



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

**MEETING NOTICE  
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD**

**Date:** Thursday, November 20, 2025  
**Time:** 10 a.m. – noon  
**Location:** Ramsey/Washington Recycling & Energy Center | 100 Red Rock Road | Newport, MN | 55055 |  
Tours Building, Mississippi Conference Room | [Map](#)  
**Public:** Members of the public are encouraged to participate remotely or may attend at the Newport address.  
[Microsoft Teams](#) | Phone Conference ID: 367 184 345# | Call in (audio only) 1-323-792-6297

**AGENDA:**

- |   |             |         |
|---|-------------|---------|
| <b>I. Call to Order, Introductions</b>  |             |         |
| <b>II. Approval of Agenda</b>   | Action      | Page 1  |
| <b>III. Approval of Minutes – October 23, 2025</b>  | Action      | Page 2  |
| <b>IV. Consent Agenda</b>   | Action      | Page 6  |
| a. Fiscal Agent Agreement Renewal   |             |         |
| b. Technical Assistance Contract  |             |         |
| c. Electric Yard Tractor Purchase Contract  |             |         |
| <b>V. Governance</b>  |             |         |
| a. Alternative Governance Exploration   | Information | Page 10 |
| b. 2026 Board and Committee Schedule  | Action      | Page 12 |
| <b>VI. Management and Administration</b>  |             |         |
| a. 2025 Budget Status   | Information | Page 16 |
| b. Executive Director Compensation  | Action      | Page 21 |
| <b>VII. Policy – No items.</b>  |             |         |
| <b>VIII. Updates and Reports</b>  | Information | Page 23 |
| a. Commissioner Updates   |             |         |
| b. Executive Director Update  |             |         |
| c. Strategic Partnerships Update  |             |         |
| d. Programs Update  |             |         |
| e. Facility Update  |             |         |
| f. Procurement Report   |             | Page 26 |
| <b>IX. Other</b>  |             |         |
| a. Invitation for Comments from Ex Officio R&E Board Members:<br>MPCA and City of Newport | Information |         |
| <b>X. Adjourn</b>   |             |         |

**NEXT MEETING:**

R&E Board | Thursday, January 29, 2026 | 10 a.m. – noon | Ramsey/Washington Recycling & Energy Center, Newport



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

**THURSDAY, OCTOBER 23, 2025  
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD MEETING MINUTES**

A meeting of the Ramsey/Washington Recycling & Energy Board (R&E Board) was held at 10 a.m. at the Ramsey/Washington Recycling & Energy Center (R&E Center), 100 Red Rock Rd, Newport, Minnesota. Members of the public attended remotely or in person at the Newport address.

**MEMBERS PRESENT**

Commissioners Karla Bigham and Fran Miron – Washington County  
Commissioners Mary Jo McGuire, Kelly Miller (joined at 10:04 a.m.) and Rafael Ortega (joined at 10:10 a.m.) – Ramsey County

**MEMBERS NOT PRESENT**

Commissioner Bethany Cox (alternate) – Washington County  
Commissioner Mai Chong Xiong (alternate) – Ramsey County

**EX-OFFICIO MEMBERS PRESENT**

None.

**EX-OFFICIO MEMBERS NOT PRESENT**

Dave Benke – Minnesota Pollution Control Agency (MPCA)  
Tom Ingemann – City of Newport

**ATTENDING AT THE R&E CENTER, NEWPORT**

Leigh Behrens, Alisha Black, Aimee Caron, Melissa Finnegan, Annalee Garletz, Kelli Hall, Caleb Johnson, Kathryn Jordan, Cassie Lefeber, Trista Martinson, Mike Moroz, Jeff Newsom, Matt Phillips, Jim Redmond, John Ristad, Alaina Steinmetz, Renee Vought

**ATTENDING REMOTELY**

There were no remote attendees due to technical difficulties.

**CALL TO ORDER**

Chair McGuire called the meeting to order at 10:02 a.m. Introductions were made.

**AGENDA OF OCTOBER 23, 2025 PRESENTED FOR APPROVAL**

Item VI.b Leave Benefits Insurance Coverage was added to the agenda.  
Motion by Miron, seconded by Miller, to approve the agenda, as amended. Motion passed.

Ayes: Bigham, McGuire, Miller, Miron and Ortega.

Nays: None.

**MINUTES FROM SEPTEMBER 25, 2025 PRESENTED FOR APPROVAL**

Motion by Miller, seconded by Miron. Motion passed.

Ayes: Bigham, McGuire, Miller, Miron and Ortega.  
Nays: None.

**CONSENT AGENDA – No Items.**

**GOVERNANCE – No Items.**

**MANAGEMENT AND ADMINISTRATION**

**Recognition of Renee Vought**

Presented by: Trista Martinson, Executive Director

Renee Vought has worked at both Ramsey and Washington Counties and has worked alongside R&E staff. Matt Phillips read the proposed resolution, recognizing Renee Vought’s significant contributions to both R&E’s growth and internal culture. Renee expressed appreciation to R&E.

A motion was made by Bigham, seconded by Miller, to approve Resolution R&EB 2025-15 Recognition of Renee Vought. Motion passed.

Ayes: Cox, Miller, Miron, Ortega, Xiong.  
Nays: None.

**Leave Benefits Insurance Coverage**

Presented by: Kelli Hall, Administration Director

Union staff receive benefits through a national union contract. Their short-and long-term disability coverage is managed by R&E and is currently covered by Standard Insurance Company. Non-represented employees receive benefits through Ramsey County contracts. R&E was recently notified that the unrepresented staff are no longer eligible to participate in the county’s short-term and long-term disability plans. The current coverage will lapse on December 31, 2025. Other options are being pursued. Coverage for paid leave will also be quoted. The proposed resolution requests authority be delegated to the executive director to approve and sign a contract or amendment to secure coverage.

A motion was made by Miller, seconded by Bigham, to approve Resolution R&EB 2025-16 Leave Benefits Insurance Coverage. Motion passed.

Ayes: Bigham, McGuire, Miller, Miron and Ortega.  
Nays: None.

**POLICY**

**2026 Legislative Platform**

Presented by: Melissa Finnegan, Strategic Partnerships Manager

Finnegan presented R&E’s first proposed legislative platform. The two priority items are additional funding for the anaerobic digester (AD) and pursuing legislation to provide counties with the opportunity to create effective regional integration of local waste management programs. The current

funding request for the AD is \$10 million. Tariffs may increase this request to \$15 million. Both priorities are tied to the R&E strategic plan goals. Policy goals were also reviewed.

The current law regarding waste management districts was reviewed, along with proposed changes. Suggested adjustments to the changes were noted. The flaws in the current law were reviewed, including lack of guidance on important steps, such as a transition plan. Rules related to the old law were to be set by the MPCA, but there are no rules currently in place. The option of law expungement instead of revision was also noted. Research was initiated regarding other waste management districts in the United States.

R&E has always been a leader in innovation and is now operating under a different structure, with closer involvement with the legislature. Board guidance and the need for transparency are important. Discussions on this subject will continue at R&E Board meetings, and a workshop is anticipated in January of 2026.

## **UPDATES AND REPORTS**

### **Strategic Partnerships Update**

Presented by: Melissa Finnegan, Strategic Partnership Manager

Finnegan reviewed current grant applications and funding, noting grants are currently at a standstill due to the government shutdown. She also reported that Dem-Con is scheduled to break ground on the anaerobic digester site on November 17. Work continues with legislators relative to funding and are working in conjunction with other entities to speed up the funding process. Legislators continue to tour the R&E Center. Staff from 3M also toured the facility and are a possible source of additional funding.

### **Programs Update**

Jeff Newsom and Mike Moroz of Walters reported that construction commenced on the Walters transfer station updates. A solidified plan is anticipated within 30 – 45 days. It was noted that WM's transfer station upgrades have been delayed due to issues related to the data breach at the City of Saint Paul.

Annalee Garletz reviewed the phases and stages in the rollout of the Food Scraps Pickup Program.

## **OTHER BUSINESS**

### **Motion to Close Meeting for Executive Session**

At 11:45 a.m., a motion was made by Bigham, seconded by Miller to close the business meeting for R&E Executive Director Martinson's annual review. Motion carried.

Ayes: Bigham, McGuire, Miller, Miron and Ortega.

Nays: None.

## **ADJOURNMENT**

Chair McGuire adjourned the business meeting at 1:03 p.m.

ATTEST:

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Fran Miron, Vice Chair  
November 20, 2025

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November 20, 2025



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD MEETING DATE:</b>	November 20, 2025			<b>AGENDA ITEM:</b>	IV.			
<b>SUBJECT:</b>	Consent Agenda							
<b>TYPE OF ITEM:</b>	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input checked="" type="checkbox"/>	CONSENT
<b>SUBMITTED BY:</b>	Trista Martinson, Executive Director							

**R&E BOARD ACTION REQUESTED:**

Approval of consent agenda.

**EXECUTIVE SUMMARY:**

Consent agenda items:

- Fiscal Agent Agreement Renewal
- Technical Assistance Contract
- Electric Yard Tractor Purchase Contract

**ALIGNMENT WITH STRATEGIC PLAN:**

- Strategic Goal 3a: Prioritized waste reduction and diversion
- Strategic Goal 4a: Strengthened governance that maximizes nimbleness

**ATTACHMENTS:**

1. Draft Resolution (R&EB 2025-17)

**FINANCIAL IMPLICATIONS:**

- The Fiscal Agent Agreement with Ramsey County will continue to cost \$30,000 per year.
- The Agreement with Minnesota Technical Assistance Program for BizRecycling technical assistance will cost \$100,000 for the initial thirteen-month term.
- The Agreement with Autocar Trucks, or their authorized dealer, for the purchase of an electric yard tractor will cost \$318,292, and an additional \$15,000 will be available for contingency funds.

The funds for these items are included in the approved budgets.

**SUBJECT:** *Consent Agenda*

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR	11/16/25
	
WASHINGTON COUNTY ATTORNEY	11/16/25
	



**RESOLUTION R&EB-2025-17**  
**Consent Agenda**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, The R&E Board adopted Procurement Guidelines on January 23, 2025 (Resolution R&EB–2025-01), which specify the procurement methods for contracts and purchases; and

WHEREAS, The R&E Board approved the 2026-2027 Joint Activities, Facility and Equipment Maintenance & Replacement (EM&R) budgets on July 24, 2025, in accordance with Section V.B.8 of the Joint Powers Agreement; and

WHEREAS, The R&E Board has a need to contract for technical assistance providers to carry out activities related to the BizRecycling program; and

WHEREAS, The R&E Board issued a continuous request for proposals (RFP) to obtain technical assistance providers, and recently reviewed a proposal submitted by Minnesota Technical Assistance Program (MnTAP), a component of the University of Minnesota; and

WHEREAS, Because MnTAP has the ability to identify projects that align with our Waste Reduction & Innovation Grant (WRIG) programs and assist businesses in applying for funding that will reduce the generation of significant volumes of waste, R&E Board staff recommend approval to enter into an agreement with MnTAP through the Regents of the University of Minnesota; and

WHEREAS, The R&E Board is in need of a replacement yard tractor and has received a grant from the Minnesota Pollution Control Agency for the Diesel Emissions Reduction Act (DERA) Off-road Replacement project to pay for some of the costs associated with an electric replacement; and

WHEREAS, The R&E Board issued an RFP for an electric yard tractor and yard tractor services on October 21, 2025, and received two proposals that were reviewed by an evaluation team comprised of R&E Board staff who determined that Autocar Trucks provided the best proposal based on price, quality of product, and access to reliable service, R&E Board staff recommend approval to enter into an agreement with Autocar Trucks or their authorized dealer, to procure a yard tractor and yard tractor services; and

WHEREAS, The Joint Powers Agreement that created the R&E Board (Part VI.C.) provides that the Ramsey County Finance Department shall act as the Fiscal Agent on behalf of the board, performing functions subject to the terms of a Fiscal Agent Agreement between the R&E Board and Ramsey County; and

WHEREAS, A Fiscal Agent Agreement was first approved in October 2015, with a second agreement approved in 2020, through 2025, with the possibility of renewals, and R&E staff recommend renewing the Agreement according to the existing terms. NOW, THEREFORE, BE IT

RESOLVED, The R&E Board hereby approves entering into the following agreements and amendments thereto, and delegates authority to the executive director to execute the agreements and

potential amendments, upon approval as to form by R&E's attorney and provided that funding is available in the approved budgets:

1. An agreement between the R&E Board and the Regents of the University of Minnesota, on behalf of the Minnesota Technical Assistance Program for an initial term of December 1, 2025, through December 31, 2026, at an initial not to exceed of \$100,000, to provide technical assistance services to the BizRecycling program.
2. An agreement between the R&E Board and Autocar Trucks, or an authorized dealer thereof, for an initial term of one year, in the amount of \$318,282, with an additional \$15,000 in contingency funds, for the purchase of an electric yard tractor and related servicing.
3. The renewal of the Fiscal Agent Agreement between the R&E Board and Ramsey County, for a term of five years through December 31, 2030, with additional renewal options.

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Fran Miron, Board Vice Chair  
November 20, 2025

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Attest  
November 20, 2025



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD MEETING DATE:</b>	November 20, 2025			<b>AGENDA ITEM:</b>	V.a			
<b>SUBJECT:</b>	Alternative Governance Exploration							
<b>TYPE OF ITEM:</b>	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
<b>SUBMITTED BY:</b>	Trista Martinson, Executive Director							

**R&E BOARD ACTION REQUESTED:**

For information only.

**EXECUTIVE SUMMARY:**

Ramsey County and Washington County have collaborated on solid waste for over fifty years. Staff will outline the history of that collaboration, along with the evolution of agreements and governance structures supporting those efforts. Staff will also outline the decision-making process for future decisions regarding the governance of R&E.

**ALIGNMENT WITH STRATEGIC PLAN:**

Strategic Imperative 4A.i: Identify and implement a sustainable governance structure (e.g., waste management district or enhanced JPA) that increases nimbleness and impact.

**ATTACHMENTS:**

1. R&E Governance Decision Tree

**FINANCIAL IMPLICATIONS:**

None.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	11/13/25

# R&E Governance Decision Tree - for Board Discussion

## Timeline

*(Subject to change)*

Oct. 8, 2024

Sep. 25, 2025

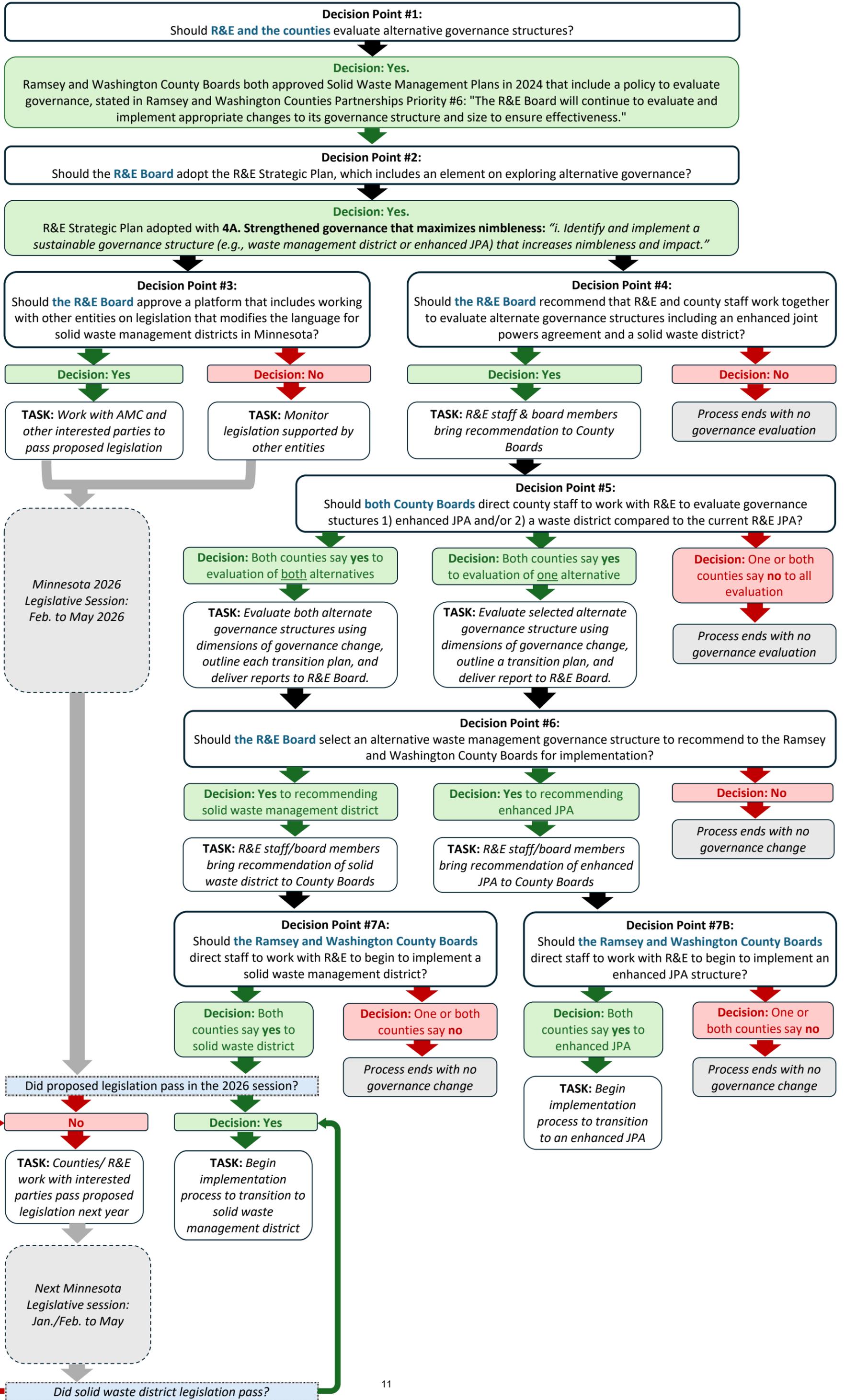
Est. Jan. 22, 2026

Est. Feb. 2026

Est. Aug. 2026

Est. Sep. 2026

Jan. 2027+ [timeline depends on leg. session outcome]





**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD MEETING DATE:</b>	November 20, 2025			<b>AGENDA ITEM:</b>	V.b			
<b>SUBJECT:</b>	2026 R&E Board and Committee Schedule							
<b>TYPE OF ITEM:</b>	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
<b>SUBMITTED BY:</b>	Trista Martinson, Executive Director							

**R&E BOARD ACTION REQUESTED:**

Approve the 2026 R&E Board and Committee meeting schedule.

**EXECUTIVE SUMMARY:**

The 2026 R&E Board and Committee meeting schedule identifies dates for known board and committee meetings. The attachment also denotes anticipated meeting topics for the R&E Board and the Facility & Finance Committee. It is possible that meetings may be cancelled or moved, but commissioners will be asked to schedule these dates onto their calendars for 2026.

**ALIGNMENT WITH STRATEGIC PLAN:**

Strategic Goal 1A Public awareness and trust through brand management, transparency and engagement.

**ATTACHMENTS:**

1. Draft Resolution (R&EB 2025-19)
2. 2026 R&E Board and Committee Meeting Schedule-DRAFT

**FINANCIAL IMPLICATIONS:**

None.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	11/6/25
WASHINGTON COUNTY ATTORNEY 	11/6/25



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

**RESOLUTION R&EB-2025-19  
2026 R&E Board and Committee Schedule**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, The Bylaws of the R&E Board state that the board shall meet on a regular basis, with an annual schedule determined at its first meeting each calendar year. NOW, THEREFORE, BE IT

RESOLVED, The Ramsey/Washington Recycling & Energy Board approves the 2026 R&E Board and Committee meeting schedule. BE IT FURTHER

RESOLVED, All meetings shall be held at the Ramsey/Washington Recycling & Energy Center, located at 100 Red Rock Road, Newport, MN 55055, Tours Building, Mississippi Conference Room, unless otherwise changed by authorization of the board chair.

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Fran Miron, Board Vice Chair  
November 20, 2025

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Attest  
November 20, 2025



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

## 2026 R&E BOARD AND COMMITTEE MEETING SCHEDULE

<b>Thursday, January 29</b>	<b>R&amp;E Board – Organizational and Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, February 26</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, March 12</b>	<b>Facility &amp; Finance Committee – Business Meeting</b> 10 – 11:30 a.m.   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, March 19</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, April 9</b>	<b>Facility &amp; Finance Committee – Business Meeting</b> 10 – 11:30 a.m.   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, April 30</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, May 14</b>	<b>Facility &amp; Finance Committee – Business Meeting</b> 10 – 11:30 a.m.   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, May 28</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>June TBD</b>	<b>County Board Workshops</b> ( <i>exact dates to be determined</i> )
<b>Thursday, June 11</b>	<b>Facility &amp; Finance Committee – Business Meeting</b> 10 – 11:30 a.m.   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, June 25</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, July 9</b>	<b>Facility &amp; Finance Committee – Business Meeting</b> 10 – 11:30 a.m.   Ramsey/Washington Recycling & Energy Center -- Newport
<b>Thursday, July 30</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, August 27</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, September 24</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport
<b>Thursday, October 29</b>	<b>R&amp;E Board – Business Meeting</b> 10 a.m. – noon   Ramsey/Washington Recycling & Energy Center – Newport

**SUBJECT: 2026 R&E Board and Committee Meeting Schedule**



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

**Thursday, November 19**

**R&E Board – Business Meeting**

10 a.m. – noon | Ramsey/Washington Recycling & Energy Center – Newport

**Thursday, December 3**

**R&E Board or Executive Committee – Business Meeting**

10 a.m. – noon | Ramsey/Washington Recycling & Energy Center -- Newport



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD MEETING DATE:</b>	November 20, 2025			<b>AGENDA ITEM:</b>	VI.a			
<b>SUBJECT:</b>	2025 Budget Update							
<b>TYPE OF ITEM:</b>	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
<b>SUBMITTED BY:</b>	Trista Martinson, Executive Director							

**R&E BOARD ACTION REQUESTED:**

For information only.

**EXECUTIVE SUMMARY:**

Staff will provide year-end budget projections for the 2025 Ramsey/Washington Recycling & Energy (R&E) budgets as of October 1, 2025 (R&E Programs, Facility and Equipment Maintenance & Replacement (EM&R) budgets).

R&E has policies in place to provide staff direction in the management of a surplus or deficit at year-end. R&E will continue to monitor these figures and report back to the Facility & Finance Committee and the R&E Board.

Through Resolution R&EB-2025-04, the R&E Board approved using surplus funds to bridge the budget gap for 2026.

**2025 Budget Status Report**

R&E Programs Budget

The year-end projection report for the 2025 R&E Programs budget reflects a total of \$245,858 in unspent and unallocated funds for the year. If these projections are realized at the end of the year, it would mean over 97% of the budget was effectively utilized in 2025. The total amount of 2025 unspent funds may fluctuate over the last month of the year depending on year-end grant requests and the status of several current and planned projects.

Facility Budget

The Year-End Projection Report reflects a Facility Budget surplus projected at \$3,397,005. The surplus is mainly related to personnel costs due to processing enhancements and associated staffing requirements not yet realized and vacancies on the overnight shift. Revenue will be less than budgeted due to less tonnage coming through the facility.

Equipment Maintenance & Replacement (EM&R) Budget

The Year-End Projection Report reflects an EM&R Budget deficit of roughly \$676,974, which is mostly due to lower-than-expected sales of recyclable material. The cumulative reserve for the EM&R budget was \$6,036,529 at the end of 2024. A deficit in EM&R is still projected by 2029.

**SUBJECT:** 2025 Budget Update

**ALIGNMENT WITH STRATEGIC PLAN:**

Strategic Goal 4C– Robust obligation tracking and reporting.

**ATTACHMENTS:**

1. October 2025 R&E Programs Budget Projection
2. October 2025 Facility Projection
3. October 2025 EM&R Projection

**FINANCIAL IMPLICATIONS:**

None

AUTHORIZED SIGNATURES		DATE
R&E EXECUTIVE DIRECTOR		11/12/25

**Ramsey/Washington R&E Programs**  
**SURPLUS/DEFICIT YEAR-END PROJECTION REPORT**  
**As of October 6, 2025**

<b>Joint Activities</b>	<b>2025 Approved Budget</b>	<b>Current 2025 Projection</b>	<b>Variance</b>
Project Management	3,559,000	3,967,454	(408,454)
Commercial & Residential Recycling	4,291,000	4,048,371	242,629
Community Waste Solution	920,000	398,715	521,285
Food Scrap Recycling	1,330,000	1,450,822	(120,822)
General Outreach	1,050,000	1,327,029	(277,029)
Policy Evaluation	1,190,000	978,034	211,966
	<u>12,340,000</u>	<u>12,170,425</u>	<u>169,575</u>
Revenue	<u>12,340,000</u>	<u>12,416,283</u>	<u>76,283</u>
Surplus/(Deficit)	-	245,858	245,858

**Ramsey/Washington Recycling & Energy Board**  
**SURPLUS/(DEFICIT) YEAR-END PROJECTION REPORT**  
**As of October 6, 2025**

<b>FACILITY</b>	<b>2025 Approved Budget</b>	<b>Current 2025 Projection</b>	<b>Current Variance</b>
Personnel Costs	12,849,900	10,330,264	2,519,636
Fuel Supply	6,626,800	6,002,419	624,381
Landfill	7,845,403	8,423,155	(577,752)
Compost	730,600	88,558	642,042
Transportation	9,862,200	10,055,819	(193,619)
Transload	3,035,300	2,549,953	485,347
Facility Operations	10,946,800	10,446,269	500,531
Contingency	808,897	808,897	-
Enterprise Reserve Fund (ERF)	1,500,000	1,500,000	-
Transfer to Equipment Maintenance Fund	300,000	300,000	-
Debt Services	4,868,800	4,868,800	-
	<u>59,374,700</u>	<u>55,374,134</u>	<u>4,000,566</u>
Revenue	<u>59,374,700</u>	<u>58,771,139</u>	<u>(603,561)</u>
Surplus/(Deficit)	-	3,397,005	3,397,005

**Equipment Maintenance & Replacement Fund**

**SURPLUS/DEFICIT YEAR-END PROJECTION REPORT**

**As of October 6, 2025**

<b>FACILITY</b>	<b>2025 Approved Budget</b>	<b>Current 2025 Projection</b>	<b>Variance</b>
Equipment	1,257,210	1,270,000	(12,790)
Maintenance	1,120,000	1,120,000	-
	<u>2,377,210</u>	<u>2,390,000</u>	<u>(12,790)</u>
Sale of Recyclable Material	2,090,000	1,425,816	664,184
Additional Transfer - Proposed	300,000	300,000	-
Revenue	<u>2,390,000</u>	<u>1,725,816</u>	<u>(664,184)</u>
Surplus/(Deficit)	12,790	(664,184)	(676,974)

<b>Cumulative Reserve:</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
Total Budgeted Expenses	\$ 2,095,000	\$ 3,069,251	\$ 2,491,600	\$ 3,783,848	\$ 5,836,763	\$ 3,160,366	\$ 1,724,677
Beginning Cumulative Reserve	\$ 2,804,260	\$ 7,025,780	\$ 6,036,529	\$ 5,494,929	\$ 3,661,081	\$ (95,682)	\$ (1,176,049)
Revenue from Recyclables	\$ 1,780,000	\$ 1,780,000	\$ 1,650,000	\$ 1,650,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000
Additional Board Approved Transfer	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Ending Cumulative Reserve	<u>\$ 2,789,260</u>	<u>\$ 6,036,529</u>	<u>\$ 5,494,929</u>	<u>\$ 3,661,081</u>	<u>\$ (95,682)</u>	<u>\$ (1,176,049)</u>	<u>\$ (820,726)</u>



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD MEETING DATE:</b>	November 20, 2025	<b>AGENDA ITEM:</b>	VI.b.
<b>SUBJECT:</b>	R&E Executive Director Compensation		
<b>TYPE OF ITEM:</b>	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input checked="" type="checkbox"/> ACTION <input type="checkbox"/> CONSENT
<b>SUBMITTED BY:</b>	Kelli Hall, Administration Director		

**R&E BOARD ACTION REQUESTED:**

1. Approve a pay increase to the next step in the Executive Director salary plan, \$197,056.71, for R&E Executive Director Martinson effective August 2, 2025.
2. Approve a cost-of-living increase of 4% for Executive Director Martinson effective January 1, 2026.

**EXECUTIVE SUMMARY:**

R&E Executive Director, Trista Martinson, reached one year of employment with R&E on August 2, 2025. On October 23, 2025, the R&E Board met in closed session to discuss the executive director’s performance and a pay increase. The board determined an increase to the next step in the executive director salary plan, \$197,056.71, was appropriate. This pay increase will be effective on August 2, 2025.

**ALIGNMENT WITH STRATEGIC PLAN:**

Strategic Goal 1A Public awareness and trust through brand management, transparency and engagement.

**ATTACHMENTS:**

1. Draft Resolution (R&EB 2025-17)

**FINANCIAL IMPLICATIONS:**

Funds are included in the 2025 and 2026 Facility and Programs budgets.

<b>AUTHORIZED SIGNATURES</b>	<b>DATE</b>
<b>R&amp;E EXECUTIVE DIRECTOR</b> 	11/13/25
<b>WASHINGTON COUNTY ATTORNEY</b> 	11/13/25



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

**RESOLUTION R&EB-2025-18  
R&E Executive Director Compensation**

WHEREAS, The Ramsey/Washington Recycling & Energy Board (R&E Board) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 12, 2024 (Joint Powers Agreement); and

WHEREAS, Executive Director Martinson reached one year of employment with R&E on August 2, 2025; and

WHEREAS, The R&E Board met in closed session on October 23, 2025, to discuss Executive Director Martinson's performance and associated pay increase; and

WHEREAS, The R&E Board determined movement to the next step in the Executive Director salary plan effective August 2, 2025, and cost-of-living increase effective January 1, 2026, were appropriate. NOW, THEREFORE, BE IT

RESOLVED, The Ramsey/Washington Recycling & Energy Board approves a pay increase to the next step in the Executive Director salary plan, \$197,056.71, for R&E Executive Director Martinson effective August 2, 2025. BE IT FURTHER

RESOLVED, The Ramsey/Washington Recycling & Energy Board approves a cost-of-living increase of 4% for Executive Director Martinson effective January 1, 2026.

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Fran Miron, Board Vice Chair  
November 20, 2025

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Attest  
November 20, 2025



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD MEETING DATE:</b>	November 20, 2025			<b>AGENDA ITEM:</b>	VIII.			
<b>SUBJECT:</b>	Updates and Reports							
<b>TYPE OF ITEM:</b>	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
<b>SUBMITTED BY:</b>	Trista Martinson, R&E Executive Director							

**R&E BOARD ACTION REQUESTED:**

For information only.

**EXECUTIVE SUMMARY:**

- a. Commissioner Updates**  
R&E Board members will provide updates on waste-related ad hoc committees.
- b. Executive Director Update**  
The R&E executive director will provide a report to the board.
- c. Strategic Partnerships Update**  
Staff will provide a report to the board.
- d. Programs Update**  
Staff will provide updates on programmatic efforts.
- e. Facility Update**  
Staff will provide updates on R&E Center projects and operations.
- f. Procurement Report**  
Staff will provide a written report of new contracts and amendments executed under the authority of R&E’s procurement guidelines during the period of October 1 – 31, 2025. Funding for the contracts is available in the approved Joint Activities, Facility and EM&R budgets, following approval as to form by the Ramsey County or Washington County attorney’s office.

**ALIGNMENT WITH STRATEGIC PLAN:**

- a.** Strategic Goal 1B: R&E led regional coordination on policy and plans for greater regional impact.
- b.** Strategic Goal 1A: Public awareness & trust through brand management, transparency and engagement.
- c.** Strategic Goal 1B: R&E led regional coordination on policy and plans for greater regional impact.
- d.** Strategic Initiative 4Ai: Implement and sustain a streamlined and consistent portfolio of upstream programs (waste reduction, reuse, recycling), informed by data and community engagement.

**SUBJECT:** *Updates and Reports*

- e. Strategic Initiative 3Aii: Continue to operate an industry-leading waste processing facility and innovate for increased landfill diversion.
- f. Strategic Goal 4c: Robust obligation tracking and reporting.

**ATTACHMENTS:**

- 1. R&E Center Tours Report
- 2. Procurement Report

**FINANCIAL IMPLICATIONS:**

None.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	11/10/25



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

## R&E Center Tours

Completed between October 16 – November 14, 2025

Group	Group Type	Date	# of visitors
FSPP Participants	FSPP	9/20/25	12
Community Tour	Community	9/23/25	6
Tri-County Solid Waste Commission	Governmental	9/24/25	10
Senators Champion & Seeberger	Governmental	10/1/25	3
WC PHE Nursing Student Rotation #1	Educational	10/2/25	8
Senator Ann Johnson Stewart & Commissioner Bigham	Governmental	10/3/25	3
House POCI Caucus	Governmental	10/3/25	2
3M Global EHS with International group	Governmental	10/7/25	8
HDR Communications Team	Consultant/ Vendor	10/8/25	8
MN GreenCorps	Governmental	10/9/25	13
Girl Scouts	Educational	10/16/25	12
Higher Ground Academy - 5th grade #3	Educational	10/21/25	30
Higher Ground Academy - 5th grade #4	Educational	10/21/25	30
Biz Partners	Business	10/22/25	10
AFSA Charter School 7th - 12th	Educational	10/29/25	27
UMN RCP Students	Educational	10/29/25	5
Harding HS SpEd	Educational	11/6/25	18
WC PHE Nursing Student Rotation #2	Educational	11/6/25	8
FSPP Participants	FSPP	11/11/25	10
Community Tour	Community	11/11/25	9
Rutger Zweers of Mavitec	Industry	11/12/25	1
Care for Creation Team: St. Pascal Baylon Church, St. Paul	Community	11/12/25	12
Growing Green - City of St. Paul Employees	Governmental	11/12/25	20
City of Woodbury Engineering/Maintenance/Enviro Teams	Governmental	11/13/25	15

Total Number of Tours Completed: 24

Total Number of Tour Attendees: 280



Report of all professional service and supplies, equipment, material and labor (SEML) contracts, amendments and solicitations issued and executed under authority of Ramsey/Washington Recycling & Energy’s procurement guidelines (Resolution R&EB 2025-01) between October 1 – 31, 2025.

<b>Vendor</b>	<b>Effective Date</b>	<b>Description</b>	<b>NTE/Budgeted Amount</b>	<b>Procurement Type</b>
<b>Topsail Strategies</b>	<b>10/1/25</b>	<b>Programs – Crises communications training</b>	<b>\$8,250</b>	<b>Professional Service</b>
<b>Dem-Con HZI Bioenergy, LLC</b>	<b>10/8/25</b>	<b>Facility – Pass through State Competitive Fund grant for the anaerobic digester project</b>	<b>\$5,167,000</b>	<b>NA</b>
<b>Big 7 Metro Junk Removal, LLC</b>	<b>10/9/25</b>	<b>Facility – Waste Delivery Agreement</b>	<b>NA</b>	<b>NA</b>
<b>M&amp;O Agencies, Inc. d/b/a The Mahoney Group</b>	<b>11/1/25</b>	<b>Facility – Insurance brokerage services</b>	<b>\$45,000 per year</b>	<b>Professional Services</b>

The procurement team also processed ten grants or amendments for deconstruction, food recovery, BizRecycling and multi-unit recycling programs in the amount of \$92,991.74. These grants were distributed throughout Ramsey and Washington Counties to assist in waste reduction and recycling efforts. Grant funds helped each recipient by providing materials and infrastructure needed to better support waste reduction and recycling efforts, as well as expand waste reduction and recycling education for their residents, employees and visitors.