



MEETING NOTICE
PARTNERSHIP ON WASTE AND ENERGY BOARD

Date: Thursday, December 9, 2021
Time: 1:00 pm - 2:30 pm
Zoom: <https://zoom.us/j/98389048208?pwd=bG9JUkhPRzN6WFprQlpkRm1GOEhvQT09>
Meeting ID: 983 8904 8208 | **Passcode:** 896632 | **Phone:** +1 651-372-8299

The Chair of the Partnership on Waste and Energy Board has determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic. Commissioners will participate by telephone or other electronic means and the Board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. Members of the public will be able to watch the public meeting live online.

AGENDA

1. **Call to Order, Introductions, Commissioner Roll Call**
2. **Approval of Agenda** Action Page 1
3. **Approval of Minutes** - September 23, 2021 Action Page 2
4. **Business**
 - a. 2022 Budget Action Page 5
 - b. 2022 Board Meeting Schedule Action Page 9
5. **Updates and Reports** - No business.
6. **Other**
7. **Adjourn**

NEXT MEETING

Thursday, January 27, 2022 | 12:30-2:00 PM | Zoom or Ramsey Environmental Health, Maplewood



SEPTEMBER 23, 2021
PARTNERSHIP ON WASTE AND ENERGY BOARD MEETING

A meeting of the Partnership on Waste and Energy (PWE) was held as a virtual meeting at 1:30 p.m. on Thursday, September 23, 2021. Staff participants met at the Ramsey County Environmental Health Office, 2785 White Bear Avenue North, Suite 350, Maplewood, Minnesota. Other participants and public joined through Zoom.

The Chair of the Partnership on Waste and Energy Board has determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the emerging prevalence of the Delta variant. Commissioners will participate by telephone or other electronic means and the board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021 and 13D.04 Subd. 3. Members of the public will be able to watch the public meeting live online.

MEMBERS PRESENT

Commissioner Debbie Goettel – Hennepin County
Commissioner Fran Miron – Washington County
Commissioner Victoria Reinhardt – Ramsey County

ATTENDING AT RAMSEY ENVIRONMENTAL HEALTH, MAPLEWOOD

Leigh Behrens, Michael Reed, John Ristad, Nikki Stewart, Jody Tharp, Jordan Thone

ATTENDING REMOTELY

Katelyn Bocklund, Carolyn Collopy, Dan Donkers, Rae Eden Frank, Michelle Gin, Sam Hanson, Sam Holl, Filsan Ibrahim, John Jaimez, Brendan Jordan, Katie Keller, Ben Knudson, Juna Ly, Kevin Magnuson, Dane McFarlane, Andrea McKennan, Dave McNary, Jennifer Nguyễn Moore, Jim Redmond, Minette Saulog, John Springman, Britta Torkelson, Jeff Travis, Ryan Tritz, Rob Vanasek, Kevin Walli, Sam Walseth, Mariem Zaghdoudi

CALL TO ORDER AND COMMISSIONER ROLL CALL

Chair Reinhardt called the meeting to order at 1:31 pm. The statement regarding conduct of a remote meeting was read. Introductions of attendees in Maplewood were made. A roll call of commissioners was conducted.

APPROVAL OF AGENDA

Commissioner Goettel moved, seconded by Miron, to approve the September 23, 2021 agenda as presented.

Motion passed 3-0 by roll call vote. Ayes: Goettel, Miron, Reinhardt Nays: None

APPROVAL OF MINUTES

Commissioner Miron moved, seconded by Goettel, to approve the minutes of August 26, 2021.

Motion passed 3-0 by roll call vote. Ayes: Goettel, Miron, Reinhardt Nays: None

BUSINESS

Legislative Platform Review

Dave McNary, Hennepin County and PWE Lead Staff, introduced a review of the 2022 legislative platform. An overview of the 2021 legislative session was presented by the PWE lobbyists at the last PWE Board meeting.

Major revisions were made to the legislative platform for the 2021 Legislative Session. The platform supports initiatives to build a sustainable, circular economy and make solid waste financing a robust, equitable tool for achieving environmental and public health goals.

Legislative communication tools include the legislative platform, work of PWE’s lobbyists, letters from the board on specific legislation, testimony from board members and fact sheets on specific areas of interest.

Dan Donkers, Ramsey County Environmental Health, presented an overview of fact sheets, which are a supplement to the work of lobbyists, letters and testimony from the PWE Board. Staff is focusing on creating additional fact sheets for priority issues for the 2022 session:

- Circular economy
- Waste-to-energy and the intersection between waste and energy policy, seeking alignment of the two policy areas
- Solid waste financing and the importance of state funding being dedicated and available to counties and local communities
- Wood waste management, particularly emerald ash borer (EAB)

Commissioner Goettel asked that fact sheets be created to proactively use with environmental groups opposed to waste-to-energy facilities, HERC in particular. Help is needed from these groups to advocate for funding through the state for technologies that will replace waste-to-energy facilities.

Commissioner Miron stated appreciation for the streamlining of the legislative platform and communications tools.

Dave McNary said staff is recommending no changes to the existing legislative platform, as it allows enough flexibility going into the 2022 session.

Commissioner Reinhardt stated that approval of the platform is slated for the December PWE Board meeting. If the December meeting is to be held in person, she will be unable to attend.

Commissioner Goettel recommended voting to approve the 2022 platform at this meeting or moving the next meeting to November.

Chair Reinhardt presented a motion to amend the September 23, 2021 agenda to add approval of the 2022 legislative platform. Commissioner Goettel moved, seconded by Miron, to amend the agenda of September 23, 2021.

Motion passed 3-0 by roll call vote. Ayes: Goettel, Miron, Reinhardt Nays: None

Chair Reinhardt presented a motion to approve the 2022 legislative platform. Commissioner Goettel moved, seconded by Miron, to approve the 2022 legislative platform as presented.

Motion passed 3-0 by roll call vote. Ayes: Goettel, Miron, Reinhardt Nays: None

UPDATES AND REPORTS

Great Plains Institute (GPI) Presentation

Mariem Zaghdoudi, Bioeconomy Program Specialist at GPI, presented an update on work done since 2018 to evaluate anaerobic digestion (AD) as an organics processing option and assist with stakeholder engagement.

GPI is currently in Phase 4 of the work, focusing on the most common uses of biogas and assessing the greenhouse gas (GHG) reduction potential of various uses. The goals of GPI’s analysis are to explore GHG impacts of renewable natural gas (RNG) from anaerobic digestion as a waste management strategy and to compare GHG emissions associated with using RNG versus conventional fuels in electricity generation, natural gas replacement and vehicle transportation fuel.

An overview of the Argonne National Laboratory GREET lifecycle model, which calculates the well-to-wheel GHG intensity of fuel production pathways, was presented. Takeaways from GPI work include:

- Anaerobic digestion produces biogas, which can be upgraded to RNG.
- RNG can be used as a natural gas replacement, as a transportation fuel, or to generate electricity.
 - RNG can be integrated into the pipeline system as a replacement for natural gas in end use applications.
 - Compressed or liquefied RNG can be used as one of the lowest carbon transportation fuels available in the market.
 - RNG generates electricity at a lower GHG intensity than most sources of electricity in Minnesota and the Upper Midwest.

ADJOURN

Chair Reinhardt adjourned the meeting at 2:27 pm.

NEXT MEETING

Thursday, December 9, 2021 | 1:00-2:30 pm | Hennepin Energy Recovery Center (HERC) or Zoom

ATTESTED TO:

Approved: _____
Commissioner Victoria Reinhardt, Chair
December 9, 2021

Approved: _____
December 9, 2021

PARTNERSHIP MEETING DATE:		December 9, 2021		AGENDA ITEM:		4.a	
SUBJECT:		2022 Budget					
TYPE OF ITEM:		<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	POLICY DISCUSSION	<input checked="" type="checkbox"/>	ACTION
SUBMITTED BY:		PWE Lead Staff					

PWE BOARD ACTION REQUESTED:

1. Approve the 2022 Partnership on Waste and Energy budget.

EXECUTIVE SUMMARY:

Section 5.2.4. of the joint powers agreement that creates the Partnership on Waste and Energy (PWE) provides direction on an annual budget:

- 5.2.4. The Governing Board shall develop and approve an annual budget (for the calendar year January 1 to December 31) at its first official meeting, and at a fall meeting in subsequent years.
- 5.2.4.1. The budget shall specify contributions by the Parties, which shall be allocated in equal parts to the Parties.
- 5.2.4.2. The Parties shall make their contributions to the Administrative Agent by February 28th of each year.

Staff have prepared a 2022 budget. Some changes from 2021:

- Addition of funding for communications staff time and graphic design for the PWE platform, position statements and annual report. This work was needed in 2021 (completed with contingency funds) and determined to be necessary in 2022 for professionally designed written and online materials for PWE.
- Reduction of funding for battery recycling campaign program in 2022. In 2021, funding was used to develop a common message and promotional assets for the PWE counties. In 2022 and beyond, this work will continue at each county individually using the PWE-created messaging materials.
- Reduction of funding for energy policy development services. This reduction is based on past budgets, while keeping a reduced amount of funds in the line item for needs in 2022.
- Addition of funding for an online legislation tracking service. This will allow PWE staff and lobbyists to leverage available technology to more efficiently monitor relevant legislation during the 2022 Minnesota legislative session.

ATTACHMENTS:

1. Draft Resolution
2. Proposed 2022 Partnership Budget

SUBJECT: 2022 PWE Budget

FINANCIAL IMPLICATIONS:

The 2022 proposed budget is based on 2021 expenditures and upcoming changes in program needs.

AUTHORIZED SIGNATURES	DATE
Hennepin County	11/22/21
Ramsey/Washington Recycling & Energy	11/22/21
Approved as to form: Ramsey County Attorney	11/22/21



**Resolution PWE-2021-04
2022 Budget**

WHEREAS, The Joint Powers Agreement (“JPA”) between the Ramsey/Washington Recycling & Energy Board (“R&E Board”) and Hennepin County for a Partnership on Waste and Energy Issues (“Partnership”) directs the Governing Board of the Partnership to develop an annual budget; and

WHEREAS, The JPA further specifies that the Partnership budget shall specify contributions by the Parties, which shall be allocated in equal parts to the Parties; and

WHEREAS, A 2022 budget for the Partnership has been presented by staff. NOW, THEREFORE,
BE IT

RESOLVED, The Governing Board hereby approves the 2022 Partnership Budget.

Chair, Governing Board
December 9, 2021

Attest, Vice Chair
December 9, 2021

2022 Partnership on Waste and Energy Budget

	2021 Approved Budget	2022 Approved Budget
	<u> </u>	<u> </u>
APPROPRIATIONS:		
Staffing and Administration		
Planning Specialist	9,300	9,600
Intern	5,000	5,000
Accounting Manager	6,800	6,900
Contract Manager	5,700	5,200
Communications Staff	-	5,000
	<u>26,800</u>	<u>31,700</u>
Contracts		
Insurance, MCIT	1,200	1,407
Platform and Annual Report (Metre)	-	10,000
Lobby Contract - Waste, Capital Hills Association	50,000	50,000
Lobby Contract - Energy, Fryberger	25,000	25,000
Anaerobic Digestion	25,000	25,000
Energy Policy Development Services	46,000	15,000
Battery Recycling Campaign	45,000	5,000
EAB Wood Waste	50,000	50,000
Product Stewardship Institute (PSI)	-	25,000
Legislation Tracking Contract - Civic Eagle		6,000
Contingency Funds	16,639	5,008
	<u>258,839</u>	<u>217,415</u>
Total Contracts	<u>258,839</u>	<u>217,415</u>
Total Appropriations	<u>285,639</u>	<u>249,115</u>
REVENUE:		
Carryover Funds	119,139	82,615
Recycling and Energy Board	83,250	83,250
Hennepin County	83,250	83,250
	<u>285,639</u>	<u>249,115</u>
Total Revenue	<u>285,639</u>	<u>249,115</u>

PARTNERSHIP MEETING DATE:	December 9, 2021	AGENDA ITEM:	4.b
SUBJECT:	2022 Board Meeting Schedule		
TYPE OF ITEM:	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> POLICY DISCUSSION	<input checked="" type="checkbox"/> ACTION
SUBMITTED BY:	PWE Lead Staff		

PWE BOARD ACTION REQUESTED:

Approve the 2022 meeting schedule.

EXECUTIVE SUMMARY:

The Joint Powers Agreement Section 5.3.1 states the following related to Governing Board meetings:

The Board shall meet a minimum of three times a year including an organizational meeting in January, a meeting following the legislative session, and a meeting in the fall to set the next year’s legislative platform.

The attached schedule identifies dates and times for the known board meetings. January, June and September’s meetings are scheduled to be held at the office of Ramsey County Environmental Health in Maplewood, and the meeting in December is scheduled be held at HERC in Minneapolis. Any meeting could be held virtually by Zoom, depending on the status of the COVID-19 pandemic.





It is possible that meetings may be cancelled or moved, but commissioners will be asked to schedule these dates onto their calendars for 2022.

ATTACHMENTS:

1. Draft Resolution
2. 2022 Board Meeting Schedule

FINANCIAL IMPLICATIONS:

None.

AUTHORIZED SIGNATURES	DATE
Hennepin County 	11/19/21
Recycling & Energy 	11/19/21
	11/19/21
Approved as to form: Ramsey County Attorney 	11/19/21



**Resolution PWE-2021-05
2022 Meeting Schedule**

WHEREAS, The Joint Powers Agreement (“JPA”) between Ramsey/Washington Recycling & Energy Board (“R&E Board”) and Hennepin County for the Partnership on Waste and Energy (“Partnership”) outlines the duties of the Governing Board of the Partnership; and

WHEREAS, Section 5.3.1. of the JPA specifies that the Governing Board shall meet a minimum of three times per year, including an organizational meeting in January, a meeting following the legislative session, and a meeting in the fall to set the next year’s legislative platform. NOW, THEREFORE, BE IT

RESOLVED, The Governing Board hereby approves the 2022 meeting schedule. BE IT FURTHER

RESOLVED, The January, June and September meetings are scheduled to be held at the office of Ramsey County Environmental Health in Maplewood, and the meeting in December is scheduled be held at HERC in Minneapolis. Any meeting could be held virtually by Zoom, depending on the status of the COVID-19 pandemic.

Chair, Governing Board
December 9, 2021

Attest, Vice Chair
December 9, 2021

2022 MEETING SCHEDULE

Thursday, January 27

12:30 PM – 2:00 PM | Ramsey County Environmental Health Offices – Maplewood, or Zoom Meeting

Thursday, May 26

12:30 PM – 2:00 PM | Ramsey County Environmental Health Offices – Maplewood, or Zoom Meeting

Thursday, September 22

12:30 PM – 2:00 PM | Ramsey County Environmental Health Offices – Maplewood, or Zoom Meeting

Thursday, December 8

1:00 PM – 2:30 PM | Hennepin Energy Recovery Center (HERC) – Minneapolis, or Zoom Meeting

Ramsey County Environmental Health Offices

2785 White Bear Ave. N. | Ste. 350 | Maplewood, MN 55109

Hennepin Energy Recovery Center (HERC)

505 N. 6th Ave. | Minneapolis, MN 55405