutants prevented annually



340,000 web visits to waste resources and educational materials



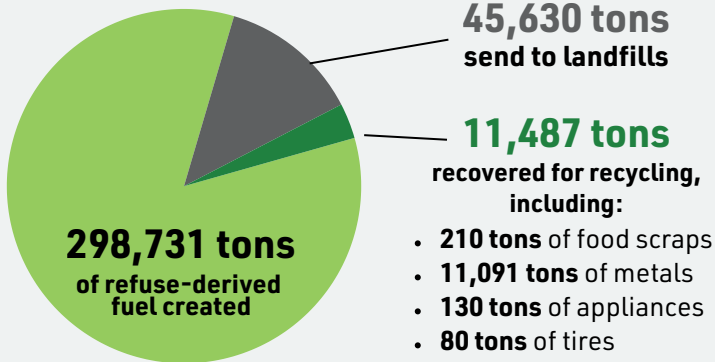
135 tours of the R&E Center

*From businesses that received a Pollution Prevention grant.

WASTE PROCESSING

All trash from residents and businesses in Ramsey and Washington counties is delivered to the R&E Center in Newport. There, state-of-the-art technology is used to recover value. Food Scraps Pickup Program food scrap bags are separated for commercial composting, metals are sorted for recycling and the remaining material is processed into refuse-derived fuel that generates electricity.

In 2025, the R&E Center processed 359,338 tons of trash.



Impact

Diverted **86%** of trash at the R&E Center from landfills

Reduced CO₂ emissions by **89,450 metric tons**, compared to if the trash had been landfilled

Created enough fuel to power **12,048 homes** for a year



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E Center Tours

Completed between Feb 26 – April 17, 2026

Group	Group Type	Date	# of visitors
St. Paul Mayor Her and staff	Governmental	3/2/2026	5
White Bear Area Chamber	Business	3/2/2026	6
Vadnais Heights Econ Development	Business	3/4/2026	11
R&E new programs staff	Internal	3/11/2026	2
Cottage Grove Young Professionals	Business	3/12/2026	6
Ramsey County Recycling Ambassadors	Community	3/19/2026	20
Washington County Recycling Ambassadors	Community	3/19/2026	20
Midway Chamber of Commerce	Business	3/24/2026	20
WSP Engineering	Business	3/25/2026	1
New Publica - Latino Business Event	Business	4/14/2026	7
Tare Market Customers	Business	4/15/2026	15
WC Office of Admin	Internal	4/15/2026	15
SCOPE homeschool Co-op	Educational	4/17/2026	11
SCOPE homeschool Co-op #2	Educational	4/17/2026	15

Total Number of Tours Completed: 14

Total Number of Tour Attendees: 154



Report of all professional service and supplies, equipment, material and labor (SEML) contracts, amendments and solicitations issued and executed under authority of Ramsey/Washington Recycling & Energy’s procurement guidelines (Resolution R&EB 2025-01) between February 1, 2026 – March 31, 2026.

Vendor	Effective Date	Description	NTE/Budgeted Amount	Procurement Type
Walter’s Recycling and Refuse, Inc.	1/1/26	Facility – Transload services	Rate Setting	SEML
Asset Management System (USA Security)	3/1/26	Facility – Building security equipment & services	\$20,000/year	SEML
Industrial Weldors & Machinists, Inc.	3/1/26	Facility – Labor material for welding, fabrication & machining services	Rate Setting	SEML
Universal Protection Service dba Allied Universal Security Services	3/1/26	Facility - Staff for the scale house	Rate Setting	Professional Services
North American Trailer Sales, Ltd.	3/1/26	Facility - Aluminum trailer equipment parts and services	Rate Setting	SEML
Paffy’s Pest Control	3/1/26	Facility – Pest control services	\$16,000/year	SEML
King Cutting Inc.	3/1/26	Facility – Lawn services	\$13,000/year	SEML
Sharrow Lifting Products	3/1/26	Facility - Overhead equipment parts & inspections	\$13,000/year	SEML
Ziegler, Inc.	3/1/26	Facility - Equipment parts and service	Rate Setting	SEML
Pomp’s Tire Service, Inc.	1/1/26	Facility - Front loader tires	\$194,480	SEML
Schlomka Services	3/1/26	Facility - Industrial holding tank maintenance	\$10,000/year	SEML
Mike McPhillips, Inc	4/1/26	Facility – Parking lot sweeping	\$14,000/year	SEML
Fairbanks Scales, Inc.	3/1/26	Facility – Deep pit truck scale replacement	\$300,000	SEML
Twin City Filter Service Inc.	4/1/26	Facility – Filters	\$10,000/year	SEML

SUBJECT: Updates and Reports

OMI Industries	3/1/26	Facility – Odor mitigation supplies	\$30,000/year	SEML
Pomp’s Tire Service	4/1/26	Facility – Recapped equipment tires	Rate Setting	SEML
Minnesota United Soccer Club, LLC	1/1/26	Programs – Sponsorship & advertising	\$143,500	Professional Services
Fire Rover LLC	3/6/26	Facility – Fire protection monitoring services	\$171,360	Professional Services
Ramsey County	3/1/26	Facility - Human resources benefits	\$10,000	Professional Services
Carahsoft	6/30/26	Facility - NeoGov Services subscription	\$38,589.54	Professional Services

The procurement team also processed 13 grants or amendments for deconstruction, food recovery, BizRecycling and multi-unit recycling programs in the amount of \$112,271.26. These grants were distributed throughout Ramsey and Washington Counties to assist in waste reduction and recycling efforts. Grant funds helped each recipient by providing materials and infrastructure needed to better support waste reduction and recycling efforts, as well as expand waste reduction and recycling education for their residents, employees and visitors.