

Emerald Ash Borer Wood Waste Study RFP – Addendum One



Issued Date: June 9, 2022

Addition(s)/Change(s)/Clarification(s):

- Change in Solicitation Response Due Date
- Change in Terms and Conditions
- Other

Please Note the Following Additions(s)/Change(s)/Clarification(s):

Questions and Answers:

1. On Page 2, Table of Contents, “Attachment 5: Price Worksheet” is listed. On Page 21, Attachments, no “Attachment 5” is listed. An “Attachment 5” was not provided with the RFP. Should “Attachment 5: Price Worksheet” have been provided with the RFP, or should the reference on Page 2 to an “Attachment 5” be disregarded?

A1. A price sheet is not included in this solicitation. Please disregard the references to a price sheet on pages 2 and 9, and follow the instructions on Attachment 1, Solicitation Response Form, which states: “Estimated Budget: Must not exceed \$24,000. Please include a pricing breakdown as part of your proposal response.”

2. Section 2.7 states “The minimum required Qualifications & Experience is described in Attachment 4...” Attachment 4 does not specifically state minimum requirements. Can you please provide minimum requirements or point us in the direction of the requirement?

A2. There are no specific minimum qualifications & experience required to submit a response to this solicitation. However, qualifications and experience will be considered as part of the response evaluation. Please provide sufficient information on your firm’s experience, and the experience of the key staff who will be working on this study, so that the evaluation team can accurately assess your firm’s qualifications and experience.

All Addenda are to be acknowledged on the Cover Page to be included with your submission. FAILURE TO DO SO MAY RESULT IN REJECTION OF THE SOLICITATION RESPONSE. Unless otherwise specified above, the Solicitation Response due date and time and all other Terms and Conditions remain the same.