



## **Job Title: Processor Apprentice**

**RAMSEY/WASHINGTON  
RECYCLING & ENERGY**  
CONNECTING VALUE TO WASTE

### **BASIC FUNCTION:**

Completes facility functions assigned daily and operates equipment at the Recycling and Energy Center.

### **EXAMPLES OF WORK PERFORMED:**

1. Promote a diverse, culturally competent, and respectful workplace.
2. Operate control room functions.
3. Operate equipment, including grapple cranes, front end loaders, yard tractors, trailers, compactors.
4. Monitor conveying systems and troubleshoot and address issues as they arise.
5. Direct traffic on tipping floor.
6. Handle municipal solid waste including the separation and containment of hazardous, medical, flammable and/or unacceptable waste.
7. Perform maintenance work in accordance with R&E Board policy and procedures.
8. Perform clean-up activities of the processing facility as required or needed.
9. Comply with the Lockout/Tagout policy and procedures when isolating plant equipment.
10. Perform duties within the R&E Board safety guidelines.
11. Comply with R&E Board policy and procedures.
12. Actively participate in safety, training and retraining programs.
13. Keep records up to date as required by management.
14. Successfully complete the 2-year Apprenticeship Program.

*(The work assigned to a position in this classification may not include all possible tasks in this work and does not limit the assignment of any additional tasks in this classification. Regular attendance according to the position's management approved work schedule is required.)*

**ESSENTIAL FUNCTIONS:** 1,2,3,4,5,6,7,8,9,10,11,12

### **SUPERVISOR/MANAGERIAL RESPONSIBILITY:**

None.

### **INTERNAL/EXTERNAL RELATIONSHIPS:**

Daily contact with Supervisors to coordinate work efforts. Daily contact with processor helpers and mechanics.

**IMPACT ON SERVICES/OPERATIONS:**

Impacts on the R&E Center's ability to receive and process solid waste, and in the production of refuse derived fuel, recyclable metals, and the disposal of residue and bulky waste. Proper performance will contribute to the safe and efficient operation of the R&E Center and will result in quality products. Errors in performance will result in higher processing and maintenance costs due to more frequently required repairs, a decline in safety and a decline in the quality of products produced by the R&E Center.

**WORK ENVIRONMENT:**

The work environment is typical of a production facility with large machinery. Duties are performed inside and outside year round, in all kinds of weather. Must be able to work in a wide range of climatic conditions, including extreme heat and cold. Must be able to work on static rotating shift schedules, overtime, weekends and holidays as the needs of the plant operations require. Employees in this position are exposed to operational hazards, such as: traffic, dust and dirt, odor and noise. During the maintenance of equipment employees are subject to potentially hazardous substances such as: diesel fuel, gasoline, lubricants, and solvents.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:**

1. Must be able to work well with others and possess good interpersonal skills.
2. Must be able to work from scaffolding and catwalks in high and confined areas.
3. Must have the mechanical ability and physical dexterity to operate a grapple crane, front end loader, yard tractor, conveying systems, and power tools. Must be able to operate a fork lift, skid loader and other similar equipment.
4. Must be familiar with hydraulic equipment, air tools and various hand tools.
5. Must be able to lift up to 40 pounds regularly.
6. Must be able to physically qualify for use of respirator equipment.
7. Work is physical, requiring frequent bending, twisting, stooping, kneeling, crouching, climbing, walking, standing and reaching.

**MINIMUM QUALIFICATIONS:**

**Education:** Must possess high school diploma or equivalent. Post high school training preferred.

**Other:** Must pass R&E Board physical examination and security screening. Must possess and maintain a valid driver's license. Positions in this job class are subject to drug and alcohol testing. Testing negative on required tests is a condition of employment.