

Predominant Use Study RFP – Addendum One



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

Issued Date: July 19, 2022

Addition(s)/Change(s)/Clarification(s):

- Change in Solicitation Response Due Date
- Change in Terms and Conditions
- Other

Please Note the Following Additions(s)/Change(s)/Clarification(s):

- An electrical audit performed in 2011 for the previous facility owner is included for reference. Modifications have been made to the facility since that time.
- The deadline for submitting responses has been extended to August 5, 2022 at 2:00 PM CST. The revised schedule is:

Event	Estimated Date
Request for Proposals Released	Jun 30, 2022
Deadline for Proposer Questions	July 12, 2022 by 4:00pm CT
R&E Addendum Published	July 19, 2022
Deadline for Proposal Submissions	August 5, 2022 by 2:00pm CT
Anticipated Contract Effective Date	September 1, 2022

Questions and Answers:

- 1. Can a breakdown be provided of office space vs. process space in square feet?**
A1. There is about 26,000 square feet of office space and 160,000 square feet of process space.
- 2. Can R&E supply all electric, gas and water bills and consumption for the past 4 years?**
A2. This information can be made available upon request.
- 3. How many electric meters and gas meters will be included in the study?**
A3. One gas and one electric.
- 4. Is there any internal metering for electric and gas?**
A4. No.
- 5. Will the study include looking at water consumption to determine if there is exempt process usage?**

A5. The study should include all utilities that may be considered tax exempt. The specific focus will be on exemptions based on Minnesota Statute 297a.68; however, if a proposer is aware of other exempt opportunities, they may be included in a proposal response.

- 6. Will R&E give the chosen consultant all rights to discuss utility usage with utility providers on behalf of the Recycling & Energy Center?**

A6. Yes.

- 7. From 4.0 Scope of Work on page 13: “Monitor utilities at the R&E Center on an ongoing basis to determine if any additional future savings can be realized.” Can clarification be provided on “monitoring utilities on an ongoing basis”? Does this involve reviewing monthly invoices? Does this involve data logging or using any existing data logging equipment? If so, please provide additional details.**

A7. Contractors should monitor changes in law or other conditions that will result in changes to exemptions over the course of the contract, and bring to R&E any changes to material conditions that could impact exempt status. Contractors should educate R&E staff on what may trigger a need to review exempt status going forward, and evaluate any new equipment, design or circumstances at R&E that would potentially be eligible for exemptions under the duration of the contract.

- 8. From 4.0 Scope of Work on page 13: “Provide documentation to validate tax-exempt status for future R&E Center purchases that may be covered by the tax exemptions.” Can clarification be provided on “providing documentation to validate tax-exempt status for future R&E Center purchases.?” Is this in regard to new equipment purchases or utility purchases or something else? Please expand on what this should look like.**

A8. This would relate to any potential modifications or expansions to the facility and the consumption of utilities therein for the duration of the contract and the need to document that for the purposes of tax exemption.

All Addenda are to be acknowledged on the Cover Page to be included with your submission. FAILURE TO DO SO MAY RESULT IN REJECTION OF THE SOLICITATION RESPONSE. Unless otherwise specified above, the Solicitation Response due date and time and all other Terms and Conditions remain the same.