



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

**MEETING NOTICE  
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD  
FACILITY & FINANCE COMMITTEE**

**Date:** Thursday, April 3, 2025

**Time:** 10 – 11:30 a.m.

**Location:** Ramsey County Environmental Health | 2785 White Bear Ave N. | 2nd Floor Conference Room  
Maplewood, MN | 55109 | [Map](#)

**Public:** Members of the public are encouraged to participate remotely or may attend at the Maplewood address.  
[Microsoft TEAMS](#) | Phone Conference ID: 209 117 267# | Call in (audio only): 1-323-792-6297

**AGENDA**

**I. Call to Order, Introductions**

**II. Approval of Agenda** Action Page 1

**III. Approval of Minutes – February 13, 2025 Committee Minutes** Action Page 2

**IV. Business**

a. 2026–2027

i. Facility Budget Information Page 4

ii. Equipment Maintenance & Replacement Budget Information Page 20

iii. Joint Activities Budget Information Page 26

**V. Updates and Reports**

a. Facilities Update

Information Page 39

**VI. Adjourn**

**NEXT MEETING:**

May 8, 2025 | 10–11:30 a.m. | Ramsey County Environmental Health, Maplewood



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

**RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD  
FACILITY & FINANCE COMMITTEE MINUTES  
THURSDAY, FEBRUARY 13, 2025**

The Ramsey/Washington Recycling & Energy (R&E) Board Facility & Finance Committee held a business meeting at 10 a.m. at Ramsey County Environmental Health Offices, 2785 White Bear Avenue North, Suite 350, Maplewood, Minnesota. Members of the public attended remotely or in person at the Maplewood address.

**MEMBERS PRESENT**

Commissioner Kelly Miller – Ramsey County  
Commissioner Karla Bigham – Washington County

**MEMBERS NOT PRESENT**

Commissioner Mary Jo McGuire – Ramsey County

**ATTENDING AT RAMSEY ENVIRONMENTAL HEALTH, MAPLEWOOD**

Trista Martinson, Sam Hall, John Ristad, Kelli Hall, Cassie Lefeber, Adam Gooder, Nate Klett, Matt Philips, Sam Hanson, Daniel Schmidt

**CALL TO ORDER**

Chair Bigham called the meeting to order at 10 a.m. Introductions were made.

**AGENDA OF FEBRUARY 13, 2025, PRESENTED FOR APPROVAL**

Commissioner Bigham moved, seconded by Miller, to approve the agenda.  
Motion carried. Ayes: Bigham, Miller. Nays: None.

**MINUTES FROM OCTOBER 14, 2024, PRESENTED FOR APPROVAL**

Commissioner Bigham moved, seconded by Miller, to approve the minutes.  
Motion carried. Ayes: Bigham, Miller. Nays: None.

**BUSINESS**

**2024 Budget Status**

Presented by: Matt Philips, Accounting Manager

Phillips provided an overview of the 2024 budget, noting surpluses in both the facility (\$4.6 million) and Joint Activities (\$1.37 million) budget areas. The facility surplus is due to personnel cost savings and higher-than-anticipated interest earnings. The Joint Activities surplus is from delayed hiring and lower expenses. The Equipment Maintenance & Replacement Fund shows a minor deficit due to higher equipment costs and lower revenue from recyclable materials sales, but it remains stable.

Executive Director Martinson recommended allocating the Joint Activities surplus to maintain the fund balance and support staff positions. For the facility surplus, she proposed funding a loader rebuild, an environmental fee for Xcel Energy and additional staffing, with the remaining funds considered for future projects or the anaerobic digestion project.

**2026-2027 Budget Preparation**

Presented by: Matt Philips, Accounting Manager

The committee reviewed the timeline and structure for the 2026-2027 budget, emphasizing the R&E vision and mission. Key principles include long-term planning, flexibility, risk management and adding value to the local economy and environment. The budget structure covers R&E programs (Joint Activities) and the facility budget, funded by CDC charges and tipping fees. Approval is needed by September 1, with the first draft due on April 10.

Items for consideration include the Food Scraps Pickup Program, anaerobic digester implementation, contract changes, additional staff and adjustments in the R&E programs contributions. The committee acknowledged the complexity and importance of the budget preparation process and expressed commitment to securing necessary funding.

**UPDATES AND REPORTS**

**Facility Update**

Presented by: Sam Holl, R&E Center Facility Manager

The committee received an update on the food scrap bag sortation robots, which did not meet performance specifications, achieving an 80% recovery rate instead of the targeted 94%. A performance report is expected, and negotiations with the contractor will follow. Food scraps are still being recycled, with reliance on manual sorting. The committee was also informed about a potential partnership with Scott County for feedstock. Efforts are ongoing to secure new sources of feedstock to meet contract obligations. The committee acknowledged the challenges and appreciated the staff's hard work.

**ADJOURNMENT**

Chair Bigham declared the meeting adjourned at 10:38 a.m.

ATTEST:

\_\_\_\_\_  
Commissioner Karla Bigham, Chair  
February 13, 2025

\_\_\_\_\_  
February 13, 2025



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD FACILITY &amp; FINANCE COMMITTEE MEETING DATE:</b>		April 3, 2025		<b>AGENDA ITEM:</b>		IV.a	
<b>SUBJECT:</b>		2026–2027 Facility Budget					
<b>TYPE OF ITEM:</b>		<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION
<b>SUBMITTED BY:</b>		Trista Martinson, R&E Executive Director					

**FACILITY & FINANCE COMMITTEE ACTION REQUESTED:**

Discussion and direction to the executive director regarding the draft budget documents.

**EXECUTIVE SUMMARY:**

The Bylaws state *“The Budget Committee (now named the Facility & Finance Committee) will prepare the annual Facility Budget for Board approval each year on or prior to August 1.”* [Bylaws, Article V. Section 10. (b)]

The proposed 2026-2027 Facility Budget for Ramsey/Washington Recycling & Energy (R&E) will be presented for initial review by the Facility & Finance Committee at its April 3, 2025, meeting.

The R&E Facility & Finance Committee is responsible for preparing and proposing budgets to the R&E Board. This document introduces a proposed 2026-27 Facility Budget to initiate the committee’s work on this budget. The proposed budget has been designed with operations of the R&E Center enhancements, which include the addition of the food scrap bag processing line for food scrap collection from residents and the new recyclables recovery system (RRS).

The Facility Budget operates as an enterprise fund, which is like other businesses. It is approved annually by the R&E Board, funded primarily from R&E Center tipping fees.

Some line items in the proposed 2026–2027 Facility Budget have been adjusted due to classifying expenses differently than previous budgets. For that reason, some line items have larger variation (positive and negative) when comparing 2026–2027 figures with the 2025 Facility Budget.

The 2026-2027 proposed Facility Budget reflects the substantial progress in enhancing the R&E Center and its operations, which have been in the making for the past several years. In 2019, the R&E Board approved the financing plan, preliminary engineering design and procurement plan for \$42 million in pre-processing enhancements at the facility. This approval included the infrastructure to enact a two county-wide residential source-separated organics collection program (called the Food Scraps Pickup Program), and the installation of state-of-the-art sortation equipment at the R&E Center to recover additional recyclables from municipal solid waste (MSW).

These enhancements deliver the board’s vision to minimize the landfilling of MSW generated in Ramsey and Washington counties and maximize the responsible management of waste to capture value across all levels of the solid waste hierarchy. The implementation of new resource recovery and material management efforts adds complexity that requires investment that is reflected in the 2024-25 proposed

budget. Additionally, this budget prioritizes the management of risk to the organization by accounting for anticipated consumer price index (CPI) and inflation increases for the upcoming biennium.

The Facility Budget, in total, is proposed to increase 11% from 2025 to 2026, and 3.2% from 2026 to 2027. These costs are attributed to several factors having major impacts on the 2026–2027 proposed Facility Budget, which are described below.

**Expenses**

- **Personnel Costs:**
  - Positions, already incorporated into the 2023 budget, that support the new pre-processing enhancement will be added at different times throughout 2023 as the food scrap bag processing and RRS enhancements come online. The current Labor Agreement with IBEW Local 23 expires at the end of 2027 and will be renegotiated for 2028.
  - R&E’s administration salary and fringe associated with facility-specific functions and staff time are allocated to the Facility Budget starting in 2024 based on time study conducted in October 2022. Previous budgets had these costs only in the Joint Activities budget.
  
- **Fuel Supply:** Costs associated with Xcel Energy for refuse-derived fuel (RDF).
  - RDF is now on a separate line item as we have an organics line item to budget for starting in 2026.
  - This line item also includes the new maintenance fee starting in 2026.
  
- **Landfill:** Costs associated with MSW delivered to landfills.
  - Landfill costs have increased due to negotiated contracts.
  - Costs increase due to CPI adjustments driven by inflation, though pricing is expected to stabilize with new agreements starting in 2026.
  
- **Compost:** New cost category in 2024 and 2025 related to the food scraps pickup program.
  - Organic waste recovered via the Food Scraps Pickup Program, launched in 2023, will be delivered to a compost facility. The associated tipping fee is included in the 2024–2025 Facility Budget.
  
- **Transportation:** Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel Energy facilities and landfills.
  - Costs increase in 2026 and 2027 due to CPI adjustments driven by inflation.
  
- **Transload Fees:** Fees paid to transfer station operators to receive, weigh and manage MSW delivered to their facilities by licensed haulers with waste delivery agreements with the R&E Board.
  - Costs increase due to CPI adjustments driven by inflation.
  
- **Sortation:** Fees paid to transfer station operators to receive, weigh and manage food scrap bags to their facilities by licensed haulers with waste delivery agreements with the R&E Board.
  - Costs increase due to CPI adjustments driven by inflation.

- **Facility Operations:** Costs associated with operating the R&E Center.
  - Costs increase based on estimated operating costs for the new enhanced processing systems, including repairs and maintenance.
  - Costs increase due to CPI adjustments driven by inflation.
  - Costs increase for facility insurance premiums.
  - Costs increase for contracted laborer staffing.
  
- **Contingency:** Line item used for unanticipated costs at the R&E Center, in addition to funds from the Enterprise Reserve Fund (ERF). The contingency budget for 2026–2027 is comparable to prior budgets.
  
- **Enterprise Reserve Fund:** Agreed level of funding resulting from the enhancements financing plans and resulting amendments to the joint powers agreement and bylaws. Funds will increase over time to address unfunded/uninsured liabilities. At the same time, the counties’ obligations to hold operating reserve funds will decrease.
  
- **Debt Service:** Costs associated with debt will change in 2026 and 2027. This includes:
  - Loan agreements associated with purchasing the R&E Center.
  - Loans from the counties for renovation of the administration building and construction of the load-out enclosure, completed in 2021. The first loan payment starts in 2024.
  - Loan agreements associated with the R&E Center enhancements starting in 2023.
  - Operating Reserve Fund (ORF) payment of \$1 million to the counties starting in 2025.

**Revenue**

The Facility Budget revenue primarily comes from the tipping fees charged to contract solid waste haulers, along with fees charged for residential drop-off and non-contract haulers.


- Proposed 2026 tipping fee: \$142.00 per ton
- Proposed 2027 tipping fee: \$159.00 per ton

**ATTACHMENTS:**

1. 2026–2027 Proposed Facility Budget

**FINANCIAL IMPLICATIONS:**

None for today. Upon final approval, the financial implications will be explicit in the approved budgets.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	3/27/25

**Ramsey/Washington Recycling & Energy Board  
Recycling & Energy Center - Facility**

<b>R&amp;E CENTER</b>	<b>2024 Approved Budget</b>	<b>2025 Approved Budget</b>	<b>2026 Proposed Budget</b>	<b>2027 Proposed Budget</b>
<b>APPROPRIATIONS:</b>				
Personnel Costs	12,102,800	12,849,900	13,351,833	14,030,874
Fuel Supply Agreements	6,385,535	6,626,800	-	-
RDF	-	-	7,144,760	7,206,792
Organics	-	-	861,771	3,266,349
Landfill	7,700,699	7,845,403	7,180,752	7,396,175
Compost	240,700	730,600	-	-
Transportation	9,136,776	9,862,200	9,734,296	10,065,132
Transload	2,862,300	3,035,300	3,126,359	3,220,150
Sortation	-	-	5,434,724	8,799,218
Facility Operations	10,512,200	10,946,800	11,264,947	11,602,145
Contingency	710,090	808,897	878,164	949,509
Enterprise Reserve Fund	1,500,000	1,500,000	1,500,000	1,500,000
Debt Services	3,873,600	4,868,800	4,870,695	4,868,876
Transfer to Equipment/Maintenance Fund: Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
<b>Total Appropriations</b>	<b>55,324,700</b>	<b>59,374,700</b>	<b>65,648,301</b>	<b>73,205,219</b>
<b>REVENUE:</b>				
Operations Revenue	55,324,700	59,374,700	65,648,301	73,205,219
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total Revenue</b>	<b>55,324,700</b>	<b>59,374,700</b>	<b>65,648,301</b>	<b>73,205,219</b>
<b>TOTAL</b>				
	<b>2024 Approved Budget</b>	<b>2025 Approved Budget</b>	<b>2026 Proposed Budget</b>	<b>2027 Proposed Budget</b>
Appropriations	55,324,700	59,374,700	65,648,301	73,205,219
Revenue	55,324,700	59,374,700	65,648,301	73,205,219
Surplus/(Deficit)	-	-	-	-

Notes:  
 \*\* 2024 Approved Tipping Fee is \$121/ton  
 \*\*\* 2025 Approved Tipping Fee is \$130/ton  
 \*\*\*\* 2026 Proposed Tipping Fee is \$142/ton  
 \*\*\*\*\* 2027 Proposed Tipping Fee is \$159/ton

**Ramsey/Washington Recycling & Energy Board  
Recycling & Energy Center - Facility**

		450,000	450,000	450,000	450,000
Account	Description	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
41xxxx	Salaries				
<b>APPROPRIATIONS:</b>					
<b>PERSONNEL COSTS</b>					
411101	Staff Non Union- Salary	2,434,800	2,629,700	2,685,181	2,838,755
411103	Temporary Staff	50,000	50,000	50,000	50,000
411201	PERA - Non Union Staff	182,400	197,200	201,389	212,907
411202	Fica - OASDI	482,600	506,300	545,857	570,461
411203	FICA - HI	125,500	131,900	136,464	142,615
411301	Health & Dental Ins	438,900	474,800	564,720	684,180
411306	Life Ins	3,000	3,200	2,160	2,215
411307	Long Term Disability Ins	2,900	3,100	2,075	2,129
411115	Staff Union - Salary	6,443,100	6,736,100	6,985,035	7,261,476
411412	Staff - Union Fringe	1,856,400	2,012,400	2,058,750	2,125,500
411201	PERA - Union Staff	483,200	505,200	520,203	540,636
411111	Vacancy Factor	(400,000)	(400,000)	(400,000)	(400,000)
421519	Contracted Labor	-	-	-	-
<b>Total Personnel Costs</b>		<b>12,102,800</b>	<b>12,849,900</b>	<b>13,351,833</b>	<b>14,030,874</b>
Subtotal		12,102,800	12,849,900	13,351,833	14,030,874
0		0	-	-	
<b>FUEL SUPPLY</b>					
424515	NSP Fuel Supply Agreement	6,385,535	6,626,800	7,144,760	7,206,792
<b>Total Fuel Supply</b>		<b>6,385,535</b>	<b>6,626,800</b>	<b>7,144,760</b>	<b>7,206,792</b>
<b>LANDFILL</b>					
424517	Landfill	7,700,699	7,845,403	7,180,752	7,396,175
<b>Total Landfill</b>		<b>7,700,699</b>	<b>7,845,403</b>	<b>7,180,752</b>	<b>7,396,175</b>
<b>ORGANICS PROCESSING</b>					
424xxx	Organics Processing	-	-	861,771	3,266,349
<b>Total Organics Processing</b>		<b>-</b>	<b>-</b>	<b>861,771</b>	<b>3,266,349</b>
<b>SORTATION</b>					
424xxx	Sortation	-	-	5,434,724	8,799,218
<b>Total Sortation</b>		<b>-</b>	<b>-</b>	<b>5,434,724</b>	<b>8,799,218</b>
<b>Compost</b>					
422304	Compost	240,700	730,600	-	-
<b>Total Compost</b>		<b>240,700</b>	<b>730,600</b>	<b>-</b>	<b>-</b>
<b>TRANSPORTATION</b>					
424513	Transportation	9,136,776	9,862,200	9,734,296	10,065,132
<b>Total Transportation</b>		<b>9,136,776</b>	<b>9,862,200</b>	<b>9,734,296</b>	<b>10,065,132</b>
<b>TRANSLOAD</b>					
424514	Transload Fee	2,862,300	3,035,300	3,126,359	3,220,150
<b>Total Transload</b>		<b>2,862,300</b>	<b>3,035,300</b>	<b>3,126,359</b>	<b>3,220,150</b>
<b>FACILITY OPERATIONS</b>					
421112	Credit Card Fees	500	500	515	530
421401	Computer Support Contracts	12,000	12,000	12,360	12,731
421301	Medical Services	22,000	22,000	22,660	23,340
421402	Telecommunication	14,600	15,500	15,965	16,444
421405	Computer Software License	47,000	49,900	51,397	52,939
421501	Consulting Services	116,500	116,500	119,995	123,595
421519	Contracted Services	400,000	400,000	412,000	424,360
421522	Other Professional Svcs	542,300	574,800	592,044	609,805



**SUBJECT: 2026–2027 Facility Budget**

421525	Recruitment Services	16,000	16,000	16,480	16,974
421603	Printing	3,300	3,500	3,605	3,713
421701	Postage	1,500	1,500	1,545	1,591
422101	Building & Structures Repair	141,300	149,800	154,294	158,923
422109	Fire Systems Inspection	102,000	108,100	111,343	114,683
422203	Janitorial Service	58,600	62,100	10,000	10,000
422301	Gas	94,000	94,000	96,820	99,725
422302	Electricity	1,292,100	1,292,100	1,330,863	1,370,789
422303	Water Sewer	41,700	42,000	43,260	44,558
422601	Equipment & Machinery Repairs	748,900	793,800	817,614	842,142
422602	Data Proc Equip Main	7,400	7,800	8,034	8,275
422705	Trailer Repairs	674,000	714,400	735,832	757,907
422801	Grounds-Repairs	87,400	92,600	95,378	98,239
422802	Snow Removal	52,300	55,400	57,062	58,774
422811	Pest & Rodent Control	15,600	16,500	16,995	17,505
422813	Security Services	338,000	358,300	369,049	380,120
423110	On the Job Training Services	47,500	50,400	51,912	53,469
423111	Employee Development	93,300	93,300	96,099	98,982
424101	Automobile Truck Ins	71,600	78,800	81,164	83,599
424103	Workers Compensation Ins	287,100	315,800	325,274	335,032
424107	Liability &Property Damage	2,075,300	2,140,400	2,204,612	2,270,750
424110	Public Liability Ins	19,300	21,200	21,836	22,491
424112	Multi Cover Ins	240,700	264,800	272,744	280,926
424201	Payment in Lieu of Taxes	184,800	184,800	212,003	218,363
424302	Membership Dues	2,000	2,000	2,060	2,122
424303	Conference Seminar	12,300	12,300	12,669	13,049
424305	Meeting Exp	2,500	2,500	2,575	2,652
424501	Mileage	4,700	4,700	4,841	4,986
424507	Messenger Service	500	500	515	530
424508	Armored Car Services	3,600	3,600	3,708	3,819
424602	Special Programs/Awards	5,000	5,000	5,150	5,305
424607	Licensing Fee	5,300	5,300	5,459	5,623
471101	Contingency/Appropriations	2,210,090	2,308,897	2,378,164	2,449,509
431101	Office Supplies	5,400	5,700	45,871	47,247
431102	Computer Operating Supplies	-	-	15,000	15,000
431104	Oils Lubricants Etc.	112,800	119,600	123,188	126,884
431105	Uniforms and Clothing	124,900	132,300	136,269	140,357
431205	First Aid Supplies	45,900	48,700	50,161	51,666
431508	Equipment Parts & Supplies	1,605,700	1,702,000	1,753,060	1,805,652
431604	Diesel Fuel	270,800	287,000	180,000	185,400
431702	Small Tools and Safety Equip	20,500	21,800	22,454	23,128
431902	Shop Materials & Supplies	57,600	61,100	62,933	64,821
443301	Computer Equipment	76,000	76,000	78,280	80,628
541101	Remittance To State	173,500	173,500	200,000	206,000
541106	County CEC	134,600	134,600	200,000	206,000
<b>Total Facility Operations</b>		<b>12,722,290</b>	<b>13,255,697</b>	<b>13,643,111</b>	<b>14,051,654</b>
Subtotal		2,319,600	2,454,200	2,467,216	2,540,782
		-	-	-	-
<b>DEBT SERVICES</b>					
501101	Principal Payment	2,427,600	3,501,200	3,585,343	3,669,862
502101	Interest Payment	1,446,000	1,367,600	1,285,352	1,199,014
<b>Total Debt Services</b>		<b>3,873,600</b>	<b>4,868,800</b>	<b>4,870,695</b>	<b>4,868,876</b>
<b>TRANSFER TO EQUIPMENT/MAINTENANCE FUND</b>					
481110	Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
<b>Total Transfer To Equipment/Maintenance Fund</b>		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
541101	Remittance To State	173,500	173,500	200,000	206,000
Subtotal		4,181,700	5,176,900	5,270,695	5,280,876
		-	-	-	-
Total Facility		55,324,700	59,809,700	65,648,301	73,205,219
		-	-	-	-
<b>Total Appropriations</b>		<b>55,324,700</b>	<b>59,374,700</b>	<b>65,648,301</b>	<b>73,205,219</b>

**SUBJECT: 2026–2027 Facility Budget**

**REVENUE:**

		-	-		
Facility Revenue		-	-		
311766	Tipping Fee	53,905,500	57,915,000	64,071,153	71,589,756
311767	Tipping Fee Special	251,600	251,600	259,148	266,922
311768	Tipping Fee Private	544,500	585,000	602,550	620,627
317321	Sale of Recyclable Materials	-	-	-	-
319103	Recovery- Current Yr Exp	15,000	15,000	15,450	15,914
353152	Solid Waste Management Tax	173,500	173,500	200,000	206,000
318102	Interest	300,000	300,000	300,000	300,000
311539	County CEC	134,600	134,600	200,000	206,000
319102	Enhancement Project Reimbursable Revenue	-	-	-	-
319102	2020 Joint Activities Fund Balance Transfer	-	-	-	-
319102	2020 Facility Surplus	-	-	-	-
	<b>Total Revenue</b>	<b>55,324,700</b>	<b>59,374,700</b>	<b>65,648,301</b>	<b>73,205,219</b>
	Surplus/(Deficit)	-	-	-	-

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

**APPROPRIATIONS EXPLANATIONS**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411101	Staff Non Union- Salary	2,434,800	2,629,700	2,685,181	2,838,755

EXPLANATION: Compensation for permanent full-time and permanent part-time Non Union employees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411103	Temporary Staff	50,000	50,000	50,000	50,000

EXPLANATION: Compensation for temporary full-time and temporary part-time Union employees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411201	PERA - Non Union Staff	182,400	197,200	201,389	212,907

EXPLANATION: PERA rate calculation at 7.5% of Staff Non Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411202	Fica - OASDI	482,600	506,300	545,857	570,461
0		0	-	-	-

EXPLANATION: Fica - OASDI is calculated at 6.2% of Staff Non Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411203	FICA - HI	125,500	131,900	136,464	142,615

EXPLANATION: Fica - HI is calculated at 1.45% of Staff Non Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411301	Health & Dental Ins	438,900	474,800	564,720	684,180

EXPLANATION: Health & Dental Insurance is paid for Staff Non Union

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411306	Life Ins	3,000	3,200	2,160	2,215

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff Non Union

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411307	Long Term Disability Ins	2,900	3,100	2,075	2,129

EXPLANATION: Long Term Disability Insurance for Staff Non Union

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411115	Staff Union - Salary	6,443,100	6,736,100	6,985,035	7,261,476

EXPLANATION: Compensation for permanent full-time and permanent part-time Union employees

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411111	Vacancy Factor	(400,000)	(400,000)	(400,000)	(400,000)

EXPLANATION: Accounts for vacant positions

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411412	Staff - Union Fringe	1,856,400	2,012,400	2,058,750	2,125,500

EXPLANATION: Fringes for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411201	PERA - Union Staff	483,200	505,200	520,203	540,636

EXPLANATION: PERA rate calculation at 7.5% of Staff Union Salary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421112	Credit Card Fees	500	500	515	530

EXPLANATION: Monthly bank fees and credit card fees

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421301	Medical Services	22,000	22,000	22,660	23,340

EXPLANATION: Medical Services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421401	Computer Support Contracts	12,000	12,000	12,360	12,731

EXPLANATION: Ramsey County IS

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421402	Telecommunication	14,600	15,500	15,965	16,444

EXPLANATION: Verizon, Internet, misc

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421405	Computer Software License	47,000	49,900	51,397	52,939

EXPLANATION: Control room computer software, MP2, Paradigm, digital signage, and fleet management

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421501	Consulting Services	116,500	116,500	103,000	106,090
421501					

EXPLANATION:	Consulting Services Labor Relations	100,000	100,000	103,000	106,090
	Consulting Services IS Superior Services	-	-	-	-
	Consultant - Risk Management	16,500	16,500	-	-

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421519	Contracted Services	400,000	400,000	412,000	424,360

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

EXPLANATION: Contracted laborer services

and fall cleanup of 2 laborer's 2 weeks each cleanup  
Contracted Accountant In Personnel Costs  
Contracted Human Resources in Personnel Costs

-                      -  
-                      -

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421522	Other Professional Srvs	542,300	574,800	592,044	609,805

EXPLANATION: 2 IW's 8 month/year, plus IW's for outage and flail mill rotor change outage single source contract with Corval, electricians for incidental coverage.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421525	Recruitment Services	16,000	16,000	16,480	16,974

EXPLANATION: Costs relating to hiring staff at the Recycling and Energy Center.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421603	Printing	3,300	3,500	3,605	3,713

EXPLANATION: Printing services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421701	Postage	1,500	1,500	1,545	1,591

EXPLANATION: Postage

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422101	Building & Structures Repair	141,300	149,800	154,294	158,923

EXPLANATION: Repairs to walls , repair divots, Roof Repairs, HVAC, building repairs

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422109	Fire Systems Inspection	102,000	108,100	111,343	114,683

EXPLANATION: Annual fire system inspection and Fire Rover

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422203	Janitorial Service	58,600	62,100	10,000	10,000

EXPLANATION: Janitorial / Housekeeping

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422301	Gas	94,000	94,000	96,820	99,725

EXPLANATION: Utilities - Gas

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422302	Electricity	1,292,100	1,292,100	1,330,863	1,370,789

EXPLANATION: Utilities - Electricity

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
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## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

422303	Water Sewer	41,700	42,000	43,260	44,558
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EXPLANATION: Utilities - water/sewer

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422601	Equipment & Machinery Repairs	748,900	793,800	817,614	842,142

EXPLANATION: Repairs to Work Platforms, Forklifts, Front End Loaders, Backhoes, Yard Tractors, Skid Steers, Scale Maintenance, Air Compressors, Air Knife, Compactors, Belt Conveyors, Apron Conveyors, Disc Screens, Flail Mills, Grapple Cranes, Secondary Shredders, Magnetic Separators, Dust Control, Conveyor Belts, Spin Roller Replacement

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422602	Data Proc Equip Main	7,400	7,800	8,034	8,275

EXPLANATION: Copiers

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422705	Trailer Repairs	674,000	714,400	735,832	757,907

EXPLANATION: Repairs to trailers, tires, and trailer tracking system

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422801	Grounds-Repairs	87,400	92,600	95,378	98,239

EXPLANATION: Lawn care, street sweeping, paving - patch work and sealing cracks

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422802	Snow Removal	52,300	55,400	57,062	58,774

EXPLANATION: Snow removal

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422811	Pest & Rodent Control	15,600	16,500	16,995	17,505

EXPLANATION: Pest & rodent control

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
422813	Security Services	338,000	358,300	369,049	380,120

EXPLANATION: Security contract for R&E Center that provides security services and scale house operations on overnights and weekends

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
423110	On the Job Training Services	47,500	50,400	51,912	53,469

EXPLANATION: New employee screening/physicals, misc. purchases for facility.

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
423111	Employee Development	93,300	93,300	96,099	98,982

EXPLANATION: R&E staff development and training

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424101	Automobile Truck Ins	71,600	78,800	81,164	83,599

EXPLANATION: This insurance policy covers vehicles owned by the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424103	Workers Compensation Ins	287,100	315,800	325,274	335,032

EXPLANATION: This insurance policy covers losses due to employee injury. The amount determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424107	Liability &Property Damage	2,075,300	2,140,400	2,204,612	2,270,750

EXPLANATION: This insurance policy covers losses to property damage at the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424110	Public Liability Ins	19,300	21,200	21,836	22,491

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424112	Multi Cover Ins	240,700	264,800	272,744	280,926

EXPLANATION: This insurance policy covers the R&E Center. The amount is determined by Risk Management Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424201	Payment in Lieu of Taxes	184,800	184,800	212,003	218,363

EXPLANATION: 2026 and 2027 are estimates because the tax rates are not known until Washington County approves their budgets in December.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424302	Membership Dues	2,000	2,000	2,060	2,122

EXPLANATION: Newspaper, Minnesota Safety Council membership

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424303	Conference Seminar	12,300	12,300	12,669	13,049

EXPLANATION: Conferences and site visits for R&E staff

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424305	Meeting Exp	2,500	2,500	2,575	2,652

EXPLANATION: Expenses related to R&E Center meetings

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424501	Mileage	4,700	4,700	4,841	4,986

EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424507	Messenger Service	500	500	515	530

EXPLANATION: Courier services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424508	Armored Car Services	3,600 #	3,600	3,708	3,819

EXPLANATION: Cash collection service at the R&E Center

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424513	Transportation	9,136,776	9,862,200	9,734,296	10,065,132

EXPLANATION: Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel energy facilities, and landfills.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424514	Transload Fee	2,862,300	3,035,300	3,126,359	3,220,150

EXPLANATION: Fees paid to transfer station operators to receive, weigh, and manage MSW delivered to their facilities by licensed haulers with a waste delivery agreement with the R&E Board as well as self-haulers delivering acceptable waste generated in Ramsey County or Washington County

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424515	NSP Fuel Supply Agreement	6,385,535	6,626,800	6,709,760	6,771,792

EXPLANATION: Expenses associated with marketing of refuse derived fuel (RDF) to Xcel Energy, pursuant to a Fuel Supply Agreement.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424515	Environmental Fee	-	435,000	435,000	435,000

EXPLANATION: Expenses associated with marketing of refuse derived fuel (RDF) to GRE in Elk River

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424xxx	Organics Processing	-	-	861,771	3,266,349

EXPLANATION: Expenses associated with Organics Processing

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424xxx	Sortation	-	-	5,434,724	8,799,218

EXPLANATION: Expenses associated with Sortation

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424517	Landfill	7,700,699	7,845,403	7,180,752	7,396,175



## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

EXPLANATION: Contracted costs to deposit residue, bulky waste and excess waste at landfills.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
422304	Compost	240,700	730,600	-	-

EXPLANATION: Costs associated with food scrap bags and composting

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424602	Special Programs/Awards	5,000	5,000	5,150	5,305

EXPLANATION: Annual hauler appreciation event

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
424607	Licensing Fee	5,300	5,300	5,459	5,623

EXPLANATION: Licensing and Permit fees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431101	Office Supplies	5,400	5,700	45,871	47,247

EXPLANATION: This account includes all basic office supplies for staff. Most office supply items are consumable and must be replenished.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431104	Oils Lubricants Etc.	112,800	119,600	123,188	126,884

EXPLANATION: Oil lubricant supplies

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431105	Uniforms and Clothing	124,900	132,300	136,269	140,357

EXPLANATION: Staff uniforms and clothing. Costs include boots, winter clothing, hard hats, gloves, and glasses

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431205	First Aid Supplies	45,900	48,700	50,161	51,666

EXPLANATION: Safety supplies

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431508	Equipment Parts & Supplies	1,605,700	1,702,000	1,753,060	1,805,652

EXPLANATION: Tires and other equipment parts, Welding, Bolts, Fasteners, Hoses, Chisels, Radio Equipment, annual electrical/ARC Flash maintenance

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431604	Diesel Fuel	270,800	287,000	180,000	185,400

EXPLANATION: Fuel costs for running equipment at the R&E Center

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431702	Small Tools and Safety Equip	20,500	21,800	22,454	23,128

EXPLANATION: Replacing worn out tools

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
431902	Shop Materials & Supplies	57,600	61,100	62,933	64,821

EXPLANATION: Safety mats, towels, misc shop materials and supplies

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
443301	Computer Equipment	76,000	76,000	78,280	80,628

EXPLANATION: Computer and monitor replacements

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
471101	Contingency/Appropriations	2,210,090	2,308,897	2,378,164	2,449,509

EXPLANATION: Contingency due to uncertainty of operations  
Enterprise Reserve Fund (ERF)

710,090	808,897	878,164	949,509
1,500,000	1,500,000	1,500,000	1,500,000

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
481110	Transfers to Other Funds	300,000	300,000	300,000	300,000

EXPLANATION: Additional Transfer to EM&R Budget

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
501101	Principal Payment	2,427,600	3,501,200	3,585,343	3,669,862

EXPLANATION: Debt principal payments made to Ramsey County and Washington County.  
Includes purchase of R&E Center, Administration Building/RDF Buildout loan, and Enhancement Building

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
502101	Interest Payment	1,446,000	1,367,600	1,285,352	1,199,014

EXPLANATION: Debt interest payments made to Ramsey County and Washington County.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
541101	Remittance To State	173,500	173,500	200,000	206,000
	Subtotal	4,181,700	5,176,900	5,270,695	5,280,876
		-	-	-	-
		-	-	-	-

EXPLANATION: Payments to MN Department of Revenue for SWM Tax.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
541106	County CEC	134,600	134,600	200,000	206,000

EXPLANATION: County CEC tax collected from non-license haulers and citizens.

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

**LINE ITEM EXPLANATIONS**

Total Expenditure	55,699,100	60,184,100	65,648,301	73,205,219
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**REVENUE EXPLANATIONS**

Facility Revenue

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
311766	Tipping Fee	53,905,500	57,915,000	64,071,153	71,589,756

EXPLANATION: Fee charging haulers. 2023 fee is \$103/ton, 2024 fee is \$121/ton, 2025 fee is \$128/ton

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
311767	Tipping Fee Special	251,600	251,600	259,148	266,922

EXPLANATION: Special Fees for certain items like tires, mattresses, etc.

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
311768	Tipping Fee Private	544,500	585,000	602,550	620,627

EXPLANATION: Special fees charged to citizens and unlicensed self haulers

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
311539	County CEC	134,600	134,600	200,000	206,000

EXPLANATION: Revenue associated with collecting Ramsey and Washington counties County Environmental Charge

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
319103	Recovery- Current Yr Exp	15,000	15,000	15,450	15,914

EXPLANATION: Recovery of current year expense

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
353152	Solid Waste Management Tax	173,500	173,500	200,000	206,000

EXPLANATION: R&E Center must collect the Solid Waste Management Tax (SWMT) from self-haulers who have a waste delivery agreement but not filed an SWMT exemption certificate with the R&E Center

		2024	2025	2026	2027
Account Code	Account Name	Approved	Approved	Proposed	Proposed
318102	Interest	300,000	300,000	300,000	300,000

EXPLANATION: Interest revenue



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD FACILITY &amp; FINANCE COMMITTEE MEETING DATE:</b>		April 3, 2025		<b>AGENDA ITEM:</b>		IV.a	
<b>SUBJECT:</b>	2026–2027 Equipment Maintenance & Replacement Budget						
<b>TYPE OF ITEM:</b>	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	
<b>SUBMITTED BY:</b>	Trista Martinson, R&E Executive Director						

**FACILITY & FINANCE COMMITTEE ACTION REQUESTED:**

Discussion and direction to the executive director regarding the draft budget documents.

**EXECUTIVE SUMMARY:**

The R&E Board Bylaws describe the “Facility Equipment Maintenance and Replacement Fund” as follows: *“The Board shall establish a facility equipment maintenance and replacement fund, to be incorporated into the Facility Budget. The purpose of this fund is to assure sufficient resources for major maintenance projects, as well as major equipment replacement. The Facility Committee shall identify the size, scope, and schedule for establishing this fund.”* [Bylaws, Article V. Section 10. (e)]

The purpose of the Equipment Maintenance & Replacement (EM&R) Fund is to ensure that maintenance is not deferred and to protect the R&E Board’s investment in the R&E Center.

The R&E Board approved the EM&R Fund Policy and Procedures (R&EB-2017-3) to outline the specific use of this fund. In addition, the Joint Activities Fund Balance Policy (R&EB-2018-12) provides that surplus Joint Activities, also referred to as R&E programs, funds above a certain level be deposited in the EM&R Fund. Both policies are attached.

A feature of the EM&R budget is a rolling five-year replacement and maintenance schedule for major items not budgeted in the annual Facility Budget. A cumulative reserve is maintained to ensure sufficient funds for major projects. If, during a year, an unanticipated need for a major capital expense occurs, the R&E Board could authorize the use of the cumulative reserve for the expense.

Highlights of the proposed 2026–2027 EM&R Budget are:

- Rebuilding several conveyors and processing line components
- Repairing the tipping floor and tipping floor wall
- Replacing six RDF trailers
- Resurfacing the parking lot
- Rebuilding a front-end loader

The budgeted amount for 2026 and 2027 is \$2,291,600 and \$2,283,848, respectively. Sufficient funds are in the cumulative reserve to cover these expenses. Expenses for 2026 and 2027 are shown in the five-year outlook, attached. Looking ahead to the 2028–2029 EM&R budget, we are projecting nearly

**SUBJECT:** 2026–2027 EM&R Budget

\$10 million in expenses. Major anticipated costs include new flail housing estimated at \$2.75 million and a tipping floor replacement at over \$1 million.


Revenues, as provided for in R&E policies, are from sales of recyclables, which are based on current market trends for 2025. An annual contribution of \$300,000 from the Facility Budget is included. The proposed 2026–2027 EM&R Budget for R&E is presented for initial review by the Facility & Finance Committee at its meeting on April 3, 2025.

**ATTACHMENTS:**

1. 2026-2027 Proposed EM&R Budget

**FINANCIAL IMPLICATIONS:**

None for today. Upon final approval, the financial implications will be explicit in the approved budgets.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	3/27/25

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**Ramsey/Washington Recycling & Energy Board  
Recycling and Energy Center - Equipment Maintenance Fund**

<b>EQUIPMENT/MAINTENANCE</b>	<b>2024 Approved Budget</b>	<b>2025 Approved Budget</b>	<b>2026 Proposed Budget</b>	<b>2027 Proposed Budget</b>	<b>Change in Budget</b>
<b>APPROPRIATIONS:</b>					
Equipment	795,000	1,270,000	1,291,600	993,848	21,600
Maintenance	1,300,000	1,799,251	1,000,000	1,290,000	(799,251)
Total Appropriations	<u>2,095,000</u>	<u>3,069,251</u>	<u>2,291,600</u>	<u>2,283,848</u>	<u>(777,651)</u>
<b>REVENUE:</b>					
Sale of Recyclable Materials	1,780,000	1,780,000	1,650,000	1,650,000	(130,000)
Additional Transfer - Proposed	300,000	300,000	300,000	300,000	-
Total Revenue	<u>2,080,000</u>	<u>2,080,000</u>	<u>1,950,000</u>	<u>1,950,000</u>	<u>-</u>
<b>TOTAL</b>					
Appropriations	2,095,000	3,069,251	2,291,600	2,283,848	(777,651)
Revenue/Fund Balance Transfer	2,080,000	2,080,000	1,950,000	1,950,000	(130,000)
Reserve for Future Years	<u>(15,000)</u>	<u>(989,251)</u>	<u>(341,600)</u>	<u>(333,848)</u>	<u>647,651</u>
Cumulative Reserve	2,789,260	6,036,529	5,694,929	5,361,081	-

## Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Equipment & Maintenance Fund

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**LINE ITEM EXPLANATIONS**

**APPROPRIATIONS EXPLANATIONS**

Account Code	Account Name	2024	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget
441201	Equipment	795,000	1,270,000	1,291,600	993,848

EXPLANATION: These items meet the threshold for capitalization

Account Code	Account Name	2024	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget
443101	Maintenance	1,300,000	1,799,251	1,000,000	1,290,000

EXPLANATION: These items are just maintenance

**REVENUE EXPLANATIONS**

Account Code	Account Name	2024	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget
317321	Sale of Recyclable Materials	1,780,000	1,780,000	1,650,000	1,650,000

EXPLANATION: Board Resolution R&EB-2017-3 approves the use of revenue from the sale of recyclable material to support the Equipment & Maintenance Fund

Account Code	Account Name	2024	2025 Approved Budget	2026 Proposed Budget	2027 Proposed Budget
341208	Additional Transfer - Proposed	300,000	300,000	300,000	300,000

EXPLANATION: Additional Board Proposed Transfer

**SUBJECT: 2026–2027 EM&R Budget**

Capital Expense and Repair/Maintenance Expense Estimates - 6 years - 2026 thru 2030

Estimates based on past expense for similar projects/purchases

Capital Improvements -Equipment/Maintenance Fund	2024	2025	2026	2027	2028	2029	2030
Replace Mobile Equipment - Aluminum Walking Floor RDF Trailers	\$ 720,000	\$ 720,000	\$ 741,600	\$ 763,848	\$ 786,763	\$ 810,366	\$ 834,677
Cyclones/Dust Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Front End Loader (rebuild)- Includes 1 set of tires at \$45k	\$ -	\$ 779,251	\$ 400,000	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
MO20A- (Flat in feed conveyer before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ -	\$ -	\$ 350,000			
Yard Tractor	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Secondary Disc Screen Rebuild- Every other year rebuild. Based off of last 2 purchases they have increased 5-6K per set.	\$ -	\$ 120,000	\$ -	\$ 140,000	\$ -	\$ -	
Scale house remodel							
Tipping Floor	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 1,200,000	\$ -	\$ 75,000
Camera system PLC upgrade					\$ 150,000		
Oil and Water Separator	\$ -	\$ -					
Bailer Relining	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	
Primary Disc Screen Rebuild	\$ 350,000	\$ -	\$ 40,000	\$ 450,000			
Parking Lot Resurfacing	\$ 250,000	\$ -	\$ 50,000	\$ 75,000	\$ -	\$ -	
Flail Roof Area/Replacement	\$ 250,000	\$ -	\$ 50,000				
DC Drives for Primary Disk Screens	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	
C9's Retro	\$ 100,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	
Control Room Computers and Upgrade Software - needs to be done every 3 to 4 years.	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Skid Loader	\$ 75,000	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ 90,000
Backhoe	\$ -	\$ -	\$ 150,000				
MO22A- (Horizontal In feed Conveyer)- Complete rebuild every 3 years.	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ 450,000	
Dust Control System Turn Trailer	\$ -	\$ -					
2nd floor HVAC	\$ -	\$ -					
Replace Parts Truck	\$ -	\$ -					
MO22B- (Horizontal In feed Conveyer)- Complete rebuild every 3 years.	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ 450,000	
OBW Rotors and Pumps	\$ -		\$ 100,000	\$ -	\$ 125,000	\$ 125,000	
MO20B-(Flat in feed conveyer before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Radiation Detector	\$ -	\$ -					
C1 Tail Upgrade	\$ -						
Dust Control Replacement	\$ -	\$ -					
Flail Mill Grate Cradles	\$ -	\$ -					
Tipping floor wall repair	\$ 50,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
2nd Floor Roof							
Additional Tipping Floor Wall Repair, East Wall			\$ 50,000	\$ 50,000			
New Holland Backhoe			\$ 150,000				
New Flail Housings						\$ 2,750,000	
Scale house remodel				\$ 75,000			
Fork Truck Replacement			\$ 75,000				
Update Head Pulleys with controls			\$ 100,000				
C6 Scales 2026			\$ 100,000				
Loader Purchase					\$ 600,000		



**SUBJECT: 2026–2027 EM&R Budget**

Vent Fan			\$ 75,000				
Replace MCC-1A and MCC-1B							
<b>Total</b>	<b>\$ 2,095,000</b>	<b>\$ 3,069,251</b>	<b>\$ 2,291,600</b>	<b>\$ 2,283,848</b>	<b>\$ 4,636,763</b>	<b>\$ 5,160,366</b>	<b>\$ 1,724,677</b>

<b>Beginning Cumulative Reserve</b>	<b>\$ 2,804,260</b>	<b>\$ 7,025,780</b>	<b>\$ 6,036,529</b>	<b>\$ 5,694,929</b>	<b>\$ 5,361,081</b>	<b>\$ 2,804,318</b>	<b>\$ (276,049)</b>
<b>Revenue from Recyclables</b>	<b>\$ 1,780,000</b>	<b>\$ 1,780,000</b>	<b>\$ 1,650,000</b>	<b>\$ 1,650,000</b>	<b>\$ 1,780,000</b>	<b>\$ 1,780,000</b>	<b>\$ 1,780,000</b>
<b>Additional Board Approved Transfer</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
<b>Ending Cumulative Reserve</b>	<b>\$ 2,789,260</b>	<b>\$ 6,036,529</b>	<b>\$ 5,694,929</b>	<b>\$ 5,361,081</b>	<b>\$ 2,804,318</b>	<b>\$ (276,049)</b>	<b>\$ 79,274</b>



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>R&amp;E BOARD FACILITY &amp; FINANCE COMMITTEE MEETING DATE:</b>		April 3, 2025		<b>AGENDA ITEM:</b>		IV.a	
<b>SUBJECT:</b>		2026–2027 Joint Activities Budget					
<b>TYPE OF ITEM:</b>		<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION
<b>SUBMITTED BY:</b>		Trista Martinson, R&E Executive Director					

**FACILITY & FINANCE COMMITTEE ACTION REQUESTED:**

Discussion and direction to the executive director regarding the draft budget documents.

**EXECUTIVE SUMMARY:**

The Ramsey/Washington Recycling & Energy (R&E) Board Bylaws state, *“The Budget Committee (now named the Facility & Finance Committee) will prepare a two-year budget for Joint Activities Budget for the Board approval each year on or prior to August 1. The Board will submit the Joint Activities Budget for approval of the Counties (for the Counties respective contributions) on or prior to September 1 each year.”* [Bylaws, Section 11.]

The proposed 2026–2027 Joint Activities Budget for R&E will be presented for initial review by the Facility & Finance Committee at its April 3, 2025, meeting.

The Joint Activities Budget includes the programmatic, non-R&E Center-related expenses funded by contributions from the counties – 69% from Ramsey County and 31% from Washington County. Following R&E Board approval, this budget requires approval by both county boards. In accounting terms, this is a “governmental fund” covering the activities of R&E that are unrelated to the R&E Center’s business expenses.

Note as of 2025, Joint Activities are now referred to more generally as “R&E programs”.

The Joint Activities Budget provides a critical pathway for R&E to achieve its mission, “enhancing public health and the environment by creating value from waste through partnerships” and vision, “vibrant, healthy communities without waste.” The budget is developed each biennium to reflect these goals and the commitment to be a responsible partner to Ramsey and Washington counties in meeting the requirements set by the MPCA. Additionally, budget preparation follows the R&E Board principles, approved by the board when the R&E Center was in the process of being purchased:

- Plan for a 20- to 30-year horizon
- Assure flexibility
- Manage risk
- Pivot the view from “waste” to “resources” to add value to the local economy and environment by moving resources up the waste hierarchy.

**SUBJECT:** 2026–2027 Joint Activities Budget

The 2026–2027 proposed Joint Activities Budget was also developed with more recent directives in mind, including:

- R&E Board direction in 2023 to create a sustainable staffing plan that best supports this work while maintaining adaptability
- Results from a 2023–2024 strategic planning process for R&E Programs that identify strategic priorities and key metrics to guide programmatic work
- New Solid Waste Management Plans (SWMP) for both counties that include significantly more aligned strategies and goals that will inform R&E programs over the next six years

With those considerations, the 2026–2027 proposed Joint Activities Budget was designed to continue the momentum from the past biennium and add essential resources to ensure top priorities are adequately supported. This means additional resources for the Food Scraps Pickup Program as we prepare to roll out the program to remaining communities over the next two years, right-sizing budgets for established programs to best match community demand and fully implement newer programs that had been stalled but will address high priorities. This proposed budget also invests in R&E’s staff complement to enable R&E to fully implement programs while also improving our nimbleness and ability to adjust to changing needs.


This proposed budget prioritizes the Food Scraps Pickup Program and restricts the growth of other programming in an effort to limit the overall increase of the whole budget. Existing programming from 2025 will continue, but new programming will not be feasible with this budget. The only new project allowed with this budget will be an effort to secure additional food scraps tonnage (outside of FSPP) to help meet R&E’s contractual obligations with the future anaerobic digestion facility. Aside from that project, all other programming will remain flat from 2025 and no additional solid waste management plan strategies will be addressed.

**ATTACHMENTS:**

1. 2026–2027 Proposed Joint Activities Budget

**FINANCIAL IMPLICATIONS:**

None for today. Upon final approval, the financial implications will be explicit in the approved budgets.

AUTHORIZED SIGNATURES	DATE
R&E EXECUTIVE DIRECTOR 	3/27/25

**Ramsey/Washington Recycling & Energy Board**  
**Joint Activities Budget**

<b>Joint Activities</b>	<b>2024 Approved Budget</b>	<b>2025 Approved Budget</b>	<b>2026 Proposed Budget</b>	<b>2027 Proposed Budget</b>
<b>APPROPRIATIONS:</b>				
Program Operations	3,506,000	3,559,000	5,562,380	5,952,219
Commercial & Residential Recycling	4,425,000	4,425,000	3,925,000	3,925,000
Community Waste Solution	830,000	786,000	1,290,000	1,290,000
Food Scrap Recycling	1,105,000	1,455,000	3,004,000	4,317,000
Education, Communications & Outreach	925,000	925,000	2,401,000	2,565,000
Policy Evaluation	1,190,000	1,190,000	1,204,700	1,219,841
<b>Total Appropriations</b>	<b>11,981,000</b>	<b>12,340,000</b>	<b>17,387,080</b>	<b>19,269,060</b>
<b>REVENUE:</b>				
Washington County	3,234,870	3,331,800	5,389,995	5,973,409
Ramsey County	8,746,130	9,008,200	11,997,085	13,295,651
Ramsey County Additional Programs	-	-	-	-
<b>Total Revenue</b>	<b>11,981,000</b>	<b>12,340,000</b>	<b>17,387,080</b>	<b>19,269,060</b>
<b>TOTAL</b>				
Appropriations	11,981,000	12,340,000	17,387,080	19,269,060
Revenue	11,981,000	12,340,000	17,387,080	19,269,060
Surplus/(Deficit)	-	-	-	-

**Ramsey/Washington Recycling & Energy Board  
Joint Activities**

Account	Description	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
<b>APPROPRIATIONS:</b>					
<b>PROGRAM OPERATIONS</b>					
	411101 Salaries Permanent	1,409,038	1,460,144	2,870,938	3,039,982
	411103 Salaries Temporary	15,000	15,000	15,000	15,000
	411201 PERA	105,972	109,307	215,320	227,999
	411202 Fica - OASDI	90,297	95,475	172,256	182,399
	411203 FICA - HI	29,111	30,798	43,064	45,600
	411301 Health & Dental Ins	405,179	408,878	709,280	859,320
	411306 Life Ins	1,602	1,698	2,713	2,783
	411307 Long Term Disability Ins	1,914	2,029	2,607	2,673
	411410 Cell Phone Reimbursement	13,200	13,200	22,440	22,440
	421101 Accounting & Auditing Services	110,000	110,000	113,300	116,699
	421102 Auditor	20,000	20,000	20,600	21,218
	421110 Fiscal agent Fees	30,000	30,000	30,900	31,827
	421208 County Attorney	70,000	70,000	40,000	41,200
	421401 Computer Maintenance and Other	618,528	592,129	609,893	628,190
	421501 Consulting	396,384	410,567	464,800	478,744
	421511 Partnership on Waste and Energy Contribution	101,150	101,150	104,185	107,310
	421525 Recruitment Services	1,000	1,000	1,030	1,061
	421603 Printing	4,500	4,500	4,635	4,774
	421701 Postage	2,000	2,000	2,060	2,122
	422402 Buildings & Office Space	-	-	-	-
	423111 Employee Development	9,000	9,000	9,270	9,548
	423309 Records Storage	275	275	283	292
	424302 Membership & Dues	22,000	22,000	22,660	23,340
	424303 Conference & Seminar	20,000	20,000	30,000	30,900
	424304 Other Travel	20,000	20,000	25,000	25,750
	424305 Meeting Expense	5,000	5,000	5,150	5,305
	424501 Mileage	2,000	2,000	2,060	2,122
	424507 Messenger Service	350	350	361	371
	424607 Licensing Fee	-	-	-	-
	431101 Office Supplies	2,500	2,500	2,575	2,652
	431102 Computer Operating Supplies	-	-	20,000	20,600
<b>Total Program Operations</b>		<b>3,506,000</b>	<b>3,559,000</b>	<b>5,562,380</b>	<b>5,952,219</b>
<b>COMMERCIAL &amp; RESIDENTIAL RECYCLING</b>					
	421542 BizRecycling	2,175,000	2,175,000	2,025,000	2,025,000
	421543 Multi-Unit Recycling	1,250,000	1,250,000	1,075,000	1,075,000
	421544 Business Pollution Prevention	450,000	450,000	325,000	325,000
	421545 Food Waste Prevention	500,000	500,000	500,000	500,000
	421546 Food Scraps End Markets	50,000	50,000	-	-
<b>Total Commercial &amp; Residential Recycling</b>		<b>4,425,000</b>	<b>4,425,000</b>	<b>3,925,000</b>	<b>3,925,000</b>
<b>COMMUNITY WASTE SOLUTIONS</b>					
	421538 Community Resource Hubs	190,000	190,000	-	-
	421546 Food Scraps End Markets	-	-	490,000	490,000
	421539 Bulky Waste Solutions	490,000	446,000	800,000	800,000
	421540 Reuse & Repair	150,000	150,000	-	-
<b>Total Community Waste Solutions</b>		<b>830,000</b>	<b>786,000</b>	<b>1,290,000</b>	<b>1,290,000</b>

**SUBJECT: 2026–2027 Joint Activities Budget**

**FOOD SCRAP RECYCLING**

421541 Program Resources	200,000	425,000	1,705,000	2,460,000
421522 Other Professional Services	280,000	405,000	1,299,000	1,857,000
421602 Promotional Activities	625,000	625,000	-	-

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<b>Total Food Scrap Recycling</b>	<b>1,105,000</b>	<b>1,455,000</b>	<b>3,004,000</b>	<b>4,317,000</b>
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**EDUCATION, COMMUNICATIONS, & OUTREACH**

421509 Communications, Design, & Educational Services	775,000	775,000	2,251,000	2,415,000
421522 Other Professional Services	150,000	150,000	150,000	150,000

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<b>Total Education, Communications, &amp; Outreach</b>	<b>925,000</b>	<b>925,000</b>	<b>2,401,000</b>	<b>2,565,000</b>
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**POLICY EVALUATION**

421201 Legal Services	490,000	490,000	504,700	519,841
421502 Engineering Services	700,000	700,000	700,000	700,000

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<b>Total Policy Evaluation</b>	<b>1,190,000</b>	<b>1,190,000</b>	<b>1,204,700</b>	<b>1,219,841</b>
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<b>Total Appropriations</b>	<b>11,981,000</b>	<b>12,340,000</b>	<b>17,387,080</b>	<b>19,269,060</b>
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**REVENUE:**

314103 Washington County	3,234,870	3,331,800	5,389,995	5,973,409
319110 Ramsey County	8,746,130	9,008,200	11,997,085	13,295,651

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<b>Total Revenue</b>	<b>11,981,000</b>	<b>12,340,000</b>	<b>17,387,080</b>	<b>19,269,060</b>
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**Ramsey/Washington Recycling & Energy Board  
Joint Activities**

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Program Operations (51808)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411101	Salaries Permanent	1,409,038	1,460,144	2,870,938	3,039,982

EXPLANATION: Compensation for permanent full-time and permanent part-time employees.  
Administrative staff cost reallocation to Facility budget per R&E Board direction

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411103	Salaries Temporary	15,000	15,000	15,000	15,000

EXPLANATION: Compensation for temporary full-time and temporary part-time employees.

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411201	PERA	105,972	109,307	215,320	227,999

EXPLANATION: PERA rate calculation at 7.5% of Salaries Permanent

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411202	Fica - OASDI	90,297	95,475	172,256	182,399

EXPLANATION: Fica - OASDI is calculated at 6.2% of Salary Permanent and Salaries Temporary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411203	FICA - HI	29,111	30,798	43,064	45,600

EXPLANATION: Fica - HI is calculated at 1.452% of Salaries Permanent and Salaries Temporary

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411301	Health & Dental Ins	405,179	408,878	709,280	859,320

EXPLANATION: Health & Dental Insurance for Staff

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411306	Life Ins	1,602	1,698	2,713	2,783

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for staff

## Ramsey/Washington Recycling & Energy Board Joint Activities

**LINE ITEM EXPLANATIONS**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411307	Long Term Disability Ins	1,914	2,029	2,607	2,673

EXPLANATION: Long Term Disability Insurance for Staff

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
411410	Cell Phone Reimbursement	13,200	13,200	22,440	22,440

EXPLANATION: Cell phone reimbursement for staff, \$55 per month per employee

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421101	Accounting & Auditing Services	110,000	110,000	113,300	116,699

EXPLANATION: Clifton Larson Allen - Hauler audit for compliance with the County Environmental Charge in both counties

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421102	Auditor	20,000	20,000	20,600	21,218

EXPLANATION: Expenses associated with the required annual audit of the R&E Board

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421110	Fiscal agent Fees	30,000	30,000	30,900	31,827

EXPLANATION: Annual Expenses paid to Ramsey County Finance for Fiscal Agent Agreement

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421208	County Attorney	70,000	70,000	40,000	41,200

EXPLANATION: Reimbursement expenses to the Ramsey and Washington County Attorney's office for legal services

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421401	Computer Maintenance and Other	618,528	592,129	609,893	628,190

EXPLANATION: Computer system maintenance and other IT costs

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421501	Consulting	396,384	410,567	464,800	478,744

EXPLANATION: Ramsey County Human Resources - \$5,000/yr, IT consultant, Planning Consultant

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421511	Partnership on Waste and Energy Contribution	101,150	101,150	104,185	107,310

EXPLANATION: Recycling and Energy's contribution to Partnership on Waste and Energy.



**Ramsey/Washington Recycling & Energy Board  
Joint Activities**

**LINE ITEM EXPLANATIONS**

<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
421525	Recruitment Services	1,000	1,000	1,030	1,061
EXPLANATION:	Costs relating to hiring Recycling and Energy staff				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
421603	Printing	4,500	4,500	4,635	4,774
EXPLANATION:	Printing services				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
421701	Postage	2,000	2,000	2,060	2,122
EXPLANATION:	Postage				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
422402	Buildings & Office Space	-	-	-	-
EXPLANATION:	Office space for Joint Activities staff at R&E Center				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
423111	Employee Development	9,000	9,000	9,270	9,548
EXPLANATION:	Staff training				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
423309	Records Storage	275	275	283	292
EXPLANATION:	Fee paid for storing records				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
424302	Membership & Dues	22,000	22,000	22,660	23,340
EXPLANATION:	Memberships for Recycling & Energy				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
424303	Conference & Seminar	20,000	20,000	30,000	30,900
EXPLANATION:	Conference & Seminars for R&E Board and staff				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
424304	Other Travel	20,000	20,000	25,000	25,750
EXPLANATION:	Site visits and other educational opportunities				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>

**Ramsey/Washington Recycling & Energy Board  
Joint Activities**

<b>LINE ITEM EXPLANATIONS</b>					
424305	Meeting Expense	5,000	5,000	5,150	5,305
EXPLANATION:	Expenses related to R&E Board staff meetings				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
424501	Mileage	2,000	2,000	2,060	2,122
EXPLANATION:	Parking/Mileage paid to employees based on IRS reimbursement rate				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
424507	Messenger Service	350	350	361	371
EXPLANATION:	Courier services				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
424607	Licensing Fee	-	-	-	-
EXPLANATION:	Trademark Fee				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
431101	Office Supplies	2,500	2,500	2,575	2,652
EXPLANATION:	General office supplies				
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
431102	Computer Operating Supplies	-	-	20,000	20,600
<b>Total Program Operations</b>		<b>3,506,000</b>	<b>3,559,000</b>	<b>5,562,380</b>	<b>5,952,219</b>

## Ramsey/Washington Recycling & Energy Board Joint Activities

**LINE ITEM EXPLANATIONS**

**Commercial & Residential Recycling (51809)**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421542	BizRecycling	2,175,000	2,175,000	2,025,000	2,025,000
EXPLANATION:		1) BizRecycling consulting services - \$750,000/yr (MN Waste Wise and EcoConsilium) 2) BizRecycling partners and sponsorships - \$425,000/yr 3) BizRecycling grants and incentives (starter, reward, container, sustaining, and label grants) - \$1,000,000/yr			
Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421543	Multi-Unit Recycling	1,250,000	1,250,000	1,075,000	1,075,000
EXPLANATION:		1) Multi-Unit Recycling consulting services - \$600,000/yr 2) Multi-Unit Recycling Program grants and incentives (starter, reward, container, label grants, and apartment recycling specialist stipends) - \$400,000/yr 3) Multi-Unit Recycling partners and sponsorships - \$75,000/yr			
Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421544	Business Pollution Prevention	450,000	450,000	325,000	325,000
EXPLANATION:		1) Business Pollution Prevention consulting services - \$125,000/yr 2) Business Pollution Prevention grants and incentives - \$200,000 in 2024			
Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421545	Food Waste Prevention	500,000	500,000	500,000	500,000
EXPLANATION:		Resources for preventing food waste and increasing food recovery efforts contracts - Food Recovery Grants - \$500,000/yr			
Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421546	Food Scraps End Markets	50,000	50,000	-	-
EXPLANATION:		Compost contract with SMSC - \$20,000/yr Demolition projects, sponsorships, and educations \$30,000/yr Moved to Community Waste Solutions for 2026-27			
<b>Total Commercial &amp; Residential Recycling</b>		<b>4,425,000</b>	<b>4,425,000</b>	<b>3,925,000</b>	<b>3,925,000</b>

## Ramsey/Washington Recycling & Energy Board Joint Activities

**LINE ITEM EXPLANATIONS**

**Community Waste Solutions (51817)**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421538	Community Resource Hubs	190,000	190,000	-	-

EXPLANATION: 1) Community Resource Hub hard costs (rent, equipment, materials, etc.)- \$100,000/yr  
2) Community Resource Hub staffing, contractors, and partnerships - \$90,000/yr

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421539	Bulky Waste Solutions	490,000	446,000	800,000	800,000

EXPLANATION: 1) Mattress recycling strategies - \$300,000/yr  
2) Research, planning, and pilot testing for other bulky items - \$50,000 for 2026 and \$50,000 for 2027  
3) Construction and Demolition (C&D) and deconstruction training, resources, grants, and partnerships - \$450,000 for 2026 and \$450,000 for 2027

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421540	Reuse & Repair	150,000	150,000	-	-

EXPLANATION: Education, resources, and shared county disposal directory - \$150,000/yr

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421546	Food Scraps End Markets	-	-	490,000	490,000

EXPLANATION: Securing more food waste for AD and supporting end markets through material distribution, demonstration projects, policy solutions, educational resources

<b>Total Community Waste Solutions</b>		<b>830,000</b>	<b>786,000</b>	<b>1,290,000</b>	<b>1,290,000</b>
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**Food Scrap Recycling (51818)**

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421541	Program Resources	200,000	425,000	1,705,000	2,460,000

EXPLANATION: Durable Compostable Bags (DCB's) - \$1,705,000/yr for 2026 and \$2,460,000/yr for 2027

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421522	Other Professional Services	280,000	405,000	1,299,000	1,857,000

EXPLANATION: 1) Distribution of DCB's - Warehouse, fulfillment, and delivery of DCB's - \$1,174,000/yr for 2026 and \$1,691,000/yr for 2027  
2) Administration of DCB's - Customer service, program development and maintenance, and license - \$125,000/yr for 2026 and \$166,000/yr for 2027

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
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## Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS					
	421602	Promotional Activities	625,000	625,000	-
EXPLANATION:	This has been moved to the Education, Communications & Outreach budget.				
<b>Total Food Scrap Recycling</b>			1,105,000	1,455,000	3,004,000
			4,317,000		

### Education, Communications, & Outreach (51810)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421509	Communications, Design, & Educational Services	775,000	775,000	2,251,000	2,415,000
EXPLANATION:	1) Contracted graphic design services for the annual county Green Guides, the R&E annual report, and other materials - \$225,000 for 2026 and \$250,000 for 2027 2) Recycling & Energy and BizRecycling websites - \$251,000 for 2026 and \$240,000 for 2027 3) Videography to support programs, activities, and R&E Center - \$50,000/yr 4) Outreach, engagement, promotion, marketing, and educational activities to support programs and R&E Center - \$1,725,000 for 2026 and \$1,875,000 for 2027				
421522	Other Professional Services	150,000	150,000	150,000	150,000
EXPLANATION:	1) Communication services - contractors to assist with specialized communications needs - 2) Cultural consultants - contracting with New Publica and other specialists to better engage with specific cultural communities - \$100,000/yr				
<b>Total Education, Communications, &amp; Outreach</b>			925,000	925,000	2,401,000
			2,565,000		

### Policy Evaluation (51811)

Account Code	Account Name	2024 Approved	2025 Approved	2026 Proposed	2027 Proposed
421201	Legal Services	490,000	490,000	504,700	519,841
EXPLANATION:	Legal services contract				
421502	Engineering Services	700,000	700,000	700,000	700,000
EXPLANATION:	General engineering and technical services contracted with Foth Infrastructure & Environmental, LLC , and Hdr Engineering Inc				
<b>Total Policy Evaluation</b>			1,190,000	1,190,000	1,204,700
			1,219,841		
<b>Total Appropriations</b>			11,981,000	12,340,000	17,387,080
			19,269,060		

**Ramsey/Washington Recycling & Energy Board  
Joint Activities**

**LINE ITEM EXPLANATIONS**

**REVENUE EXPLANATIONS**

<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
314103	Washington County	3,234,870	3,331,800	5,389,995	5,973,409
EXPLANATION:		Washington County 31% of Joint Activities Budget			
<b>Account Code</b>	<b>Account Name</b>	<b>2024 Approved</b>	<b>2025 Approved</b>	<b>2026 Proposed</b>	<b>2027 Proposed</b>
319110	Ramsey County	8,746,130	9,008,200	11,997,085	13,295,651
EXPLANATION:		Ramsey County 69% of Joint Activities Budget			
<b>Total Revenue</b>		<b>11,981,000</b>	<b>12,340,000</b>	<b>17,387,080</b>	<b>19,269,060</b>



**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

<b>FACILITY &amp; FINANCE COMMITTEE MEETING DATE:</b>		April 3, 2025			<b>AGENDA ITEM:</b>		V.a	
<b>SUBJECT:</b>	Updates and Reports							
<b>TYPE OF ITEM:</b>	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
<b>SUBMITTED BY:</b>	Trista Martinson, R&E Executive Director							

**R&E BOARD ACTION REQUESTED:**

For information only.

**EXECUTIVE SUMMARY:**

Staff will provide updates on R&E efforts and operations, including:


- a. Facilities Update

**ATTACHMENTS:**

None.

**FINANCIAL IMPLICATIONS:**

None.

AUTHORIZED SIGNATURES	DATE
<p><b>R&amp;E EXECUTIVE DIRECTOR</b></p> 	<p>3/21/25</p>