



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**MEETING NOTICE
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD
FACILITY & FINANCE COMMITTEE**

Date: Thursday, April 11, 2024

Time: 10 – 11:30 a.m.

Commissioners, Key staff, Presenters:

Ramsey County Environmental Health | 2785 White Bear Ave N. | 2nd Floor Conference Room
Maplewood, MN | 55109 | [Map](#)

Public: Members of the public are encouraged to participate remotely or may attend at the Maplewood address.
[Microsoft TEAMS](#) | Phone Conference ID: 235 439 714# | Call in (audio only): 1-323-792-6297

AGENDA

I. Call to Order, Introductions

II. Approval of Agenda	Action	Page 1
III. Approval of Minutes – March 14, 2024	Action	Page 2
IV. Business		
a. 2023 Year-End Budget	Action	Page 5
b. 2025 Budget Preparation	Information	Page 11
V. Updates and Reports	Information	Page 41
a. R&E Center Updates		
VI. Adjourn		

NEXT MEETING:

Tuesday, April 30, 2024 | 1:00-2:30 p.m. | Ramsey County Environmental Health, Maplewood



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**THURSDAY, MARCH 14, 2024
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD
FACILITY & FINANCE COMMITTEE MINUTES**

A meeting of the Ramsey/Washington Recycling & Energy Facility & Finance Committee was held at 10 a.m. on Thursday, March 14, 2024, at the Ramsey County Environmental Health Office, 2785 White Bear Avenue North, Suite 350, Maplewood, Minnesota. Members of the public attended remotely or in person at the Maplewood address.

MEMBERS PRESENT

Commissioners Trista Martinson, Victoria Reinhardt – Ramsey County
Commissioner Karla Bigham – Washington County

ATTENDING AT RAMSEY ENVIRONMENTAL HEALTH, MAPLEWOOD

Leigh Behrens, Dave Brummel, Sam Hanson, Sam Holl, Kevin Johnson, Jennefer Klennert, Nate Klett, Cassie Lefeber, Marcelo Neblett, Matt Phillips, Jim Redmond, Michael Reed, John Ristad, Daniel Schmidt, Jody Tharp

ATTENDING REMOTELY

Kate Bartelt, Alisha Black, Alison Cameron, Amanda Erickson, Sam Ferguson, Annalee Garletz, Jamie Giesen, Kelli Hall, Leslie Duling McCollam, David McConnell, Ryan Tritz, Margaret Vesel, Caleb Werth

CALL TO ORDER/APPROVAL OF THE AGENDA

Chair Bigham called the meeting to order at 10:01 a.m. Commissioner Bigham moved, seconded by Martinson, to approve the agenda as presented. Motion carried. Ayes: 3 Nays: 0

APPROVAL OF MINUTES

Commissioner Reinhardt moved, seconded by Martinson, to approve the minutes of October 12, 2023. Motion carried. Ayes: 3 Nays: 0

Introductions of those present in Maplewood were made.

BUSINESS

2023 Year-End Budget Report

Matt Phillips, R&E accounting manager, shared a summary of the 2023 budget. The Joint Activities (JA) Budget, also known as the General Fund, is funded by county contributions. A \$2.1k surplus is currently projected, which is close to the amount presented to the committee in October 2023. A deficit is anticipated for the Facility Budget. The Equipment, Maintenance & Replacement Budget (EM&R) has a surplus in both equipment and maintenance and recycling revenue.

The Joint Activities Fund Balance Policy was adopted by the R&E Board in June 2018. The policy defines the level of the unrestricted fund balance in the Joint Activities Fund and actions to be taken should the year-end unrestricted fund balance exceed 35% of the subsequent year's budget. This includes transferring excess amounts to the EM&R Fund. A Facility Budget Surplus Policy was adopted in March 2017.

Joint Activities Budget

Sam Hanson, R&E Joint Activities manager, explained portions of the JA Budget. The project management line-item expenses were more than anticipated in October; money was moved from the food scrap recycling budget line item to cover the deficit. Other line items are close to what was projected in October.

Hanson reviewed budget drivers and reasons for the surplus, including the lack of staff capacity and multiple activities either not fully developed or on hold entirely for 2022 and 2023. The Food Scraps Pickup Program budget costs were lower than initial estimates prepared in 2021.

Commissioner Reinhardt added that in 2021, R&E thought Saint Paul would be part of the pilot. Had they been included, costs would have been much higher.

Commissioner Bigham shared that Newport is at a 10% participation rate. She would like ongoing information on how the program will be promoted to residents who are already participants or to new communities and new residents.

Facility Budget

Sam Holl, R&E Center facility manager, reviewed drivers of the Facility Budget deficit, including insurance, landfill pricing and contracted labor costs. Personnel costs were projected to be lower in October 2023.

When the 2023 budget was created in 2021, R&E contracted with Pine Bend for landfill; R&E moved to WM in 2022. Fuel costs were higher than anticipated in 2021, and the budget was amended in 2022 to account for rising costs.

Equipment, Maintenance & Replacement (EM&R) Budget

Equipment and maintenance were budgeted at \$2 million, with an actual cost of \$1.2 million. Recycling commodity revenue was higher than anticipated; \$1.1 million was budgeted and actual revenue was \$1.7 million.

R&E Board Budget Toolbox

Phillips pointed to the January 27, 2022, board workshop materials addressing budgets and the surplus policies for the JA Fund Balance and the Facility Budget. At the end of 2022, the fund balance was roughly 25% (\$3.2 million). The JA Fund balance is to be maintained between 20% and 35% of the subsequent year's JA Budget.

Commissioner Reinhardt said the original JA Budget policy from June 2018 was established with a different purpose: addressing tipping fees. The policy should be updated to reflect its current purpose.

Phillips reviewed options for covering the current Facility Budget deficit. Commissioner Bigham said staff should draft a policy for the committee regarding how to handle deficits.

2023 Financial Statements

Phillips provided an overview of the timeline for the 2023 financial statements. The Office of the State Auditor was onsite in January 2024 for the entrance meeting. Work on financial statements began in January and is expected to be completed by the end of March 2024. Audited 2023 financial statements are expected by the second week in April and will be sent to the counties.

2025 Budget Planning

Phillips reviewed R&E’s vision and mission, R&E Board principles and the planning timeline for the 2025 budget.

UPDATES AND REPORTS

Technical Assistance Preauthorization Update

Sam Hanson, Joint Activities manager, reviewed the technical assistance (TA) preauthorization request presented to the board on February 29, 2024, which requested authorization for the Joint Leadership Team (JLT) to approve contracts up to \$175k.

Contracted vendors provide TA services for JA programming. A primary driver for the requested preauthorization is the June 30, 2024, expiration of existing TA services contracts. The goal is to avoid gaps in service should the RFP evaluation be more complex than expected. Existing TA services are substantial; contracts need to be prioritized for existing services, which could result in large proposals. However, upon closer staff consideration of timelines, there should be adequate time to bring proposals to the board before existing TA contracts expire in June. Accordingly, the staff request made at the February 29, 2024, board meeting for delegated authority for approving technical assistance contracts has been withdrawn.

Commissioner Reinhardt said that it makes sense and shared some concern about the timing for the RFP, given the current contracts’ end on June 30, 2024. Staff should be ready with an agenda item on this topic for the May 23, 2024, R&E Board meeting, if needed.

Facility Updates

Sam Holl, R&E Center manager, reviewed tonnages of incoming and outbound materials from 2021 through 2023. The facility is on a scheduled maintenance outage. Work on commissioning food scrap bag sortation equipment continues. Staff are evaluating responses to the refuse-derived fuel solicitation request for information (RFI). Staff are working with Foth to better understand bulky waste, in order to determine where it's coming from and other ways it could be used or diverted.

ADJOURN

Chair Bigham declared the meeting adjourned at 11:06 a.m.

ATTESTED TO:

Approved: _____
April 11, 2024

Approved: _____
April 11, 2024



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
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R&E BOARD FACILITY & FINANCE COMMITTEE MEETING DATE:		April 11, 2024		AGENDA ITEM:		IV.a	
SUBJECT:	2023 Year-End Budget						
TYPE OF ITEM:	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	
SUBMITTED BY:	Joint Leadership Team						

FACILITY & FINANCE COMMITTEE ACTION REQUESTED:

The Ramsey/Washington Recycling & Energy (R&E) Board Facility & Finance Committee is requested to recommend to the R&E Board that it:

1. Approve the staff recommendations presented to the Facility & Finance Committee on April 11, 2024, outlined as:
 - a. Per Joint Activities Fund Policy (Resolution R&EB-2018-12):
 - i. Fund the Joint Activities Fund Balance using \$900,000 of the 2023 JA surplus to 35% of the JA approved budget.
 - ii. Fund the EM&R budget with the remaining JA surplus of \$1,200,000, bringing the EM&R Fund balance to approximately \$5,100,000.
 - iii. Upon Board approval, direct \$1,588,004 from the EM&R Fund balance to the offset facility deficit, bringing the EM&R Fund balance to \$3,500,000.

EXECUTIVE SUMMARY:

Staff developed 2023 year-end budget projections and have presented recommendations to manage year-end deficits and surpluses for the Facility Budget, Joint Activities Budget and the Equipment Maintenance & Replacement Budget.





ATTACHMENTS:

1. Draft Resolution
2. 2023 Year-End Budget Report
3. 2023 Surplus/(Deficit) Year End Budget Report

FINANCIAL IMPLICATIONS:

See attached 2023 Year-End Budget Report.

SUBJECT: 2023 Year-End Budget

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM  	4/5/24
RAMSEY COUNTY ATTORNEY 	4/5/24
WASHINGTON COUNTY ATTORNEY 	4/5/24



RESOLUTION R&EB-FFC-2024-01
2023 Year-End Budget

WHEREAS, The Ramsey/Washington Recycling & Energy Board (the “R&E Board”) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated July 18, 2023 (“Joint Powers Agreement”); and

WHEREAS, The Joint Powers Agreement provides that the R&E Board shall establish a Facility Budget, a Joint Activities Budget and an Equipment Maintenance & Replacement Budget; and

WHEREAS, The Joint Powers Agreement provides that the Facility & Finance Committee shall develop and oversee the Facility Budget, Joint Activities Budget and Equipment Maintenance & Replacement Budget and make recommendations for these budgets to the R&E Board; and

WHEREAS, The Facility & Finance Committee has reviewed the 2023 Year-End Budget report and recommendations at its meeting on March 14, 2024; and

WHEREAS, The Facility & Finance Committee presented the 2023 Year-End Budget report and recommendations at the R&E Board meeting on March 28, 2024, to solicit feedback; and

WHEREAS, Per Joint Activities Fund Policy (Resolution R&EB-2018-12):

- i. Fund the Joint Activities Fund Balance using \$900,000 of the 2023 Joint Activities Budget surplus to 35% of the Joint Activities approved budget bringing the JA Fund balance to \$4,100,000.
- ii. Fund the Equipment Maintenance & Replacement Budget with the remaining Joint Activities Budget surplus of \$1,200,000, bringing the Equipment Maintenance & Replacement Budget Fund balance to approximately \$5,100,000.

NOW, THEREFORE, BE IT

RESOLVED, The Ramsey/Washington Recycling & Energy Board Facility & Finance Committee hereby approves directing \$1,588,004 from the Equipment Maintenance & Replacement fund balance to the offset the Facility Budget deficit, bringing the Equipment Maintenance & Replacement fund balance to \$3,500,000, and will recommend to the R&E Board for approval.

Karla Bingham, Committee Chair
April 11, 2024

Attest
April 11, 2024

SUBJECT: 2023 Year-End Budget



April 11, 2024

TO: Facility & Finance Committee
FROM: Joint Leadership Team; Matt Phillips, Accounting Manager; Sam Holl, Facility Manager
RE: 2023 Year-End Budget Report

Introduction

The Facility & Finance Committee met on March 14, 2024. This report presents a summary of the meeting.

This memo summarizes March 14, 2024, discussions related to the 2023 year-end budget reports for R&E (Facility, Joint Activities-JA, Equipment Maintenance & Replacement-EM&R). Staff also presented and reviewed the Joint Activity Fund Balance policy, Facility Budget Surplus policy and the R&E Financial Structure workshop presented to the R&E Board in January 2022. Staff will recommend options for the R&E Board to manage the three different budgets. These options are informed by adopted policies, past precedent and direction received from the board.

2023 Year End Budget Report

Facility Budget

The Surplus/Deficit Year-End Projection Report states that the facility is projected to have a deficit of \$1,588,004. Drivers for the budget deficit include higher than budgeted property insurance premiums, new landfill contract pricing in 2023 and contracted labor to cover staffing shortages. This deficit also includes a \$300,000 contribution to the EM&R Budget and a \$1,500,000 scheduled contribution to the Enterprise Reserve Fund (ERF). The ERF was created to reduce financial risk for the R&E Center, meet the specified purpose in the JPA and Bylaws and replace the Operating Reserve Fund maintained by the counties. The ERF should be maintained at 25% of the approved Facility Budget.

Joint Activities Budget

The Surplus/Deficit Year-End Projection Report states that the Joint Activities Budget has a surplus of roughly \$2,116,000. Drivers for the surplus include multiple programs listed in the budget being not fully developed or on hold entirely for 2022 & 2023 and decreased Food Scrap Pickup Program expenses compared to the original budget (initial budget for the new program was completed in 2021 before the rollout plan was developed or real costs realized).

Equipment Maintenance & Replacement Budget

The Surplus/Deficit Year-End Projection Report states that EM&R Budget has a surplus of roughly \$1,000,000. Drivers for the surplus are planned dust collection maintenance was not needed due to processing enhancements project, and increased recycling revenue. Net position for the EM&R Budget was \$3,900,000 at the end of 2023 vs budgeted projection of \$2,800,000.

SUBJECT: *2023 Year-End Budget*

Staff Recommendations

1. Per Joint Activities Fund Policy (Resolution R&EB-2018-12):
 - a. Fund the Joint Activities Fund Balance using \$900,000 of the 2023 JA surplus to 35% of the JA approved budget, bringing the JA Fund Balance to \$4,100,000.
 - b. Fund the EM&R Budget with the remaining JA surplus of \$1,200,000, bringing the EM&R Fund Balance to approximately \$5,100,000.
2. Upon Board approval, direct \$1,588,004 from the EM&R Fund Balance to offset the facility deficit, bringing the EM&R Fund Balance to \$3,500,000.

The Facility & Finance Committee also asked staff to update the Facility and Joint Activities Fund policies to add language specific to how to manage year-end budget deficits. These tools are in place with the ERF and Joint Activities Fund Balance, but language in the policies should be updated. The committee will be asked to finalize a recommendation to the Board on balancing the Facility Budget at the April 11, 2024, committee meeting. Staff are proposing to bring draft policy proposals later this summer to address budget deficits.

Ramsey/Washington Recycling & Energy Board

SURPLUS/(DEFICIT) YEAR-END PROJECTION REPORT

As of December 31, 2023

FACILITY	2023 Approved Budget	October 2023 Projection	2023 Unaudited	Current Variance
Personnel Costs	10,326,865	6,957,785	8,357,874	1,968,991
Fuel Supply	6,584,768	6,466,559	6,415,362	169,406
Landfill	5,196,283	7,201,444	7,322,997	(2,126,714)
Transportation	8,541,209	9,018,488	8,857,103	(315,894)
Transload	2,555,387	2,570,259	2,709,278	(153,891)
Facility Operations	8,225,637	10,267,650	10,174,802	(1,949,165)
Contingency	620,945	-	-	620,945
Enterprise Reserve Fund (ERF)	1,500,000	1,500,000	1,500,000	-
Transfer to Equipment Maintenance Fund	300,000	300,000	300,000	-
Debt Services	3,533,586	3,533,586	3,533,586	0
Expenditure Total	<u>47,384,680</u>	<u>47,815,771</u>	<u>49,171,001</u>	<u>(1,786,321)</u>
Revenue	<u>47,384,680</u>	<u>48,149,853</u>	<u>47,582,998</u>	<u>198,318</u>
Surplus/(Deficit)	-	334,082	(1,588,004)	(1,588,004)
JOINT ACTIVITES	2023 Approved Budget	October 2023 Projection	2023 Unaudited	Current Variance
Project Management	2,519,454	2,519,454	2,970,130	(450,676)
Commercial & Residential Recycling	4,090,000	3,510,000	3,685,868	404,132
Community Waste Solution	795,000	345,000	247,753	547,247
Food Scrap Recycling	2,500,000	1,525,000	1,049,888	1,450,112
General Outreach	605,000	605,000	673,995	(68,995)
Policy Evaluation	1,100,000	1,100,000	1,135,613	(35,613)
Expenditure Total	<u>11,609,454</u>	<u>9,604,454</u>	<u>9,763,247</u>	<u>1,846,207</u>
Revenue	<u>11,609,454</u>	<u>11,609,454</u>	<u>11,879,977</u>	<u>270,523</u>
Surplus/(Deficit)	-	2,005,000	2,116,730	2,116,730
EQUIPMENT MAINTENANCE	2023 Approved Budget	October 2023 Projection	2023 Unaudited	Current Variance
Equipment/Maintenance	2,057,000	1,657,000	1,257,784	799,216



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R&E BOARD FACILITY & FINANCE COMMITTEE MEETING DATE:	April 11, 2024	AGENDA ITEM:	IV.b
SUBJECT:	2025 Budget Preparation		
TYPE OF ITEM:	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input type="checkbox"/> ACTION
SUBMITTED BY:	Joint Leadership Team		

FACILITY & FINANCE COMMITTEE ACTION REQUESTED:

For information only.

EXECUTIVE SUMMARY:

During 2024, the Facility & Finance Committee will review and recommend any changes to the previously approved 2025 budgets for Ramsey/Washington Recycling & Energy (R&E). The Ramsey/Washington Recycling & Energy Board's (R&E Board) Bylaws provide that the Facility & Finance Committee will prepare a two-year budget for Joint Activities on or prior to August 1 of the year prior. The R&E Board then submits the Joint Activities Budget to the counties for approval of their respective contributions.

The Bylaws also state that the Facility & Finance Committee will prepare the annual Facility Budget for approval by the R&E Board each year, on or prior to August 1 of the year prior. While not called for in the Bylaws, the Joint Leadership Team (JLT) is recommending that an Equipment Maintenance and Replacement Budget (EM&R) also be prepared for consideration by the R&E Board.

At this time there are no revisions needed for the 2025 Budgets.



ATTACHMENTS:

1. 2025 Budget Planning Timeline (revised)
2. 2025 Joint Activities Budget
3. 2025 Facility Budget
4. 2025 Equipment Maintenance & Repair Budget

FINANCIAL IMPLICATIONS:

The implications are explicit in the budget documents.

SUBJECT: 2025 Budget Preparation

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM	4/5/24
	
	



**RAMSEY/WASHINGTON
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2025 Budget Planning Timeline

Joint Activities Budget

March 14, 2024	Facility & Finance Committee review budget process and timeline.
April 11	Facility & Finance Committee discusses Joint Leadership Team (JLT) proposal for amending 2025 budget, provides direction on changes.
April 25	R&E Board review budget objectives and impacts.
April 30	Facility & Finance Committee reviews revised draft budget, approves resolution to recommend budgets be approved by the R&E Board.
May/June	County Board workshops (as needed).
June 27	Facility & Finance committee presents proposed Joint Activities Budget for R&E Board discussion.
July 25	R&E Board adopts 2025 Joint Activities Budget and recommends approval of Joint Activities Budget by County Boards.
August – September	County Boards approve 2025 Joint Activities Budget.

Facility Budget and Facility Equipment Maintenance & Replacement (EM&R) Budget

March 14	Facility & Finance Committee review budget process and timeline.
April 11	Facility & Finance Committee discusses JLT proposal, for amending 2025 Facility Budget and EM&R Budget, provides direction on changes.
April 25	R&E Board review budget objectives and impacts.
April 30	Facility & Finance Committee reviews revised budgets, approves resolution to recommend budgets be approved by the R&E Board.
May/June	County Board workshops (as needed).
June 27	Facility & Finance Committee presents proposed 2025 budgets for R&E Board discussion.
July 25	R&E Board adopts 2025 budgets and establishes tipping fee for 2025.

SUBJECT: 2025 Budget Preparation

Ramsey/Washington Recycling & Energy Board

JOINT ACTIVITIES	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
APPROPRIATIONS:				
Project Management	2,394,100	2,729,454	3,506,000	3,559,000
Commercial & Residential Recycling	2,966,814	4,050,000	4,425,000	4,425,000
Community Waste Solution	132,223	625,000	830,000	786,000
Food Scrap Recycling	756,167	2,500,000	1,105,000	1,455,000
General Outreach	1,048,693	605,000	925,000	925,000
Policy Evaluation	1,030,773	1,100,000	1,190,000	1,190,000
Total Appropriations	<u>8,328,770</u>	<u>11,609,454</u>	<u>11,981,000</u>	<u>12,340,000</u>
REVENUE:				
Washington County	2,891,086	3,134,553	3,234,870	3,331,800
Ramsey County	6,113,769	8,474,901	8,746,130	9,008,200
Total Revenue	<u>9,004,855</u>	<u>11,609,454</u>	<u>11,981,000</u>	<u>12,340,000</u>
TOTAL				
Appropriations	8,328,770	11,609,454	11,981,000	12,340,000
Revenue	9,004,855	11,609,454	11,981,000	12,340,000
Surplus/(Deficit)	<u>676,085</u>	<u>-</u>	<u>-</u>	<u>-</u>

Ramsey/Washington Recycling & Energy Board Joint Activities

Account	Description	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
APPROPRIATIONS:					
<u>PROJECT MANAGEMENT</u>					
411101	Salaries Permanent	1,004,886	1,180,685	1,409,038	1,460,144
411103	Salaries Temporary	-	15,000	15,000	15,000
411201	PERA	76,655	88,401	105,972	109,307
411202	Fica - OASDI	59,210	71,721	90,297	95,475
411203	FICA - HI	12,037	17,328	29,111	30,798
411301	Health & Dental Ins	157,234	321,390	405,179	408,878
411306	Life Ins	1,261	1,546	1,602	1,698
411307	Long Term Disability Ins	927	1,888	1,914	2,029
411410	Cell Phone Reimbursement	2,970	9,420	13,200	13,200
421101	Accounting & Auditing Services	34,057	110,000	110,000	110,000
421102	Auditor	13,103	26,000	20,000	20,000
421110	Fiscal agent Fees	30,000	30,000	30,000	30,000
421208	County Attorney	59,512	85,000	70,000	70,000
421401	Computer Maintenance and Other	317,778	395,100	618,528	592,129
421501	Consulting	259,448	225,000	396,384	410,567
421511	Partnership on Waste and Energy Contribution	83,250	83,250	101,150	101,150
421525	Recruitment Services	-	1,000	1,000	1,000
421603	Printing	-	4,500	4,500	4,500
421701	Postage	1,070	2,000	2,000	2,000
422402	Buildings & Office Space	55,496	-	-	-
423111	Employee Development	-	4,000	9,000	9,000
423309	Records Storage	254	275	275	275
424302	Membership & Dues	22,021	8,600	22,000	22,000
424303	Conference & Seminar	49,341	20,000	20,000	20,000
424304	Other Travel	13,115	20,000	20,000	20,000
424305	Meeting Expense	3,989	2,000	5,000	5,000
424501	Mileage	768	4,500	2,000	2,000
424507	Messenger Service	-	350	350	350
424607	Licensing Fee	128,000	-	-	-
431101	Office Supplies	7,718	500	2,500	2,500
Total Project Management		2,394,100	2,729,454	3,506,000	3,559,000
<u>COMMERCIAL & RESIDENTIAL RECYCLING</u>					
421542	BizRecycling	1,640,020	2,050,000	2,175,000	2,175,000
421543	Multi-Unit Recycling	964,728	1,250,000	1,250,000	1,250,000
421544	Business Pollution Prevention	117,977	410,000	450,000	450,000
421545	Food Waste Prevention	233,648	300,000	500,000	500,000
421546	Compost Market Development	10,441	40,000	50,000	50,000
Total Commercial & Residential Recycling		2,966,814	4,050,000	4,425,000	4,425,000
<u>COMMUNITY WASTE SOLUTIONS</u>					
421538	Community Resource Hubs	-	110,000	190,000	190,000
421539	Bulky Waste Solutions	62,223	435,000	490,000	446,000
421540	Reuse & Repair	70,000	80,000	150,000	150,000
Total Community Waste Solutions		132,223	625,000	830,000	786,000

SUBJECT: 2025 Budget Preparation

FOOD SCRAP RECYCLING

421541 Program Resources	20,067	760,000	200,000	425,000
421522 Other Professional Services	148,730	1,280,000	280,000	405,000
421602 Promotional Activities	587,370	460,000	625,000	625,000
Total Food Scrap Recycling	756,167	2,500,000	1,105,000	1,455,000

GENERAL OUTREACH

421509 Communications, Design, & Educational Services	1,015,360	455,000	775,000	775,000
421522 Other Professional Services	33,333	150,000	150,000	150,000
Total General Outreach	1,048,693	605,000	925,000	925,000

POLICY EVALUATION

421201 Legal Services	385,888	490,000	490,000	490,000
421502 Engineering Services	644,885	610,000	700,000	700,000
Total Policy Evaluation	1,030,773	1,100,000	1,190,000	1,190,000

Total Appropriations	8,328,770	11,609,454	11,981,000	12,340,000
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REVENUE:

314103 Washington County	2,891,086	3,134,553	3,234,870	3,331,800
319110 Ramsey County	6,113,769	8,474,901	8,746,130	9,008,200
Total Revenue	9,004,855	11,609,454	11,981,000	12,340,000

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Project Management (51808)

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411101	Salaries Permanent	1,004,886	1,180,685	1,409,038	1,460,144

EXPLANATION: Compensation for permanent full-time and permanent part-time employees.
Administrative staff cost reallocation to Facility budget per R&E Board direction June 2022
7 additional FTE and 1 FTE reclass from Facility budget

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411103	Salaries Temporary	-	15,000	15,000	15,000

EXPLANATION: Compensation for temporary full-time and temporary part-time employees.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411201	PERA	76,655	88,401	105,972	109,307

EXPLANATION: PERA rate calculation at 7.5% of Salaries Permanent

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411202	Fica - OASDI	59,210	71,721	90,297	95,475

EXPLANATION: Fica - OASDI is calculated at 6.2% of Salary Permanent and Salaries Temporary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411203	FICA - HI	12,037	17,328	29,111	30,798

EXPLANATION: Fica - HI is calculated at 1.452% of Salaries Permanent and Salaries Temporary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411301	Health & Dental Ins	157,234	321,390	405,179	408,878

EXPLANATION: Health & Dental Insurance for Staff

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411306	Life Ins	1,261	1,546	1,602	1,698

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411307	Long Term Disability Ins	927	1,888	1,914	2,029

EXPLANATION: Long Term Disability Insurance for Staff

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Joint Activities**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
411410	Cell Phone Reimbursement	2,970	9,420	13,200	13,200

EXPLANATION: Cell phone reimbursement for staff, \$55 per month per employee

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421101	Accounting & Auditing Services	34,057	110,000	110,000	110,000

EXPLANATION: Clifton Larson Allen - Hauler audit for compliance with the County Environmental Charge in both counties

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421102	Auditor	13,103	26,000	20,000	20,000

EXPLANATION: Expenses associated with the required annual audit of the R&E Board

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421110	Fiscal agent Fees	30,000	30,000	30,000	30,000

EXPLANATION: Annual Expenses paid to Ramsey County Finance for Fiscal Agent Agreement

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421208	County Attorney	59,512	85,000	70,000	70,000

EXPLANATION: Reimbursement expenses to the Ramsey and Washington County Attorney's office for legal services
Ramsey County - \$35,000/yr
Washington County - \$35,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421401	Computer Maintenance and Other	317,778	395,100	618,528	592,129

EXPLANATION: Computer system maintenance and other IT costs

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421501	Consulting	259,448	225,000	396,384	410,567

EXPLANATION: Ramsey County Human Resources - \$5,000/yr, IT consultant, Planning Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421511	Partnership on Waste and Energy Contribution	83,250	83,250	101,150	101,150

EXPLANATION: Recycling and Energy's contribution to Partnership on Waste and Energy.

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Joint Activities**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421525	Recruitment Services	-	1,000	1,000	1,000

EXPLANATION: Costs relating to hiring Recycling and Energy staff

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421603	Printing	-	4,500	4,500	4,500

EXPLANATION: Printing services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421701	Postage	1,070	2,000	2,000	2,000

EXPLANATION: Postage

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422402	Buildings & Office Space	55,496	-	-	-

EXPLANATION: Office space for Joint Activities staff at R&E Center

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423111	Employee Development	-	4,000	9,000	9,000

EXPLANATION: Staff training

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423309	Records Storage	254	275	275	275

EXPLANATION: Fee paid for storing records

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424302	Membership & Dues	22,021	8,600	22,000	22,000

EXPLANATION: Memberships for Recycling & Energy

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424303	Conference & Seminar	49,341	20,000	20,000	20,000

EXPLANATION: Conference & Seminars for R&E Board and staff

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424304	Other Travel	13,115	20,000	20,000	20,000

EXPLANATION: Site visits and other educational opportunities

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424305	Meeting Expense	3,989	2,000	5,000	5,000

EXPLANATION: Expenses related to R&E Board staff meetings

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424501	Mileage	768	4,500	2,000	2,000

EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424507	Messenger Service	-	350	350	350

EXPLANATION: Courier services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424607	Licensing Fee	128,000	-	-	-

EXPLANATION: Trademark Fee

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431101	Office Supplies	7,718	500	2,500	2,500

EXPLANATION: General office supplies

Total Project Management		2,394,100	2,729,454	3,506,000	3,559,000
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Commercial & Residential Recycling (51809)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421542	BizRecycling	1,640,020	2,050,000	2,175,000	2,175,000

EXPLANATION: 1) BizRecycling consulting services - \$750,000/yr (MN Waste Wise and EcoConsilium)
 2) BizRecycling partners and sponsorships - \$425,000/yr
 4) BizRecycling grants and incentives (starter, reward, container, sustaining, and label grants) - \$1,000,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421543	Multi-Unit Recycling	964,728	1,250,000	1,250,000	1,250,000

EXPLANATION: 1) Multi-Unit Recycling consulting services - \$650,000/yr
 2) Multi-Unit Recycling Program grants and incentives (starter, reward, container, label grants, and apartment recycling specialist stipends) - \$500,000/yr
 3) Multi-Unit Recycling partners and sponsorships - \$100,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421544	Business Pollution Prevention	117,977	410,000	450,000	450,000

EXPLANATION: 1) Business Pollution Prevention consulting services - \$150,000/yr
 2) Business Pollution Prevention grants and incentives - \$300,000 in 2024

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421545	Food Waste Prevention	233,648	300,000	500,000	500,000

EXPLANATION: Resources for preventing food waste and increasing food recovery efforts contracts - \$200,000/yr
 Food Recovery Grants - \$300,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421546	Compost Market Development	10,441	40,000	50,000	50,000

EXPLANATION: Compost contract with SMSC - \$20,000/yr
 Demolition projects, sponsorships, and educations \$30,000/yr

Total Commercial & Residential Recycling		2,966,814	4,050,000	4,425,000	4,425,000
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Community Waste Solutions (51817)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421538	Community Resource Hubs	-	110,000	190,000	190,000

EXPLANATION: 1) Community Resource Hub hard costs (rent, equipment, materials, etc.)- \$100,000/yr
2) Community Resource Hub staffing, contractors, and partnerships - \$90,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421539	Bulky Waste Solutions	62,223	435,000	490,000	446,000

EXPLANATION: 1) Mattress recycling strategies - \$175,000/yr
2) Research, planning, and pilot testing for other bulky items - \$75,000 for 2024 and \$65,000 for 2025
3) Construction and Demolition (C&D) and deconstruction training, resources, grants, and partnerships - \$240,000 for 2024 and \$206,000 for 2025

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421540	Reuse & Repair	70,000	80,000	150,000	150,000

EXPLANATION: Education, resources, and shared county disposal directory - \$150,000/yr

Total Community Waste Solutions		132,223	625,000	830,000	786,000
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Food Scrap Recycling (51818)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421541	Program Resources	20,067	760,000	200,000	425,000

EXPLANATION: Durable Compostable Bags (DCB's) - \$200,000/yr for 2024 and \$425,000/yr for 2025

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421522	Other Professional Services	148,730	1,280,000	280,000	405,000

EXPLANATION: 1) Distribution of DCB's - Warehouse, fulfillment, and delivery of DCB's - \$80,000/yr for 2024 and \$180,000/yr for 2025
2) Administration of DCB's - Customer service, program development and maintenance, and license - \$200,000/yr for 2024 and \$225,000/yr for 2025

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421602	Promotional Activities	587,370	460,000	625,000	625,000

EXPLANATION: 1) Website - Hosting fees, maintenance, and support - \$200,000/yr
2) Videography - Educational and promotional videos - \$25,000/yr
3) Media campaign - Promotional campaigns - \$200,000/yr
4) Contracted services - Agency fees and staff time for Metre LLC. - \$200,000/yr

Total Food Scrap Recycling		756,167	2,500,000	1,105,000	1,455,000
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

General Outreach (51810)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421509	Communications, Design, & Educational Services	1,015,360	455,000	775,000	775,000

EXPLANATION:

- 1) Contracted graphic design services for the annual county Green Guides, the R&E annual report, and other materials - \$150,000/yr
- 2) Recycling & Energy and BizRecycling websites - \$75,000/yr
- 3) Videography to support programs, activities, and R&E Center - \$50,000/yr
- 4) Outreach, engagement, promotion, marketing, and educational activities to support programs and R&E Center - \$500,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421522	Other Professional Services	33,333	150,000	150,000	150,000

EXPLANATION:

- 1) Communication services - contractors to assist with specialized communications needs - \$50,000/yr
- 2) Cultural consultants - contracting with New Publica and other specialists to better engage with specific cultural communities - \$100,000/yr

Total General Outreach		1,048,693	605,000	925,000	925,000
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Policy Evaluation (51811)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421201	Legal Services	385,888	490,000	490,000	490,000

EXPLANATION:

Legal services contract

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421502	Engineering Services	644,885	610,000	700,000	700,000

EXPLANATION:

General engineering and technical services contracted with Foth Infrastructure & Environmental, LLC , and Hdr Engineering Inc

Total Policy Evaluation		1,030,773	1,100,000	1,190,000	1,190,000
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Total Appropriations		8,328,770	11,609,454	11,981,000	12,340,000
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SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Joint Activities**

LINE ITEM EXPLANATIONS

REVENUE EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
314103	Washington County	2,891,086	3,134,553	3,234,870	3,331,800

EXPLANATION: Washington County 27% of Joint Activities Budget

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
319110	Ramsey County	6,113,769	8,474,901	8,746,130	9,008,200

EXPLANATION: Ramsey County 73% of Joint Activities Budget

Total Revenue		9,004,855	11,609,454	11,981,000	12,340,000
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SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

R&E CENTER	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
APPROPRIATIONS:				
Personnel Costs	7,667,680	10,326,865	12,102,800	12,849,900
Fuel Supply Agreements	6,130,987	6,584,768	6,385,535	6,626,800
Landfill	5,413,409	5,196,283	7,700,699	7,845,403
Compost	-	-	240,700	730,600
Transportation	8,610,977	8,541,209	9,136,776	9,862,200
Transload	2,435,859	2,555,387	2,862,300	3,035,300
Facility Operations	8,832,084	8,225,638	10,512,200	10,946,800
Contingency	-	620,944	710,090	808,897
Enterprise Reserve Fund	-	1,500,000	1,500,000	1,500,000
Debt Services	1,693,854	3,533,586	3,873,600	4,868,800
Transfer to Equipment/Maintenance Fund:				
Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
Total Appropriations	41,084,850	47,384,680	55,324,700	59,374,700
REVENUE:				
Operations Revenue	41,085,266	47,384,680	55,324,700	59,374,700
Total Revenue	41,085,266	47,384,680	55,324,700	59,374,700
TOTAL				
	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
Appropriations	41,084,850	47,384,680	55,324,700	59,374,700
Revenue	41,085,266	47,384,680	55,324,700	59,374,700
Surplus/(Deficit)	416	-	-	-

Notes:

- 2023 Approved Tipping Fee is \$103/ton
- ** 2024 Proposed Tipping Fee is \$121/ton
- *** 2025 Proposed Tipping Fee is \$130/ton

Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility

Tons Budget		440,138	450,000	450,000	450,000
Account	Description	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
APPROPRIATIONS:					
PERSONNEL COSTS					
411101	Staff Non Union- Salary	1,460,805	1,646,828	2,434,800	2,629,700
411103	Temporary Staff	-	50,000	50,000	50,000
411201	PERA - Non Union Staff	109,334	116,012	182,400	197,200
411202	Fica - OASDI	306,992	456,826	482,600	506,300
411203	FICA - HI	106,137	113,433	125,500	131,900
411301	Health & Dental Ins	305,202	350,064	438,900	474,800
411306	Life Ins	1,357	1,789	3,000	3,200
411307	Long Term Disability Ins	1,348	1,728	2,900	3,100
411115	Staff Union - Salary	4,008,392	6,115,379	6,443,100	6,736,100
411412	Staff - Union Fringe	1,071,121	1,920,318	1,856,400	2,012,400
411201	PERA - Union Staff	296,992	451,153	483,200	505,200
411111	Vacancy Factor	-	(896,665)	(400,000)	(400,000)
Total Personnel Costs		7,667,680	10,326,865	12,102,800	12,849,900
FUEL SUPPLY					
424515	NSP Fuel Supply Agreement	6,130,987	6,584,768	6,385,535	6,626,800
Total Fuel Supply		6,130,987	6,584,768	6,385,535	6,626,800
LANDFILL					
424517	Landfill	5,413,409	5,196,283	7,700,699	7,845,403
Total Landfill		5,413,409	5,196,283	7,700,699	7,845,403
Compost					
422304	Compost	-	-	240,700	730,600
Total Compost		-	-	240,700	730,600
TRANSPORTATION					
424513	Transportation	8,610,977	8,541,209	9,136,776	9,862,200
Total Transportation		8,610,977	8,541,209	9,136,776	9,862,200
TRANSLOAD					
424514	Transload Fee	2,435,859	2,555,387	2,862,300	3,035,300
Total Transload		2,435,859	2,555,387	2,862,300	3,035,300
FACILITY OPERATIONS					
421112	Credit Card Fees	250	500	500	500
421401	Computer Support Contracts	13,232	-	12,000	12,000
421301	Medical Services	18,632	3,500	22,000	22,000
421402	Telecommunication	10,164	37,200	14,600	15,500
421405	Computer Software License	44,339	46,225	47,000	49,900
421501	Consulting Services	19,616	116,500	116,500	116,500
421519	Contracted Services	707,520	76,712	400,000	400,000
421522	Other Professional Srvs	277,923	472,562	542,300	574,800

SUBJECT: 2025 Budget Preparation

421525 Recruitment Services	16,230	750	16,000	16,000
421603 Printing	3,095	4,500	3,300	3,500
421701 Postage	1,464	250	1,500	1,500
422101 Building & Structures Repair	24,953	133,258	141,300	149,800
422109 Fire Systems Inspection	50,806	71,138	102,000	108,100
422203 Janitorial Service	61,230	58,580	58,600	62,100
422301 Gas	77,669	53,517	94,000	94,000
422302 Electricity	1,133,743	1,200,000	1,292,100	1,292,100
422303 Water Sewer	34,457	44,010	41,700	42,000
422601 Equipment & Machinery Repairs	316,073	679,070	748,900	793,800
422602 Data Proc Equip Main	6,983	4,800	7,400	7,800
422705 Trailer Repairs	567,560	430,000	674,000	714,400
422801 Grounds-Repairs	146,035	85,504	87,400	92,600
422802 Snow Removal	66,595	52,254	52,300	55,400
422811 Pest & Rodent Control	15,010	9,958	15,600	16,500
422813 Security Services	334,013	344,737	338,000	358,300
423110 On the Job Training Services	-	8,194	47,500	50,400
423111 Employee Development	44,800	48,296	93,300	93,300
424101 Automobile Truck Ins	67,091	47,570	71,600	78,800
424103 Workers Compensation Ins	266,406	153,419	287,100	315,800
424107 Liability & Property Damage	1,883,237	1,650,000	2,075,300	2,140,400
424110 Public Liability Ins	25,344	16,500	19,300	21,200
424112 Multi Cover Ins	148,469	165,380	240,700	264,800
424201 Payment in Lieu of Taxes	174,341	179,272	184,800	184,800
424302 Membership Dues	813	2,000	2,000	2,000
424303 Conference Seminar	4,687	12,300	12,300	12,300
424305 Meeting Exp	597	2,500	2,500	2,500
424501 Mileage	1,036	4,700	4,700	4,700
424507 Messenger Service	445	250	500	500
424508 Armored Car Services	-	-	3,600	3,600
424602 Special Programs/Awards	1,537	5,000	5,000	5,000
424607 Licensing Fee	9,786	12,500	5,300	5,300
471101 Contingency/Appropriations	-	2,120,944	2,210,090	2,308,897
431101 Office Supplies	18,204	3,500	5,400	5,700
431104 Oils Lubricants Etc.	81,145	100,317	112,800	119,600
431105 Uniforms and Clothing	83,222	94,001	124,900	132,300
431205 First Aid Supplies	40,816	39,000	45,900	48,700
431508 Equipment Parts & Supplies	1,477,500	1,352,095	1,605,700	1,702,000
431604 Diesel Fuel	233,294	160,000	270,800	287,000
431702 Small Tools and Safety Equip	24,550	24,368	20,500	21,800
431902 Shop Materials & Supplies	17,056	49,951	57,600	61,100
443301 Computer Equipment	-	32,000	76,000	76,000
541101 Remittance To State	157,735	100,000	173,500	173,500
541106 County CEC	122,381	37,000	134,600	134,600
Total Facility Operations	8,832,084	10,346,582	12,722,290	13,255,697
DEBT SERVICES				
501101 Principal Payment	1,093,617	2,016,388	2,427,600	3,501,200
502101 Interest Payment	600,237	1,517,198	1,446,000	1,367,600
Total Debt Services	1,693,854	3,533,586	3,873,600	4,868,800
TRANSFER TO EQUIPMENT/MAINTENANCE FUND				
481110 Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
Total Transfer To Equipment/Maintenance Fund	300,000	300,000	300,000	300,000
Total Appropriations	41,084,850	47,384,680	55,324,700	59,374,700

SUBJECT: 2025 Budget Preparation

REVENUE:

311766 Tipping Fee	38,109,838	46,350,000	53,905,500	57,915,000
311767 Tipping Fee Special	240,272	443,015	251,600	251,600
311768 Tipping Fee Private	325,740	381,665	544,500	585,000
319103 Recovery- Current Yr Exp	56,947	15,000	15,000	15,000
353152 Solid Waste Management Tax	154,811	100,000	173,500	173,500
318102 Interest	399,417	95,000	300,000	300,000
311539 County CEC	117,784	-	134,600	134,600
319102 Enhancement Project Reimbursable Revenue	1,074,673	-	-	-
319102 2020 Joint Activities Fund Balance Transfer	556,000	-	-	-
319102 2020 Facility Surplus	605,784	-	-	-
Total Revenue	41,085,266	47,384,680	55,324,700	59,374,700
Surplus/(Deficit)	416	-	-	-

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411101	Staff Non Union- Salary	1,460,805	1,646,828	2,434,800	2,629,700

EXPLANATION: Compensation for permanent full-time and permanent part-time Non Union employees.
Administrative staff cost reallocation from Joint Activities per R&E Board direction June 2022 for current FTE's, as well as the additional FTE requests for 2024/25

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411103	Temporary Staff	-	50,000	50,000	50,000

EXPLANATION: Compensation for temporary full-time and temporary part-time Union employees.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411201	PERA - Non Union Staff	109,334	116,012	182,400	197,200

EXPLANATION: PERA rate calculation at 7.5% of Staff Non Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411202	Fica - OASDI	306,992	456,826	482,600	506,300

EXPLANATION: Fica - OASDI is calculated at 6.2% of Staff Non Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411203	FICA - HI	106,137	113,433	125,500	131,900

EXPLANATION: Fica - HI is calculated at 1.45% of Staff Non Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411301	Health & Dental Ins	305,202	350,064	438,900	474,800

EXPLANATION: Health & Dental Insurance is paid for Staff Non Union

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411306	Life Ins	1,357	1,789	3,000	3,200

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff Non Union

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411307	Long Term Disability Ins	1,348	1,728	2,900	3,100

EXPLANATION: Long Term Disability Insurance for Staff Non Union

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411115	Staff Union - Salary	4,008,392	6,115,379	6,443,100	6,736,100

EXPLANATION: Compensation for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411111	Vacancy Factor	-	(896,665)	(400,000)	(400,000)

EXPLANATION: Accounts for vacant positions

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411412	Staff - Union Fringe	1,071,121	1,920,318	1,856,400	2,012,400

EXPLANATION: Fringes for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411201	PERA - Union Staff	296,992	451,153	483,200	505,200

EXPLANATION: PERA rate calculation at 7.5% of Staff Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421112	Credit Card Fees	250	500	500	500

EXPLANATION: Monthly bank fees and credit card fees

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421301	Medical Services	18,632	3,500	22,000	22,000

EXPLANATION: Medical Services

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421401	Computer Support Contracts	13,232	-	12,000	12,000

EXPLANATION: Ramsey County IS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421402	Telecommunication	10,164	37,200	14,600	15,500

EXPLANATION: Verizon, Internet, misc

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421405	Computer Software License	44,339	46,225	47,000	49,900

EXPLANATION: Control room computer software, MP2, Paradigm, digital signage, and fleet management

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421501	Consulting Services	19,616	115,000	116,500	116,500

EXPLANATION: Consulting Services Labor Relations
Consultant - Risk Management

-	100,000	100,000	100,000
19,616	15,000	16,500	16,500

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421519	Contracted Services	707,520	76,712	400,000	400,000

EXPLANATION: Contracted laborer services

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421522	Other Professional Srvs	277,923	472,562	542,300	574,800

EXPLANATION: 2 IW's 8 month/year, plus IW's for outage and flail mill rotor change outage single source contract with Corval, electricians for incidental coverage.

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421525	Recruitment Services	16,230	750	16,000	16,000

EXPLANATION: Costs relating to hiring staff at the Recycling and Energy Center.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421603	Printing	3,095	4,500	3,300	3,500

EXPLANATION: Printing services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421701	Postage	1,464	250	1,500	1,500

EXPLANATION: Postage

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422101	Building & Structures Repair	24,953	133,258	141,300	149,800

EXPLANATION: Repairs to walls , repair divots, Roof Repairs, HVAC, building repairs

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422109	Fire Systems Inspection	50,806	71,138	102,000	108,100

EXPLANATION: Annual fire system inspection and Fire Rover

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422203	Janitorial Service	61,230	58,580	58,600	62,100

EXPLANATION: Janitorial / Housekeeping

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422301	Gas	77,669	53,517	94,000	94,000

EXPLANATION: Utilities - Gas

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422302	Electricity	1,133,743	1,200,000	1,292,100	1,292,100

EXPLANATION: Utilities - Electricity

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422303	Water Sewer	34,457	44,010	41,700	42,000

EXPLANATION: Utilities - water/sewer

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422601	Equipment & Machinery Repairs	316,073	679,070	748,900	793,800

EXPLANATION: Repairs to Work Platforms, Forklifts, Front End Loaders, Backhoes, Yard Tractors, Skid Steers, Scale Maintenance, Air Compressors, Air Knife, Compactors, Belt Conveyors, Apron Conveyors, Disc Screens, Flail Mills, Grapple Cranes, Secondary Shredders, Magnetic Separators, Dust Control, Conveyor Belts, Spin Roller Replacement

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422602	Data Proc Equip Main	6,983	4,800	7,400	7,800

EXPLANATION: Copiers

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422705	Trailer Repairs	567,560	430,000	674,000	714,400

EXPLANATION: Repairs to trailers, tires, and trailer tracking system

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422801	Grounds-Repairs	146,035	85,504	87,400	92,600

EXPLANATION: Lawn care, street sweeping, paving - patch work and sealing cracks

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422802	Snow Removal	66,595	52,254	52,300	55,400

EXPLANATION: Snow removal

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422811	Pest & Rodent Control	15,010	9,958	15,600	16,500

EXPLANATION: Pest & rodent control

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422813	Security Services	334,013	344,737	338,000	358,300

EXPLANATION: Security contract for R&E Center that provides security services and scale house operations on overnights and weekends

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423110	On the Job Training Services	-	8,194	47,500	50,400

EXPLANATION: New employee screening/physicals, misc. purchases for facility.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423111	Employee Development	44,800	48,296	93,300	93,300

EXPLANATION: R&E staff development and training

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424101	Automobile Truck Ins	67,091	47,570	71,600	78,800

EXPLANATION: This insurance policy covers vehicles owned by the R&E Center. The amount determined by Risk Management Consultant

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424103	Workers Compensation Ins	266,406	153,419	287,100	315,800

EXPLANATION: This insurance policy covers losses due to employee injury. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424107	Liability &Property Damage	1,883,237	1,650,000	2,075,300	2,140,400

EXPLANATION: This insurance policy covers losses to property damage at the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424110	Public Liability Ins	25,344	16,500	19,300	21,200

EXPLANATION: This insurance policy covers elected officials associated with the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424112	Multi Cover Ins	148,469	165,380	240,700	264,800

EXPLANATION: This insurance policy covers the R&E Center. The amount is determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424201	Payment in Lieu of Taxes	174,341	179,272	184,800	184,800

EXPLANATION: 2024 and 2025 are estimates because the tax rates are not known until Washington County approves their budgets in December.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424302	Membership Dues	813	2,000	2,000	2,000

EXPLANATION: Newspaper, Minnesota Safety Council membership

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424303	Conference Seminar	4,687	12,300	12,300	12,300

EXPLANATION: Conferences and site visits for R&E staff

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424305	Meeting Exp	597	2,500	2,500	2,500

EXPLANATION: Expenses related to R&E Center meetings

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424501	Mileage	1,036	4,700	4,700	4,700

EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424507	Messenger Service	445	250	500	500

EXPLANATION: Courier services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424508	Armored Car Services	-	-	3,600	3,600

EXPLANATION: Cash collection service at the R&E Center

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424513	Transportation	8,610,977	8,541,209	9,136,776	9,862,200

EXPLANATION: Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel energy facilities, and landfills.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424514	Transload Fee	2,435,859	2,555,387	2,862,300	3,035,300

EXPLANATION: Fees paid to transfer station operators to receive, weigh, and manage MSW delivered to their facilities by licensed haulers with a waste delivery agreement with the R&E Board as well as self-haulers delivering acceptable waste generated in Ramsey County or Washington County

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424515	NSP Fuel Supply Agreement	6,130,987	6,584,768	6,385,535	6,626,800

EXPLANATION: Expenses associated with marketing of refuse derived fuel (RDF) to Xcel Energy, pursuant to a Fuel Supply Agreement.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424517	Landfill	5,413,409	5,196,283	7,700,699	7,845,403

EXPLANATION: Contracted costs to deposit residue, bulky waste and excess waste at landfills.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422304	Compost	-	-	240,700	730,600

EXPLANATION: Costs associated with food scrap bags and composting

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424602	Special Programs/Awards	1,537	5,000	5,000	5,000

EXPLANATION: Annual hauler appreciation event

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424607	Licensing Fee	9,786	12,500	5,300	5,300

EXPLANATION: Licensing and Permit fees.

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431101	Office Supplies	18,204	3,500	5,400	5,700

EXPLANATION: This account includes all basic office supplies for staff. Most office supply items are consumable and must be replenished.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431104	Oils Lubricants Etc.	81,145	100,317	112,800	119,600

EXPLANATION: Oil lubricant supplies

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431105	Uniforms and Clothing	83,222	94,001	124,900	132,300

EXPLANATION: Staff uniforms and clothing. Costs include boots, winter clothing, hard hats, gloves, and glasses

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431205	First Aid Supplies	40,816	39,000	45,900	48,700

EXPLANATION: Safety supplies

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431508	Equipment Parts & Supplies	1,477,500	1,352,095	1,605,700	1,702,000

EXPLANATION: Tires and other equipment parts, Welding, Bolts, Fasteners, Hoses, Chisels, Radio Equipment, annual electrical/ARC Flash maintenance

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431604	Diesel Fuel	233,294	160,000	270,800	287,000

EXPLANATION: Fuel costs for running equipment at the R&E Center

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431702	Small Tools and Safety Equip	24,550	24,368	20,500	21,800

EXPLANATION: Replacing worn out tools

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431902	Shop Materials & Supplies	24,550	49,951	57,600	61,100

EXPLANATION: Safety mats, towels, misc shop materials and supplies

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
443301	Computer Equipment	-	32,000	76,000	76,000

EXPLANATION: Computer and monitor replacements

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
471101	Contingency/Appropriations	-	2,120,944	2,210,090	2,308,897

EXPLANATION: Contingency due to uncertainty of operations
Enterprise Reserve Fund (ERF)

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
481110	Transfers to Other Funds	300,000	300,000	300,000	300,000

EXPLANATION: Additional Transfer to EM&R Budget

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
501101	Principal Payment	1,093,617	2,016,388	2,427,600	3,501,200

EXPLANATION: Debt principal payments made to Ramsey County and Washington County.
Includes purchase of R&E Center, Administration Building/RDF Buildout loan, and Enhancement Building

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
502101	Interest Payment	600,237	1,517,198	1,446,000	1,367,600

EXPLANATION: Debt interest payments made to Ramsey County and Washington County.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
541101	Remittance To State	157,735	100,000	173,500	173,500

EXPLANATION: Payments to MN Department of Revenue for SWM Tax.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
541106	County CEC	122,381	37,000	134,600	134,600

EXPLANATION: County CEC tax collected from non-license haulers and citizens.

SUBJECT: 2025 Budget Preparation

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

REVENUE EXPLANATIONS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311766	Tipping Fee	38,109,838	46,350,000	53,905,500	57,915,000

EXPLANATION: Fee charging haulers. 2023 fee is \$103/ton, 2024 fee is \$121/ton, 2025 fee is \$128/ton

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311767	Tipping Fee Special	240,272	443,015	251,600	251,600

EXPLANATION: The fees approved for 2024 and 2025 are unchanged from the 2021 Board approved fees.
Rates are Tires - \$8.00 per item, Auto or Truck tire and rim - \$10.00 per item,
Mattresses - \$20.00 plus tax per item, Appliance Non Freon - \$16.00 per item, Appliance Freon -
\$20.00 per item, Electronics - \$30.00 per item, Large bulky furniture such as couch or love seat - \$20.00 plus
tax per item.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311768	Tipping Fee Private	325,740	381,665	544,500	585,000

EXPLANATION: Special fees charged to citizens and unlicensed self haulers

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311539	County CEC	117,784	-	134,600	134,600

EXPLANATION: Revenue associated with collecting Ramsey and Washington counties County Environmental Charge

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
319103	Recovery- Current Yr Exp	56,947	15,000	15,000	15,000

EXPLANATION: Recovery of current year expense

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
353152	Solid Waste Management Tax	154,811	100,000	173,500	173,500

EXPLANATION: R&E Center must collect the Solid Waste Management Tax (SWMT) from self-haulers who have a waste
delivery agreement but not filed an SWMT exemption certificate with the R&E Center

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
318102	Interest	399,417	95,000	300,000	300,000

EXPLANATION: Interest revenue

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
	Enhancement Project Reimbursable Revenue	1,074,673	-	-	-

EXPLANATION: Transfer from 2020 Joint Activities fund balance over 35%

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
	2020 Joint Activities Fund Balance Transfer	556,000	-	-	-

EXPLANATION: Surplus from 2020 Facility budget

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
	2020 Facility Surplus	605,784	-	-	-

EXPLANATION: Transfer from 2021 Joint Activities fund balance over 35%

Ramsey/Washington Recycling & Energy Board
Recycling and Energy Center - Equipment & Maintenance Fund

Account	Description	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
APPROPRIATIONS:					
441201	Equipment	422,924	1,207,000	795,000	1,270,000
443101	Maintenance	860,753	850,000	1,300,000	1,120,000
	Total Appropriations	<u>1,283,677</u>	<u>2,057,000</u>	<u>2,095,000</u>	<u>2,390,000</u>
REVENUE:					
317321	Sale of Recyclable Materials	1,944,301	1,174,165	1,780,000	1,780,000
341208	Additional Transfer - Proposed	300,000	300,000	300,000	300,000
	Total Revenue	<u>2,244,301</u>	<u>1,474,165</u>	<u>2,080,000</u>	<u>2,080,000</u>
Total Appropriations EM&R		1,283,677	2,057,000	2,095,000	2,390,000
Total Revenue EM&R		2,244,301	1,474,165	2,080,000	2,080,000
Reserve for Future Years		960,624	(582,835)	(15,000)	(310,000)
Cumulative Reserve		3,387,095	2,804,260	2,789,260	2,479,260

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Equipment & Maintenance Fund

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
441201	Equipment	422,924	1,207,000	795,000	1,270,000

EXPLANATION: 2024 - Replace trailer - \$720,000 and skid loader - \$75,000
 2025 - Replace trailer - \$720,000, replace front end loader - \$400,000, yard tractor - \$150,000

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
443101	Maintenance	860,753	850,000	1,300,000	1,120,000

EXPLANATION: 2024 - Flail roof area replacement - \$250,000, tipping floor maintenance - \$50,000, parking lot resurface - \$250,000, primary disc screen rebuild - \$350,000, DC drives for primary disc screens - \$150,000, C9 retro - \$100,000, control room computers software upgrade - \$100,000, tipping floor wall repair - \$50,000

2025 -secondary disc screen rebuild - \$120,000, tipping floor maintenance - \$50,000, MO22A conveyer rebuild - \$400,000, MO22B conveyer rebuild - \$400,000, OBW rotors and pumps - \$100,000, tipping floor wall repair - \$50,000

REVENUE EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
317321	Sale of Recyclable Materials	1,944,301	1,174,165	1,780,000	1,780,000

EXPLANATION: Board Resolution R&EB-2017-3 approves the use of revenue from the sale of recyclable material to support the Equipment & Maintenance Fund

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
341208	Additional Transfer - Proposed	300,000	300,000	300,000	300,000

EXPLANATION: Additional Board Proposed Transfer

SUBJECT: 2025 Budget Preparation

Capital Expense and Repair/Maintenance Expense Estimates - 6 years - 2023 thru 2028							
Capital Improvements - Equipment/Maintenance Fund	2023	2024	2025	2026	2027	2028	
Replace Mobile Equipment - Aluminum Walking Floor RDF Trailers	\$ 660,000	\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000
Cyclones/Dust Collection	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Front End Loader (rebuild)- Includes 1 set of tires at \$45k	\$ 397,000	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 500,000
MO20A- (Flat in feed conveyor before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000
Yard Tractor	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Secondary Disc Screen Rebuild- Every other year rebuild. Based off of last 2 purchases they have increased 5-6K per set.	\$ 110,000	\$ -	\$ 120,000	\$ -	\$ 140,000	\$ -	\$ -
Tipping Floor	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
Bailer Relining	\$ 30,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Primary Disc Screen Rebuild	\$ -	\$ 350,000	\$ -	\$ 40,000	\$ 450,000	\$ -	\$ -
Parking Lot Resurfacing	\$ -	\$ 250,000	\$ -	\$ 50,000	\$ 75,000	\$ -	\$ -
Flail Roof Area/Replacement	\$ -	\$ 250,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -
DC Drives for Primary Disk Screens	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
C9's Retro	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Control Room Computers and Upgrade Software - needs to be done every 3 to 4 years.	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Skid Loader	\$ -	\$ 75,000	\$ -	\$ -	\$ 80,000	\$ -	\$ -
MO22A- (Horizontal In feed Conveyor)- Complete rebuild every 3 years.	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 450,000
MO22B- (Horizontal In feed Conveyor)- Complete rebuild every 3 years.	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 450,000
OBW Rotors and Pumps	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 125,000
MO20B- (Flat in feed conveyor before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tipping floor wall repair	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000
Total	\$ 2,057,000	\$ 2,095,000	\$ 2,390,000	\$ 1,370,000	\$ 1,590,000	\$ 2,640,000	\$ -
Beginning Cumulative Reserve	\$ 3,387,095	\$ 2,804,260	\$ 2,789,260	\$ 2,611,894	\$ 3,387,095	\$ 2,804,260	\$ -
Revenue from Recyclables	\$ 1,174,165	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000
Additional Board Approved Transfer	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Ending Cumulative Reserve	\$ 2,804,260	\$ 2,789,260	\$ 2,479,260	\$ 3,321,894	\$ 3,877,095	\$ 2,244,260	\$ -



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD FACILITY & FINANCE COMMITTEE MEETING DATE:		April 11, 2024		AGENDA ITEM:		V
SUBJECT:	Updates and Reports					
TYPE OF ITEM:	<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION
SUBMITTED BY:	Joint Leadership Team (JLT)					

FACILITY & FINANCE COMMITTEE ACTION REQUESTED:

Information only.

EXECUTIVE SUMMARY:

Staff will provide updates on R&E efforts and operations, including:

- a. R&E Center Updates

ATTACHMENTS:

None.

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM	4/4/24
<i>Michael Reed</i>	
<i>David Brunel</i>	4/4/24