



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**MEETING NOTICE
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD
FACILITY & FINANCE COMMITTEE**

Date: Thursday, May 19, 2022
Time: 10:00 am to 11:30 am
Location: Ramsey County Environmental Health
2nd Floor Conference Room | 2785 White Bear Ave. N. | Maplewood, MN | 55109
Public Zoom: <https://zoom.us/j/92030111416?pwd=dk84dG9SdFZybk12Q1ZsRW0vaytkdz09>
Meeting ID: 920 3011 1416 | Passcode: 461046 | Phone: 651-372-8299

The Recycling & Energy Board Chair approved, starting with the March 24, 2022, R&E Board meeting, hosting with commissioner members all in person at Ramsey County Environmental Health Offices in Maplewood, along with key staff and presenters. Members of the public are encouraged to participate remotely via Zoom or may attend at the Maplewood address.

AGENDA

- | | | |
|----------------------------------------------------------------|-------------|---------|
| I. Call to Order, Commissioner Roll Call, Introductions | | |
| II. Approval of Agenda | Action | Page 1 |
| III. Approval of Minutes – April 14, 2022 | Action | Page 2 |
| IV. Business | | |
| a. 2022 Budget Status | Information | Page 7 |
| b. 2023 Budget Recommendation for Approval | Action | Page 8 |
| V. Updates and Reports | Information | Page 42 |
| a. R&E Center Updates | | |
| VI. Adjourn | | |

NEXT MEETING:

Thursday, June 16, 2022 | 10:30 am – 12:00 pm | Ramsey County Environmental Health, Maplewood



**RAMSEY/WASHINGTON
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CONNECTING VALUE TO WASTE

THURSDAY, APRIL 14, 2022
RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD
FACILITY & FINANCE COMMITTEE MINUTES

A meeting of the Ramsey/Washington Recycling & Energy Facility & Finance Committee was held at 10:30 a.m. on Thursday, April 14, 2022, at the Ramsey County Environmental Health Office, 2785 White Bear Avenue North, Suite 350, Maplewood, Minnesota. Members of the public were able to attend via Zoom or in person at the Maplewood address.

MEMBERS PRESENT

Commissioner Wayne Johnson – Washington County
Commissioners Nicole Frethem, Trista MatasCastillo – Ramsey County

PARTICIPANTS ATTENDING AT RAMSEY ENVIRONMENTAL HEALTH, MAPLEWOOD

Leigh Behrens, Kelli Hall, Sam Hanson, Sam Holl, Jennefer Klennert, Nate Klett, Kevin Magnuson, Leslie Duling McCollam, Jim Redmond, Michael Reed, Nikki Stewart, Jody Tharp, Jordan Thone, Kris Wehlage

ATTENDING REMOTELY

Kate Bartelt, Tammy Christopherson, Sheena Denny, Rae Eden Frank, Jamie Giesen, Tabatha Hansen, Jon Jacobson, Fatima Janati, Kevin Johnson, Chuck Joswiak, Nick Kluge, Sandy Koger, Juna Ly, Andrea McKennan, Jennifer Nguyen Moore, Natasha Pearson, Renee Vought, Jouna Yang, Susan Young, Margaret Zuckweiler

CALL TO ORDER/APPROVAL OF THE AGENDA

Chair Johnson called the meeting to order at 10:32 a.m. A roll call of commissioners was conducted. Introductions were made.

Commissioner MatasCastillo moved, seconded by Frethem, to approve the agenda as presented.

Roll Call: Ayes: Frethem, Johnson, MatasCastillo Nays: None Motion carried.

APPROVAL OF MINUTES

Commissioner Frethem moved, seconded by MatasCastillo, to approve the March 10, 2022, minutes.

Roll Call: Ayes: Frethem, Johnson, MatasCastillo Nays: None Motion carried.

BUSINESS

2023 Budget Preparation

Kris Wehlage, R&E accounting manager, presented three budgets for policy discussion and an overview of the budget structure and timeline. The Facility & Finance Committee is reviewing the first draft of the budget at the April 14 meeting.

Joint Activities Budget

Commissioner Johnson requested that a column be added to show both “2023 Approved” and “2023 Proposed.” Wehlage will add that for future meetings.

Commissioner Johnson inquired about where savings occurred in the budget that allow adding new FTEs, even though contributions don't increase. Nikki Stewart, R&E JLT and Washington County, stated that, for this budget, the total amount will not change. The amounts in some of the categories will change to utilize anticipated surplus for this year to add the two new FTEs. Contributions from the counties will remain the same.

Commissioner Frethem inquired about the two positions added last year and two new positions for this year; how are the positions different, and what will they be doing? Stewart responded that last year, one FTE was added for a HR assistant because R&E's HR manager was reclassified to also be the assistant facility manager. One FTE was added as a program coordinator for the food scraps pickup program, which did not have designated staff. R&E is now realizing the need for additional capacity for that program, which is why one FTE planning specialist and one FTE program assistant are needed.

Commissioner MatasCastillo inquired whether the \$150k for two positions is a competitive salary rate and whether it includes benefits. Wehlage responded that the full cost is \$212k with full benefits. Kelli Hall, R&E HR manager and assistant facility manager, stated that a market survey was done in 2020 to ensure all positions are competitive.

Commissioner Johnson asked how it was determined that a planning specialist is needed now versus being added in last year's FTE increases. Stewart stated that, because the organization is growing quickly, this is something that has been needed for a while. It is becoming clearer how much is involved with the food scraps pickup program's website design, customer service, warehouse, bag distribution, etc. Developing the necessary components for the program is spreading staff from the three entities thin. More core function support is needed at R&E to coordinate all these moving parts. Currently, there are 12 individual work groups working on program areas. The food scraps pickup program is being developed for over 800k residents across two counties. There is not a program that size in the metro, state or perhaps in the U.S.

Commissioner Johnson asked how much staff is anticipated to be needed as the program grows and is successful. Stewart responded that R&E is currently trying to balance that with needs for county staff support; neither county has environmental staff solely dedicated to this program. The food scraps pickup program is a program of Ramsey and Washington counties, which R&E coordinates. Residents and businesses will go to county staff for assistance, so capacity at the county level needs to be built as well.

Commissioner MatasCastillo encourages setting the stage for future hiring. (For example, "In the next 3-5 years we anticipate needing X people, and we're currently asking for X. We're looking at dramatic change for 800K people and with it a growth opportunity.")

Commissioner Frethem shared concern about creating positions that will not be needed long term, highlighting that current work needs innovative staff creating something new vs. maintenance staff long term, and inquired about outside contract support being brought on for this creation phase. Stewart stated that there are also consultants supporting the food scraps pickup program. R&E is also doing a business assessment of the management structure and operations. This is needed to assess the gaps and how the organization may need to redesign.

Commissioner Johnson shared concern that this approach is similar to change orders and that it would be better to determine the larger number of staff needed and add incrementally against that larger number, and that savings year-to-year cannot be counted on to cover this cost.

Commissioner Johnson asked about what seem to be large swings in the “computer maintenance and other” line item. He noted it went up in 2022 and asked why it is dropping so drastically in 2023. Wehlage responded that R&E hired an IT consultant to complete a study of what technology improvements were needed and much of that project work is being done in 2022. These are one-time projects, for example, the addition of an HR system. Stewart shared that R&E is a new organization, still developing its infrastructure and not yet in maintenance mode.

Facility Budget

Commissioner Johnson requested clarification in the transportation cost increase and whether the \$1.6 million is above the approved 2023 budget or above the 2023 proposed budget. Wehlage stated that it is the approved 2023 budget.

Commissioner Johnson noted there was a \$1.5 million increase from approved 2022 to approved 2023; now there is an additional \$1.6 million above the approved 2023 level. What accounts for the \$1.6 million increase? Wehlage stated that 2.5% inflation was originally budgeted for increased costs; however, this year inflation was 6.5%.

Commissioner Johnson inquired about transload fees, which had been forecast to go down from 2022 to 2023, but which are now increasing. Wehlage stated that transload fees are based on percentage of materials coming into the system through transfer stations. More was projected in 2022 and less in 2023.

Commissioner MatasCastillo inquired why waste would decrease. Wehlage stated that it is based on how it's delivered, whether directly or from transfer stations. Less coming from transfer stations was anticipated.

Commissioner MatasCastillo asked whether the presumption of how much waste will be produced is based on new census numbers and significant growth in county populations, or whether the numbers are still based on the last census ten years ago. Sam Holl, R&E Center facility manager, stated that, looking at year-over-year numbers, there have not been significant changes in the last two to three years.

Commissioner MatasCastillo inquired as to which costs more, transfer station or direct delivery, and, if it costs more to go through transfer stations, whether that process could be eliminated. Michael Reed, R&E JLT and Ramsey County, shared that transfer stations are an integral part of the system, allowing haulers to be efficient by going to transfer stations rather than to Newport with each load. Going to transfer stations is more expensive, but integral to the operation. The facility couldn't manage 100% of the waste if everything came directly there.

Commissioner MatasCastillo asked what the \$1.5 million from Joint Activities Budget was originally allotted for and why that amount is available to move to the EM&R Budget. Sam Hanson, Joint Activities manager, stated there were Joint Activities that couldn't be pursued or completed in 2020-2021 due to the pandemic lockdown and businesses operating in different ways or not operating at all. Because programs operate with support from county staff, and county staff was pulled into incident command responsibility, there was also not enough staff capacity to implement some of the programming. It was not a single program that wasn't implemented, but rather a scale back of the operations.

Commissioner MatasCastillo expressed concern about multi-family unit reductions and using JA money to fill a hole in a different place, as opposed to rolling it over to JA's next year budget to catch up on the multi-unit work. Hanson shared that, on the budget side and staffing side, county staff has been freed up from pandemic command work, so have more capacity to work on the programming, leading to spending of funds. Programs will ramp up again.

Commissioner Johnson asked if anything needs to be done about the tipping fee. Wehlage responded that this is for discussion only and that recommendations will come in June.

Equipment Maintenance & Replacement (EM&R) Budget

Wehlage stated that no changes are recommended to the 2023 EM&R budget.

Commissioner Johnson and MatasCastillo requested board workshops be held for Ramsey and Washington county boards. Stewart stated that the committee will see the revised draft budgets in May and make recommendations to the R&E Board. Workshops will be held in May or June and the budget then presented to the R&E Board in June.

Personnel Complement Increase

Nikki Stewart, JLT and Washington County, reviewed the request for increased FTEs. As previously discussed, the proposed 2023 Joint Activities Budget includes addition of two FTE positions for a planning specialist and a program assistant.

Commissioner Johnson inquired, given that the positions are cost neutral due to savings or changes from specific line items, whether there's assurance that those are not one-off savings which will create a future budget issue. Sam Hanson stated that, in looking at the two-year budget, an opportunity exists to free up funds from multiple line items. Programs are not being eliminated.

Commissioner MatasCastillo moved, seconded by Frethem, to approve Resolution R&EB-FFC-2022-02, Personnel Complement Increase. The Facility & Finance Committee:

- Recommends that the R&E Board approve the addition of 1.0 FTE planning specialist and 1.0 FTE program assistant to the Joint Activities Budget in 2022 and authorize the Joint Leadership Team to make necessary budget adjustments.

Roll Call: Ayes: Frethem, Johnson, MatasCastillo Nays: None Motion carried.

End Markets Request for Proposals (RFP) Phase II Recommendations

Leigh Behrens, R&E planning specialist, presented an update on the revised scope for resource management, the future of R&E resource management when new facility enhancements are completed, and an overview of anaerobic digestion systems. Also reviewed was the overall timeline for end markets procurement, the steps taken in identifying top vendors for the Phase II proposals and the proposed strategy for negotiation.

Jim Redmond, R&E contracts manager, explained the need to close the RFP for End-Use Markets for Byproducts and the recommendation that the R&E Board authorize JLT to enter into direct negotiations with vendors.

Commissioner MatasCastillo asked when the last information was received from the current open RFP process. Behrens stated that it was the end of August 2021. R&E has been doing vendor interviews and has had additional contact with vendors through financial consultants to continue to have the most up-to-date information. The RFP process was initiated in 2020, and vendor responses were evaluated in 2021. RFP Phase II was only for invited proposers.

Commissioner MatasCastillo moved, seconded by Frethem, to approve Resolution R&EB-FFC-2022-03, End Markets Request for Proposals (RFP) Phase II Recommendations. The Facility & Finance Committee:

- Recommends that the R&E Board authorize JLT to close the RFP for End-Use Markets for Byproducts from the Recycling & Energy Center.
- Recommends that the R&E Board authorize JLT to enter into direct negotiations with vendors for end-use markets for byproducts from the Recycling & Energy Center, pursuant to the authority granted under Minn. Stat. § 473.811, subd. 4b. and requests the JLT to return to the R&E Board with resulting contract(s) for approval.

Roll Call: Ayes: Frethem, Johnson, MatasCastillo Nays: None Motion carried.

UPDATES AND REPORTS

Labor Agreement Update

Kelli Hall, R&E human resources and assistant facility manager, shared that a tentative agreement brought to the committee on March 10, 2022 was ratified by the union. The agreement will be going to the full board for approval on April 21, 2022.

R&E Center Updates

Sam Holl, R&E facility manager, provided an update on first quarter volumes. 94,382 of MSW was received, which was slightly under the same period for 2021 (within 4%). 65,490 tons of RDF was delivered to Xcel in Mankato and Red Wing, which is 101% compared to plan. All three facilities performed scheduled maintenance within this timeframe, which was well planned and executed.

Commissioner Johnson inquired why 4% less MSW would be brought in, but 1% more RDF put out. Holl stated that this is a result of how MSW is processed in the facility, with more materials being recovered and less volume going to landfill.

Holl shared enhancements construction update pictures. Construction is on schedule, expected to wrap up in May and commission in June. Work on dust collection will happen in June. The same contractor will switch to constructing the recyclable recovery line in June.

ADJOURN

Chair Johnson declared the meeting adjourned at 12:02 p.m.

NEXT MEETING:

Thursday, May 19, 2022 | 10:30 am – 12:00 pm | Ramsey County Environmental Health, Maplewood



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R&E BOARD FACILITY & FINANCE COMMITTEE MEETING DATE:	May 19, 2022	AGENDA ITEM:	IV.a
SUBJECT:	2022 Budget Status		
TYPE OF ITEM:	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input type="checkbox"/> ACTION
SUBMITTED BY:	Kris Wehlage, Accounting Manager		

R&E BOARD ACTION REQUESTED:

Information only.

EXECUTIVE SUMMARY:


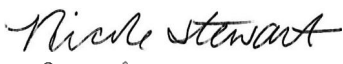
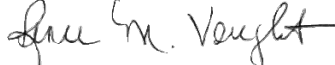


Staff will provide an update on the 2022 budget status.

ATTACHMENTS:

None.

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM   	5/11/22
RAMSEY COUNTY ATTORNEY 	5/11/22
WASHINGTON COUNTY ATTORNEY 	5/12/22



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R&E BOARD FACILITY & FINANCE COMMITTEE MEETING DATE:			May 19, 2022		AGENDA ITEM:		IV.b	
SUBJECT:		2023 Budget Recommendation for Approval						
TYPE OF ITEM:		<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION		<input checked="" type="checkbox"/>	ACTION
SUBMITTED BY:		Kris Wehlage, Accounting Manager						

BUDGET COMMITTEE ACTION REQUESTED:

Approve, and recommend R&E Board approval, for the 2023 Joint Activities Budget, 2023 Facility Budget, and the 2023 Equipment Maintenance & Replacement Budget.

EXECUTIVE SUMMARY:

Three proposed 2023 budgets for Ramsey/Washington Recycling & Energy were presented for initial review by the Facility & Finance Committee at its April 14, 2022, meeting. The budgets have been updated based on discussions from that meeting.

Joint Activities Budget

Recommended changes to the 2023 Joint Activities Budget include adding two full-time equivalent (FTE) positions to the complement. These positions are funding neutral as a result of savings from various categories. The recommended positions are a planning specialist and program assistant.

Planning Specialist – This position is needed to support planning and project management for R&E, specifically Joint Activities, to support R&E staff in implementing new efforts in the current 2022-2023 budget. Additional capacity is needed to assist in the coordination of the 13 programs and efforts across the three organizations. For example, there are 27 county and R&E staff that make up 12 workgroups established to develop and implement the food scraps pickup program. This position is also needed to address alternative management for bulky wastes, project management of standard operating procedures development and updates, and coordinate critical updates to facility incident plans. The planning specialist position is needed to facilitate planning, project initiations, timelines and budget development, staff resource planning, project tracking and evaluation.

Program Assistant – This position is needed to support current R&E Joint Activities programming. The current top-priority program for Joint Activities for program development is the food scraps pickup program, which will begin phased launch to residents in 2023. Currently, R&E is developing the website for bag ordering; a customer service phone line; warehousing arrangements; as well as communication, education and outreach materials to ensure residents have the knowledge; tools and support to participate successfully. A program assistant is needed to support current R&E staff in Joint Activities grants

SUBJECT: 2023 Budget Recommendation for Approval

management and outreach support (there are 12 other Joint Activities efforts), as well as added support for the development of the food scraps pickup program. In 2022, R&E has seven different grant or financial incentive offerings through the Joint Activities budget requiring program assistance and outreach support.

Facility Budget

Recommended changes to the 2023 Facility Budget include increasing the transportation and transload fee budgets for 2023 and using 2021 joint activities fund balance transfer and the 2023 contingency to offset the increases. Transportation and transload fee agreements expire at the end of 2022, and new agreements will be needed in 2023.

Transportation – Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel Energy facilities and landfills. The 2023 increase is \$1,655,110 and is primarily due to rising fuel costs and inflation.

Transload Fee – Fees paid to transfer station operators to receive, weigh and manage MSW delivered to their facilities by licensed haulers with waste delivery agreements with R&E. The 2023 increase is \$113,000 and is primarily due to inflation.

2021 Joint Activities Fund Balance Transfer – The Joint Activity Fund Balance Policy states that if the year-end unrestricted fund balance exceeds 35% of the subsequent year's budget, the excess amount shall be transferred to the R&E Equipment & Maintenance Fund, which is part of the Facility Budget. The Joint Leadership Team is recommending that the funds be transferred to the 2023 Facility Budget as a solution to keep the tipping fee at \$99/ton for 2023. The 2021 Joint Activities Fund Balance Transfer is \$1,500,000.

Contingency – This fund provides contingency due to uncertainty of operations. The 2023 contingency fund is reduced by \$268,110 to offset transportation and transload fee increases.

Tipping Fee – It is recommended that the tipping fee be set as previously approved, at \$99.00 per ton.

Equipment Maintenance & Replacement Budget

No recommended changes to the 2023 EM&R budget previously approved on July 22, 2021.



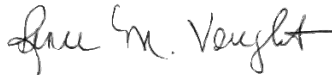


ATTACHMENTS:

1. R&E Budget Structure
2. 2023 Budget Timeline
3. 2023 Joint Activities Budget
4. 2023 Facility Budget
5. 2023 Equipment Maintenance & Replacement Budget
6. Draft Resolution

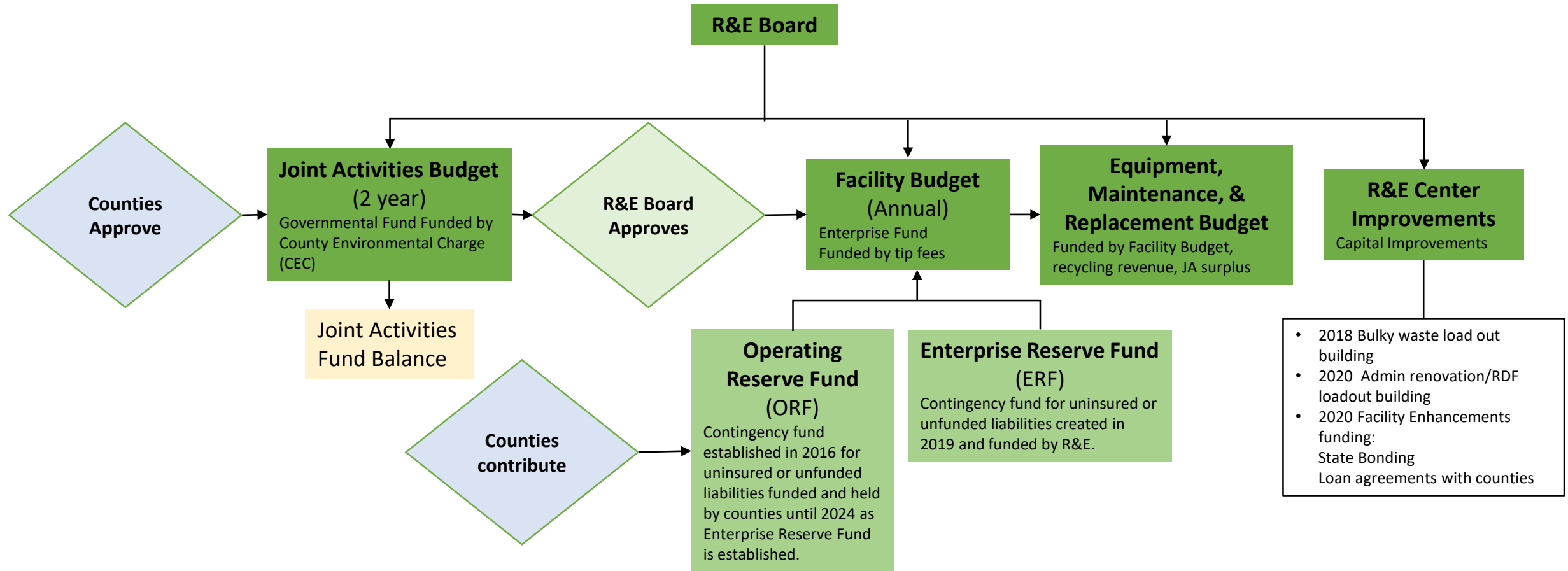
FINANCIAL IMPLICATIONS:

None.

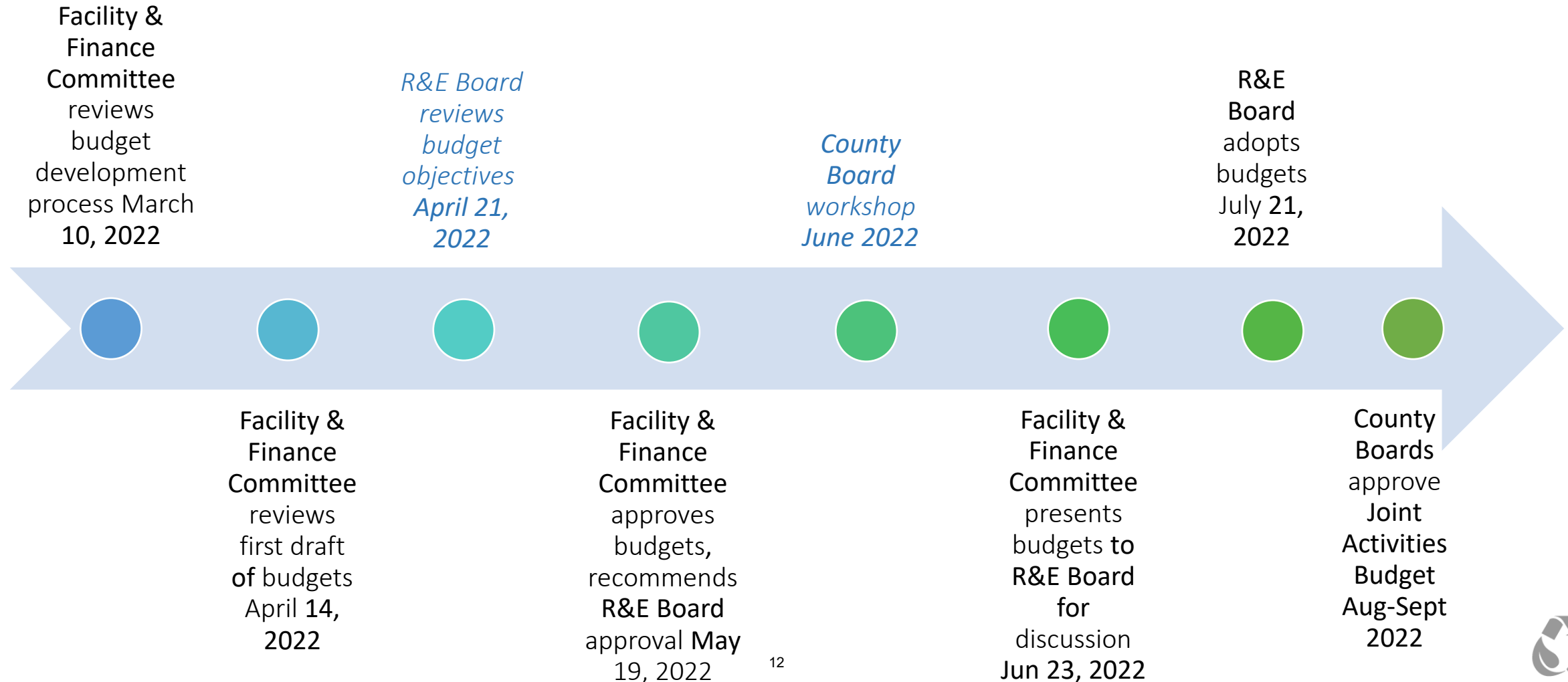
SUBJECT: 2023 Budget Recommendation for Approval

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM   	5/11/22
RAMSEY COUNTY ATTORNEY 	5/11/22
WASHINGTON COUNTY ATTORNEY 	5/12/22

R&E Board Budget Structure



2023 Budget Timeline



Ramsey/Washington Recycling & Energy Board

JOINT ACTIVITIES	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
APPROPRIATIONS:				
Project Management	2,729,727	2,519,454	2,729,454	210,000
Non-Residential Recycling	4,090,000	4,090,000	4,050,000	(40,000)
Community Waste Solution	795,000	795,000	625,000	(170,000)
Food Scrap Recycling	1,468,000	2,500,000	2,500,000	-
General Outreach	605,000	605,000	605,000	-
Policy Evaluation	1,020,000	1,100,000	1,100,000	-
Total Appropriations	<u>10,707,727</u>	<u>11,609,454</u>	<u>11,609,454</u>	<u>-</u>
REVENUE:				
Washington County	2,891,086	3,134,553	3,134,553	-
Ramsey County	7,016,641	8,474,901	8,474,901	-
Anticipated Carryover Funds RC Addition P	800,000	-	-	-
Total Revenue	<u>10,707,727</u>	<u>11,609,454</u>	<u>11,609,454</u>	<u>-</u>
TOTAL	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
Appropriations	10,707,727	11,609,454	11,609,454	-
Revenue	10,707,727	11,609,454	11,609,454	-
Surplus/(Deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Ramsey/Washington Recycling & Energy Board Joint Activities

Account	Description	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
APPROPRIATIONS:					
<u>PROJECT MANAGEMENT</u>					
411101	Salaries Permanent	1,016,647	1,038,685	1,180,685	142,000
411103	Salaries Temporary	15,000	15,000	15,000	-
411201	PERA	76,249	77,901	88,401	10,500
411202	Fica - OASDI	61,899	63,221	71,721	8,500
411203	FICA - HI	15,007	15,328	17,328	2,000
411301	Health & Dental Ins	250,809	275,890	321,390	45,500
411306	Life Ins	1,405	1,546	1,546	-
411307	Long Term Disability Ins	1,716	1,888	1,888	-
411410	Cell Phone Reimbursement	7,920	7,920	9,420	1,500
421101	Accounting & Auditing Services	110,000	110,000	110,000	-
421102	Auditor	26,000	26,000	26,000	-
421110	Fiscal agent Fees	30,000	30,000	30,000	-
421208	County Attorney	85,000	85,000	85,000	-
421401	Computer Maintenance and Other	656,100	395,100	395,100	-
421501	Consulting	225,000	225,000	225,000	-
421511	Partnership on Waste and Energy Contribution	83,250	83,250	83,250	-
421525	Recruitment Services	1,000	1,000	1,000	-
421603	Printing	4,500	4,500	4,500	-
421701	Postage	2,000	2,000	2,000	-
423111	Employee Development	4,000	4,000	4,000	-
423309	Records Storage	275	275	275	-
424302	Membership & Dues	8,600	8,600	8,600	-
424303	Conference & Seminar	20,000	20,000	20,000	-
424304	Other Travel	20,000	20,000	20,000	-
424305	Meeting Expense	2,000	2,000	2,000	-
424501	Mileage	4,500	4,500	4,500	-
424507	Messenger Service	350	350	350	-
431101	Office Supplies	500	500	500	-
Total Project Management		2,729,727	2,519,454	2,729,454	210,000
<u>NON-RESIDENTIAL RECYCLING</u>					
421542	BizRecycling	2,050,000	2,050,000	2,050,000	-
421543	Multi-Unit Recycling	1,250,000	1,250,000	1,250,000	-
421544	Business Pollution Prevention	450,000	450,000	410,000	(40,000)
421545	Food Waste Prevention	300,000	300,000	300,000	-
421546	Compost Market Development	40,000	40,000	40,000	-
Total Non-Residential Recycling		4,090,000	4,090,000	4,050,000	(40,000)
<u>COMMUNITY WASTE SOLUTIONS</u>					
421538	Community Resource Hubs	220,000	220,000	110,000	(110,000)
421539	Bulky Waste Solutions	475,000	475,000	435,000	(40,000)
421540	Reuse & Repair	100,000	100,000	80,000	(20,000)
Total Community Waste Solutions		795,000	795,000	625,000	(170,000)

Subject: Proposed 2023 Joint Activities Budget

FOOD SCRAP RECYCLING

421541 Program Resources	320,000	760,000	760,000	-
421522 Other Professional Services	658,000	1,280,000	1,280,000	-
421602 Promotional Activities	490,000	460,000	460,000	-
Total Food Scrap Recycling	1,468,000	2,500,000	2,500,000	-

GENERAL OUTREACH

421509 Communications, Design, & Educational Services	455,000	455,000	455,000	-
421522 Other Professional Services	150,000	150,000	150,000	-
Total General Outreach	605,000	605,000	605,000	-

POLICY EVALUATION

421201 Legal Services	490,000	490,000	490,000	-
421502 Engineering Services	530,000	610,000	610,000	-
Total Policy Evaluation	1,020,000	1,100,000	1,100,000	-
Total Appropriations	10,707,727	11,609,454	11,609,454	-

REVENUE:

314103 Washington County	2,891,086	3,134,553	3,134,553	-
319110 Ramsey County	7,016,641	8,474,901	8,474,901	-
Anticipated Carryover Funds RC Addition Program	800,000	-	-	-
Total Revenue	10,707,727	11,609,454	11,609,454	-

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Project Management (51808)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411101	Salaries Permanent	1,016,647	1,038,685	1,180,685	142,000

EXPLANATION: Compensation for permanent full-time and permanent part-time employees.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411103	Salaries Temporary	15,000	15,000	15,000	-

EXPLANATION: Compensation for temporary full-time and temporary part-time employees.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411201	PERA	76,249	77,901	88,401	10,500

EXPLANATION: PERA rate calculation at 7.5% of Salaries Permanent

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411202	Fica - OASDI	61,899	63,221	71,721	8,500

EXPLANATION: Fica - OASDI is calculated at 6.2% of Salary Permanent and Salaries Temporary

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411203	FICA - HI	15,007	15,328	17,328	2,000

EXPLANATION: Fica - HI is calculated at 1.452% of Salaries Permanent and Salaries Temporary

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411301	Health & Dental Ins	250,809	275,890	321,390	45,500

EXPLANATION: Health & Dental Insurance for Staff

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411306	Life Ins	1,405	1,546	1,546	-

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411307	Long Term Disability Ins	1,716	1,888	1,888	-

EXPLANATION: Long Term Disability Insurance for Staff

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411410	Cell Phone Reimbursement	7,920	7,920	9,420	1,500

EXPLANATION: Cell phone reimbursement for staff, \$55 per month per employee

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421101	Accounting & Auditing Services	110,000	110,000	110,000	-

EXPLANATION: Olson-Thielen - Hauler audit for compliance with the County Environmental Charge in both counties

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421102	Auditor	26,000	26,000	26,000	-

EXPLANATION: Expenses associated with the required annual audit of the R&E Board

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421110	Fiscal agent Fees	30,000	30,000	30,000	-

EXPLANATION: Annual Expenses paid to Ramsey County Finance for the cost of managing the R&E Board's finances

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421208	County Attorney	85,000	85,000	85,000	-

EXPLANATION: Reimbursement expenses to the Ramsey and Washington County Attorney's office for legal services
Ramsey County - \$45,000/yr
Washington County - \$40,000/yr

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421401	Computer Maintenance and Other	656,100	395,100	395,100	-

EXPLANATION: Computer system maintenance and other IT costs - Salesforce \$29,000; Spring CM \$25,000; EMERGE database \$100,000; CBIZ payroll system, projects based on IT consultant study - communication and collaboration, IT infrastructure and security, and business applications
Computer system maintenance and other IT costs previously paid out of the Facility operating budget - IS service agreement - \$55,360 misc support, service maintenance, anti-virus; WebEx \$2,000; RingCentral \$7,200; Allstream internet \$14,640; Accounting system \$30,000, per year for 2022 and 2023

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421501	Consulting	225,000	225,000	225,000	-

EXPLANATION: Ramsey County Human Resources - \$5,000/yr, IT consultant - \$220,000/yr

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421511	Partnership on Waste and Energy Contribution	83,250	83,250	83,250	-

EXPLANATION: Recycling and Energy's contribution to Partnership on Waste and Energy.

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421525	Recruitment Services	1,000	1,000	1,000	-

EXPLANATION: Costs relating to hiring Recycling and Energy staff

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421603	Printing	4,500	4,500	4,500	-

EXPLANATION: Printing services

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421701	Postage	2,000	2,000	2,000	-

EXPLANATION: Postage

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
423111	Employee Development	4,000	4,000	4,000	-

EXPLANATION: Staff training

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
423309	Records Storage	275	275	275	-

EXPLANATION: Fee paid for storing records

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424302	Membership & Dues	8,600	8,600	8,600	-

EXPLANATION: Minnesota Resource Recovery Association- \$5,250/yr
American Biogas Council - \$850/yr
Great Plains Institute - Bio-economy coalition - \$2,500/yr

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424303	Conference & Seminar	20,000	20,000	20,000	-

EXPLANATION: Conference & Seminars for R&E Board and staff

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424304	Other Travel	20,000	20,000	20,000	-

EXPLANATION: Site visits and other educational opportunities

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424305	Meeting Expense	2,000	2,000	2,000	-

EXPLANATION: Expenses related to R&E Board staff meetings

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424501	Mileage	4,500	4,500	4,500	-
EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate					
Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424507	Messenger Service	350	350	350	-
EXPLANATION: Courier services					
Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431101	Office Supplies	500	500	500	-
EXPLANATION: General office supplies					
Total Project Management		2,729,727	2,519,454	2,729,454	210,000

Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Non-Residential Recycling (51809)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421542	BizRecycling	2,050,000	2,050,000	2,050,000	-

EXPLANATION: 1) BizRecycling consulting services - \$600,000/yr (MN Waste Wise -\$500,000/yr; EcoConsilium - \$100,000/yr)
 2) BizRecycling partners (business organizations such as chambers of commerce) - \$225,000/yr
 3) BizRecycling sponsorships (promotional relationships) - \$225,000/yr (St. Paul Saints \$50,000/yr, MN United \$55,125/yr, Ordway \$20,000/yr)
 4) BizRecycling grants and incentives (starter, reward, container, sustaining, and label grants) - \$1,000,000/yr

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421543	Multi-Unit Recycling	1,250,000	1,250,000	1,250,000	-

EXPLANATION: 1) Multi-Unit Recycling consulting services (MN Waste Wise - \$500,000/yr)
 2) Multi-Unit Recycling Program grants and incentives (starter, reward, container, label grants, and apartment recycling specialist stipends) - \$750,000/yr

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421544	Business Pollution Prevention	450,000	450,000	410,000	(40,000)

EXPLANATION: 1) Business Pollution Prevention consulting services - \$125,000/yr (Environmental Initiative/Clean Air Minnesota \$125,000/yr)
 2) Business Pollution Prevention grants and incentives - \$325,000 in 2022, \$285,000 in 2023

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421545	Food Waste Prevention	300,000	300,000	300,000	-

EXPLANATION: Resources for preventing food waste and increasing food recovery efforts - \$300,000/yr (Second Harvest Heartland \$40,000/yr; The Good Acre \$40,000/yr)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421546	Compost Market Development	40,000	40,000	40,000	-

EXPLANATION: Resources to aid the growth of end markets for finished compost - \$40,000/yr

Total Non-Residential Recycling		4,090,000	4,090,000	4,050,000	(40,000)
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

Community Waste Solutions (51817)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421538	Community Resource Hubs	220,000	220,000	110,000	(110,000)

EXPLANATION: 1) Community Resource Hub hard costs (rent, equipment, materials, etc.)- \$120,000 in 2022, \$65,000 in 2023
2) Community Resource Hub staffing, contractors, and partnerships - \$100,000 in 2022, \$45,000 in 2023

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421539	Bulky Waste Solutions	475,000	475,000	435,000	(40,000)

EXPLANATION: 1) Mattress recycling strategies - \$350,000 in 2022, \$310,000 in 2023
2) Research, planning, and pilot testing for other bulky items - \$50,000/yr
3) Construction and Demolition (C&D) and deconstruction training, resources, and partnerships - \$75,000/yr

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421540	Reuse & Repair	100,000	100,000	80,000	(20,000)

EXPLANATION: Education, resources, and shared county disposal directory - \$100,000 in 2022, \$80,000 in 2023

Total Community Waste Solutions		795,000	795,000	625,000	(170,000)
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Food Scrap Recycling (51818)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421541	Program Resources	320,000	760,000	760,000	-

EXPLANATION: Durable Compostable Bags (DCB's) - \$320,000/yr for 2022 and \$760,000/yr for 2023

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421522	Other Professional Services	658,000	1,280,000	1,280,000	-

EXPLANATION: 1) Distribution of DCB's - Warehouse, fulfillment, and delivery of DCB's - \$484,000/yr for 2022 and \$1,025,000/yr for 2023
2) Administration of DCB's - Customer service, program development and maintenance, and license - \$174,000/yr for 2022 and \$255,000/yr for 2023

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421602	Promotional Activities	490,000	460,000	460,000	-

EXPLANATION: 1) Website - Hosting fees, maintenance, and support - \$165,000/yr for 2022 and \$135,000/yr for 2023
2) Videography - Educational and promotional videos - \$25,000/yr for 2022 and 2023
3) Media campaign - Promotional campaigns - \$200,000/yr for 2022 and 2023
4) Contracted services - Agency fees and staff time for Metre LLC. - \$100,000/yr for 2022 and 2023

Total Food Scrap Recycling		1,468,000	2,500,000	2,500,000	-
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

General Outreach (51810)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421509	Communications, Design, & Educational Services	455,000	455,000	455,000	-

EXPLANATION: 1) Contracted graphic design services for the annual county Green Guides, the R&E annual report, and other materials - \$50,000/yr
 2) Recycling & Energy and BizRecycling websites - \$55,000/yr
 3) Videography to support programs, activities, and R&E Center - \$50,000/yr
 4) Outreach, engagement, promotion, marketing, and educational activities to support programs and R&E Center - \$300,000/yr

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421522	Other Professional Services	150,000	150,000	150,000	-

EXPLANATION: 1) Communication services - contractors to assist with specialized communications needs - \$50,000/yr
 2) Cultural consultants - contracting with New Publica and other specialists to better engage with specific cultural communities - \$100,000/yr

Total General Outreach		605,000	605,000	605,000	-
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Policy Evaluation (51811)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421201	Legal Services	490,000	490,000	490,000	-

EXPLANATION: Legal services contract with Stoel-Rives for legal services related to the R&E Board

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421502	Engineering Services	530,000	610,000	610,000	-

EXPLANATION: General engineering and technical services contracted with Foth Infrastructure & Environmental, LLC - \$630,000 (\$100,000 paid out of Enhancement Project budget) for 2022 and \$610,000 for 2023

Total Policy Evaluation		1,020,000	1,100,000	1,100,000	-
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Total Appropriations		10,707,727	11,609,454	11,609,454	-
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Ramsey/Washington Recycling & Energy Board Joint Activities

LINE ITEM EXPLANATIONS

REVENUE EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
314103	Washington County	2,891,086	3,134,553	3,134,553	-
EXPLANATION: Washington County 27% of Joint Activities Budget					
Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
319110	Ramsey County	7,016,641	8,474,901	8,474,901	-
	Anticipated Carryover Funds RC Addition Program	800,000	-	-	-
EXPLANATION: Ramsey County 73% of Joint Activities Budget					
Total Revenue		10,707,727	11,609,454	11,609,454	-

**Ramsey/Washington Recycling & Energy Board
Recycling & Energy Center - Facility**

R&E CENTER	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
APPROPRIATIONS:				
Personnel Costs	9,727,302	10,326,866	10,326,866	-
Fuel Supply Agreements	6,642,039	6,584,768	6,584,768	-
Landfill	4,943,653	5,196,283	5,196,283	-
Waste Processing	28,500	29,070	29,070	-
Transportation	7,007,329	6,886,099	8,541,209	1,655,110
Transload	2,854,370	2,442,387	2,555,387	113,000
Facility Operations	7,033,322	8,196,568	8,196,568	-
Contingency	690,767	589,053	320,943	(268,110)
Enterprise Reserve Fund	1,500,000	1,500,000	1,500,000	-
Debt Services	1,693,855	3,533,586	3,533,586	-
Transfer to Equipment/Maintenance Fund: Additional Transfer -Approved/Proposed	300,000	300,000	300,000	-
Total Appropriations	42,421,137	45,584,680	47,084,680	1,500,000
REVENUE:				
Operations Revenue	40,184,680	45,584,680	45,584,680	-
Enhancement Project Reimbursable Revenue	1,074,673	-	-	-
2020 Joint Activites Fund Balance Transfer	556,000	-	-	-
2020 Facility Surplus	605,784	-	-	-
2021 Joint Activites Fund Balance Transfer	-	-	1,500,000	1,500,000
Total Revenue	42,421,137	45,584,680	47,084,680	1,500,000
TOTAL	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
Appropriations	42,421,137	45,584,680	47,084,680	1,500,000
Revenue	42,421,137	45,584,680	47,084,680	1,500,000
Surplus/(Deficit)	-	-	-	-

Notes:

2021 Approved Tipping Fee is \$84/ton

** 2022 Approved Tipping Fee is \$87/ton

*** 2023 Proposed Tipping Fee is \$99/ton

Ramsey/Washington Recycling & Energy Board

Recycling & Energy Center - Facility

Tons Budget		450,000	450,000	450,000	
Account	Description	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
APPROPRIATIONS:					
<u>PERSONNEL COSTS</u>					
411101	Staff Non Union- Salary	1,633,394	1,646,828	1,646,828	-
411103	Temporary Staff	50,000	50,000	50,000	-
411201	PERA - Non Union Staff	115,005	116,012	116,012	-
411202	Fica - OASDI	421,595	456,826	456,826	-
411203	FICA - HI	104,632	113,433	113,433	-
411301	Health & Dental Ins	318,240	350,064	350,064	-
411306	Life Ins	1,626	1,789	1,789	-
411307	Long Term Disability Ins	1,571	1,728	1,728	-
411115	Staff Union - Salary	5,552,097	6,115,379	6,115,379	-
411412	Staff - Union Fringe	1,745,744	1,920,318	1,920,318	-
411201	PERA - Union Staff	408,157	451,153	451,153	-
411111	Vacancy Factor	(624,759)	(896,665)	(896,665)	-
Total Personnel Costs		9,727,302	10,326,865	10,326,865	-
<u>FUEL SUPPLY</u>					
424515	NSP Fuel Supply Agreement	6,642,039	6,584,768	6,584,768	-
Total Fuel Supply		6,642,039	6,584,768	6,584,768	-
<u>LANDFILL</u>					
424517	Landfill	4,943,653	5,196,283	5,196,283	-
Total Landfill		4,943,653	5,196,283	5,196,283	-
<u>Waste Processing</u>					
422304	Waste Processing	28,500	29,070	29,070	-
Total Waste Processing		28,500	29,070	29,070	-
<u>TRANSPORTATION</u>					
424513	Transportation	7,007,329	6,886,099	8,541,209	1,655,110
Total Transportation		7,007,329	6,886,099	8,541,209	1,655,110
<u>TRANSLOAD</u>					
424514	Transload Fee	2,854,370	2,442,387	2,555,387	113,000
Total Transload		2,854,370	2,442,387	2,555,387	113,000
<u>FACILITY OPERATIONS</u>					
421112	Credit Card Fees	500	500	500	-
421401	Computer Support Contracts	-	-	-	-
421301	Medical Services	3,500	3,500	3,500	-
421402	Telecommunication	37,200	37,200	37,200	-
421405	Computer Software License	46,225	46,225	46,225	-
421501	Consulting Services	116,500	116,500	116,500	-
421519	Contracted Services	76,712	76,712	76,712	-
421522	Other Professional Svcs	463,296	472,562	472,562	-

Subject: Proposed 2023 Facility Budget

421525 Recruitment Services	750	750	750	-
421603 Printing	4,500	4,500	4,500	-
421701 Postage	250	250	250	-
422101 Building & Structures Repair	128,706	133,258	133,258	-
422109 Fire Systems Inspection	69,743	71,138	71,138	-
422203 Janitorial Service	57,431	58,580	58,580	-
422301 Gas	48,652	53,517	53,517	-
422302 Electricity	970,000	1,200,000	1,200,000	-
422303 Water Sewer	40,009	44,010	44,010	-
422601 Equipment & Machinery Repairs	650,000	649,999	649,999	-
422602 Data Proc Equip Main	4,800	4,800	4,800	-
422705 Trailer Repairs	430,000	430,000	430,000	-
422801 Grounds-Repairs	83,828	85,504	85,504	-
422802 Snow Removal	51,230	52,254	52,254	-
422811 Pest & Rodent Control	9,762	9,958	9,958	-
422813 Security Services	337,977	344,737	344,737	-
423110 On the Job Training Services	8,194	8,194	8,194	-
423111 Employee Development	48,296	48,296	48,296	-
424101 Automobile Truck Ins	47,570	47,570	47,570	-
424103 Workers Compensation Ins	153,419	153,419	153,419	-
424107 Liability &Property Damage	1,650,000	1,650,000	1,650,000	-
424110 Public Liability Ins	16,500	16,500	16,500	-
424112 Multi Cover Ins	225,380	165,380	165,380	-
424201 Payment in Lieu of Taxes	179,272	179,272	179,272	-
424302 Membership Dues	2,000	2,000	2,000	-
424303 Conference Seminar	12,300	12,300	12,300	-
424305 Meeting Exp	2,500	2,500	2,500	-
424501 Mileage	4,700	4,700	4,700	-
424507 Messenger Service	250	250	250	-
424602 Special Programs/Awards	5,000	5,000	5,000	-
424607 Licensing Fee	12,500	12,500	12,500	-
471101 Contingency/Appropriations	2,190,767	2,089,053	1,820,943	(268,110)
431101 Office Supplies	3,500	3,500	3,500	-
431104 Oils Lubricants Etc.	98,350	100,318	100,318	-
431105 Uniforms and Clothing	92,158	94,001	94,001	-
431205 First Aid Supplies	38,000	39,000	39,000	-
431508 Equipment Parts & Supplies	400,000	1,352,095	1,352,095	-
431604 Diesel Fuel	160,000	160,000	160,000	-
431702 Small Tools and Safety Equip	23,890	24,368	24,368	-
431902 Shop Materials & Supplies	48,972	49,951	49,951	-
443301 Computer Equipment	32,000	32,000	32,000	-
541101 Remittance To State	100,000	100,000	100,000	-
541106 County CEC	37,000	37,000	37,000	-
Total Facility Operations	9,224,089	10,285,621	10,017,511	(268,110)
<u>DEBT SERVICES</u>				
501101 Principal Payment	1,093,618	2,016,388	2,016,388	-
502101 Interest Payment	600,237	1,517,198	1,517,198	-
Total Debt Services	1,693,855	3,533,586	3,533,586	-
<u>TRANSFER TO EQUIPMENT/MAINTENANCE FUND</u>				
481110 Additional Transfer -Approved/Proposed	300,000	300,000	300,000	-
Total Transfer To Equipment/Maintenance Fund	300,000	300,000	300,000	-
Total Appropriations	42,421,137	45,584,680	47,084,680	1,500,000

Subject: Proposed 2023 Facility Budget

REVENUE:

311766 Tipping Fee	39,150,000	44,550,000	44,550,000	-
311767 Tipping Fee Special	443,015	443,015	443,015	-
311768 Tipping Fee Private	381,665	381,665	381,665	-
319103 Recovery- Current Yr Exp	15,000	15,000	15,000	-
353152 Solid Waste Management Tax	100,000	100,000	100,000	-
318102 Interest	95,000	95,000	95,000	-
319102 Enhancement Project Reimbursable Revenue	1,074,673	-	-	-
2020 Joint Activites Fund Balance Transfer	556,000	-	-	-
2020 Facility Surplus	605,784	-	-	-
2021 Joint Activites Fund Balance Transfer	-	-	1,500,000	1,500,000
Total Revenue	42,421,137		47,084,680	1,500,000
Surplus/(Deficit)	-	-	-	-

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411101	Staff Non Union- Salary	1,633,394	1,646,828	1,646,828	-

EXPLANATION: Compensation for permanent full-time and permanent part-time Non Union employees.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411103	Temporary Staff	50,000	50,000	50,000	-

EXPLANATION: Compensation for temporary full-time and temporary part-time Union employees.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411201	PERA - Non Union Staff	115,005	116,012	116,012	-

EXPLANATION: PERA rate calculation at 7.5% of Staff Non Union Salary

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411202	Fica - OASDI	421,595	456,826	456,826	-

EXPLANATION: Fica - OASDI is calculated at 6.2% of Staff Non Union Salary

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411203	FICA - HI	104,632	113,433	113,433	-

EXPLANATION: Fica - HI is calculated at 1.45% of Staff Non Union Salary

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411301	Health & Dental Ins	318,240	350,064	350,064	-

EXPLANATION: Health & Dental Insurance is paid for Staff Non Union

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411306	Life Ins	1,626	1,789	1,789	-

EXPLANATION: Life Insurance is paid up to a maximum of \$50,000 or 1 times an employee's salary for Staff Non Union

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411307	Long Term Disability Ins	1,571	1,728	1,728	-

EXPLANATION: Long Term Disability Insurance for Staff Non Union

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411115	Staff Union - Salary	5,552,097	6,115,379	6,115,379	-

EXPLANATION: Compensation for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411111	Vacancy Factor	(624,759)	(896,665)	(896,665)	-

EXPLANATION: Accounts for vacant positions

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411412	Staff - Union Fringe	1,745,744	1,920,318	1,920,318	-

EXPLANATION: Fringes for permanent full-time and permanent part-time Union employees

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
411201	PERA - Union Staff	408,157	451,153	451,153	-

EXPLANATION: PERA rate calculation at 7.5% of Staff Union Salary

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421112	Credit Card Fees	500	500	500	-

EXPLANATION: Monthly bank fees and credit card fees

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421301	Medical Services	3,500	3,500	3,500	-

EXPLANATION: Medical Services

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421402	Telecommunication	37,200	37,200	37,200	-

EXPLANATION: Verizon, Ramsey County IS (Comcast), Comcast (Fire Rover)

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421405	Computer Software License	46,225	46,225	46,225	-

EXPLANATION: Control room computer software, MP2, Paradigm, digital signage, and fleet management

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421501	Consulting Services	116,500	116,500	116,500	-

EXPLANATION: Consulting Services Labor Relations
Consultant - Risk Management

100,000 100,000 100,000
16,500 16,500 16,500

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421519	Contracted Services	76,712	76,712	76,712	-

EXPLANATION: 2 laborer's 6 weeks out of the year for dust collection cleaning. Plus spring cleaning

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421522	Other Professional Svcs	463,296	472,562	472,562	-

EXPLANATION: 2 IW's 8 month/year, plus IW's for outage and flail mill rotor change outage single source contract with Corval, electricians for incidental coverage.

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421525	Recruitment Services	750	750	750	-

EXPLANATION: Costs relating to hiring staff at the Recycling and Energy Center.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421603	Printing	4,500	4,500	4,500	-

EXPLANATION: Printing services

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
421701	Postage	250	250	250	-

EXPLANATION: Postage

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422101	Building & Structures Repair	128,706	133,258	133,258	-

EXPLANATION: Repairs to walls , repair divots, Roof Repairs, HVAC, building repairs

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422109	Fire Systems Inspection	69,743	71,138	71,138	-

EXPLANATION: Annual fire system inspection and Fire Rover

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422203	Janitorial Service	57,431	58,580	58,580	-

EXPLANATION: Janitorial / Housekeeping

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422301	Gas	48,652	53,517	53,517	-

EXPLANATION: Utilities - Gas

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422302	Electricity	970,000	1,200,000	1,200,000	-

EXPLANATION: Utilities - Electricity

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422303	Water Sewer	40,009	44,010	44,010	-

EXPLANATION: Utilities - water/sewer

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422601	Equipment & Machinery Repairs	650,000	649,999	649,999	-

EXPLANATION: Repairs to Work Platforms, Forklifts, Front End Loaders, Backhoes, Yard Tractors, Skid Steers, Scale Maintenance, Air Compressors, Air Knife, Compactors, Belt Conveyors, Apron Conveyors, Disc Screens, Flail Mills, Grapple Cranes, Secondary Shredders, Magnetic Separators, Dust Control, Conveyor Belts, Spin Roller Replacement

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422602	Data Proc Equip Main	4,800	4,800	4,800	-

EXPLANATION: Copiers

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422705	Trailer Repairs	430,000	430,000	430,000	-

EXPLANATION: Repairs to trailers

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422801	Grounds-Repairs	83,828	85,504	85,504	-

EXPLANATION: Lawn care, street sweeping, paving - patch work and sealing cracks

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422802	Snow Removal	51,230	52,254	52,254	-

EXPLANATION: Snow removal

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422811	Pest & Rodent Control	9,762	9,958	9,958	-

EXPLANATION: Pest & rodent control

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422813	Security Services	337,977	344,737	344,737	-

EXPLANATION: Security contract for R&E Center that provides security services and scale house operations on overnights and weekends

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
423110	On the Job Training Services	8,194	8,194	8,194	-

EXPLANATION: New employee screening/physicals, misc. purchases for facility.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
423111	Employee Development	48,296		48,296	48,296

EXPLANATION: 3 classes, RDF II \$12,480, Welding Certification Class \$9,600, Heavy Equipment Training \$13,250. All of these classes are required as part of the MN Apprentice Program, CompuWeigh Training 3 employees \$600, supervisors computer training, AED Renewal \$120, 10 employees re-certification \$780, Fire Protection Training, RJF Monthly Fee/Annual Hazardous Waste Training, Safety & Health Conf in May each year \$1500

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424101	Automobile Truck Ins	47,570	47,570	47,570	-

EXPLANATION: This insurance policy covers vehicles owned by the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424103	Workers Compensation Ins	153,419	153,419	153,419	-

EXPLANATION: This insurance policy covers losses due to employee injury. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424107	Liability &Property Damage	1,650,000	1,650,000	1,650,000	-

EXPLANATION: This insurance policy covers losses to property damage at the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424110	Public Liability Ins	16,500	16,500	16,500	-

EXPLANATION: This insurance policy covers elected officials associated with the R&E Center. The amount determined by Risk Management Consultant

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424112	Multi Cover Ins	225,380	165,380	165,380	-

EXPLANATION: This insurance policy covers the R&E Center. The amount is determined by Risk Management Consultant

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424201	Payment in Lieu of Taxes	179,272	179,272	179,272	-

EXPLANATION: List of entities due Payment in Lieu of Taxes. 2022 and 2023 are estimates because the tax rates are not known until Washington County approves their budgets in December:

Washington County General	37,889	37,889	37,889	-
Washington County Regional Rail Authority	191	191	191	-
City of Newport	65,726	65,726	65,726	-
ISD 833 South Washington	43,852	43,852	43,852	-
School District other Levies	26,237	26,237	26,237	-
Non-School Voter Approved Referenda Levies	292	292	292	-
Metropolitan Council	764	764	764	-
Metropolitan Council Transit	1,387	1,387	1,387	-
Metropolitan Mosquito Control	462	462	462	-
South Washington Watershed	903	903	903	-
County CDA	1,569	1,569	1,569	-
Total	179,272	179,272	179,272	-

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424302	Membership Dues	2,000	2,000	2,000	-

EXPLANATION: Newspaper, Minnesota Safety Council membership

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424303	Conference Seminar	12,300	12,300	12,300	-

EXPLANATION: CW Training 3 employees, Travel conventions airfare and hotel.

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424305	Meeting Exp	2,500	2,500	2,500	-

EXPLANATION: Expenses related to R&E Center meetings

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424501	Mileage	4,700	4,700	4,700	-

EXPLANATION: Parking/Mileage paid to employees based on IRS reimbursement rate

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424507	Messenger Service	250	250	250	-

EXPLANATION: Courier services

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424513	Transportation	7,007,329	6,886,099	8,541,209	1,655,110

EXPLANATION: Contracted costs for trucking firms to transport material to various destinations, such as metal markets, Xcel energy facilities, and landfills.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424514	Transload Fee	2,854,370	2,442,387	2,555,387	113,000

EXPLANATION: Fees paid to transfer station operators to receive, weigh, and manage MSW delivered to their facilities by licensed haulers with a waste delivery agreement with the R&E Board as well as self-haulers delivering acceptable waste generated in Ramsey County or Washington County

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424515	NSP Fuel Supply Agreement	6,642,039	6,584,768	6,584,768	-

EXPLANATION: Expenses associated with marketing of refuse derived fuel (RDF) to Xcel Energy, pursuant to a Fuel Supply Agreement.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424517	Landfill	4,943,653	5,196,283	5,196,283	-

EXPLANATION: Contracted costs to deposit residue, bulky waste and excess waste at landfills.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
422304	Waste Processing	28,500	29,070	29,070	-

EXPLANATION: Costs associated with disposing tires, and appliances

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424602	Special Programs/Awards	5,000	5,000	5,000	-

EXPLANATION: Annual hauler appreciation event

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
424607	Licensing Fee	12,500	12,500	12,500	-

EXPLANATION: Licensing and Permit fees.

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431101	Office Supplies	3,500	3,500	3,500	-

EXPLANATION: This account includes all basic office supplies for staff. Most office supply items are consumable and must be replenished.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431104	Oils Lubricants Etc.	98,350	100,318	100,318	-

EXPLANATION: Oil lubricant supplies

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431105	Uniforms and Clothing	92,158	94,001	94,001	-

EXPLANATION: Staff uniforms and clothing. Costs include boots, winter clothing, hard hats, gloves, and glasses

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431205	First Aid Supplies	38,000	39,000	39,000	-

EXPLANATION: Safety supplies

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431508	Equipment Parts & Supplies	400,000	1,352,095	1,352,095	-

EXPLANATION: Tires and other equipment parts, Welding, Bolts, Fasteners, Hoses, Chisels, Radio Equipment, annual electrical/ARC Flash maintenance

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431604	Diesel Fuel	160,000	160,000	160,000	-

EXPLANATION: Fuel costs for running equipment at the R&E Center

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431702	Small Tools and Safety Equip	23,890	24,368	24,368	-

EXPLANATION: Replacing worn out tools

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
431902	Shop Materials & Supplies	48,972	49,951	49,951	-

EXPLANATION: Safety mats, towels, misc shop materials and supplies

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
443301	Computer Equipment	32,000	32,000	32,000	-

EXPLANATION: Computer and monitor replacements

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
471101	Contingency/Appropriations	2,190,767	2,089,053	1,820,943	(268,110)

EXPLANATION: Contingency due to uncertainty of operations
Enterprise Reserve Fund (ERF)

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
481110	Transfers to Other Funds	300,000	300,000	300,000	-

EXPLANATION: Additional Transfer to EM&R Budget

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
501101	Principal Payment	1,093,618	2,016,388	2,016,388	-

EXPLANATION: Debt principal payments made to Ramsey County and Washington County.
Includes \$307,010 payments to Counties for BWRLO loan in 2022 and 2023

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
502101	Interest Payment	600,237	1,517,198	1,517,198	-

EXPLANATION: Debt interest payments made to Ramsey County and Washington County.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
541101	Remittance To State	100,000	100,000	100,000	-

EXPLANATION: Payments to MN Department of Revenue for SWM Tax.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
541106	County CEC	37,000	37,000	37,000	-

EXPLANATION: County CEC tax collected from non-license haulers and citizens.

Ramsey/Washington Recycling & Energy Board Recycling & Energy Center - Facility

LINE ITEM EXPLANATIONS

REVENUE EXPLANATIONS

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
311766	Tipping Fee	39,150,000	44,550,000	44,550,000	-

EXPLANATION: Fee charging haulers. 2021 fee is \$84/ton, 2022 fee is \$89/ton, 2023 fee is \$99/ton

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
311767	Tipping Fee Special	443,015	443,015	443,015	-

EXPLANATION: The fees approved for 2022 and 2023 are unchanged from the 2021 Board approved fees.
Rates are Tires - \$8.00 per item, Auto or Truck tire and rim - \$10.00 per item,
Mattresses - \$20.00 plus tax per item, Appliance Non Freon - \$16.00 per item, Appliance Freon -
\$20.00 per item, Electronics - \$30.00 per item, Large bulky furniture such as couch or love seat - \$20.00 plus
tax per item.

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
311768	Tipping Fee Private	381,665	381,665	381,665	-

EXPLANATION: Special fees charged to citizens and unlicensed self haulers

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
319102	Enhancement Project Reimbursable Revenue	1,074,673	-	-	-

EXPLANATION: Enhancement Project reimbursable revenue transferred from Enhancement Project

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
319103	Recovery- Current Yr Exp	15,000	15,000	15,000	-

EXPLANATION: Recovery of current year expense

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
353152	Solid Waste Management Tax	100,000	100,000	100,000	-

EXPLANATION: R&E Center must collect the Solid Waste Management Tax (SWMT) from self-haulers who have a waste
delivery agreement but not filed an SWMT exemption certificate with the R&E Center

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
318102	Interest	95,000	95,000	95,000	-

EXPLANATION: Interest revenue

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
	2020 Joint Activities Fund Balance Transfer	556,000	-	-	-

EXPLANATION: Transfer from 2020 Joint Activities fund balance over 35%

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
	2020 Facility Surplus	605,784	-	-	-

EXPLANATION: Surplus from 2020 Facility budget

Account Code	Account Name	2022 Approved	2023 Approved	2023 Proposed	Change in Budget
	2021 Joint Activities Fund Balance Transfer	-	-	1,500,000	1,500,000

EXPLANATION: Transfer from 2021 Joint Activities fund balance over 35%

Ramsey/Washington Recycling & Energy Board
Recycling and Energy Center - Equipment Maintenance Fund

EQUIPMENT/MAINTENANCE	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
APPROPRIATIONS:				
Equipment	20,000	1,207,000	1,207,000	-
Maintenance	1,415,000	850,000	850,000	-
Total Appropriations	1,435,000	2,057,000	2,057,000	-
REVENUE:				
Sale of Recyclable Materials	830,000	1,174,165	1,174,165	-
Additional Transfer - Proposed	300,000	300,000	300,000	-
Total Revenue	1,130,000	1,474,165	1,474,165	-
TOTAL				
Appropriations	1,435,000	2,057,000	2,057,000	-
Revenue/Fund Balance Transfer	1,130,000	1,474,165	1,474,165	-
Reserve for Future Years	(305,000)	(582,835)	(582,835)	-
Cumulative Reserve	2,306,894	1,724,059	1,724,059	-

Ramsey/Washington Recycling & Energy Board

Recycling and Energy Center - Equipment Maintenance Fund

Account	Description	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
APPROPRIATIONS:					
441207	Equipment	20,000	1,207,000	1,207,000	-
443101	Maintenance	1,415,000	850,000	850,000	-
	Total Appropriations	1,435,000	2,057,000	2,057,000	-
REVENUE:					
317321	Sale of Recyclable Materials	830,000	1,174,165	1,174,165	-
341208	Additional Transfer - Proposed	300,000	300,000	300,000	-
	Total Revenue	1,130,000	1,474,165	1,474,165	-
Total Appropriations EM&R		1,435,000	2,057,000	2,057,000	-
Total Revenue EM&R		1,130,000	1,474,165	1,474,165	-
Reserve for Future Years		(305,000)	(582,835)	(582,835)	-
Cumulative Reserve		2,306,894	1,724,059	1,724,059	-

Ramsey/Washington Recycling & Energy Board

Recycling & Energy Center - Equipment & Maintenance Fund

LINE ITEM EXPLANATIONS

APPROPRIATIONS EXPLANATIONS

Account Code	Account Name	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
441207	Equipment	20,000	1,207,000	1,207,000	-

EXPLANATION: 2022 - Camera system upgrade - \$20,000
 2023 - Replace 6 trailers - \$660,000, Replace front end loader - \$397,000, Yard tractor - \$150,000

Account Code	Account Name	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
443101	Maintenance	1,415,000	850,000	850,000	-

EXPLANATION: 2022 - MO22A conveyer rebuild - \$340,000, MO22B conveyer rebuild - \$340,000, OBW rotors and pumps rebuild - \$100,000, Flail roof area replacement - \$100,000, Oil and water separator - \$10,000, MO20B conveyer rebuild - \$175,000, Tipping floor maintenance - \$50,000, Parking lot resurface - \$225,000, Scale house remodel - \$75,000
 2023 - Bailer relining - \$30,000, Secondary disc screen rebuild - \$110,000, Cyclones/Dust collection rebuild - \$400,000, Tipping floor maintenance - \$50,000, MO20A conveyer rebuild - \$260,000

REVENUE EXPLANATIONS

Account Code	Account Name	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
317321	Sale of Recyclable Materials	830,000	1,174,165	1,174,165	-

EXPLANATION: Board Resolution R&EB-2017-3 approves the use of revenue from the sale of recyclable material to support the Equipment & Maintenance Fund

Account Code	Account Name	2022 Approved Budget	2023 Approved Budget	2023 Proposed Budget	Change in Budget
341208	Additional Transfer - Proposed	300,000	300,000	300,000	-

EXPLANATION: Additional Board Proposed Transfer

Subject: Proposed 2023 EM&R Budget

Capital Expense and Repair/Maintenance Expense Estimates - 6 years - 2021 thru 2026

Capital Improvements -Equipment/Maintenance Fund	2021	2022	2023	2024	2025	2026	Comments
MO22A- (Horizontal In feed Conveyor)- Complete rebuild every 3 years.		\$ 340,000			\$ 400,000		Complete rebuild every three years
MO22B- (Horizontal In feed Conveyor)- Complete rebuild every 3 years.		\$ 340,000			\$ 400,000		Complete rebuild every three years
Parking Lot Resurfacing	\$ -	\$ 225,000	\$ -	\$ 250,000	\$ -	\$ 50,000	\$225k to pave the entire incoming lane to the facility, 2024 Estimate to pave west side of property
MO20B- (Flat in feed conveyor before MO22A, MSW is loaded on this conveyor from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ 175,000	\$ -	\$ -	\$ -		Outage every 5 years
Flail Roof Area/Replacement	\$ -	\$ 100,000	\$ -	\$ 250,000	\$ -	\$ 50,000	Explosion repairs every 6-7 years - replace the floor grading and I beams
OBW Rotors and Pumps		\$ 100,000		\$ 100,000	\$ -	\$ 120,000	Every 4 to 5 years these need to be rebuilt
Scale house remodel	\$ -	\$ 75,000					
Tipping Floor	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	added \$50k to 2023, 2024 and 2025 - patching only, complete tipping floor was done in 2018
Camera system PLC upgrade	\$ -	\$ 20,000					
Oil and Water Separator	\$ 20,000	\$ 10,000	\$ -	\$ -	\$ -		
Replace Mobile Equipment - Aluminum Walking Floor RDF Trailers	\$ -	\$ -	\$ 660,000	\$ 660,000	\$ -		6 trailers per year starting in 2018 (\$110,000/trailer includes signage)
Cyclones/Dust Collection	\$ 100,000	\$ -	\$ 400,000	\$ -	\$ -		100k Replace tunnels/Cyclones 25 years old / rust buildup / outside skin on dust collection repair
Front End Loader (rebuild)- Includes 1 set of tires at \$45k	\$ 355,000	\$ -	\$ 397,000	\$ -	\$ 400,000	\$ 400,000	Loader #13 2018, Loader #14 2020, Loader #16 2021, Loader #15 2023, rebuild in 2025 and 2026
MO20A- (Flat in feed conveyor before MO22A, MSW is loaded on this conveyor from tipping floor)- Complete rebuild every 5 years.	\$ -	\$ -	\$ 260,000	\$ -	\$ -		Outage every 5 years
Yard Tractor	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000		Purchase new yard tractor
Secondary Disc Screen Rebuild- Every other year rebuild. Based off of last 2 purchases they have increased 5-6K per set.	\$ 105,000	\$ -	\$ 110,000	\$ -	\$ 120,000		
Bailer Relining	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 10,000	Inside the bailer lining
Primary Disc Screen Rebuild	\$ 300,000	\$ -	\$ -	\$ 350,000	\$ -	\$ 40,000	Rebuild every three years
Backhoe	\$ 130,000	\$ -	\$ -	\$ -	\$ -		
C9's Retro	\$ 60,000	\$ -	\$ -	\$ -	\$ -		replace the conveyor decks with slider decks and new drives
Dust Control System Turn Trailer	\$ 50,000	\$ -	\$ -	\$ -	\$ -		
2nd floor HVAC	\$ 50,000	\$ -	\$ -	\$ -	\$ -		
Replace Parts Truck	\$ 20,000	\$ -	\$ -	\$ -	\$ -		
DC Drives for Primary Disk Screens	\$ -	\$ -	\$ -	\$ 150,000	\$ -		replace old hyd units with direct drive motors/VFDs
Control Room Computers and Upgrade Software - needs to be done every 3 to 4 years.	\$ -	\$ -	\$ -	\$ 100,000	\$ -		TKDA recommends 3-5 years
Skid Loader	\$ -	\$ -	\$ -	\$ 55,000	\$ -		
Dust Control Replacement	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000		Estimate
Tipping floor wall repair				\$ 50,000	\$ 50,000	\$ 50,000	
Total	\$ 1,190,000	\$ 1,435,000	\$ 2,057,000	\$ 2,015,000	\$ 1,570,000	\$ 770,000	

Beginning Cumulative Reserve	\$ 1,949,394	\$ 2,611,894	\$ 2,306,894	\$ 1,724,059	1,183,224	1,087,389
Revenue from Recyclables	\$ 1,552,500	\$ 830,000	\$ 1,174,165	\$ 1,174,165	\$ 1,174,165	\$ 1,174,165
Additional Board Approved Transfer	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	300,000	300,000
Ending Cumulative Reserve	\$ 2,611,894	\$ 2,306,894	\$ 1,724,059	\$ 1,183,224	\$ 1,087,389	\$ 1,791,554



RESOLUTION R&EB-FFC-2022-04

WHEREAS, The Ramsey/Washington Recycling & Energy Board (the “R&E Board”) is governed by the Amended and Restated Joint Powers Agreement by and between Ramsey County and Washington County dated November 19, 2019, (“Joint Powers Agreement”); and

WHEREAS, The Joint Powers Agreement provides that the R&E Board shall establish a Facility Budget and a Joint Activities Budget; and

WHEREAS, The Facility & Finance Committee has reviewed the 2023 Joint Activities Budget at its meeting on April 14, 2022; and

WHEREAS, The Facility & Finance Committee has reviewed the 2023 Facility Budget at its meeting on April 14, 2022; and

WHEREAS, The Facility & Finance Committee has reviewed the 2023 Equipment Maintenance & Replacement Budget at its meeting on April 14, 2022. NOW, THEREFORE, BE IT

RESOLVED, The Ramsey/Washington Recycling & Energy Board Facility & Finance Committee hereby approves the 2023 R&E Joint Activities Budget and recommends that the R&E Board approve the Joint Activities Budget and forward the budget to the Ramsey and Washington county boards for approval. BE IT FURTHER

RESOLVED, The Ramsey/Washington Recycling & Energy Board Facility & Finance Committee hereby approves the 2023 Facility Budget and sets the 2023 tipping fee at the rate, previously approved on July 22, 2021, of \$99.00 per ton. BE IT FURTHER

RESOLVED, The Ramsey/Washington Recycling & Energy Board Facility & Finance Committee hereby approves the 2023 Equipment Maintenance & Replacement Budget.

Wayne Johnson, Committee Chair
May 19, 2022

Attest
May 19, 2022



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

R&E FACILITY & FINANCE COMMITTEE MEETING DATE:	May 19, 2022	AGENDA ITEM:	V
SUBJECT:	Updates and Reports		
TYPE OF ITEM:	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input type="checkbox"/> ACTION
SUBMITTED BY:	Joint Leadership Team		

FACILITY & FINANCE COMMITTEE ACTION REQUESTED:

None.

EXECUTIVE SUMMARY:

Staff will provide updates on R&E projects and operations.



- a. R&E Center Updates

ATTACHMENTS:

None.

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
JOINT LEADERSHIP TEAM  	5/12/22