



**RAMSEY/WASHINGTON
RECYCLING & ENERGY**
CONNECTING VALUE TO WASTE

**Program coordinator
Supplemental questions**

1. Please list any degree(s) you have earned, including the name of the institution that granted the degree(s), the date you completed the degree, the major(s), and any minor(s).
Do not write "see resume" or "see application"

2. Do you have four or more years of full-time experience in program coordination, project management, contract management, public sector service delivery, communications or a closely related field, or two years' experience and a master's degree? If you have worked part-time you must adjust the experience you are reporting accordingly. For example, if you worked 20 hours per week it would take two years to reach one year of fulltime equivalent experience.



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3. Please detail your experience in leading the development, coordination, implementation and evaluation of programs. Include the name of the employer, your job title(s), and your specific role for each experience. **Do not write "see resume" or "see application"**

4. Please detail your experience in project management. Be specific regarding the type of project or program, the tasks you performed, the number and roles of members on team, if any. Include the name of the employer, the length of time you worked in this role. If you do not have this type of experience, type "n/a". **Do not write "see resume" or "see application"**



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5. Please detail your experience in working with city or county staff and elected officials. When and where did the experience occur? If you do not have such experience, type "n/a". **Do Not write "see resume" or "see application"**

6. Describe your experience in working with teams and collaborating with staff, colleagues, contractors, and partners on program design, implementation, and evaluation. When and where did the experience occur and please describe your role? If you do not have experience in this area, enter "n/a". **Do not write "see resume" or "see application"**