



MEETING NOTICE
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD

Date: Thursday, February 29, 2024

Time: 10:00 am to 12:00 pm

Commissioners, Key staff, Presenters:

Ramsey County Environmental Health | 2785 White Bear Ave N. | 2nd Floor Conference Room
Maplewood, MN | 55109 | [Map](#)

Public: Members of the public are encouraged to participate remotely or may attend at the Maplewood address.
[Microsoft TEAMS](#) | Phone Conference ID: 626 847 213# | Call in (audio only) 1-323-792-6297

AGENDA:

- | | | |
|---|-------------|---------|
| I. Call to Order, Introductions | | |
| II. Approval of Agenda | Action | Page 1 |
| III. Approval of Minutes – January 25, 2024 | Action | Page 2 |
| IV. Consent Agenda | Action | Page 7 |
| V. Governance – No items. | | |
| VI. Management and Administration | | |
| a. Technical Assistance Contract Preauthorization | Action | Page 10 |
| b. LCCMR Grant for Anaerobic Digestion | Action | Page 14 |
| VII. Policy – no items. | | |
| VIII. Updates and Reports | Information | Page 17 |
| a. Executive Director Search Update | | |
| b. Partnership Board Update | | |
| c. Joint Activities Updates | | |
| d. Facility Updates | | |
| e. Procurement Report | | Page 19 |
| IX. Other | | |
| a. Invitation for Comments from Ex Officio R&E Board Members:
MPCA and City of Newport | Information | |
| X. Adjourn | | |

NEXT MEETING:

R&E Board | Thursday, March 28, 2024 | 10 am – 12 pm | Ramsey County Environmental Health, Maplewood



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

THURSDAY, JANUARY 25, 2024
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD MINUTES

A meeting of the Ramsey/Washington Recycling & Energy Board (R&E Board) was held at 10 a.m. on Thursday, January 25, 2024, at Ramsey County Environmental Health Offices, 2785 White Bear Avenue North, Suite 350, Maplewood, Minnesota. Members of the public attended remotely or in person at the Maplewood address.

MEMBERS PRESENT

Commissioners Karla Bigham, Michelle Clasen, Stan Karwoski, Gary Kriesel (alternate) – Washington County
Commissioners Nicole Frethem, Trista Martinson, Rafael Ortega, Victoria Reinhardt, Mai Chong Xiong – Ramsey County

MEMBERS NOT PRESENT

Commissioner Fran Miron – Washington County
Commissioner Mary Jo McGuire (alternate) - Ramsey County

EX-OFFICIO MEMBERS PRESENT

Dave Benke, Minnesota Pollution Control Agency (MPCA)

EX-OFFICIO MEMBERS ATTENDING REMOTELY

Tom Ingemann, City of Newport

ATTENDING AT RAMSEY ENVIRONMENTAL HEALTH, MAPLEWOOD

Mallory Anderson, Dave Brummel, Max Dalton, Amanda Erickson, Melissa Finnegan, Rae Eden Frank, Kelli Hall, Sam Holl, Sara Hollie, Caleb Johnson, Hannah Keller, Jennefer Klennert, Nate Klett, Cassie Lefebber, Andrea McKennan, Marcelo Neblett, Matt Phillips, Jim Redmond, Michael Reed, John Ristad, Daniel Schmidt, Jody Tharp, Sherilyn Young

ATTENDING REMOTELY

Brooks Andersen, Kate Bartelt, Leigh Behrens, Alisha Black, Gary Bruns, Alison Cameron, Tammy Christopherson, Ben Clark, Shannon Conk, Tutu Fatukasi, Sam Ferguson, Annalee Garletz, Jamie Giesen, Jessica Hall, Sam Hanson, Filsan Ibrahim, Susan Jamison, Fatima Janati, Kevin Johnson, Nick Kluge, Juna Ly, Leslie Duling McCollam, Kris McConn, David McConnell, Rob Murray, Jeff Newsom, Gabe Reynolds, Uriel Rosales Tlatenchi, Ryan Tritz, Rob Vanasek, Jenna Venem, Ami Wazlawik, Caleb Werth

CALL TO ORDER/APPROVAL OF AGENDA

Vice Chair Reinhardt called the meeting to order at 10:04 a.m. Introductions of attendees present in Maplewood were made. Commissioner Karwoski moved, seconded by Xiong, to approve the agenda.

Ayes: Bigham, Clasen, Frethem, Karwoski, Kriesel, Reinhardt, Xiong. Nays: None. Motion carried.

APPROVAL OF MINUTES

Commissioner Xiong moved, seconded by Frethem, to approve the minutes of December 7, 2023.

Ayes: Bigham, Clasen, Frethem, Karwoski, Kriesel, Reinhardt, Xiong. Nays: None. Motion carried.

GOVERNANCE

Election of Officers

Vice Chair Reinhardt called for nominations for the position of R&E Board Secretary/Treasurer for a two-year term, 2024-2025. The Secretary/Treasurer also serves as the Chair of the Facility & Finance Committee (F&FC). Commissioner Kriesel nominated Commissioner Bigham.

Ayes: Bigham, Clasen, Frethem, Karwoski, Kriesel, Reinhardt, Xiong. Nays: None. Motion carried.

Commissioner Martinson arrived.

Appointments to the Facility & Finance Committee

Vice Chair Reinhardt stated that, per R&E Bylaws, Secretary/Treasurer Bigham is Chair of the Facility & Finance Committee (F&FC). In consultation with Chair Miron, Vice Chair Reinhardt recommended appointment of Commissioners Martinson and Reinhardt to the F&FC for one-year terms. Bigham moved, seconded by Karwoski to ratify the appointments.

Ayes: Bigham, Clasen, Frethem, Karwoski, Kriesel, Martinson, Reinhardt, Xiong. Nays: None. Motion carried.

Appointment of Alternates to the Partnership on Waste & Energy Governing Board

Commissioner Martinson and Commissioner Bigham were appointed in 2023 as R&E alternate representatives to the Partnership on Waste & Energy Governing Board, for the 2023-2024 term.

MANAGEMENT AND ADMINISTRATION

Mattress Collection and Recycling Contract

Jim Redmond, R&E contracts manager, presented an overview of the mattress collection and recycling work done by Second Chance Coalition.

Commissioner Martinson moved, seconded by Clasen, to approve Resolution R&EB-2024-01, Mattress Collection and Recycling Contract. The R&E Board:

- Approves the Agreement with Emerge Enterprises, Inc., dba Second Chance Coalition.
- Authorizes the Joint Leadership Team to approve an agreement with Emerge Enterprises, Inc., dba Second Chance Coalition, and amendments thereto, for a term of March 1, 2024, through February 28, 2025, with the possibility of renewal terms up to a full term of five years.

Ayes: Bigham, Clasen, Frethem, Karwoski, Kriesel, Martinson, Reinhardt, Xiong. Nays: None. Motion carried.

Food Scrap Bag Sortation Services Vendor Selection Update

Sam Holl, R&E Center facility manager, provided an update on the status of the vendor agreement, which continues in negotiations. Holl hopes to bring it to the Board in February 2024.

Commissioner Karwoski inquired about the need for transfer stations to do sortation versus it being done at the R&E Center.

Holl said having sortation handled at a transfer station facility allows R&E to manage the amount of waste arriving at the R&E Center. Transfer station sortation will pull food scrap bags to be sent directly to the compost site, or to the anaerobic digester (AD) site when completed. The remaining waste will be sent to the R&E Center.

Michael Reed, Ramsey County and R&E Joint Leadership Team (JLT), said the transfer station will also need to apply to MPCA for a solid waste permit for the new sortation facility.

UPDATES AND REPORTS

Executive Director Search Update

Commissioner Martinson shared information regarding the search process. The best candidate was not found, and the search process will resume. The Board will receive an update on February 29, 2024.

Commissioner Ortega arrived at 10:25 a.m.

Update on Packaging Waste and Cost Reduction Act

Michael Reed recognized the work of Mallory Anderson (Hennepin County), Dan Donkers (Ramsey County) and Max Dalton (Washington County) regarding legislative issues, on behalf of the Partnership on Waste and Energy (PWE).

Anderson presented an overview of the proposed legislation for extended producer responsibility (EPR). She reviewed the covered materials and packaging problems as they relate to meeting established recycling goals. Goals of the legislation include requiring producers to pay for and manage the packaging they sell, transitioning to sustainable packaging, building upon our existing recycling system, and creating green jobs and business development opportunities in Minnesota.

Core components of the proposed legislation include reduced financial burden on local government, data driven plans based on needs assessments, a five-year plan cycle, agency and advisory board oversight, agency enforcement, statewide recyclables and compostables lists and robust education to drive more reuse and recycling.

A Producer Responsibility Organization (PRO) will collect fees from producers for statewide needs assessment, reuse, recycling and composting system costs across the state, infrastructure investments, market development, outreach and education and administrative costs for the MPCA. The MPCA will have oversight and enforcement duties. An advisory board will be established to advise the PRO and make recommendations to the MPCA.

Eco-modulated fees should incentivize redesign. Criteria include transition to reuse, optimize material use while maintaining recyclability, improve recyclability or compostability, increase postconsumer recycled content, increase sustainably and renewably sourced materials and eliminate toxic substances.

Performance standards and targets are set in the statute. All packaging, food packaging and paper products must be able to be reusable, recyclable or compostable by January 1, 2032. Targets to meet by the end of the first five-year plan (2033) include: 15% of materials must be source reduced, 10% must be transitioned to a reuse system, 65% must be recycled or composted, and 10% minimum postconsumer recycled content per item and 30% overall.

Commissioner Karwoski left the meeting.

Commissioner Reinhardt said that the proposed legislation is comprehensive, bold and aggressive. Minnesota has a huge system for recycling and reuse that should be enhanced, not replaced, which is doable in Minnesota because of its existing systems.

Commissioner Martinson asked who is taking the lead on this legislation. Anderson said the Partnership on Waste and Energy (PWE) is acting as lead on creating the draft bill. There are two authors to take the lead role as it moves into bill phase. The MPCA, Minnesota cities, Solid Waste Association of North America (SWANA), Association of Recycling Managers (RAM) and AMERIPEN, a national manufacturing group, are at the table, as well.

Commissioner Karwoski inquired about the ability to reach the 75% goal if consumers don't understand their piece in recycling, reuse and repurposing.

Commissioner Reinhardt stated that education is a critical piece and a uniform set of information for consumers for what is recyclable is needed. Reed said it is important to stop the flow of waste generation. There are groups trying to remove the tools counties have to manage this waste. We are only at 50% recycling, and education for consumers is a continuing critical concern.

Commissioner Bigham said that companies such as Fed Ex, UPS and Amazon list their recycling goals and asked if the standards they identified are represented in this legislation to make it easier to sell to manufacturers.

Anderson said manufacturers are at the table and excited about this so the playing field can be leveled, and that all manufacturers use the same standards.

Commissioner Reinhardt asked if there will be differences based on company size. Anderson said the proposed legislation is aimed at the large producers, which will produce better results in the long term. There will be exemptions for small mom-and-pop companies.

Commissioner Xiong asked whether other states have legislation of this sort. She asked how producers would be incentivized if only Minnesota is leading on this issue. Anderson said there are four states with producer responsibility statutes: Maine, Oregon, Colorado, California. While there are differences across these four states, all are collaborating closely. For producers outside Minnesota, it doesn't matter where it's produced, it's about what's coming into the state.

Commissioner Reinhardt said Minnesota has been a leader in many of these issues, e.g., mercury in shoes, which was banned here and then expanded worldwide. Reed shared that another example is electronics recycling. California and the European Union have stricter standards for the recyclability of electronics. U.S. Manufacturers aren't going to manufacture different products for different markets, so we all benefit from those stricter standards.

Commissioner Clasen said it will be confusing for consumers to understand about separating packaging versus the bags you get from stores. The website is primarily information and doesn't encourage engagement by the audience (i.e., it is not asking "how can I help?"). Anderson said the website is currently focused on information regarding the proposed legislation and will be refocused on education, as well.

Joint Activities Updates

Annalee Garletz, R&E Food Scraps Pickup Program supervisor, provided a brief update on the Food Scraps Pickup Program. A full update will be shared post-meeting by Sam Hanson, R&E Joint Activities manager.

Commissioner Kriesel left the meeting.

Highlights of the program include:

- Phase 1 was launched in October 2023. Eight percent are participating after three months (almost 3,000 households). The goal was ten percent participation in year one.
- Phase 2 will launch in Spring 2024 to the communities of Grey Cloud Island Township, Oakdale, Landfall, St. Paul Park, and Woodbury.
- Phase 3 is anticipated to have a Fall 2024 launch.

Facility Update

Sam Holl, R&E Center facility manager, reviewed the 2021-2023 totals for incoming waste and outbound materials. Incoming tons of waste was relatively flat over the 3-year period. 88% of outbound materials were diverted from landfills; landfilling was down 25%; recyclables recovery was flat; other recyclables (e.g., major appliances, tires, and scrap metals) increased 20%. Food scraps recovery is new in 2023.

Procurement Report

Jim Redmond, R&E contract manager, presented the report for the period November 1, 2023, through December 31, 2023.

OTHER

Invitation for Comments from Ex Officio R&E Board Members

Dave Benke, Minnesota Pollution Control Agency (MPCA) shared that the Metro Solid Waste Management report is wrapping up. After it is finalized, MPCA will work with individual counties to implement their plans. He appreciated Mallory Anderson's presentation, stating that the proposed legislation is bold, complicated and necessary.

Tom Ingemann, City of Newport, had no comments.

ADJOURN

Vice Chair Reinhardt declared the meeting adjourned at 11:32 a.m.

ATTESTED TO:

Approved: _____
February 29, 2024

Approved: _____
February 29, 2024



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:	February 29, 2024	AGENDA ITEM:	IV.
SUBJECT:	Consent Agenda		
TYPE OF ITEM:	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT
SUBMITTED BY:	Joint Leadership Team (JLT)		

R&E BOARD ACTION REQUESTED:

Approval of consent agenda.

Consent agenda items:





- Caterpillar Rebuild Services Contract
- Food Recovery Services Contract

ATTACHMENTS:

1. Draft resolution
2. Draft agreements

FINANCIAL IMPLICATIONS:

Funding for these services is included in the approved budgets.

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM	2/23/24
	
	2/23/24
RAMSEY COUNTY ATTORNEY	2/21/24
	
WASHINGTON COUNTY ATTORNEY	2/21/24
	



RESOLUTION R&EB-2024-02
Consent Agenda

WHEREAS, The Ramsey/Washington Recycling & Energy Board ("R&E Board") is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated July 18, 2023 ("Joint Powers Agreement"); and

WHEREAS, The R&E Board adopted Procurement Guidelines on April 21, 2022 (Resolution R&EB-2022-06), which specify the procurement methods for contracts and purchases; and

WHEREAS, The R&E Board approved the 2024-2025 Joint Activities and Facility and Equipment Maintenance & Replacement ("EM&R") budgets on July 27, 2023, in accordance with Section V.B.8 of the Joint Powers Agreement; and

WHEREAS, The R&E Board has a need to contract for facility maintenance supplies and services; and

WHEREAS, The R&E Center schedules rebuild services approximately every three years based upon operating hours and technical inspection, and R&E's Caterpillar 966H Wheel Loader CPT Plus is currently due for rebuild; and

WHEREAS, The R&E Board has a need for food recovery services; and

WHEREAS, Since 2020, Ramsey County-based nonprofit, The Good Acre, has been coordinating the Local Emergency Assistance Fund for Farmers (LEAFF) program to assist small, BIPOC-owned farms in accessing markets for their produce and prepare for wholesale markets; and

WHEREAS, The program provides substantial efficiencies that reduce wasted food and help meet community needs for food security; and

WHEREAS, R&E has provided funding for LEAFF since 2021 due to the strong support for farmers that live and farm in Ramsey and Washington Counties, resulting in over 100,000 pounds of fresh, local produce being rescued from 45 farms in our counties and distributed to local food shelves; and

WHEREAS, Farmers participating in this program have received training and support to conduct more efficient crop planning to reduce food waste and have had support to get any surplus produce to food shelves when it occurs due to market volatility and climate change, and LEAFF also purchases unanticipated surplus produce from previous program participants, helping to buffer risk to produce farmers who do not have access to crop insurance, reducing waste and getting much-needed fresh produce to our communities; and

WHEREAS, The LEAFF program is helping R&E and Ramsey and Washington Counties meet food waste prevention goals by reducing food waste on farms and ensuring surplus food that does occur is put to its best use: consumption by people; and

WHEREAS, The Good Acre is the only entity that can provide this program and R&E staff recommend The Good Acre as a strong partner to perform this work. NOW, THEREFORE, BE IT

RESOLVED, The R&E Board hereby approves the following agreements, and amendments thereto, and authorizes the chair to execute the agreements, upon approval as to form by the Ramsey and Washington County Attorneys and provided funding is available in the approved budgets:

1. An Agreement between the R&E Board and Ziegler, Inc., for the term of March 1, 2024, through February 28, 2025, for rebuild services in the amount \$420,316.60, with an additional \$40,000 available for contingency funds should additional rebuild needs be discovered during the rebuild process.
2. An Agreement between the R&E Board and The Good Acre, for an initial term of March 1, 2024, through February 28, 2025, in the amount of \$65,000, for food recovery services.

Fran Miron, Board Chair
February 29, 2024

Attest
February 29, 2024



R&E BOARD MEETING DATE:		February 29, 2024				AGENDA ITEM:		VI.a	
SUBJECT:		Technical Assistance Contract Preauthorization							
TYPE OF ITEM:		<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:		Joint Leadership Team (JLT)							

R&E BOARD ACTION REQUESTED:

1. Delegate authority to the Joint Leadership Team, or its successor, to enter into all contracts resulting from the continuous Request for Proposals (RFP) for Technical Assistance for Joint Activities Programs, including contracts exceeding \$175,000, in a form approved by R&E attorneys, so long as the Request for Proposals for Technical Assistance remains active, the contracts are in accordance with all other R&E Procurement Guidelines, and funding is contained within the approved program budgets.

EXECUTIVE SUMMARY:

Ramsey/Washington Recycling & Energy (R&E) administers several programs, including BizRecycling, that require specialized technical assistance services. Since initiating these programs, technical assistance has been contracted out to vendors that are best suited for providing efficient and effective support to the programs. Historically, R&E has entered into large contracts with two vendors to provide all technical assistance services for five-year periods.

In 2023, staff evaluated R&E's existing technical assistance service delivery. A key finding is that, as R&E's programming has grown, the need to find providers who are able to provide flexible approaches, be nimble in their skill sets and cater to specific demographics in our communities has also grown. The results of the 2023 evaluation inform the current Request for Proposals (RFP) to be released in March. Key points of the RFP include:

- Offering a competitive process to find vendors best equipped to provide services to unique audiences of our programs (i.e., businesses, multi-unit residential properties, residents, etc.), while also staying within budget constraints.
- Issuing a continuous RFP that will allow vendors who do not traditionally know how to do business with governmental entities the opportunity to respond as they learn about the RFP, rather than being shut out of the process for the typical five-year contract term when the RFP response window closes.
- Allowing new vendors to demonstrate their interest and ability to support R&E programs – especially small and minority-owned vendors that may be best suited for providing services to specific communities as R&E staff recognize specific programmatic needs.
- Adding to our suite of resources to ensure R&E programs are inclusive, accessible and address the unique needs of our diverse communities.
- Developing more expertise and capacity to support waste reduction and recycling efforts throughout Ramsey and Washington counties.

SUBJECT: *Technical Assistance Contract Preauthorization*

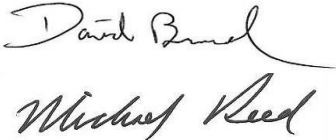


A key component of being flexible and responsive as outreach opportunities arise is having the ability to enter into contracts to meet urgent needs. To do so, staff are requesting that the Board delegate authority to the JLT, or their successor, to enter into all contracts resulting from this RFP. While JLT currently has delegated authority to enter into contracts of under \$175,000, contracts that could exceed \$175,000 over a five-year term must be approved by the Board. Previously, R&E has chosen two vendors for these services and come to the Board once to request approval of those vendors for up to five years for a programming spend that exceeds \$1,500,000 per year. Moving forward, it is likely that those funds will be spread between multiple vendors, resulting in multiple contracts beginning at different times over the potential five years of programming, many of which would require Board approval under R&E's Procurement Guidelines, resulting in program delays. As an alternative, staff would like to report contracts entered into, their amounts, and the specific goals of each contract to the Board at the next Board meeting. This will allow staff to be responsive to programmatic needs and transparent as to the commitments being made while staying within the overall approved program budget. This specific delegated authority will be limited to contracts resulting from this continuous RFP, which will be active for five years from its issuance.

ATTACHMENTS:

1. Draft Resolution

FINANCIAL IMPLICATIONS:

Up to \$1,650,000 has been approved for Joint Activities Technical Assistance programming in 2024.

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM	2/23/24
	
RAMSEY COUNTY ATTORNEY	2/23/24
	
WASHINGTON COUNTY ATTORNEY	2/23/24
	



RESOLUTION R&EB-2024-03
Technical Assistance Contract Preauthorization

WHEREAS, The Ramsey/Washington Recycling & Energy Board (“R&E Board”) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated July 18, 2023 (“Joint Powers Agreement”); and

WHEREAS, The R&E Board adopted Procurement Guidelines on April 21, 2022 (Resolution R&EB–2022-06), which specify the procurement methods for contracts and purchases; and

WHEREAS, The R&E Board approved the 2024-2025 Joint Activities and Facility and Equipment Maintenance & Replacement (“EM&R”) budgets on July 27, 2023, in accordance with Section V.B.8 of the Joint Powers Agreement; and

WHEREAS, The R&E Board has a need for technical assistance for Joint Activities programming; and

WHEREAS, The R&E Board has historically partnered with a single vendor to provide technical assistance service delivery; and

WHEREAS, R&E staff evaluated current technical assistance service delivery needs to determine how to best advance programming moving forward; and

WHEREAS, Key points of the evaluation is that needs would best be served by providing technical assistance through multiple vendors who can best provide services to specific communities or specialize in specific needs; and

WHEREAS, It is expected that this approach will also allow new vendors to support R&E’s programming, especially small and minority-owned vendors, and help ensure that R&E’s programming is inclusive, accessible and addresses the needs of our diverse communities; and

WHEREAS, Staff plan to release a continuous Request for Proposals to secure these services for the next five years; and

WHEREAS, It is likely that many of the resulting contracts will require Board approval under current R&E Procurement Guidelines; and

WHEREAS, The procurement approach will likely lead to negotiating contracts with multiple vendors, resulting in multiple contracts beginning at different times over five years, requiring Board approval for each contract that could result in program delays; and

WHEREAS, To ensure continuous and timely service delivery, staff is recommending that the Board delegate authority to the Joint Leadership Team, or their successor, to enter into all contracts resulting from this Request for Proposals; and

WHEREAS, Staff will report to the Board the contracts entered into, their amounts, and the specific goals of each contract at the Board meeting following contract executions. NOW, THEREFORE, BE IT

RESOLVED, The R&E Board hereby delegates authority to the Joint Leadership Team, or its successor, to enter into all contracts resulting from the continuous Request for Proposals (RFP) for Technical Assistance for Joint Activities Programs, including contracts exceeding \$175,000, in a form approved by R&E attorneys, so long as the Request for Proposals for Technical Assistance remains active, the contracts are in accordance with all other R&E Procurement Guidelines, and funding is contained within the approved program budgets.

Fran Miron, Board Chair
February 29, 2024

Attest
February 29, 2024



R&E BOARD MEETING DATE:	February 29, 2024			AGENDA ITEM:	VI.b			
SUBJECT:	LCCMR Grant for Anaerobic Digestion							
TYPE OF ITEM:	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:	Joint Leadership Team (JLT)							

R&E BOARD ACTION REQUESTED:

1. Approve resolution authorizing JLT to submit a Legislative-Citizen Commission on Minnesota Resources (LCCMR) proposal for funding through the Minnesota Environment and Natural Resources Trust Fund (ENRTF) as well as for future grant applications requiring a resolution by this board.

EXECUTIVE SUMMARY:





The Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated July 18, 2023 ("Joint Powers Agreement") already states that R&E has authority to apply for, accept, receive, and disburse grants, loans, donations and other assistance from the federal government, state of Minnesota, or any other agency or organization. However, the ENRTF requires a resolution or letter authorizing the LCCMR proposal submission from non-state entities. In anticipation of additional grant applications that may require a resolution, this approval is intended to serve as that approval to allow R&E staff to move ahead with applying for additional grants when those opportunities are identified.

ATTACHMENTS:

1. Draft Resolution

FINANCIAL IMPLICATIONS:

1. Offset tipping fees

AUTHORIZED SIGNATURES		DATE
JOINT LEADERSHIP TEAM		2/23/24
		
RAMSEY COUNTY ATTORNEY		2/23/24
WASHINGTON COUNTY ATTORNEY		2/23/24



RESOLUTION R&EB-2024-04

Resolution in Support of R&E Application for LCCMR and other State and Federal Grant Funding

WHEREAS, The Ramsey/Washington Recycling & Energy Board (“R&E Board”) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated July 18, 2023 (“Joint Powers Agreement”); and

WHEREAS, that Amended and Restated Joint Powers Agreement states that the R&E Board has authority to apply for, accept, receive, and disburse grants, loans, donations and other assistance from the federal government, state of Minnesota, or any other agency or organization; and

WHEREAS, Ramsey and Washington Counties have committed to continue to protect and ensure the public health, safety, welfare and environment of each county’s residents and businesses through sound management of solid and hazardous waste generated in each county; and

WHEREAS, Ramsey and Washington Counties have in place County Solid Waste Management Plans (“Management Plans”) approved by the Commissioner of the Minnesota Pollution Control Agency, which state the policy goal of maintaining and improving an integrated system of solid waste management that supports Minnesota’s hierarchy of solid waste management, with an emphasis on waste reduction, reuse, recycling and composting before the remaining solid waste is managed through resource recovery; and

WHEREAS, The Management Plans also include policies that affirm the processing of waste for recovering energy, recyclables and other beneficially usable materials as the preferred method to manage solid waste that is not reduced, reused or recycled; and

WHEREAS, The R&E Board, and its predecessor, the Ramsey/Washington County Resource Recovery Project Board (“Project Board”), have conducted extensive evaluation and analysis of methods to enhance recovery of value from the waste stream and have designed system changes to assist in meeting state recycling goals; and

WHEREAS, As part of that evaluation, the Project Board and R&E Board investigated and evaluated different solid waste management processing technologies, including source separation of organics and processing of mixed municipal solid waste to remove high-value materials; and

WHEREAS, The R&E Board has the authority to negotiate with vendors and make purchases directly under Minn. Stat. § 473.811, subd. 4b, and direct negotiations will enable the R&E Board to employ the identified strategy for working with finalists to ensure the best solution for R&E’s needs is available; and

WHEREAS, The R&E Board approved R&EB-2023-13, which is the feedstock supply agreement between Dem-Con HZI BioEnergy, LLC and R&E on September 7, 2023; and

WHEREAS, the R&E Board is seeking additional state and Federal funding to offset tipping fee increases; and

WHEREAS, The Legislative-Citizen Commission on Minnesota Resources (LCCMR) offers funding through the Minnesota Environment and Natural Resources Trust Fund (ENRTF) for the public purpose of protection, conservation, preservation, and enhancement of the state's air, water, land, fish, wildlife, and other natural resources; and

WHEREAS, the ENRTF requires a resolution or letter authorizing LCCMR proposal submission from non-state entities; and

WHEREAS, Future federal and state grant applications submitted by R&E may also require a resolution authorizing proposal submission. NOW, THEREFORE, BE IT

RESOLVED, The R&E Board hereby approves this resolution authorizing R&E staff to submit a proposal for a LCCMR grant. BE IT FURTHER

RESOLVED, The R&E Board authorizes R&E staff to submit future grant applications on behalf of R&E to receive state and federal funding.

ATTEST:

Fran Miron, Board Chair
February 29, 2024

Attest
February 29, 2024



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD MEETING DATE:		February 29, 2024				AGENDA ITEM:		VIII	
SUBJECT:		Updates and Reports							
TYPE OF ITEM:		<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION	<input type="checkbox"/>	CONSENT
SUBMITTED BY:		Joint Leadership Team (JLT)							

R&E BOARD ACTION REQUESTED:

For information only.

EXECUTIVE SUMMARY:

a. **Executive Director Search Update**

The R&E Bylaws were amended in July 2023 and the R&E Joint Powers Agreement was amended in August of 2023 to change the leadership structure from the current Joint Leadership Team model to a new structure with an Executive Director and Deputy Director. R&E Board leadership has initiated the process to hire an Executive Director and an update will be provided on the status of that process.

b. **Partnership Board Update**

Commissioner Reinhardt will provide an update on the Partnership's legislative work.

c. **Joint Activities Updates**

Staff will provide updates on Joint Activities work.

d. **Facility Updates**

Staff will provide updates on R&E Center projects and operations.

e. **Procurement Report**

Staff will provide a written report of new contracts and amendments executed under the authority of R&E's procurement guidelines during the period of January 1, 2023, through January 31, 2024. Funding for the contracts is available in the approved Joint Activities, Facility and EM&R Budgets, following approval as to form by the Ramsey County or Washington County attorney's office.


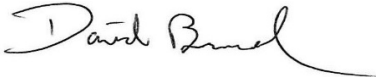
ATTACHMENTS:

1. Procurement Report

FINANCIAL IMPLICATIONS:

None.

SUBJECT: *Updates and Reports*

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM  	2/22/24



Report of all professional service and supplies, equipment, material and labor (SEML) contracts, amendments and solicitations issued and executed under authority of Ramsey/Washington Recycling & Energy's procurement guidelines (Resolution R&EB 2022-06) between January 1, 2024, and January 31, 2024.

Vendor	Effective Date	Description	NTE/Budgeted Amount	Procurement Type
African Economic Development Solutions	1/1/24	Joint Activities – Outreach and promotional services for BizRecycling.	\$15,000	Professional Services
Midway Chamber of Commerce	1/1/24	Joint Activities – Outreach and promotional services for BizRecycling.	\$15,000	Professional Services
ABC Rolloff Waste Delivery Agreement	1/29/24	Facility – Outlines process for Ramsey and Washington Counties waste delivery.	NA	NA
Emerge Enterprises, Inc dba Second Chance Coalition	1/1/24	Joint Activities – Two-month extension of existing agreement to enable a new long-term contract to be entered into.	\$25,000	Professional Services
Waste Management	1/1/24	Facility – Adjusted the transload rates for the Waste Management transload station as the contract allows.	2.9% increase over 2023 rates	SEML