

## Food Recovery Grant Guidelines 2021

### Summary:

In 2021, Ramsey/Washington Recycling & Energy will offer grants to organizations interested in starting or expanding food recovery efforts in Ramsey County – collection of surplus food from grocery stores, restaurants, distributors, and any source of safe and edible food that can be redistributed to people who need it. The following parameters apply to these grants:

### Grant details:

- Awards will vary in amount, depending on the organization's capacity and needs
  - Award amounts will be based on the following specific needs of the organization (each organization submits a proposal including a budget)
- R&E will work with the grant recipients to determine a schedule for reimbursement for food recovery activities
- Eligible expenses will include:
  - Materials needed for food recovery activities, including collection materials (buckets, boxes, bags, etc.), materials to assist with food mobility (carts, pallets, etc.)
  - Storage costs, including rental and/or equipment purchase for storage
  - Transportation costs\*, including vehicle rental if necessary
  - Staffing costs related to food recovery/gleaning work
- Ineligible expenses include:
  - Staffing costs unrelated to food recovery activities and/or amounts exceeding 50% of 1 FTE
  - Fuel costs
  - Any expenses not related to food recovery
  - General operating expenses
  - Any expenses deemed unnecessary for food recovery activities by R&E
- Awards will apply to activities taking place during 2021 in Ramsey County only

### Rules

- Grants are open to businesses, non-profit organizations, and community-based organizations. Individuals and government organizations are not eligible for participation.
- All food recovery associated with this grant must take place in Ramsey County.
- Collected food must be distributed to people in need, ideally in Ramsey County. Food shelves, meal providers, and other approved outlets are acceptable recipients of donated food. Any food collected that is deemed inedible must be composted whenever possible.
- Collected food must be distributed for free – sale of the items once collected is not acceptable.
- Receipts and reports on the following must be provided in order to be reimbursed for programming:
  - All materials purchased
  - Transportation costs\*
  - Names and locations of donor organizations
  - Number of pounds of food collected
  - Recipient organizations names and locations
  - Number of pounds distributed to each recipient site
  - Description of how weights/amounts are estimated or determined

\*Transportation costs include mileage reimbursement and vehicle rental. Fuel costs cannot be reimbursed.