



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**MEETING NOTICE
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD
FACILITY & FINANCE COMMITTEE**

Date: Thursday, May 11, 2023

Time: 10:00 a.m. to 12:00 p.m.

Commissioners, Key staff, Presenters:

Ramsey County Environmental Health | 2785 White Bear Ave N. | 2nd Floor Conference Room
Maplewood, MN | 55109 | [Map](#)

Public: Members of the public are encouraged to participate remotely or may attend at the Maplewood address.
[Microsoft TEAMS](#) | Phone Conference ID: 963 191 857# | Call In (audio only): 1-323-792-6297

AGENDA

I. Call to Order, Introductions

II. Approval of Agenda	Action	Page 1
III. Approval of Minutes – April 13, 2023	Action	Page 2
IV. Business		
a. 2024-2025 Budget Recommendation for Approval	Action	Page 6
V. Updates and Reports	Information	Page 40
a. R&E Center Updates		
VI. Adjourn		

NEXT MEETING:

Thursday, June 8, 2023 | 10:00 a.m. – 12:00 p.m. | Ramsey County Environmental Health, Maplewood

THURSDAY, APRIL 13, 2023
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD
FACILITY & FINANCE COMMITTEE MINUTES

A meeting of the Ramsey/Washington Recycling & Energy Facility & Finance Committee was held at 10:00 a.m. on Thursday, April 13, 2023, at the Ramsey County Environmental Health Office, 2785 White Bear Avenue North, Suite 350, Maplewood, Minnesota. Members of the public attended remotely or in person at the Maplewood address.

MEMBERS PRESENT

Commissioners Trista MatasCastillo, Victoria Reinhardt – Ramsey County
Commissioner Karla Bigham – Washington County

ATTENDING AT RAMSEY ENVIRONMENTAL HEALTH, MAPLEWOOD

Leigh Behrens, Dave Brummel, Tammy Christopherson, Rae Eden Frank, Cassie Hagen, Kelli Hall, Sam Hanson, Sam Holl, Kevin Johnson, Katie Keller, Jennefer Klennert, Michael Reed, Jim Redmond, John Ristad, Bob Roche, Jody Tharp, Darren Tobolt, Kris Wehlage

ATTENDING REMOTELY

Kate Bartelt, Alison Cameron, Amanda Erickson, Sam Ferguson, Tabatha Hansen, Fatima Janati, Nate Klett, Leslie Duling McCollam, Ryan Tritz, Caleb Werth

CALL TO ORDER/APPROVAL OF THE AGENDA

Chair MatasCastillo called the meeting to order at 10:02 a.m. Introductions were made.

Commissioner Bigham moved, seconded by Reinhardt, to approve the agenda as presented.
Ayes: 3 Nays: 0 Motion carried.

APPROVAL OF MINUTES

Commissioner Reinhardt moved, seconded by Bigham, to approve the minutes of March 9, 2023.
Ayes: 3 Nays: 0 Motion carried.

BUSINESS

2024-2025 Budget Preparation

Michael Reed, Ramsey County and Joint Leadership Team (JLT) introduced the management team who co-presented the draft budget: Kris Wehlage, accounting manager; Sam Holl, facility manager; Kelli Hall, HR manager and assistant facility manager; Sam Hanson, Joint Activities manager. The draft 2024-2025 budgets were developed in consultation with R&E's financial advisory workgroup comprised of members of the finance departments of both counties.

Kris Wehlage, R&E accounting manager, said that those included in the budget consultation were Tabatha Hansen, Director, Washington County Finance, and Renee Vought, Deputy Finance Director, Ramsey County. He reviewed R&E's vision, mission and R&E Board principles, including planning for a 20–30-year horizon. He reviewed the 2024-25 budget preparation timeline through September 2023.

Wehlage reviewed the budget structure, comprising the Joint Activities (JA) Budget, Facility Budget and Equipment Maintenance & Replacement (EM&R) Budget.

Facility Budget

This is also known as the Enterprise Fund, funded primarily by tipping fees. Sam Holl, R&E Facility manager, reviewed the drivers of the 2024-2025 budget, which include personnel costs, fuel supply agreements which are costs associated with Xcel Energy accepting refuse-derived fuel, landfill costs associated with delivery to landfills, transportation, transload, facility operations and administrative/internal costs such as debt services and the Enterprise Reserve Fund (ERF).

Equipment Maintenance & Replacement Budget

The EM&R Budget is a 5-year improvement plan funded primarily by recycling revenue. The Facility Budget and EM&R Budget are parts of an enterprise budget, which covers its cost with its revenue intending to break even.

Commissioner Reinhardt asked whether, given the significant growth in Washington County, the cost split between the counties will be reviewed. Dave Brummel said he anticipates those conversations will occur in Washington County in the next few budget cycles.

Cross-Budget Impacts: Staffing

Kelli Hall, R&E HR manager and assistant facility manager, shared the impacts of R&E growth and complexity since the facility was purchased in 2016. R&E has grown quickly in technological advances and programs, and facility and program staff numbers have increased, while business support (finance, HR, procurement) staff numbers have remained mostly static. As a result, R&E is currently insufficiently staffed, creating potential gaps that need to be addressed, particularly across HR management, contract management and budget management. The other concern is reducing staff turnover.

- **Human Resources**

Hall reviewed a recommendation for a 1.0 FTE HR Generalist. The position cost would be split 75% Facility Budget and 25% JA Budget. Commissioner Reinhardt recommended bringing the HR complement to the average ratio of 2.5 HR staff per 100 employees.

- **Procurement/Contracts**

R&E's first and only contractor manager was hired in 2016, with three people having filled the role over the seven years. The number and complexity of contracts continue to increase, particularly with the food scraps pickup program and anaerobic digestion. Overburdened staff creates vulnerabilities for R&E. R&E is requesting the addition of a 1.0 FTE Contract Specialist. Position cost would be split 50% Facility Budget and 50% JA Budget. Commissioner MatasCastillo stated her full support of this addition, especially since the addition of organics will require complicated contracts. Commissioner Reinhardt asked for and received verification that contracts are reviewed by county attorneys.

- **Accounting/Budget**

Historically, the Supply Chain Analyst completed Facility Budget analysis and projections. Purchasing has become a full-time position, leaving no capacity for budget analysis work. R&E currently has only one high-level finance position to work with increasingly complex budgets. R&E proposes converting a vacant 1.0 FTE electrician position, which was never posted or filled, to a Budget Analyst position. Overburdened staff creates financial risk for R&E; furthermore, there is no redundancy. A Budget Analyst would be significantly helpful in actively managing the Facility budget and the JA Budget throughout the year. This position's cost would be split 75% Facility Budget and 25% JA Budget. Wehlage stated that the most important aspect of these requested positions is mitigating risk for R&E. Commissioner Reinhardt highlighted the increasing complexity of the budgets and the need for depth in programs (both HR and Facility).

Commissioner Bigham asked whether converting the electrician position would create issues with the union. Hall said the position has never been offered to the union, so there will be no issues changing it to the program side.

Joint Activities (JA) Budget

Wehlage reviewed the background of the JA Budget. It is also known as the General Fund or Governmental Fund and is funded by county contributions (Ramsey County 73%, Washington County 27%). This two-year budget is the only one requiring approval by the counties for their respective contributions.

Sam Hanson, Joint Activities manager, reviewed the intention of Joint Activities to meet Minnesota's 75% recycling goal by prioritizing waste reduction, reuse, repair and source-separated recycling. The two County Waste Management Plans are intentionally developed with aligned strategies and are the basis for R&E Joint Activities, creating consistency, efficiency and collaboration across the counties and with R&E and county staff.

Commissioner MatasCastillo recommended calling out the cost savings to residents through implementing Joint Activities initiatives. Highlighting business cost savings could be especially helpful for businesses that are driven by cost savings.

Hanson reviewed the history of the JA Budget from 2016 to 2023. Overall, the budget has increased by only \$3 million; what has changed is the work being done within that budget. He reviewed programmatic budget areas, which include non-residential recycling, community waste solutions, food scrap recycling and general outreach. He reviewed the cause of surpluses in the JA Budget for 2020-21 (pandemic-related due to business disruption and county staff being reassigned to Covid response roles), 2022 and what is anticipated for 2023.

Hanson discussed considerations for developing the 2024-2025 JA Budget and the need for additional staff to complete all programmatic work. The intentional growth of Joint Activities has outpaced staff capacity and structure, and R&E is the best option for continued collaboration with counties. R&E is requesting a 1.0 FTE Program Supervisor and 2.0 FTE Program Coordinators.

Commissioner Reinhardt inquired what the overall effect on the budget of adding positions for Joint Activities would be. Dave Brummel stated that Washington County has budgeted a 3% baseline increase for environmental health, and a 3% increase for R&E matches that amount.

UPDATES AND REPORTS

Facility Update

Sam Holl, R&E Center manager, stated that the R&E Center will begin accepting waste on the new food scrap bag tipping floor beginning April 17, 2023, with the food scraps pickup program pilot kickoff. The recyclable recovery system line is currently in the commissioning process.

ADJOURN

Chair MatasCastillo declared the meeting adjourned at 12:02 p.m.

ATTESTED TO:

Approved: _____
May 11, 2023

Approved: _____
May 11, 2023



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD FACILITY & FINANCE COMMITTEE MEETING DATE:	May 11, 2023	AGENDA ITEM:	IV.a
SUBJECT:	2024-2025 Budget Recommendation for Approval		
TYPE OF ITEM:	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input checked="" type="checkbox"/> ACTION
SUBMITTED BY:	Kris Wehlage, Accounting Manager		

FACILITY & FINANCE COMMITTEE ACTION REQUESTED:

1. Approve the 2024-2025 R&E Joint Activities Budget and recommend that the R&E Board approve the Joint Activities Budget and forward the budget to the Ramsey and Washington county boards for approval.
2. Approve the 2024-2025 Facility Budget and recommend that the R&E Board establish the 2024-2025 tipping fee at the rate of \$121.00 per ton for 2024 and \$130.00 per ton for 2025.
3. Approve the 2024-2025 Equipment Maintenance & Replacement Budget and recommend that the R&E Board approve the budget.

EXECUTIVE SUMMARY:

Three proposed 2024-2025 budgets for Ramsey/Washington Recycling & Energy were presented for initial review by the Facility & Finance Committee at its April 13, 2023, meeting. The budgets have been updated based on discussions from that meeting and additional changes identified after the April committee meeting occurred.

At the May 11, 2023, Facility & Finance Committee meeting, staff will present the changes described below for committee consideration. The committee will then be asked to approve the 2024-2025 budgets and recommend that the R&E Board approve the budgets.

Staffing

In early 2023, the public health directors of Ramsey and Washington counties were tasked with developing and recommending a new organizational structure for Ramsey/Washington Recycling & Energy due to the complex and ever-changing organizational growth and priorities of R&E as an entity. Their approach was to execute the board’s vision through the shared partnership between the two counties. As a result, it has been proposed that the Joint Leadership Team be replaced with a new executive director and deputy director.

R&E Executive Director

The executive director will be the leader of the R&E organization, overseeing and implementing the vision and strategic direction for the organization. This position will manage the organization and the executive team that includes the deputy director, human resources manager and finance manager. The executive director will develop organizational goals and monitor progress

SUBJECT: 2024-2025 Budget Recommendation for Approval

towards meeting them while ensuring compliance with the R&E Joint Powers Agreement (JPA) and bylaws. This position will report to the R&E Board and ensure the overall vision and direction aligns with the respective county partnerships through the public health directors.

R&E Deputy Director

The deputy director will report to the executive director and serve as a subject matter expert in the solid waste management field with technical understanding of the business and day to day facility operations and oversight of the development and implementation of projects and initiatives. This position will be responsible for leading, supervising and managing the functions of the leadership team that includes the managers of planning & project management, joint activities, contracts and facility operations. The deputy director will act in the capacity of the executive director in the absence of the executive director.

Facility Budget

Changes to the 2024 Facility Budget include increasing the salary and fringes for the two new full-time equivalent (FTE) positions: R&E executive director and deputy director. Eighty percent (80%) of these positions' costs are allocated to the Facility Budget due to the Facility Budget representing 80% of the total R&E annual budget. As a result, the 2024 Facility Budget has been revised to include an increase in salary and fringes by \$360,000. In April 2023, discussions with Xcel Energy clarified that their planned plant outage time in 2024 had been reduced, allowing them to accept more refuse-derived fuel (RDF) in 2024 than previously anticipated. Consequently, this will result in lower landfill costs for 2024. However, this also results in higher costs for delivering RDF to Xcel and transportation costs. As such, the budgeted 2024 tipping fee is unchanged from the April 13, 2023, Facility & Finance Committee meeting at \$121 per ton.

Changes to the 2025 Facility Budget also include increasing the salary and fringes for the two director positions. Additionally, an increase to landfill costs in 2025 was identified due to more municipal solid waste (MSW) being delivered to landfills than previously calculated. These changes result in a \$2 per ton increase to the tipping fee from the April 13 meeting, with the tipping fee proposed at \$130 per ton.

These changes to the proposed 2024-2025 Facility Budget since the April 13 Facility & Finance Committee meeting are summarized below.

Personnel Costs

- 2024 salary and fringes increased \$360,000.
- 2025 salary and fringes increased \$397,000.

Landfill – Costs associated with MSW delivered to landfills.

- 2024 MSW tons to landfill decreased, resulting in roughly \$700,000 reduction in costs for 2024.
- 2025 landfill costs increased roughly \$400,000.

Transportation – Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel Energy facilities and landfills.

- 2024 transportation costs increased by roughly \$350,000.
- 2025 transportation costs are unchanged.

Fuel Supply – Costs associated with Xcel Energy for RDF.

- 2024 increase of RDF delivered to Xcel Energy results in an increase of roughly \$300,000 to fuel supply.

SUBJECT: 2024-2025 Budget Recommendation for Approval

- 2025 fuel supply costs are unchanged.

Contingency – This fund provides contingency due to uncertainty of operations.

- The 2024 contingency budget remains mainly unchanged.
- The 2025 contingency budget increased by roughly \$100,000.

Equipment Maintenance & Replacement Budget

No changes were made to the 2024-2025 EM&R budget.

Joint Activities Budget

One change to the 2024-2025 Joint Activities Budget, which was recommended by the committee, was renaming the cost category Non-Residential Recycling to Commercial & Residential Recycling.

Changes to the 2024 Joint Activities Budget include increasing salary and fringes to accommodate for the two R&E director positions. 20% of the costs for these positions are allocated to the Joint Activities Budget due to the Joint Activities budget representing 20% of the total annual R&E budget. This results in salary and fringe increases of \$90,000. To balance this, program costs have been reduced by \$90,000.

Changes to the 2025 Joint Activities Budget include increasing salary and fringes for the two director positions. This change results in increasing salary and fringes by \$99,000 and reducing program costs by \$99,000.

No changes were made to total budget amount and county contributions for the 2024-2025 Joint Activities Budget from the April 13, 2023, Facility & Finance Committee meeting.

The changes to the proposed 2024-2025 Joint Activities Budget since the April 13 Facility & Finance Committee meeting are summarized below.

Project Management

- 2024 salary/fringe increase \$90,000.
- 2025 salary/fringe increase \$99,000.
- 2024 and 2025 consultant contract allocation reduced \$25,000.

Commercial & Residential Recycling

- 2024 and 2025 reduced \$25,000 in BizRecycling Sponsors.

Community Waste Solutions

- 2024 and 2025 reduced \$30,000 in Community Resource Hubs.
- 2024 reduced \$10,000 in Bulky Waste Solutions.
- 2025 reduced \$19,000 in Bulky Waste Solutions.





ATTACHMENTS:

1. Draft Resolution
2. R&E Budget Structure
3. 2024-2025 Budget Timeline
4. 2024-2025 Facility Budget
5. 2024-2025 Equipment Maintenance & Replacement Budget
6. 2024-2025 Joint Activities Budget

SUBJECT: 2024-2025 Budget Recommendation for Approval

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM	5/9/23
	5/9/23
	5/9/23
RAMSEY COUNTY ATTORNEY	5/9/23
	5/9/23
WASHINGTON COUNTY ATTORNEY	5/9/23
	5/9/23



RESOLUTION R&EB-FFC-2023-02

WHEREAS, The Ramsey/Washington Recycling & Energy Board (the “R&E Board”) is governed by the Second Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated August 2, 2022 (“Joint Powers Agreement”); and

WHEREAS, The Joint Powers Agreement provides that the R&E Board shall establish a Facility Budget and a Joint Activities Budget; and an Equipment Maintenance & Replacement Budget; and

WHEREAS, The Facility & Finance Committee has reviewed the 2024-2025 Joint Activities Budget at its meeting on April 13, 2023; and

WHEREAS, The Facility & Finance Committee has reviewed the 2024-2025 Facility Budget at its meeting on April 13, 2023; and

WHEREAS, The Facility & Finance Committee has reviewed the 2024-2025 Equipment Maintenance & Replacement Budget at its meeting on April 13, 2023. NOW, THEREFORE, BE IT

RESOLVED, The Ramsey/Washington Recycling & Energy Board Facility & Finance Committee hereby approves the 2024-2025 R&E Joint Activities Budget and recommends that the R&E Board approve the Joint Activities Budget and forward the budget to the Ramsey and Washington County boards for approval. BE IT FURTHER

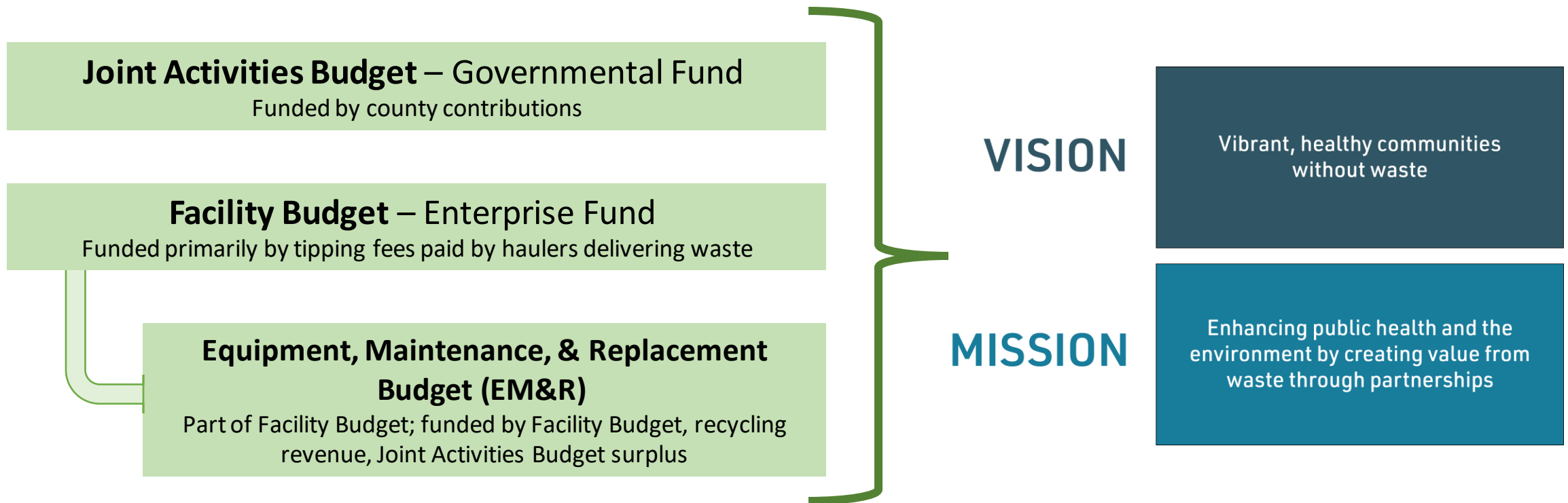
RESOLVED, The Ramsey/Washington Recycling & Energy Board Facility & Finance Committee hereby approves the 2024-2025 Facility Budget and recommends that the R&E Board establish the 2024-2025 tipping fee at the rate of \$121.00 per ton for 2024 and \$130.00 per ton for 2025. BE IT FURTHER

RESOLVED, The Ramsey/Washington Recycling & Energy Board Facility & Finance Committee hereby approves the 2024-2025 Equipment Maintenance & Replacement Budget and recommends that the R&E Board approve the budget.

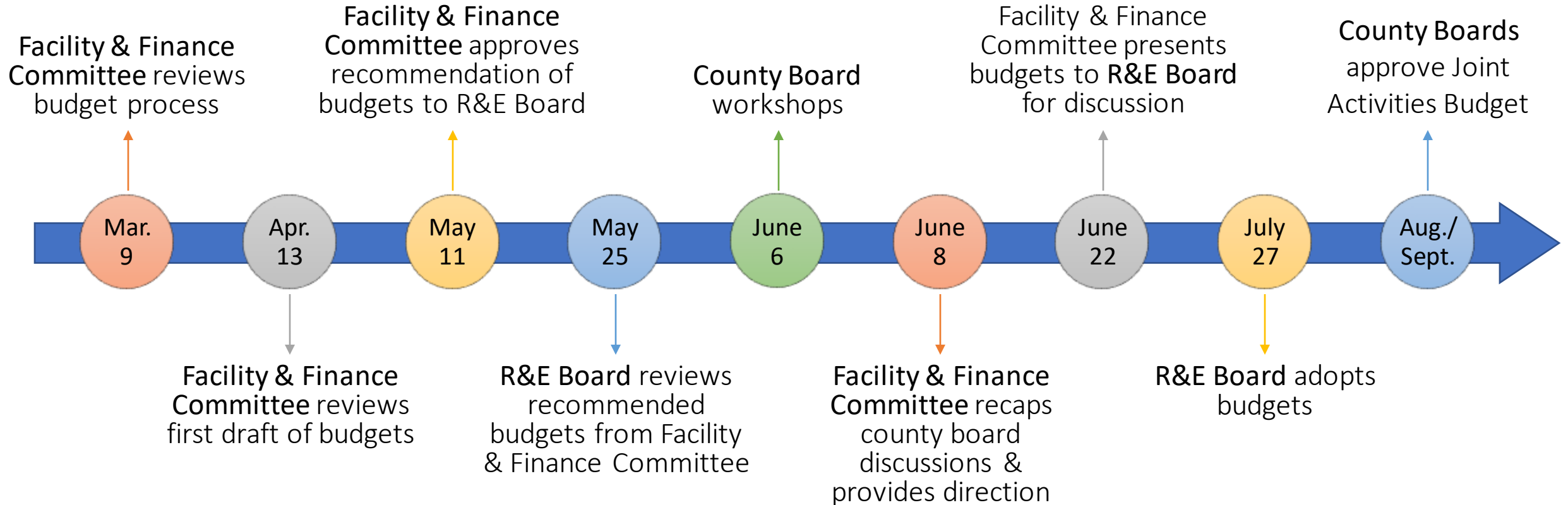
Trista MatasCastillo, Committee Chair
May 11, 2023

Attest
May 11, 2023

R&E Board Budget Structure



2024 – 25 Budget Timeline



**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

R&E CENTER	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
APPROPRIATIONS:				
Personnel Costs	7,667,680	10,326,865	12,102,800	12,849,900
Fuel Supply Agreements	6,130,987	6,584,768	6,385,535	6,626,800
Landfill	5,413,409	5,196,283	7,700,699	7,845,403
Compost	-	-	240,700	730,600
Transportation	8,610,977	8,541,209	9,136,776	9,862,200
Transload	2,435,859	2,555,387	2,862,300	3,035,300
Facility Operations	8,832,084	8,225,638	10,512,200	10,946,800
Contingency	-	620,944	710,090	808,897
Enterprise Reserve Fund	-	1,500,000	1,500,000	1,500,000
Debt Services	1,693,854	3,533,586	3,873,600	4,868,800
Transfer to Equipment/Maintenance Fund:				
Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
Total Appropriations	41,084,850	47,384,680	55,324,700	59,374,700
REVENUE:				
Operations Revenue	41,085,266	47,384,680	55,324,700	59,374,700
Total Revenue	41,085,266	47,384,680	55,324,700	59,374,700
TOTAL	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
Appropriations	41,084,850	47,384,680	55,324,700	59,374,700
Revenue	41,085,266	47,384,680	55,324,700	59,374,700
Surplus/(Deficit)	416	-	-	-

Notes:

2023 Approved Tipping Fee is \$103/ton
 ** 2024 Proposed Tipping Fee is \$121/ton
 *** 2025 Proposed Tipping Fee is \$130/ton

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

Tons Budget		440,138	450,000	450,000	450,000
Account	Description	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
APPROPRIATIONS:					
<u>PERSONNEL COSTS</u>					
	411101 Staff Non Union- Salary	1,460,805	1,646,828	2,434,800	2,629,700
	411103 Temporary Staff	-	50,000	50,000	50,000
	411201 PERA - Non Union Staff	109,334	116,012	182,400	197,200
	411202 Fica - OASDI	306,992	456,826	482,600	506,300
	411203 FICA - HI	106,137	113,433	125,500	131,900
	411301 Health & Dental Ins	305,202	350,064	438,900	474,800
	411306 Life Ins	1,357	1,789	3,000	3,200
	411307 Long Term Disability Ins	1,348	1,728	2,900	3,100
	411115 Staff Union - Salary	4,008,392	6,115,379	6,443,100	6,736,100
	411412 Staff - Union Fringe	1,071,121	1,920,318	1,856,400	2,012,400
	411201 PERA - Union Staff	296,992	451,153	483,200	505,200
	411111 Vacancy Factor	-	(896,665)	(400,000)	(400,000)
	Total Personnel Costs	7,667,680	10,326,865	12,102,800	12,849,900
<u>FUEL SUPPLY</u>					
	424515 NSP Fuel Supply Agreement	6,130,987	6,584,768	6,385,535	6,626,800
	Total Fuel Supply	6,130,987	6,584,768	6,385,535	6,626,800
<u>LANDFILL</u>					
	424517 Landfill	5,413,409	5,196,283	7,700,699	7,845,403
	Total Landfill	5,413,409	5,196,283	7,700,699	7,845,403
<u>Compost</u>					
	422304 Compost	-	-	240,700	730,600
	Total Compost	-	-	240,700	730,600
<u>TRANSPORTATION</u>					
	424513 Transportation	8,610,977	8,541,209	9,136,776	9,862,200
	Total Transportation	8,610,977	8,541,209	9,136,776	9,862,200
<u>TRANSLOAD</u>					
	424514 Transload Fee	2,435,859	2,555,387	2,862,300	3,035,300
	Total Transload	2,435,859	2,555,387	2,862,300	3,035,300
<u>FACILITY OPERATIONS</u>					
	421112 Credit Card Fees	250	500	500	500
	421401 Computer Support Contracts	13,232	-	12,000	12,000
	421301 Medical Services	18,632	3,500	22,000	22,000
	421402 Telecommunication	10,164	37,200	14,600	15,500
	421405 Computer Software License	44,339	46,225	47,000	49,900
	421501 Consulting Services	19,616	116,500	116,500	116,500
	421519 Contracted Services	707,520	76,712	400,000	400,000
	421522 Other Professional Srvs	277,923	472,562	542,300	574,800

SUBJECT: Proposed 2024-25 Facility Budget

421525 Recruitment Services	16,230	750	16,000	16,000
421603 Printing	3,095	4,500	3,300	3,500
421701 Postage	1,464	250	1,500	1,500
422101 Building & Structures Repair	24,953	133,258	141,300	149,800
422109 Fire Systems Inspection	50,806	71,138	102,000	108,100
422203 Janitorial Service	61,230	58,580	58,600	62,100
422301 Gas	77,669	53,517	94,000	94,000
422302 Electricity	1,133,743	1,200,000	1,292,100	1,292,100
422303 Water Sewer	34,457	44,010	41,700	42,000
422601 Equipment & Machinery Repairs	316,073	679,070	748,900	793,800
422602 Data Proc Equip Main	6,983	4,800	7,400	7,800
422705 Trailer Repairs	567,560	430,000	674,000	714,400
422801 Grounds-Repairs	146,035	85,504	87,400	92,600
422802 Snow Removal	66,595	52,254	52,300	55,400
422811 Pest & Rodent Control	15,010	9,958	15,600	16,500
422813 Security Services	334,013	344,737	338,000	358,300
423110 On the Job Training Services	-	8,194	47,500	50,400
423111 Employee Development	44,800	48,296	93,300	93,300
424101 Automobile Truck Ins	67,091	47,570	71,600	78,800
424103 Workers Compensation Ins	266,406	153,419	287,100	315,800
424107 Liability & Property Damage	1,883,237	1,650,000	2,075,300	2,140,400
424110 Public Liability Ins	25,344	16,500	19,300	21,200
424112 Multi Cover Ins	148,469	165,380	240,700	264,800
424201 Payment in Lieu of Taxes	174,341	179,272	184,800	184,800
424302 Membership Dues	813	2,000	2,000	2,000
424303 Conference Seminar	4,687	12,300	12,300	12,300
424305 Meeting Exp	597	2,500	2,500	2,500
424501 Mileage	1,036	4,700	4,700	4,700
424507 Messenger Service	445	250	500	500
424508 Armored Car Services	-	-	3,600	3,600
424602 Special Programs/Awards	1,537	5,000	5,000	5,000
424607 Licensing Fee	9,786	12,500	5,300	5,300
471101 Contingency/Appropriations	-	2,120,944	2,210,090	2,308,897
431101 Office Supplies	18,204	3,500	5,400	5,700
431104 Oils Lubricants Etc.	81,145	100,317	112,800	119,600
431105 Uniforms and Clothing	83,222	94,001	124,900	132,300
431205 First Aid Supplies	40,816	39,000	45,900	48,700
431508 Equipment Parts & Supplies	1,477,500	1,352,095	1,605,700	1,702,000
431604 Diesel Fuel	233,294	160,000	270,800	287,000
431702 Small Tools and Safety Equip	24,550	24,368	20,500	21,800
431902 Shop Materials & Supplies	17,056	49,951	57,600	61,100
443301 Computer Equipment	-	32,000	76,000	76,000
541101 Remittance To State	157,735	100,000	173,500	173,500
541106 County CEC	122,381	37,000	134,600	134,600
Total Facility Operations	8,832,084	10,346,582	12,722,290	13,255,697
DEBT SERVICES				
501101 Principal Payment	1,093,617	2,016,388	2,427,600	3,501,200
502101 Interest Payment	600,237	1,517,198	1,446,000	1,367,600
Total Debt Services	1,693,854	3,533,586	3,873,600	4,868,800
TRANSFER TO EQUIPMENT/MAINTENANCE FUND				
481110 Additional Transfer -Approved/Proposed	300,000	300,000	300,000	300,000
Total Transfer To Equipment/Maintenance Fund	300,000	300,000	300,000	300,000
Total Appropriations	41,084,850	47,384,680	55,324,700	59,374,700

SUBJECT: Proposed 2024-25 Facility Budget

REVENUE:

311766 Tipping Fee	38,109,838	46,350,000	53,905,500	57,915,000
311767 Tipping Fee Special	240,272	443,015	251,600	251,600
311768 Tipping Fee Private	325,740	381,665	544,500	585,000
319103 Recovery- Current Yr Exp	56,947	15,000	15,000	15,000
353152 Solid Waste Management Tax	154,811	100,000	173,500	173,500
318102 Interest	399,417	95,000	300,000	300,000
311539 County CEC	117,784	-	134,600	134,600
319102 Enhancement Project Reimbursable Revenue	1,074,673	-	-	-
319102 2020 Joint Activities Fund Balance Transfer	556,000	-	-	-
319102 2020 Facility Surplus	605,784	-	-	-
Total Revenue	41,085,266	47,384,680	55,324,700	59,374,700
Surplus/(Deficit)	416	-	-	-

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411101	Staff Non Union- Salary	1,460,805	1,646,828	2,434,800	2,629,700

EXPLANATION: Compensation for permanent full-time and permanent part-time Non Union employees.
Administrative staff cost reallocation from Joint Activities per R&E Board direction June 2022 for current FTE's, as well as the additional FTE requests for 2024/25

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411103	Temporary Staff	-	50,000	50,000	50,000

EXPLANATION: Compensation for temporary full-time and temporary part-time Union employees.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411201	PERA - Non Union Staff	109,334	116,012	182,400	197,200

EXPLANATION: PERA rate calculation at 7.5% of Staff Non Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411202	Fica - OASDI	306,992	456,826	482,600	506,300

EXPLANATION: Fica - OASDI is calculated at 6.2% of Staff Non Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411203	FICA - HI	106,137	113,433	125,500	131,900

EXPLANATION: Fica - HI is calculated at 1.45% of Staff Non Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411301	Health & Dental Ins	305,202	350,064	438,900	474,800

EXPLANATION: Health & Dental Insurance is paid for Staff Non Union

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411306	Life Ins	1,357	1,789	3,000	3,200

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff Non Union

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411307	Long Term Disability Ins	1,348	1,728	2,900	3,100

EXPLANATION: Long Term Disability Insurance for Staff Non Union

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411115	Staff Union - Salary	4,008,392	6,115,379	6,443,100	6,736,100

EXPLANATION: Compensation for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411111	Vacancy Factor	-	(896,665)	(400,000)	(400,000)

EXPLANATION: Accounts for vacant positions

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411412	Staff - Union Fringe	1,071,121	1,920,318	1,856,400	2,012,400

EXPLANATION: Fringes for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411201	PERA - Union Staff	296,992	451,153	483,200	505,200

EXPLANATION: PERA rate calculation at 7.5% of Staff Union Salary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421112	Credit Card Fees	250	500	500	500

EXPLANATION: Monthly bank fees and credit card fees

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421301	Medical Services	18,632	3,500	22,000	22,000

EXPLANATION: Medical Services

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421401	Computer Support Contracts	13,232	-	12,000	12,000

EXPLANATION: Ramsey County IS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421402	Telecommunication	10,164	37,200	14,600	15,500

EXPLANATION: Verizon, Internet, misc

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421405	Computer Software License	44,339	46,225	47,000	49,900

EXPLANATION: Control room computer software, MP2, Paradigm, digital signage, and fleet management

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421501	Consulting Services	19,616	115,000	116,500	116,500

EXPLANATION: Consulting Services Labor Relations
Consultant - Risk Management

-	100,000	100,000	100,000
19,616	15,000	16,500	16,500

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421519	Contracted Services	707,520	76,712	400,000	400,000

EXPLANATION: Contracted laborer services

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
421522	Other Professional Srvs	277,923	472,562	542,300	574,800

EXPLANATION: 2 IW's 8 month/year, plus IW's for outage and flail mill rotor change outage single source contract with Corval, electricians for incidental coverage.

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421525	Recruitment Services	16,230	750	16,000	16,000

EXPLANATION: Costs relating to hiring staff at the Recycling and Energy Center.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421603	Printing	3,095	4,500	3,300	3,500

EXPLANATION: Printing services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421701	Postage	1,464	250	1,500	1,500

EXPLANATION: Postage

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422101	Building & Structures Repair	24,953	133,258	141,300	149,800

EXPLANATION: Repairs to walls , repair divots, Roof Repairs, HVAC, building repairs

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422109	Fire Systems Inspection	50,806	71,138	102,000	108,100

EXPLANATION: Annual fire system inspection and Fire Rover

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422203	Janitorial Service	61,230	58,580	58,600	62,100

EXPLANATION: Janitorial / Housekeeping

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422301	Gas	77,669	53,517	94,000	94,000

EXPLANATION: Utilities - Gas

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422302	Electricity	1,133,743	1,200,000	1,292,100	1,292,100

EXPLANATION: Utilities - Electricity

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422303	Water Sewer	34,457	44,010	41,700	42,000

EXPLANATION: Utilities - water/sewer

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422601	Equipment & Machinery Repairs	316,073	679,070	748,900	793,800

EXPLANATION: Repairs to Work Platforms, Forklifts, Front End Loaders, Backhoes, Yard Tractors, Skid Steers, Scale Maintenance, Air Compressors, Air Knife, Compactors, Belt Conveyors, Apron Conveyors, Disc Screens, Flail Mills, Grapple Cranes, Secondary Shredders, Magnetic Separators, Dust Control, Conveyor Belts, Spin Roller Replacement

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422602	Data Proc Equip Main	6,983	4,800	7,400	7,800

EXPLANATION: Copiers

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422705	Trailer Repairs	567,560	430,000	674,000	714,400

EXPLANATION: Repairs to trailers, tires, and trailer tracking system

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422801	Grounds-Repairs	146,035	85,504	87,400	92,600

EXPLANATION: Lawn care, street sweeping, paving - patch work and sealing cracks

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422802	Snow Removal	66,595	52,254	52,300	55,400

EXPLANATION: Snow removal

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422811	Pest & Rodent Control	15,010	9,958	15,600	16,500

EXPLANATION: Pest & rodent control

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422813	Security Services	334,013	344,737	338,000	358,300

EXPLANATION: Security contract for R&E Center that provides security services and scale house operations on overnights and weekends

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423110	On the Job Training Services	-	8,194	47,500	50,400

EXPLANATION: New employee screening/physicals, misc. purchases for facility.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423111	Employee Development	44,800	48,296	93,300	93,300

EXPLANATION: R&E staff development and training

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424101	Automobile Truck Ins	67,091	47,570	71,600	78,800

EXPLANATION: This insurance policy covers vehicles owned by the R&E Center. The amount determined by Risk Management Consultant

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424103	Workers Compensation Ins	266,406	153,419	287,100	315,800

EXPLANATION: This insurance policy covers losses due to employee injury. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424107	Liability &Property Damage	1,883,237	1,650,000	2,075,300	2,140,400

EXPLANATION: This insurance policy covers losses to property damage at the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424110	Public Liability Ins	25,344	16,500	19,300	21,200

EXPLANATION: This insurance policy covers elected officials associated with the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424112	Multi Cover Ins	148,469	165,380	240,700	264,800

EXPLANATION: This insurance policy covers the R&E Center. The amount is determined by Risk Management Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424201	Payment in Lieu of Taxes	174,341	179,272	184,800	184,800

EXPLANATION: 2024 and 2025 are estimates because the tax rates are not known until Washington County approves their budgets in December.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424302	Membership Dues	813	2,000	2,000	2,000

EXPLANATION: Newspaper, Minnesota Safety Council membership

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424303	Conference Seminar	4,687	12,300	12,300	12,300

EXPLANATION: Conferences and site visits for R&E staff

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424305	Meeting Exp	597	2,500	2,500	2,500

EXPLANATION: Expenses related to R&E Center meetings

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424501	Mileage	1,036	4,700	4,700	4,700

EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424507	Messenger Service	445	250	500	500

EXPLANATION: Courier services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424508	Armored Car Services	-	-	3,600	3,600

EXPLANATION: Cash collection service at the R&E Center

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424513	Transportation	8,610,977	8,541,209	9,136,776	9,862,200

EXPLANATION: Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel energy facilities, and landfills.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424514	Transload Fee	2,435,859	2,555,387	2,862,300	3,035,300

EXPLANATION: Fees paid to transfer station operators to receive, weigh, and manage MSW delivered to their facilities by licensed haulers with a waste delivery agreement with the R&E Board as well as self-haulers delivering acceptable waste generated in Ramsey County or Washington County

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424515	NSP Fuel Supply Agreement	6,130,987	6,584,768	6,385,535	6,626,800

EXPLANATION: Expenses associated with marketing of refuse derived fuel (RDF) to Xcel Energy, pursuant to a Fuel Supply Agreement.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424517	Landfill	5,413,409	5,196,283	7,700,699	7,845,403

EXPLANATION: Contracted costs to deposit residue, bulky waste and excess waste at landfills.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422304	Compost	-	-	240,700	730,600

EXPLANATION: Costs associated with food scrap bags and composting

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424602	Special Programs/Awards	1,537	5,000	5,000	5,000

EXPLANATION: Annual hauler appreciation event

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424607	Licensing Fee	9,786	12,500	5,300	5,300

EXPLANATION: Licensing and Permit fees.

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431101	Office Supplies	18,204	3,500	5,400	5,700

EXPLANATION: This account includes all basic office supplies for staff. Most office supply items are consumable and must be replenished.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431104	Oils Lubricants Etc.	81,145	100,317	112,800	119,600

EXPLANATION: Oil lubricant supplies

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431105	Uniforms and Clothing	83,222	94,001	124,900	132,300

EXPLANATION: Staff uniforms and clothing. Costs include boots, winter clothing, hard hats, gloves, and glasses

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431205	First Aid Supplies	40,816	39,000	45,900	48,700

EXPLANATION: Safety supplies

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431508	Equipment Parts & Supplies	1,477,500	1,352,095	1,605,700	1,702,000

EXPLANATION: Tires and other equipment parts, Welding, Bolts, Fasteners, Hoses, Chisels, Radio Equipment, annual electrical/ARC Flash maintenance

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431604	Diesel Fuel	233,294	160,000	270,800	287,000

EXPLANATION: Fuel costs for running equipment at the R&E Center

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431702	Small Tools and Safety Equip	24,550	24,368	20,500	21,800

EXPLANATION: Replacing worn out tools

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431902	Shop Materials & Supplies	24,550	49,951	57,600	61,100

EXPLANATION: Safety mats, towels, misc shop materials and supplies

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
443301	Computer Equipment	-	32,000	76,000	76,000

EXPLANATION: Computer and monitor replacements

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
471101	Contingency/Appropriations	-	2,120,944	2,210,090	2,308,897

EXPLANATION: Contingency due to uncertainty of operations
Enterprise Reserve Fund (ERF)

-	620,944	710,090	808,897
-	1,500,000	1,500,000	1,500,000

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
481110	Transfers to Other Funds	300,000	300,000	300,000	300,000

EXPLANATION: Additional Transfer to EM&R Budget

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
501101	Principal Payment	1,093,617	2,016,388	2,427,600	3,501,200

EXPLANATION: Debt principal payments made to Ramsey County and Washington County.
Includes purchase of R&E Center, Administration Building/RDF Buildout loan, and Enhancement Building

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
502101	Interest Payment	600,237	1,517,198	1,446,000	1,367,600

EXPLANATION: Debt interest payments made to Ramsey County and Washington County.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
541101	Remittance To State	157,735	100,000	173,500	173,500

EXPLANATION: Payments to MN Department of Revenue for SWM Tax.

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
541106	County CEC	122,381	37,000	134,600	134,600

EXPLANATION: County CEC tax collected from non-license haulers and citizens.

SUBJECT: Proposed 2024-25 Facility Budget

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

LINE ITEM EXPLANATIONS

REVENUE EXPLANATIONS

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311766	Tipping Fee	38,109,838	46,350,000	53,905,500	57,915,000

EXPLANATION: Fee charging haulers. 2023 fee is \$103/ton, 2024 fee is \$121/ton, 2025 fee is \$128/ton

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311767	Tipping Fee Special	240,272	443,015	251,600	251,600

EXPLANATION: The fees approved for 2024 and 2025 are unchanged from the 2021 Board approved fees.
Rates are Tires - \$8.00 per item, Auto or Truck tire and rim - \$10.00 per item,
Mattresses - \$20.00 plus tax per item, Appliance Non Freon - \$16.00 per item, Appliance Freon -
\$20.00 per item, Electronics - \$30.00 per item, Large bulky furniture such as couch or love seat - \$20.00 plus
tax per item.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311768	Tipping Fee Private	325,740	381,665	544,500	585,000

EXPLANATION: Special fees charged to citizens and unlicensed self haulers

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
311539	County CEC	117,784	-	134,600	134,600

EXPLANATION: Revenue associated with collecting Ramsey and Washington counties County Environmental Charge

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
319103	Recovery- Current Yr Exp	56,947	15,000	15,000	15,000

EXPLANATION: Recovery of current year expense

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
353152	Solid Waste Management Tax	154,811	100,000	173,500	173,500

EXPLANATION: R&E Center must collect the Solid Waste Management Tax (SWMT) from self-haulers who have a waste
delivery agreement but not filed an SWMT exemption certificate with the R&E Center

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
318102	Interest	399,417	95,000	300,000	300,000

EXPLANATION: Interest revenue

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
	Enhancement Project Reimbursable Revenue	1,074,673	-	-	-

EXPLANATION: Transfer from 2020 Joint Activities fund balance over 35%

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
	2020 Joint Activities Fund Balance Transfer	556,000	-	-	-

EXPLANATION: Surplus from 2020 Facility budget

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
	2020 Facility Surplus	605,784	-	-	-

EXPLANATION: Transfer from 2021 Joint Activities fund balance over 35%

**Ramsey/Washington Recycling & Energy Board
Recycling and Energy Center - Equipment Maintenance Fund**

Account	Description	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
APPROPRIATIONS:					
441201	Equipment	422,924	1,207,000	795,000	1,270,000
443101	Maintenance	860,753	850,000	1,300,000	1,120,000
	Total Appropriations	<u>1,283,677</u>	<u>2,057,000</u>	<u>2,095,000</u>	<u>2,390,000</u>
REVENUE:					
317321	Sale of Recyclable Materials	1,944,301	1,174,165	1,780,000	1,780,000
341208	Additional Transfer - Proposed	300,000	300,000	300,000	300,000
	Total Revenue	<u>2,244,301</u>	<u>1,474,165</u>	<u>2,080,000</u>	<u>2,080,000</u>
	Total Appropriations EM&R	1,283,677	2,057,000	2,095,000	2,390,000
	Total Revenue EM&R	2,244,301	1,474,165	2,080,000	2,080,000
	Reserve for Future Years	960,624	(582,835)	(15,000)	(310,000)
	Cumulative Reserve	3,387,095	2,804,260	2,789,260	2,479,260

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Equipment & Maintenance Fund**

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
441201	Equipment	422,924	1,207,000	795,000	1,270,000

EXPLANATION: 2024 - Replace trailer - \$720,000 and skid loader - \$75,000
 2025 - Replace trailer - \$720,000, replace front end loader - \$400,000, yard tractor - \$150,000

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
443101	Maintenance	860,753	850,000	1,300,000	1,120,000

EXPLANATION: 2024 - Flail roof area replacement - \$250,000, tipping floor maintenance - \$50,000, parking lot resurface - \$250,000, primary disc screen rebuild - \$350,000, DC drives for primary disc screens - \$150,000, C9 retro - \$100,000, control room computers software upgrade - \$100,000, tipping floor wall repair - \$50,000

2025 -secondary disc screen rebuild - \$120,000, tipping floor maintenance - \$50,000, MO22A conveyer rebuild - \$400,000, MO22B conveyer rebuild - \$400,000, OBW rotors and pumps - \$100,000, tipping floor wall repair - \$50,000

REVENUE EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
317321	Sale of Recyclable Materials	1,944,301	1,174,165	1,780,000	1,780,000

EXPLANATION: Board Resolution R&EB-2017-3 approves the use of revenue from the sale of recyclable material to support the Equipment & Maintenance Fund

Account Code	Account Name	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
341208	Additional Transfer - Proposed	300,000	300,000	300,000	300,000

EXPLANATION: Additional Board Proposed Transfer

SUBJECT: Proposed 2024-25 EM&R Budget

Capital Expense and Repair/Maintenance Expense Estimates - 6 years - 2023 thru 2028

Capital Improvements -Equipment/Maintenance Fund	2023	2024	2025	2026	2027	2028
Replace Mobile Equipment - Aluminum Walking Floor RDF Trailers	\$ 660,000	\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000
Cyclones/Dust Collection	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
Front End Loader (rebuild)- Includes 1 set of tires at \$45k	\$ 397,000	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ 500,000
MO20A- (Flat in feed conveyer before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 320,000
Yard Tractor	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Secondary Disc Screen Rebuild- Every other year rebuild. Based off of last 2 purchases they have increased 5-6K per set.	\$ 110,000	\$ -	\$ 120,000	\$ -	\$ 140,000	\$ -
Tipping Floor	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
Bailer Relining	\$ 30,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Primary Disc Screen Rebuild	\$ -	\$ 350,000	\$ -	\$ 40,000	\$ 450,000	
Parking Lot Resurfacing	\$ -	\$ 250,000	\$ -	\$ 50,000	\$ 75,000	\$ -
Flail Roof Area/Replacement	\$ -	\$ 250,000	\$ -	\$ 50,000		
DC Drives for Primary Disk Screens	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
C9's Retro	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Control Room Computers and Upgrade Software - needs to be done every 3 to 4 years.	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Skid Loader	\$ -	\$ 75,000	\$ -	\$ -	\$ 80,000	\$ -
MO22A- (Horizontal In feed Conveyer)- Complete rebuild every 3 years.	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 450,000
MO22B- (Horizontal In feed Conveyer)- Complete rebuild every 3 years.	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 450,000
OBW Rotors and Pumps	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 125,000
MO20B-(Flat in feed conveyer before MO22A, MSW is loaded on this conveyer from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tipping floor wall repair		\$ 50,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000
Total	\$ 2,057,000	\$ 2,095,000	\$ 2,390,000	\$ 1,370,000	\$ 1,590,000	\$ 2,640,000

Beginning Cumulative Reserve	\$ 3,387,095	\$ 2,804,260	\$ 2,789,260	\$ 2,611,894	\$ 3,387,095	\$ 2,804,260
Revenue from Recyclables	\$ 1,174,165	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000	\$ 1,780,000
Additional Board Approved Transfer	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Ending Cumulative Reserve	\$ 2,804,260	\$ 2,789,260	\$ 2,479,260	\$ 3,321,894	\$ 3,877,095	\$ 2,244,260

Ramsey/Washington Recycling & Energy Board

JOINT ACTIVITIES	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
APPROPRIATIONS:				
Project Management	2,394,100	2,729,454	3,506,000	3,559,000
Commercial & Residential Recycling	2,966,814	4,050,000	4,425,000	4,425,000
Community Waste Solution	132,223	625,000	830,000	786,000
Food Scrap Recycling	756,167	2,500,000	1,105,000	1,455,000
General Outreach	1,048,693	605,000	925,000	925,000
Policy Evaluation	1,030,773	1,100,000	1,190,000	1,190,000
Total Appropriations	8,328,770	11,609,454	11,981,000	12,340,000
REVENUE:				
Washington County	2,891,086	3,134,553	3,234,870	3,331,800
Ramsey County	6,113,769	8,474,901	8,746,130	9,008,200
Total Revenue	9,004,855	11,609,454	11,981,000	12,340,000
TOTAL	2022 Unaudited	2023 Approved Budget	2024 Proposed Budget	2025 Proposed Budget
Appropriations	8,328,770	11,609,454	11,981,000	12,340,000
Revenue	9,004,855	11,609,454	11,981,000	12,340,000
Surplus/(Deficit)	676,085	-	-	-

Ramsey/Washington Recycling & Energy Board Joint Activities

Account	Description	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
APPROPRIATIONS:					
<u>PROJECT MANAGEMENT</u>					
411101	Salaries Permanent	1,004,886	1,180,685	1,409,038	1,460,144
411103	Salaries Temporary	-	15,000	15,000	15,000
411201	PERA	76,655	88,401	105,972	109,307
411202	Fica - OASDI	59,210	71,721	90,297	95,475
411203	FICA - HI	12,037	17,328	29,111	30,798
411301	Health & Dental Ins	157,234	321,390	405,179	408,878
411306	Life Ins	1,261	1,546	1,602	1,698
411307	Long Term Disability Ins	927	1,888	1,914	2,029
411410	Cell Phone Reimbursement	2,970	9,420	13,200	13,200
421101	Accounting & Auditing Services	34,057	110,000	110,000	110,000
421102	Auditor	13,103	26,000	20,000	20,000
421110	Fiscal agent Fees	30,000	30,000	30,000	30,000
421208	County Attorney	59,512	85,000	70,000	70,000
421401	Computer Maintenance and Other	317,778	395,100	618,528	592,129
421501	Consulting	259,448	225,000	396,384	410,567
421511	Partnership on Waste and Energy Contribution	83,250	83,250	101,150	101,150
421525	Recruitment Services	-	1,000	1,000	1,000
421603	Printing	-	4,500	4,500	4,500
421701	Postage	1,070	2,000	2,000	2,000
422402	Buildings & Office Space	55,496	-	-	-
423111	Employee Development	-	4,000	9,000	9,000
423309	Records Storage	254	275	275	275
424302	Membership & Dues	22,021	8,600	22,000	22,000
424303	Conference & Seminar	49,341	20,000	20,000	20,000
424304	Other Travel	13,115	20,000	20,000	20,000
424305	Meeting Expense	3,989	2,000	5,000	5,000
424501	Mileage	768	4,500	2,000	2,000
424507	Messenger Service	-	350	350	350
424607	Licensing Fee	128,000	-	-	-
431101	Office Supplies	7,718	500	2,500	2,500
Total Project Management		2,394,100	2,729,454	3,506,000	3,559,000
<u>COMMERCIAL & RESIDENTIAL RECYCLING</u>					
421542	BizRecycling	1,640,020	2,050,000	2,175,000	2,175,000
421543	Multi-Unit Recycling	964,728	1,250,000	1,250,000	1,250,000
421544	Business Pollution Prevention	117,977	410,000	450,000	450,000
421545	Food Waste Prevention	233,648	300,000	500,000	500,000
421546	Compost Market Development	10,441	40,000	50,000	50,000
Total Commercial & Residential Recycling		2,966,814	4,050,000	4,425,000	4,425,000
<u>COMMUNITY WASTE SOLUTIONS</u>					
421538	Community Resource Hubs	-	110,000	190,000	190,000
421539	Bulky Waste Solutions	62,223	435,000	490,000	446,000
421540	Reuse & Repair	70,000	80,000	150,000	150,000
Total Community Waste Solutions		132,223	625,000	830,000	786,000

SUBJECT: Proposed 2024-25 JA Budget

FOOD SCRAP RECYCLING

421541 Program Resources	20,067	760,000	200,000	425,000
421522 Other Professional Services	148,730	1,280,000	280,000	405,000
421602 Promotional Activities	587,370	460,000	625,000	625,000
Total Food Scrap Recycling	756,167	2,500,000	1,105,000	1,455,000

GENERAL OUTREACH

421509 Communications, Design, & Educational Services	1,015,360	455,000	775,000	775,000
421522 Other Professional Services	33,333	150,000	150,000	150,000
Total General Outreach	1,048,693	605,000	925,000	925,000

POLICY EVALUATION

421201 Legal Services	385,888	490,000	490,000	490,000
421502 Engineering Services	644,885	610,000	700,000	700,000
Total Policy Evaluation	1,030,773	1,100,000	1,190,000	1,190,000

Total Appropriations	8,328,770	11,609,454	11,981,000	12,340,000
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REVENUE:

314103 Washington County	2,891,086	3,134,553	3,234,870	3,331,800
319110 Ramsey County	6,113,769	8,474,901	8,746,130	9,008,200
Total Revenue	9,004,855	11,609,454	11,981,000	12,340,000

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Project Management (51808)

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411101	Salaries Permanent	1,004,886	1,180,685	1,409,038	1,460,144

EXPLANATION: Compensation for permanent full-time and permanent part-time employees.
Administrative staff cost reallocation to Facility budget per R&E Board direction June 2022
7 additional FTE and 1 FTE reclass from Facility budget

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411103	Salaries Temporary	-	15,000	15,000	15,000

EXPLANATION: Compensation for temporary full-time and temporary part-time employees.

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411201	PERA	76,655	88,401	105,972	109,307

EXPLANATION: PERA rate calculation at 7.5% of Salaries Permanent

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411202	Fica - OASDI	59,210	71,721	90,297	95,475

EXPLANATION: Fica - OASDI is calculated at 6.2% of Salary Permanent and Salaries Temporary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411203	FICA - HI	12,037	17,328	29,111	30,798

EXPLANATION: Fica - HI is calculated at 1.452% of Salaries Permanent and Salaries Temporary

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411301	Health & Dental Ins	157,234	321,390	405,179	408,878

EXPLANATION: Health & Dental Insurance for Staff

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411306	Life Ins	1,261	1,546	1,602	1,698

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff

Account Code	Account Name	2022	2023	2024	2025
		Unaudited	Approved	Proposed	Proposed
411307	Long Term Disability Ins	927	1,888	1,914	2,029

EXPLANATION: Long Term Disability Insurance for Staff

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
411410	Cell Phone Reimbursement	2,970	9,420	13,200	13,200

EXPLANATION: Cell phone reimbursement for staff, \$55 per month per employee

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421101	Accounting & Auditing Services	34,057	110,000	110,000	110,000

EXPLANATION: Clifton Larson Allen - Hauler audit for compliance with the County Environmental Charge in both counties

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421102	Auditor	13,103	26,000	20,000	20,000

EXPLANATION: Expenses associated with the required annual audit of the R&E Board

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421110	Fiscal agent Fees	30,000	30,000	30,000	30,000

EXPLANATION: Annual Expenses paid to Ramsey County Finance for Fiscal Agent Agreement

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421208	County Attorney	59,512	85,000	70,000	70,000

EXPLANATION: Reimbursement expenses to the Ramsey and Washington County Attorney's office for legal services
 Ramsey County - \$35,000/yr
 Washington County - \$35,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421401	Computer Maintenance and Other	317,778	395,100	618,528	592,129

EXPLANATION: Computer system maintenance and other IT costs

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421501	Consulting	259,448	225,000	396,384	410,567

EXPLANATION: Ramsey County Human Resources - \$5,000/yr, IT consultant, Planning Consultant

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421511	Partnership on Waste and Energy Contribution	83,250	83,250	101,150	101,150

EXPLANATION: Recycling and Energy's contribution to Partnership on Waste and Energy.

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421525	Recruitment Services	-	1,000	1,000	1,000

EXPLANATION: Costs relating to hiring Recycling and Energy staff

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421603	Printing	-	4,500	4,500	4,500

EXPLANATION: Printing services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421701	Postage	1,070	2,000	2,000	2,000

EXPLANATION: Postage

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
422402	Buildings & Office Space	55,496	-	-	-

EXPLANATION: Office space for Joint Activities staff at R&E Center

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423111	Employee Development	-	4,000	9,000	9,000

EXPLANATION: Staff training

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
423309	Records Storage	254	275	275	275

EXPLANATION: Fee paid for storing records

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424302	Membership & Dues	22,021	8,600	22,000	22,000

EXPLANATION: Memberships for Recycling & Energy

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424303	Conference & Seminar	49,341	20,000	20,000	20,000

EXPLANATION: Conference & Seminars for R&E Board and staff

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424304	Other Travel	13,115	20,000	20,000	20,000

EXPLANATION: Site visits and other educational opportunities

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424305	Meeting Expense	3,989	2,000	5,000	5,000

EXPLANATION: Expenses related to R&E Board staff meetings

SUBJECT: Proposed 2024-25 JA Budget

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424501	Mileage	768	4,500	2,000	2,000

EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424507	Messenger Service	-	350	350	350

EXPLANATION: Courier services

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
424607	Licensing Fee	128,000	-	-	-

EXPLANATION: Trademark Fee

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
431101	Office Supplies	7,718	500	2,500	2,500

EXPLANATION: General office supplies

Total Project Management		2,394,100	2,729,454	3,506,000	3,559,000
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Commercial & Residential Recycling (51809)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421542	BizRecycling	1,640,020	2,050,000	2,175,000	2,175,000

EXPLANATION: 1) BizRecycling consulting services - \$750,000/yr (MN Waste Wise and EcoConsilium)
 2) BizRecycling partners and sponsorships - \$425,000/yr
 4) BizRecycling grants and incentives (starter, reward, container, sustaining, and label grants) - \$1,000,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421543	Multi-Unit Recycling	964,728	1,250,000	1,250,000	1,250,000

EXPLANATION: 1) Multi-Unit Recycling consulting services - \$650,000/yr
 2) Multi-Unit Recycling Program grants and incentives (starter, reward, container, label grants, and apartment recycling specialist stipends) - \$500,000/yr
 3) Multi-Unit Recycling partners and sponsorships - \$100,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421544	Business Pollution Prevention	117,977	410,000	450,000	450,000

EXPLANATION: 1) Business Pollution Prevention consulting services - \$150,000/yr
 2) Business Pollution Prevention grants and incentives - \$300,000 in 2024

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421545	Food Waste Prevention	233,648	300,000	500,000	500,000

EXPLANATION: Resources for preventing food waste and increasing food recovery efforts contracts - \$200,000/yr
 Food Recovery Grants - \$300,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421546	Compost Market Development	10,441	40,000	50,000	50,000

EXPLANATION: Compost contract with SMSC - \$20,000/yr
 Demolition projects, sponsorships, and educations \$30,000/yr

Total Commercial & Residential Recycling		2,966,814	4,050,000	4,425,000	4,425,000
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Community Waste Solutions (51817)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421538	Community Resource Hubs	-	110,000	190,000	190,000

EXPLANATION: 1) Community Resource Hub hard costs (rent, equipment, materials, etc.)- \$100,000/yr
2) Community Resource Hub staffing, contractors, and partnerships - \$90,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421539	Bulky Waste Solutions	62,223	435,000	490,000	446,000

EXPLANATION: 1) Mattress recycling strategies - \$175,000/yr
2) Research, planning, and pilot testing for other bulky items - \$75,000 for 2024 and \$65,000 for 2025
3) Construction and Demolition (C&D) and deconstruction training, resources, grants, and partnerships - \$240,000 for 2024 and \$206,000 for 2025

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421540	Reuse & Repair	70,000	80,000	150,000	150,000

EXPLANATION: Education, resources, and shared county disposal directory - \$150,000/yr

Total Community Waste Solutions		132,223	625,000	830,000	786,000
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Food Scrap Recycling (51818)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421541	Program Resources	20,067	760,000	200,000	425,000

EXPLANATION: Durable Compostable Bags (DCB's) - \$200,000/yr for 2024 and \$425,000/yr for 2025

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421522	Other Professional Services	148,730	1,280,000	280,000	405,000

EXPLANATION: 1) Distribution of DCB's - Warehouse, fulfillment, and delivery of DCB's - \$80,000/yr for 2024 and \$180,000/yr for 2025
2) Administration of DCB's - Customer service, program development and maintenance, and license - \$200,000/yr for 2024 and \$225,000/yr for 2025

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421602	Promotional Activities	587,370	460,000	625,000	625,000

EXPLANATION: 1) Website - Hosting fees, maintenance, and support - \$200,000/yr
2) Videography - Educational and promotional videos - \$25,000/yr
3) Media campaign - Promotional campaigns - \$200,000/yr
4) Contracted services - Agency fees and staff time for Metre LLC. - \$200,000/yr

Total Food Scrap Recycling		756,167	2,500,000	1,105,000	1,455,000
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

General Outreach (51810)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421509	Communications, Design, & Educational Services	1,015,360	455,000	775,000	775,000

EXPLANATION:

- 1) Contracted graphic design services for the annual county Green Guides, the R&E annual report, and other materials - \$150,000/yr
- 2) Recycling & Energy and BizRecycling websites - \$75,000/yr
- 3) Videography to support programs, activities, and R&E Center - \$50,000/yr
- 4) Outreach, engagement, promotion, marketing, and educational activities to support programs and R&E Center - \$500,000/yr

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421522	Other Professional Services	33,333	150,000	150,000	150,000

EXPLANATION:

- 1) Communication services - contractors to assist with specialized communications needs - \$50,000/yr
- 2) Cultural consultants - contracting with New Publica and other specialists to better engage with specific cultural communities - \$100,000/yr

Total General Outreach		1,048,693	605,000	925,000	925,000
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Policy Evaluation (51811)

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421201	Legal Services	385,888	490,000	490,000	490,000

EXPLANATION:

Legal services contract

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
421502	Engineering Services	644,885	610,000	700,000	700,000

EXPLANATION:

General engineering and technical services contracted with Foth Infrastructure & Environmental, LLC , and Hdr Engineering Inc

Total Policy Evaluation		1,030,773	1,100,000	1,190,000	1,190,000
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Total Appropriations		8,328,770	11,609,454	11,981,000	12,340,000
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SUBJECT: Proposed 2024-25 JA Budget

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

REVENUE EXPLANATIONS

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
314103	Washington County	2,891,086	3,134,553	3,234,870	3,331,800

EXPLANATION: Washington County 27% of Joint Activities Budget

Account Code	Account Name	2022 Unaudited	2023 Approved	2024 Proposed	2025 Proposed
319110	Ramsey County	6,113,769	8,474,901	8,746,130	9,008,200

EXPLANATION: Ramsey County 73% of Joint Activities Budget

Total Revenue		9,004,855	11,609,454	11,981,000	12,340,000
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**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E BOARD FACILITY & FINANCE COMMITTEE MEETING DATE:		May 11, 2023		AGENDA ITEM:		V.	
SUBJECT:		Updates and Reports					
TYPE OF ITEM:		<input checked="" type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input type="checkbox"/>	ACTION
SUBMITTED BY:		Joint Leadership Team					

FACILITY & FINANCE COMMITTEE ACTION REQUESTED:

None.

EXECUTIVE SUMMARY:

Staff will provide updates on R&E projects and operations.



- a. R&E Center Updates

ATTACHMENTS:

None.

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM	5/9/23
	
	5/4/23