

DCB Storage, Fulfillment and Distribution RFP – Addendum Three



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

Issued Date: 11/5/2021

Addition(s)/Change(s)/Clarification(s):

- Change in Solicitation Response Due Date
- Change in Terms and Conditions
- Other

Please Note the Following Additions(s)/Change(s)/Clarification(s):

For clarity, the last sentence in section 2.1.2 of Attachment 5 (Scope of Services) of the RFP has been updated and is provided below (new text is underlined).

Unusable DCBs will be managed through a method pre-approved by R&E (which may include shipment back to the manufacturer, composting or other means acceptable to R&E) at no cost to R&E.

Questions and Answers:

- 1. As we estimate the cost of shipping the bags to the end user, do you want us to leverage our relationship with shippers or do you have an existing contract you would like us to leverage. If we are using our relationships, do you have a preference on who we use?**

A1. R&E does not have an existing contract for shipping to end users. Distribution Vendors should describe their proposed shipping solution in their submitted proposal.

- 2. Since the bags have an 18-month shelf life, we will not ship any bags that have less than 12 months remaining on their shelf life, so who will be responsible for any unused bags that must be discarded?**

A2. Please see Attachment 5 of the RFP (Scope of Services), section 2.1.2: “The Distribution Vendor shall use all reasonable efforts to maintain a DCB supply to meet Participant demand without excessive surplus that may result in DCBs expiring before they may be distributed.” The Distribution Vendor and R&E will determine what solution to implement should any DCB inventory be determined to no longer be acceptable for shipping to end users.

Distribution Vendors should include in their proposals their experience managing perishable products and describe strategies to avoid expired, unusable products.

- 3. Will the bag supplier will simply invoice Ramsey directly when bags are provided to the fulfillment warehouse?**

A3. Please see Attachment 5 of the RFP (Scope of Services), section 2.1.1: “The DCB manufacturer [bag supplier] will provide an invoice for the quantity of bags ordered directly

to R&E. The cost of the DCBs and shipping the DCBs to the Distribution Vendor's warehouse will be the responsibility of R&E.”

The Distribution Vendor selected is responsible for submitting new order requests to the DCB manufacturer, with R&E approval (per section 2.1.1 of Attachment 5).

All Addenda are to be acknowledged on the Cover Page to be included with your submission. FAILURE TO DO SO MAY RESULT IN REJECTION OF THE SOLICITATION RESPONSE. Unless otherwise specified above, the Solicitation Response due date and time and all other Terms and Conditions remain the same.